


SOLANO COUNTY WATER AGENCY



MEMORANDUM

Agenda Item No. 7

TO: Board of Directors

FROM: David B. Okita, General Manager 

DATE: June 10, 2010

SUBJECT: June General Manager's Report

Solano Project runoff peaked on May 1, about 50,000 acre feet higher than last year on May 1 and is now declining with the absence of significant rain and the start of the irrigation season. For our State Water Project supplies, we had a second increase in allocation in May and the allocation now stands at 45% - 5% more than the same allocation as last year. This is likely the final allocation for 2010.

As with your agencies, this is budget time and staff has been busy developing the budget and reviewing it with the Executive Committee. Fortunately, SCWA has a large reserve that we are drawing down to fund capital-type projects that were designated for reserve funding by the Board when the reserves were established. We are able to fund our operating costs with existing revenues even though property tax revenues have significantly declined. The Executive Committee reviewed the budget in detail. Staff will be presenting a summary of the budget to the full Board.

If you have any questions please contact me at 455-1103 or by e-mail at dokita@scwa2.com.

June.2010.It7.mem

P.O. Box 349 • 6040 Vaca Station Road, Building 84
Elmira, California 95625-0349
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



Time Period Covered: May 2010

**REPORT OF CONSTRUCTION CHANGE ORDERS
AND CONTRACTS APPROVED BY GENERAL
MANAGER UNDER DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less)

Construction Contracts (\$30,000 and less)

Professional Service Agreements (\$30,000 and less)

Veolia Environmental Services – Venturi meter inspection - \$2,200

Non-Professional Service Agreements (\$30,000 and less)

Lower Putah Creek Coordinating Committee Agreements

Construction contracts resulting from informal bids authorized by SCWA Ordinance

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

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**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 10, 2010

SUBJECT: CONSULTANT SERVICES CONTRACTS AND RENEWALS

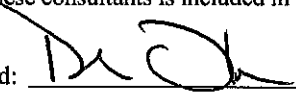
RECOMMENDATION:

Authorize Chairman to execute amendments or new contracts to the following consultant services agreements to continue work through fiscal year 2010-2011.

1. AD Consultants, Modeling/Optimization and Data Management, amendment for extension of term, amended Scope of Work and increase of \$31,500 from \$148,100 to \$179,600;
2. Agrichem, Nuisance Vegetation Management, new contract – contract limit of \$36,112.
3. All Covered, On-call Computer Services, amendment for extension of term, amended Scope of Work and increase of \$27,000 from \$49,790 to \$76,790;
4. Arcadis, Cache Slough Watershed Group, amendment for extension of term only;
5. Arcadis, McCoy Basin Management Plan, amendment for extension of term, amended Scope of Work and increase of \$16,200 from \$155,475 to \$171,675;
6. Blankinship and Associates, Compliance Monitoring for Aquatic Pesticides Usage, amendment for extension of term, amended Scope of Work and increase of \$44,500 from \$217,850 to \$262,350;
7. BSK, LPCCC River Parkway 3 – Channel Realignment, amendment for extension of term only;
8. Camp, Dresser & McKee, North Bay Aqueduct Planning and Engineering Support, extension of term only;
9. CH2MHill, Solano HCP EIR/EIS, amendment for extension of term, amended Scope of Work and increase of \$124,968 from \$431,618.49 to \$556,586.49;
10. ConserVision, Outdoor Water Survey Program, amendment for extension of term only;
11. Creativemark, Water Conservation/Water Education component to the Water Agency website, amendment for extension of term and increase of \$10,000 from \$25,000 to \$35,000;
12. Dennis Bowker, Riparian Landowner Facilitation, amendment for extension of term only;

FINANCIAL IMPACT:

Funding for these consultants is included in the Fiscal Year 2009-2010 Budget.

Recommended: 
David B. Okita, General Manager

Continued on Next Page

Approved as recommended

Other (see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 10, 2010 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

13. Dennis Grunstad, Landscape Maintenance, amendment for extension of term and increase of \$10,000 from \$56,122 to \$66,122;
14. EGIA, Solano County High-Efficiency Washer Program, amendment for extension of term and increase of \$100,000 from \$160,000 to \$260,000;
15. Eyasco Inc., Data and Website Management, new contract - contract limit of \$187,430;
16. KC Engineering Company, Construction Materials Testing and Geotechnical Consulting, amendment for extension of term and updated Scope of Work;
17. Laugenour and Meikle Civil Engineers, Land Surveying & Engineering Design, amendment for extension of term only;
18. LSA Associates, Inc., Habitat Conservation Plan, new contract - contract limit of \$317,207;
19. Luhdorff & Scalmanini, Northern Solano Groundwater Monitoring Program, amendment for extension of term only;
20. Mike Bobbitt and Associates, Geographical Information System Services, amendment for extension of term and amended Scope of Work;
21. Northwest Hydraulic Consultants, Putah South Canal Sediment & Vegetation Study, amendment for extension of term only;
22. Philip Williams & Associates, Wetland Organic Carbon Research, amendment for extension of term only;
23. RMC, IRWMP Assistance, amendment for extension of term only;
24. Solano Resource Conservation District, field support contract, amendment for extension of term only;
25. Solano Resource Conservation District, Watershed and Flood Control Programs, amendment for extension of term and increase of \$86,070 from \$251,202 to 337,272;
26. Somach, Simmons and Dunn, Putah Creek and HCP Legal Services, amendment for extension of term and amended Scope of Work;
27. Southwest Environmental, CII High Efficiency Toilet Replacement Program, amendment for extension of term and increase of \$125,000 from \$251,000 to \$376,000;
28. Streamwise, Geomorphic Assessment and Design, amendment for extension of term only;
29. Summers Engineering, Solano Project R&B Planning and Implementation, amendment for extension of term, amended Scope of Work and increase of \$71,000 from \$100,000 to \$171,000;
30. The Regents of the University of California, LPCCC - Geomorphic Consultation, amendment for extension of term, amended Scope of Work and increase of \$65,000 from \$30,591.02 to \$95,591.02;
31. Thomas Bouffard Architect, PDO Compound Renovation Project, amendment for extension of term and increase of \$20,000 from \$30,000 to \$50,000;
32. Thomas R. Payne and Associates, Fishery Monitoring, amendment for extension of term and updated Scope of Work;
33. Trenham, Upland Habitat Preferences of California Tiger Salamander, amendment for extension of term and updated Scope of Work;
34. The Regents of the University of California, Microhabitat Variables Affecting California Tiger Salamander Localities Habitat Use, amendment for extension of term and updated Scope of Work;
35. The Regents of the University of California, Niche Modeling and Identification of New California Tiger Salamander Localities in Solano County, amendment for extension of term and updated Scope of Work;
36. WaterWorks Consulting, State Water Project Statement of Charge Analysis, amendment for extension of term only;
37. West Yost Associates, Flood Mgmt Tech Support, amendment for extension of term only
38. Western Hydrologic Systems, Flow Rating Services, amendment for extension of term and increase of \$6,964 from \$16,460 to \$23,424;
39. Wildlife Survey and Photo, Solano Project/LPCCC Biomonitoring for Effects of New Zealand Mud Snails, new contract – contract limit of \$145,570;
40. Winzler & Kelly, Solano County CII Water Conservation Program, amendment for extension of term and and increase of \$60,000 from \$308,000 to \$368,000;
41. WR Davis Collaborative, HCP Steering Committee Facilitation, amendment for extension of term and amended Scope of Work;

BACKGROUND:

1. AD Consultants will continue to provide development, upgrades and documentation for Solano Project computer models and data base management.

2. Agrichem will continue to provide herbicide application consultation for the Ulatis and Green Valley Flood Control Projects and perform herbicide application for the Lower Putah Creek Coordinating Committee.
3. All Covered will provide on-call computer services as well as perform remote monitoring of the SCWA computer network.
4. Arcadis will continue to provide consulting service for biological and water quality review for the Cache Slough Watershed.
5. Arcadis will continue to provide consulting service for the McCoy Basin Management Plan.
6. Blankinship & Associates will continue to provide consulting service for compliance monitoring for application of aquatic herbicides. Program costs are shared with other districts.
7. BSK will continue to develop environmental documentation for LPCCC-Winters Putah Creek Park projects funded by the California Resources Agency River Parkway Program.
8. Camp, Dresser and McKee will continue to provide planning and engineering support services for NBA project including the NBA Alternate Intake Project.
9. CH2M Hill will continue the preparation of Solano Habitat Conservation Plan EIR/EIS.
10. ConserVision will continue to provide services for the Solano Smart Controller Rebate Program.
11. Creativemark will continue to maintain the Water Conservation/Water Education component to the Water Agency website
12. Dennis Bowker will continue to facilitate discussions with farmers who divert water from Lower Putah Creek to foster collaboration in sharing the available riparian water.
13. Dennis Grunstad will continue to maintain the Six Flags Discovery Kingdom demonstration water conserving garden.
14. Electric & Gas Industries Association will continue to administer the SCWA high-efficient toilet rebate programs.
15. Eyasco will continue to complete Data Management System Integration project that consolidates various SCWA data including remote monitoring, water quality data and other databases including flood warning program.
16. KC Engineering will continue to provide material testing and geotechnical assistance for various construction projects.
17. Laugenour and Meikle Civil Engineers will continue to provide surveying and engineering support services for SCWA projects including the Putah Diversion Compound Renovation Project.
18. LSA Associates, Inc. will continue to develop the Solano Habitat Conservation Plan. Work includes: completion of public review draft HCP, coordination with the EIR/EIS consultant and Steering Committee/Applicant/Agency meetings. Work also includes grant funded activities;
19. Luhdorff & Scalmanini will continue the Northern Solano County Groundwater Monitoring Program and provide analyses on Putah Creek Groundwater issues;
20. Mike Bobbitt & Associates will continue to provide services for Geographical Information Systems (GIS) technical assistance.
21. Northwest Hydraulic Consultants will continue a sediment and aquatic vegetation study of the Putah South Canal to improve water quality for the Solano Project.
22. Philip Williams & Associates will continue to assist with organic carbon recommendations and analysis of wetland restoration plans.
23. RMC will continue to provide consulting service in tracking and attending meetings for the Bay Area IRWMP.
24. Solano Resource Conservation District will continue to perform field support work for the LPCCC grant funded projects.
25. Solano Resource Conservation District will continue Flood Hazard awareness, Suisun Marsh education and Lake Berryessa programs.
26. Somach, Simmons & Dunn will continue to provide legal assistance for the HCP.
27. Southwest Environmental will provide services for the installation of High-Efficiency Toilets (HETs) at Commercial, Industrial and Institutional (CII) locations in Solano County.
28. Streamwise will continue to provide geomorphic design and construction on Water Agency and LPCCC Restoration Projects.
29. Summers Engineering will continue to provide engineering services for various Solano Project Rehabilitation and Betterment projects.
30. The Regents of the University of California will continue model development and perform studies channel capacity of Lower Putah Creek.
31. Thomas Bouffard will continue to provide architectural and construction support services for the Putah Diversion Compound Renovation Project.
32. Thomas R. Payne & Associates will continue to consult on fishery matters.
33. Dr. Pete Trenham will continue to provide consulting service in the upland tracking of California Tiger Salamanders (Endangered Species Grant).
34. The Regents of the University of California will continue to provide consulting service in the Microhabitat Variables Affecting California Tiger Salamander Localities Habitat Use (Endangered Species Grant).

35. The Regents of the University of California will continue to provide consulting service in the Niche Modeling and Identification of New California Tiger Salamander Localities in Solano County (Endangered Species Grant).
36. WaterWorks Consulting will continue the State Water Project billing corrections and analysis.
37. West Yost Associates will continue Flood Control technical assistance;
38. Western Hydrologic Systems will continue to provide assistance with the development and maintenance of flow ratings.
39. Wildlife Survey & Photo Service, will continue to provide bio-monitoring for effects of the New Zealand Mud Snail and quagga mussels in Putah Creek and the Putah South Canal. Part of work funded by LPCCC.
40. Winzler & Kelly will continue to administer a Commercial, Industrial and Institutional Water Conservation Program done in conjunction with the cities.
41. W.R. Davis Collaborative will continue to provide Habitat Conservation Plan facilitation services.

Copies of agreements and amendments are available on the SCWA web page (www.scwa2.com) or from SCWA staff.

June2010.It8.act.doc

Files: AG-A-2, AG-A-3, AG-A-4, AG-B-2, AG-C-11, AG-C-13, AG-C-15, AG-C-5, AG-C-7, AG-D-3, AG-D-4, AG-E-3, AG-E-7, AG-K-1, AG-L-1, AG-L-4, AG-L-5, AG-L-7, AG-M-7, AG-N-1, AG-P-2, AG-R-1, AG-S-9, AG-S-10, AG-S-11, AG-S-12, AG-S-13, AG-S-16, AG-T-4, AG-T-5, AG-T-8, AG-U-1H, AG-W-2, AG-W-4, AG-W-7, AG-W-8, AG-W-9, AG-W-10

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 10, 2010

SUBJECT: State Water Project Tax Rate for Fiscal Year 2010-2011

RECOMMENDATION:

Establish a tax rate of \$0.02 per \$100 of assessed valuation for the State Water Project property tax for fiscal year 2010-2011.

FINANCIAL IMPACT:

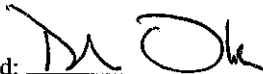
Revenues of \$8,714,600 for fiscal year 2010-2011.

BACKGROUND:

The governing board of the Solano County Water Agency's predecessor agency, the Solano County Flood Control and Water Conservation District, approved Resolution 85-183 that established a zone of benefit and a property tax rate not to exceed \$0.02 per \$100 assessed valuation. Starting with fiscal year 1986-87 the Water Agency has assessed a tax rate of \$0.02 per \$100 assessed valuation within the zone of benefit.

Pursuant to Revenue and Taxation Code Section 93, the Water Agency must establish the tax rate each fiscal year which is to be levied on the voter approved bonded indebtedness. The Board has the discretion to lower the tax annually, but not to increase it beyond \$0.02 per \$100 assessed valuation.

For FY 10-11 this property tax revenue does not fund all State Water Project expenditures – designated reserves will be used to cover some capital-type costs such as the North Bay Aqueduct Alternate Intake Project.

Recommended: 
David B. Okita, General Manager

Approved as
recommended

Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 10, 2010 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 10, 2010

SUBJECT: Water Agency Fiscal Year 2010-2011 Budget

RECOMMENDATION:

Approve the Solano County Water Agency Fiscal Year 2010-2011 Budget.

FINANCIAL IMPACT:

Not applicable.

BACKGROUND:

The Board of Directors Executive Committee met on May 28, 2010 to review the proposed Fiscal Year 2010-2011 Budget. The Committee recommends approval of the Budget.

Staff will summarize each of the Agency funds at the Board meeting, highlighting major expenditures and changes from past years.

The FY 10-11 budget shows a deficit to be funded by withdrawals from designated reserves. SCWA has a large reserve that we are drawing down to fund capital-type projects that were designated for reserve funding by the Board when the reserves were established. Capital-type projects include The Putah Diversion Office (\$2.5 million), Flood Control Projects (\$700,000 – Vacaville and Dixon Watershed JPA), North Bay Regional Water Quality Research Station (\$1.9 million) and NBA Alternate Intake Project (\$2.8 million). We are able to fund our operating costs with existing revenues even though property tax revenues have significantly declined (about 8% reduction). Salaries and benefits are assumed to be flat and no increase in staffing is included.

The budget includes a reallocation of SCWA reserve funds based on projections of cash available at the end of FY 2010-2011.

Recommended by: SCWA Executive Committee

Approved as
Recommended

Other
(see below)

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