

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS:

Chair:

Mayor Harry Price
City of Fairfield

Vice Chair:

Director Dale Crossley
Reclamation District No. 2068

Mayor Jack Batchelor
City of Dixon

Mayor Osby Davis
City of Vallejo

Supervisor Erin Hannigan
Solano County District 1

Mayor Steve Hardy
City of Vacaville

Director John D. Kluge
Solano Irrigation District

Mayor Elizabeth Patterson
City of Benicia

Mayor Norm Richardson
City of Rio Vista

Director Gene Robben
Maine Prairie Water District

Mayor Pete Sanchez
City of Suisun City

Supervisor Linda Seifert
Solano County District 2

Supervisor Jim Spering
Solano County District 3

Supervisor Skip Thomson
Solano County District 5

Supervisor John Vasquez
Solano County District 4

GENERAL MANAGER:

David Okita, PE
Solano County Water Agency

BOARD OF DIRECTORS MEETING

DATE: Thursday, June 12, 2014

TIME: 6:30 p.m.

PLACE: Berryessa Room
Solano County Water Agency Office
810 Vaca Valley Parkway, Suite 203
Vacaville

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

Limited to 5 minutes for any one item not scheduled on the Agenda.

5. CONSENT ITEMS

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of May 8, 2014 is recommended.

(B) Expenditure Approvals: Approval of the May checking account register is recommended.

(C) Pre-Approval of Fiscal Year 2014-2015 Payments: Pre-approval of specified categories of bills for fiscal year 2014 – 2015 is recommended.

(D) Statement of Investment Policy: Approval of the annual Statement of Investment Policy is recommended.

(E) Appropriations Limit: Approval of appropriations limit for fiscal year 2014 – 2015 is recommended.

810 Vaca Valley Parkway, Suite 203
Vacaville, California 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



(F) Flood Control Advisory Committee Reduction: Approval to reduce the membership size of the Flood Control Advisory Committee is recommended.

6. BOARD MEMBER REPORTS

RECOMMENDATION: For information only.

7. GENERAL MANAGER'S REPORT

RECOMMENDATION: For information only.

8. SCWA BUDGET FOR FISCAL YEAR 2014-2015

RECOMMENDATION: Hear report from Executive Committee, acting as the Budget Review Committee, and consider adoption of the Water Agency's fiscal year 2014 – 2015 budget.

9. BUDGET IMPLEMENTATION ACTIONS

(A) State Water Project Tax Rate for Fiscal Year 2014-2015: Establish a tax rate of \$0.02 per \$100 of assessed valuation for the State Water Project property tax for fiscal year 2014-2015.

(B) Cost of living Adjustment for Water Agency Employees: Award a 2% cost of living adjustment to Water Agency employees effective the payroll period starting July, 5, 2014.

(C) Consultant Services Contracts and Renewals:

RECOMMENDATION: Authorize General Manager to execute agreements and amendments for the following consultant services for work through fiscal year 2014 – 2015:

1. Agrichem, Nuisance Vegetation Management, new contract-contract limit of \$30,928;
2. ARCADIS U.S. Inc., Cache Slough Water Quality Monitoring, new contract-contract limit \$50,000;
3. Blankinship & Associates, Inc., Compliance and Monitoring for Aquatic Pesticide Use, new contract - contract limit of \$49,500;
4. CH2MHILL, Solano HCP EIR/EIS, amendment for increase in 2013-2014 budget by \$45,000 from \$556,586.59 to \$601,586.49; new contract 2014-2015-contract limit \$120,000;
5. Clean Lakes, Campbell Lake Algaecide Treatments, new contract-contract limit of \$76,400;
6. Electric & Gas Industries Association, Solano County High-Efficiency Toilet Rebate Program, new contract- contract limit of \$100,000;
7. Eyasco, Inc., Data and Website Management, new contract- contract limit of \$253,100;
8. GHD, Solano County Commercial and Industrial Water Conservation, new contract- contract limit of \$75,000;

9. LSA Associatesn Inc., Habitat Conservation Plan, new contract-contract limit of \$270,000;
10. Normandeau Associates, Lower Putah Creek Fish Monitoring, new contract-contract limit of \$52,834;
11. Ovivo, Engineering and Field support for the PSC Headworks Automatic Screen Cleaner, contract limit of \$56,750.
12. Pacific Gas and Electric, Solano Regional High Efficiency Washer Rebate Program; contract limit of \$200,000.
13. Solano Resource Conservation District, Lake Berryessa Outreach, new contract-contract limit of \$54,000;
14. Solano Resource Conservation District, Suisun Marsh Education Program, amendment to three year contract of \$6,264 from \$121,000 to \$127,264;
15. Wildlife Survey & Photo Service, Solano Project/LPCCC Biomonitoring for New Zealand Mud Snails, new contract-contract limit of \$142,176;
16. ZunZun, Solano School Education Program, new contract- contract limit of \$30,000.

(D) Senior Water Resources Engineer – Salary Range Shift: Change salary range for the Senior Water Resources Engineer classification from Range 33 to 39.

10. DELTA ISSUES

RECOMMENDATIONS:

1. Hear Status Report from the Delta Water Coordination Working Group.
2. Hear report from Supervisor Thomson on activities of the Delta Counties Coalition and Delta Protection Commission.
3. Hear report on legislative Water Bond activity and provide direction as necessary

13. TIME AND PLACE OF NEXT MEETING

Thursday, July 10, 2014 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at www.scwa2.com.

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.
Jun.2014.bod.agd

SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES

MEETING DATE: May 8, 2014

The Solano County Water Agency Board of Directors met this evening at the Solano County Water Agency. Present were:

Mayor Jack Batchelor, City of Dixon
Mayor Harry Price, City of Fairfield
Mayor Steve Hardy, City of Vacaville
Mayor Osby Davis, City of Vallejo
Mayor Pete Sanchez, City of Suisun City
Mayor Norm Richardson, City of Rio Vista
Mayor Elizabeth Patterson, City of Benicia
Supervisor Erin Hannigan, Solano County District 1
Supervisor James Sperling, Solano County District 3
Supervisor John Vasquez, Solano County District 4
Supervisor Skip Thomson, Solano County District 5
Manager Don Holdener, Maine Prairie Water District

CALL TO ORDER

The meeting was called to order at 6:00 P.M. by Chairman Price.

APPROVAL OF AGENDA

On a motion by Mayor Patterson and a second by Supervisor Hannigan the Board unanimously approved the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

On a motion by Supervisor Hannigan and a second by Mayor Patterson the Board unanimously approved the following Consent Items.

- (A) Minutes
- (B) Expenditure Approvals
- (C) Agreement with Southwest Environmental, Inc.

BOARD MEMBER REPORTS

There were no board member reports.

GENERAL MANAGER'S REPORT

There were no additions to the written report.

BUDGET REVIEW COMMITTEE

Chairman Price appointed the Executive Committee and Mayor Sanchez to review the draft SCWA FY 2014-2015 budget to make recommendations to the Board.

DROUGHT UPDATE

Manager Okita reported that drought conditions have improved. Napa County appreciatively informed the Agency it no longer needs assistance from the Agency for a contingency water supply. The NBA will be in operation all year. The State has issued a 5% allocation for the State Water Project and Solano cities will use carryover water and Solano Project water.

DELTA ISSUES

There were no reports from the Delta Water Coordination Working Group, the Delta Counties Coalition or the Delta Protection Committee. Manager Okita reported that has not been much public activity on water bonds. Our Legislative Advocate would like to set up meetings with Legislators. Board members volunteered to participate in the meetings depending on schedules.

BDCP COMMENTS

Manager Okita reported that the Draft Bay Delta Conservation Plan and the Draft EIR/EIS comment period ends June 13th. He stated that there are still large unresolved issues and water agencies will need these issues resolved to determine if they will participate in the BDCP. The BDCP Implementing Agreement, that identifies assurances, has not yet been completed and will have a 60 day comment period. There are many unavoidable significant impacts identified including water quality at the North Bay Aqueduct. These impacts, and others, need to be mitigated through negotiation and agreements and possibly litigation. Key SCWA comment summaries were provided to the Board for feedback as the comments will need to be submitted prior to the next Board meeting. The Board provided some additional suggestions for the comments.

FISCAL YEAR 2013-2014 BUDGET PROJECTIONS

The budget process has changed, with current fiscal year projection presented at the May Board meeting and the next fiscal year budget approved at the June Board meeting. Katherine Phillips presented the projections noting that some grant projects, maintenance, capital outlay, and improvements are being deferred resulting in the projected Year End reserves from the FY 2013-14 Budget increasing \$3.4 million over the reserves in the Board Approved FY 2013-14 budget. On a motion by Mayor Bachelor and a second by Mayor Hardy the Board unanimously accepted the FY 2013-2014 Year End Projections.

TIME AND PLACE OF NEXT MEETING

The next regularly scheduled meeting will be Thursday, June 12, 2014 at 6:30 P.M. at the Solano County Water Agency offices.

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 6:27 P.M.

David B. Okita, General Manager
and Secretary to the Board of Directors of the
Solano County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 12, 2014

SUBJECT: Expenditures Approval

RECOMMENDATION:

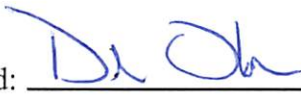
Approve expenditures from the Water Agency checking accounts for the month of May, 2014.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency's checking accounts for the month of May, 2014. Additional backup information is available upon request.

Recommended: 
David B. Okita, General Manager

<input type="checkbox"/> Approved as recommended	<input type="checkbox"/> Other (see below)
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Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From May 1, 2014 to May 31, 2014

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/8/14	100161	2023AC 1020SC	FSA REMIBURSEMENT APR 2014 PATE, THOMAS	100.00	100.00
5/7/14	24135V	2020SC 1020SC	Invoice: 127957 MARTIN'S METAL FABRICATION &	9,088.47	9,088.47
5/7/14	24228	2020SC 1020SC	Invoice: MONTICELLO SURVEY BUREAU OF RECLAMATION	29,704.51	29,704.51
5/7/14	24229	2020SC 1020SC	Invoice: 80489150/1 CDM SMITH	10,612.33	10,612.33
5/7/14	24230	2020SC 1020SC	Invoice: MAY 2014 SABRINA COLIAS	35.30	35.30
5/7/14	24231	2020SC 1020SC	Invoice: 1X074181 HORIZON DISTRIBUTORS, INC.	21.04	21.04
5/7/14	24232	2020SC 1020SC	Invoice: MAR - APR 2014 IN COMMUNICATIONS	3,015.50	3,015.50
5/7/14	24233	2020SC 1020SC	Invoice: CL51322 INTERSTATE OIL COMPANY	563.61	563.61
5/7/14	24234	2020SC 1020SC	Invoice: 128954 LSA ASSOCIATES, INC.	28,991.07	28,991.07
5/7/14	24235	2020SC 1020SC	Invoice: 456965 M&M SANITARY LLC	128.00	128.00
5/7/14	24236	2020SC 1020SC	Invoice: 1190016 McCONKEY and COMPANY INC.	3,550.69	3,550.69
5/7/14	24237	2020SC 1020SC	Invoice: FEB - APRIL 2014 OKITA, DAVID B.	118.75	118.75
5/7/14	24238	2020SC 1020SC	Invoice: MAR - APR 2014 PUTAH CREEK COUNCIL	10,858.50	10,858.50
5/7/14	24239	2020SC 1020SC	Invoice: 2426622 QUILL CORPORATION	101.39	101.39
5/7/14	24240	2020SC 1020SC	Invoice: C821311-541 SHARP ELECTRONICS CORPRATION	1,124.05	1,124.05
5/7/14	24241	2020SC 1020SC	Invoice: 20919-33 THE REGENTS OF THE UNIVERSITY OF CA	5,151.83	5,151.83
5/7/14	24242	2020SC 1020SC	Invoice: 190996 TRAFFIC MANAGEMENT, INC	835.00	835.00
5/7/14	24243	2020SC 1020SC	Invoice: TURF REBATE - CLAYTO TURF REBATE PROGRAM	704.00	704.00
5/7/14	24244	2020SC 2020SC 1020SC	Invoice: LPCCC_FY2013-14-9 Invoice: SCWA-FY2013-14-9 WILDLIFE SURVEY & PHOTO SERVICE	2,319.38 10,412.48	12,731.86
5/12/14	24244V	2020SC 2020SC 1020SC	Invoice: LPCCC_FY2013-14-9 Invoice: SCWA-FY2013-14-9 WILDLIFE SURVEY & PHOTO SERVICE	12,731.86	2,319.38 10,412.48
5/7/14	24245	2020SC 2020SC 1020SC	Invoice: 82031 Invoice: 82016 GHD, INC.	12,036.39 131.00	12,167.39
5/7/14	24246	2020SC 1020SC	Invoice: TURF REBATE - EINHOS TURF REBATE PROGRAM	1,000.00	1,000.00
5/7/14	24247	2020SC 1020SC	Invoice: TURF REBATE - ROSSEL TURF REBATE PROGRAM	810.00	810.00
5/7/14	24248	2020SC 1020SC	Invoice: TURF REBATE - DWILLI TURF REBATE PROGRAM	1,000.00	1,000.00
5/7/14	24249	2020SC	Invoice: TURF REBATE - LAL	616.00	

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		1020SC	TURF REBATE PROGRAM		616.00
5/7/14	24250	2020SC 1020SC	Invoice: TURF REBATE - JEFFER TURF REBATE PROGRAM	1,000.00	1,000.00
5/7/14	24251	2020SC 1020SC	Invoice: TURF REBATE - KOMBA TURF REBATE PROGRAM	813.00	813.00
5/7/14	24252	2020SC 1020SC	Invoice: TURF REBATE - SUMMY TURF REBATE PROGRAM	476.00	476.00
5/7/14	24253	2020SC 1020SC	Invoice: TURF REBATE - COMPAN TURF REBATE PROGRAM	645.00	645.00
5/7/14	24254	2020SC 1020SC	Invoice: TURF REBATE - FRANEY TURF REBATE PROGRAM	635.00	635.00
5/7/14	24255	2020SC 1020SC	Invoice: TURF REBATE - JACOBS TURF REBATE PROGRAM	905.00	905.00
5/7/14	24256	2020SC 1020SC	Invoice: TURF REBATE - ORTEGA TURF REBATE PROGRAM	510.00	510.00
5/7/14	24257	2020SC 1020SC	Invoice: TURF REBATE - DIXON TURF REBATE PROGRAM	1,000.00	1,000.00
5/7/14	24258	2020SC 1020SC	Invoice: TURF REABTE - RDIXON TURF REBATE PROGRAM	496.00	496.00
5/7/14	24259	2020SC 1020SC	Invoice: TURF REBATE - ATHEY TURF REBATE PROGRAM	429.00	429.00
5/12/14	24260	2020SC 1020SC	Invoice: 127957 MARTIN'S METAL FABRICATION &	9,088.47	9,088.47
5/14/14	24261	2020SC 1020SC	Invoice: 159741 A & L WESTERN AGRICULTURAL LABS	70.00	70.00
5/14/14	24262	2020SC 1020SC	Invoice: 0287521 CB&T/ACWA-JPIA	1,630.00	1,630.00
5/14/14	24263	2020SC 2020SC 1020SC	Invoice: MAY 2014 PER DIEM Invoice: DELTA WG MAY 2014 JACK BATCHELOR	113.56 127.12	240.68
5/14/14	24264	2020SC 1020SC	Invoice: DELTA WG MAY 2014 DALE CROSSLEY	133.90	133.90
5/14/14	24265	2020SC 1020SC	Invoice: MAY 2014 PER DIEM OSBY DAVIS	131.08	131.08
5/14/14	24266	2020SC 1020SC	Invoice: MAY 2014 PER DIEM DON HOLDENER	107.91	107.91
5/14/14	24267	2020SC 2020SC 1020SC	Invoice: MAY 2014 PER DIEM Invoice: DELTA WG MAY 2014 ELIZABETH PATTERSON	135.60 116.95	252.55
5/14/14	24268	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 628682 Invoice: 629960 Invoice: 629970 Invoice: 631531 Invoice: 631528 Invoice: 631551 PISANIS AUTO PARTS	38.56 27.29 112.85 42.88 22.85 24.57	269.00
5/14/14	24269	2020SC 1020SC	Invoice: 36238798 RECOLOGY VACAVILLE SOLANO	125.38	125.38
5/14/14	24270	2020SC 1020SC	Invoice: 002968 SAM'S CLUB	85.58	85.58
5/14/14	24271	2020SC 1020SC	Invoice: DELTA WG MAY 2014 LINDA SEIFERT	100.00	100.00
5/14/14	24272	2020SC	Invoice: 0002163	32,481.26	

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		2020SC	Invoice: 0002164	143.66	
		1020SC	SOLANO IRRIGATION DISTRICT		32,624.92
5/14/14	24273	1020SC	VOID		
5/14/14	24274	2020SC	Invoice: 715	165.00	
		1020SC	SOLANO RESOURCE CONSERVATION DISTRICT		165.00
5/14/14	24275	2020SC	Invoice: MAY 2014 PER DEIM	100.00	
		2020SC	Invoice: EXEC MEET MAY 2014	100.00	
		1020SC	JAMES SPERING		200.00
5/14/14	24276	2020SC	Invoice: FY 2014-2015	97,988.00	
		1020SC	STATE WATER PROJECT CONTRACTORS AUTHORI		97,988.00
5/16/14	24276V	2020SC	Invoice: FY 2014-2015		97,988.00
		1020SC	STATE WATER PROJECT CONTRACTORS AUTHORI	97,988.00	
5/14/14	24277	2020SC	Invoice: 200010	78.64	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		78.64
5/14/14	24278	2020SC	Invoice: MAY 2014 PER DIEM	100.00	
		1020SC	JOHN VASQUEZ		100.00
5/14/14	24279	2020SC	Invoice: 14-05-49S	36.99	
		1020SC	DEPT OF FORESTRY & FIRE PROTECTION		36.99
5/14/14	24280	2020SC	Invoice: 27810	145.00	
		1020SC	FRANK'S SEPTIC		145.00
5/14/14	24281	2020SC	Invoice: 159194	1.78	
		2020SC	Invoice: 159123	2.60	
		2020SC	Invoice: 159640	13.20	
		2020SC	Invoice: 159610	36.04	
		2020SC	Invoice: 159496	19.33	
		2020SC	Invoice: 159991	216.00	
		2020SC	Invoice: 807339	40.42	
		2020SC	Invoice: 159852	54.22	
		2020SC	Invoice: 159782	71.67	
		2020SC	Invoice: 159909	12.76	
		2020SC	Invoice: 807615	57.43	
		2020SC	Invoice: 159396	25.75	
		2020SC	Invoice: 160094	81.33	
		2020SC	Invoice: 160093	11.80	
		2020SC	Invoice: 160301	3.67	
		2020SC	Invoice: 160459	41.36	
		2020SC	Invoice: 160674	25.32	
		2020SC	Invoice: 160530	114.50	
		1020SC	PACIFIC ACE HARDWARE		829.18
5/14/14	24282	1020SC	VOID		
5/14/14	24283	2020N	Invoice: 01232	99.00	
		1020SC	SHELDON		99.00
5/14/14	24284	2020SC	Invoice: 263978	122.21	
		2020SC	Invoice: 34437	3.98	
		2020SC	Invoice: 264263	3.62	
		2020SC	Invoice: 34834	5.61	
		2020SC	Invoice: 34733	62.07	
		2020SC	Invoice: 34833	143.13	
		1020SC	SUISUN VALLEY FRUIT GROWERS AS		340.62
5/14/14	24285	2020SC	Invoice: TURF REBATE - HURST	1,000.00	
		1020SC	TURF REBATE PROGRAM		1,000.00
5/14/14	24286	2020SC	Invoice: LPCCC_FY2013-14-9	2,215.10	
		2020SC	Invoice: SCWA-FY2013-14-9	10,412.48	
		1020SC	WILDLIFE SURVEY & PHOTO SERVICE		12,627.58
5/14/14	24287	2020SC	Invoice: 82535	2,128.75	
		1020SC	GHD, INC.		2,128.75
5/14/14	24288	2020SC	Invoice: 4/23/14 - 5/22/14	135.97	
		1020SC	AT&T MOBILITY		135.97

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5/14/14	24289	2020SC 1020SC	Invoice: APRIL 2014 CLEAN TECH ADVOCATES	5,400.00	5,400.00
5/14/14	24290	2020SC 1020SC	Invoice: 2162 DIXON POLARIS ROY	175.49	175.49
5/14/14	24291	2020SC 1020SC	Invoice: 3568 EYASCO, INC.	13,607.50	13,607.50
5/14/14	24292	2020SC 2020SC 1020SC	Invoice: 5010929 Invoice: 8024048 HOME DEPOT CREDIT SERVICE	38.76 168.20	206.96
5/14/14	24293	2020SC 1020SC	Invoice: CL52735 INTERSTATE OIL COMPANY	905.25	905.25
5/14/14	24294	2020SC 1020SC	Invoice: 29692 LUHDORFF & SCALMANINI	4,322.50	4,322.50
5/14/14	24295	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 480399321 Invoice: 480301127 Invoice: 480300202 Invoice: 480302020 MISSION LINEN SUPPLY	119.89 94.96 95.50 78.97	389.32
5/14/14	24296	2020SC 1020SC	Invoice: TURF REBATE - OLDHAM TURF REBATE PROGRAM	46.13	46.13
5/14/14	24297	2020SC 1020SC	Invoice: 1677940 AMERICAN TOWER CORPORATION	494.30	494.30
5/14/14	24298	2020SC 1020SC	Invoice: 153403 AYRES ASSOCIATES	6,044.02	6,044.02
5/14/14	24299	2020SC 1020SC	Invoice: 4530 CLEAN LAKES, INC.	14,911.03	14,911.03
5/14/14	24300	2020SC 1020SC	Invoice: IN-114047001 COAST RADIO COMPANY, INC	2,070.00	2,070.00
5/14/14	24301	2020SC 1020SC	Invoice: 92992 IRRIGATION SUPPLY COMPANY	2,820.63	2,820.63
5/14/14	24302	2020N 1020SC	Invoice: 1648589 MWH AMERICAS INC.	3,684.74	3,684.74
5/14/14	24303	2020SC 1020SC	Invoice: APRIL - MAY 2014 CHRIS TIMMER	256.51	256.51
5/14/14	24304	2020SC 1020SC	Invoice: TURF REBATE - JARVIS TURF REBATE PROGRAM	1,000.00	1,000.00
5/14/14	24305	2020SC 1020SC	Invoice: TURF REBATE - AHUJA TURF REBATE PROGRAM	488.00	488.00
5/14/14	24306	2020SC 1020SC	Invoice: 9724276230 VERIZON WIRELESS	2,531.21	2,531.21
5/14/14	24306V	2020SC 1020SC	Invoice: 9724276230 VERIZON WIRELESS	2,531.21	2,531.21
5/20/14	24307	2020SC 2020SC 1020SC	Invoice: 14005 Invoice: 14006 AGRICHEM SERVICES, INC.	4,502.16 5,384.75	9,886.91
5/20/14	24308	2020SC 1020SC	Invoice: 0590739 ARCADIS U.S., INC.	5,734.78	5,734.78
5/20/14	24309	2020SC 1020SC	Invoice: LV71371 CDW GOVERNMENT, INC.	1,729.92	1,729.92
5/20/14	24310	2020SC 1020SC	Invoice: 1504 CREATIVEMARK DESIGN & PHOTOGRAPHY	1,800.00	1,800.00
5/20/14	24311	2020SC 1020SC	Invoice: 2764360 DEPARTMENT OF GENERAL SERVICES	4,120.00	4,120.00

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5/20/14	24312	2020SC 1020SC	Invoice: 14-261-U NBA 2015 DEPARTMENT OF WATER RESOURCES	300,000.00	300,000.00
5/20/14	24313	2020SC 1020SC	Invoice: 9442725629 GRAINGER	276.60	276.60
5/20/14	24314	2020SC 2020SC 1020SC	Invoice: 201405131 Invoice: 201405132 GREEN THUMB TREE CARE	1,600.00 900.00	2,500.00
5/20/14	24315	2020SC 1020SC	Invoice: 4-(14) DENNIS GRUNSTAD	880.00	880.00
5/20/14	24316	2020SC 1020SC	Invoice: MAR - APR 2014 MARISSA HARTLEY	62.36	62.36
5/20/14	24317	2020SC 2020SC 2020SC 1020SC	Invoice: 73404 Invoice: 73403 Invoice: 73640 HERUM CRABTREE	51.00 331.50 4,167.72	4,550.22
5/20/14	24318	2020SC 1020SC	Invoice: APR 2014 J. RICHARD EICHMAN, CPA	222.10	222.10
5/20/14	24319	2020SC 1020SC	Invoice: 11876 KC ENGINEERING COMPANY	560.00	560.00
5/20/14	24320	2020SC 1020SC	Invoice: 104999 MSDSOONLINE, INC	499.00	499.00
5/20/14	24321	2020SC 1020SC	Invoice: 56596 NORMANDEAU ASSOCIATES, INC.	7,194.00	7,194.00
5/20/14	24322	2020SC 1020SC	Invoice: MAR - MAY 2014 PATE, THOMAS	98.06	98.06
5/20/14	24323	2020SC 1020SC	Invoice: NAPA WATER TRANSFER RECLAMATION DISTRICT 2068	2,019.00	2,019.00
5/20/14	24324	2020SC 1020SC	Invoice: 0002161 SOLANO IRRIGATION DISTRICT	167,263.33	167,263.33
5/20/14	24325	1020SC	VOID		
5/20/14	24326	2020SC 2020SC 1020SC	Invoice: 719 Invoice: 720 SOLANO RESOURCE CONSERVATION DISTRICT	6,270.42 2,621.07	8,891.49
5/20/14	24327	2020SC 1020SC	Invoice: FY 2014-2015 STATE WATER CONTRACTORS	97,988.00	97,988.00
5/20/14	24328	2020SC 2020SC 1020SC	Invoice: 13531 Invoice: 13530 SUMMERS ENGINEERING, INC.	18,876.69 799.80	19,676.49
5/20/14	24329	2020SC 1020SC	Invoice: TURF REBATE - MUNDY TURF REBATE PROGRAM	1,000.00	1,000.00
5/20/14	24330	2020SC 1020SC	Invoice: 001140 UNAVCO, INC.	314.43	314.43
5/20/14	24331	2020SC 1020SC	Invoice: 10109 WESTERN WEATHER GROUP	1,040.00	1,040.00
5/20/14	24332	2020SC 1020SC	Invoice: 10697 WM P. WILSON & SONS, INC.	409.99	409.99
5/20/14	24333	2020SC 1020SC	Invoice: TURF REBATE - MARSHA TURF REBATE PROGRAM	948.00	948.00
5/20/14	24334	2020SC 1020SC	Invoice: TURF REBATE - CORT TURF REBATE PROGRAM	1,000.00	1,000.00
5/20/14	24335	2020SC 1020SC	Invoice: TURF REBATE - PROVEN TURF REBATE PROGRAM	434.00	434.00

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From May 1, 2014 to May 31, 2014

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/20/14	24336	2020SC 1020SC	Invoice: TURF REBATE - MOENCH TURF REBATE PROGRAM	434.00	434.00
5/20/14	24337	2020SC 1020SC	Invoice: TURF REBATE - TURNER TURF REBATE PROGRAM	1,000.00	1,000.00
5/20/14	24338	2020SC 1020SC	Invoice: 15080 LAUGENOUR AND MEIKLE	605.52	605.52
5/23/14	24339	2020SC 1020SC	Invoice: NAPA WHOLE JUN 2014 COUNTY OF NAPA	156,000.00	156,000.00
5/23/14	24339V	2020SC 1020SC	Invoice: NAPA WHOLE JUN 2014 COUNTY OF NAPA	156,000.00	156,000.00
5/30/14	24340	2020SC 1020SC	Invoice: 93381 ANALYTICAL SCIENCES	1,085.00	1,085.00
5/30/14	24341	2020SC 1020SC	Invoice: 3879068 CH2M HILL	7,658.50	7,658.50
5/30/14	24342	2020SC 1020SC	Invoice: 5001368527 CINTAS CORPORATION	25.45	25.45
5/30/14	24343	2020SC 1020SC	Invoice: 01-012 CONSERVISION CONSULTING	2,618.99	2,618.99
5/30/14	24344	2020SC 1020SC	Invoice: 017155 DELTA CONSTRUCATION COMPANY INC	25,000.00	25,000.00
5/30/14	24345	2020N 2020N 1020SC	Invoice: 29431 Invoice: 29430 ELECTRIC & GAS INDUSTRIES ASSOC.	4,806.99 1,308.79	6,115.78
5/30/14	24346	1020SC	VOID		
5/30/14	24347	2020SC 1020SC	Invoice: MAY 2014 FLORENDO, ANDREW	127.69	127.69
5/30/14	24348	2020SC 1020SC	Invoice: 119614 FM GRAPHICS	267.62	267.62
5/30/14	24349	2020SC 2020SC 1020SC	Invoice: PS010707564 Invoice: PS010707565 HOLT OF CALIFORNIA	80.72 233.91	314.63
5/30/14	24350	2020SC 1020SC	Invoice: CL54203 INTERSTATE OIL COMPANY	744.46	744.46
5/30/14	24351	2020SC 1020SC	Invoice: MAY 2014 ANNA KLUGE	55.37	55.37
5/30/14	24352	2020SC 1020SC	Invoice: NAPA WHOLE JUN 2014 COUNTY OF NAPA	156,000.00	156,000.00
5/30/14	24353	2020SC 1020SC	Invoice: RWH002 NAPA COUNTY FC&WCD	9,149.60	9,149.60
5/30/14	24354	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 161352 Invoice: 161754 Invoice: 161900 Invoice: 161822 Invoice: 162364 Invoice: 162089 Invoice: 8413584 Invoice: 162087 PACIFIC ACE HARDWARE	23.63 60.74 31.79 11.95 46.02 9.22 30.17 16.09	229.61
5/30/14	24355	2020SC 1020SC	Invoice: MAR - APR 2014 PCC PUTAH CREEK COUNCIL	5,964.65	5,964.65
5/30/14	24356	2020SC 1020SC	Invoice: 3093527 QUILL CORPORATION	213.45	213.45
5/30/14	24357	2020SC	Invoice: 5085213	2,947.96	

SOLANO COUNTY WATER AGENCY
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		1020SC	REDI-GRO CORPORATION		2,947.96
5/30/14	24358	2020SC	Invoice: 6492990046JUNE	640.74	
		1020SC	STANDARD INSURANCE COMPANY		640.74
5/30/14	24359	2020SC	Invoice: 26207-7	5,236.81	
		1020SC	THE REGENTS OF THE UNIVERSITY OF CA		5,236.81
5/30/14	24360	2020SC	Invoice: TURF REBATE - GOODRU	1,000.00	
		1020SC	TURF REBATE PROGRAM		1,000.00
5/30/14	24361	2020SC	Invoice: 13946	400.00	
		1020SC	VENARD TRUCKING		400.00
5/30/14	24362	2020SC	Invoice: 27419	4,449.00	
		1020SC	VISION INTERNET PROVIDERS, INC		4,449.00
5/30/14	24363	2020SC	Invoice: 5398553	178.97	
		2020SC	Invoice: 5398554	228.99	
		1020SC	AT&T		407.96
5/30/14	24364	2020SC	Invoice: 2-656-27919	327.09	
		1020SC	FEDEX EXPRESS		327.09
5/30/14	24365	2020SC	Invoice: 129512	20,374.55	
		1020SC	LSA ASSOCIATES, INC.		20,374.55
5/30/14	24366	2020SC	Invoice: 1080833111	140.17	
		2020SC	Invoice: 1083129161	100.46	
		2020SC	Invoice: 1081576361	74.42	
		2020SC	Invoice: 5222	7.54	
		1020SC	STAPLES		322.59
5/30/14	24367	2020SC	Invoice: TURF REBATE - STEELE	268.00	
		1020SC	TURF REBATE PROGRAM		268.00
5/25/14	CUETARA APR 2014	6310AC	CHEVRON - FUEL	102.39	
		6144AC	LOWES - SUPPLIES	79.62	
		6144AC	LOWES - SUPPLIES	120.60	
		6144AC	A-D TECHNOLOGIES - PUDDY	109.13	
		6144AC	THE HOME DEPOT - SUPPLIES AND TOOLS	77.81	
		1020SC	BANK OF THE WEST		489.55
5/1/14	EFT	2020SC	Invoice: MAY HEALTH 2014	14,383.52	
		1020SC	CALPERS		14,383.52
5/8/14	EFT	2020SC	Invoice: 41209843	471.73	
		1020SC	CHEVRON AND TEXACO		471.73
5/16/14	EFT	2020SC	Invoice: 2014051301	171.30	
		1020SC	PAYCHEX, INC.		171.30
5/16/14	EFT	2024AC	EMPLOYEE LIABILITIES - PPE 05.10.14	8,131.05	
		6012AC	EMPLOYER LIABILITIES - PPE 05.10.14	1,263.50	
		1020SC	PAYROLL TAXES		9,394.55
5/14/14	EFT	2020SC	Invoice: PPE 05.10.14	9,341.42	
		1020SC	CALPERS		9,341.42
5/14/14	EFT	2020SC	Invoice: SIP PPE 05.10.14	3,205.62	
		1020SC	CALPERS		3,205.62
5/14/14	EFT	6111AC	FSA ADMIN FEES - MAY 2014	109.00	
		1020SC	PAYCHEX, INC.		109.00
5/15/14	EFT	2020SC	Invoice: 9724276230	2,531.21	
		1020SC	VERIZON WIRELESS		2,531.21
5/16/14	EFT	2020SC	Invoice: K08153/1	198.44	
		2020SC	Invoice: 8359 /1		198.44
		1020SC	CALIFORNIA SURVEYING & DRAFTIN		
5/20/14	EFT	2020SC	Invoice: 4/11/14 - 5/12/14	858.18	
		1020SC	PACIFIC GAS & ELECTRIC CO,		858.18
5/20/14	EFT	2020SC	Invoice: 4/9/14 REFILL	1,500.00	

SOLANO COUNTY WATER AGENCY
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		1020SC	PITNEY BOWES		1,500.00
5/30/14	EFT	2024AC	EMPLOYEE LIABILITIES - PPE 05.24.14	9,080.94	
		6012AC	EMPLOYER LIABILITIES - PPE 05.24.14	1,820.27	
		1020SC	PAYROLL TAXES		10,901.21
5/29/14	EFT	2020SC	Invoice: SIP PPE 05.24.14	3,205.62	
		1020SC	CALPERS		3,205.62
5/30/14	EFT	2020SC	Invoice: 2014052801	164.28	
		1020SC	PAYCHEX, INC.		164.28
5/29/14	EFT	2020SC	Invoice: PPE 05.24.14	9,341.42	
		1020SC	CALPERS		9,341.42
5/25/14	FLORENDO APR 2014	6551AC	THE BAKERY - MEETING	23.70	
		6360AC	PAYPAL - CALIFORNIA URBAN WATER CONSERVATION COUNCIL	45.00	
		1020SC	BANK OF THE WEST		68.70
5/25/14	FOWLER APR 2014	6230SC	WESTSIDE WHOLESALE - LIGHT TIMER	102.00	
		6230SC	DOLLARTREE.COM - SUPPLIES	51.66	
		6230SC	WALMART - SUPPLIES	17.04	
		6230SC	HARBOR FREIGHT TOOLS - SUPPLIES	197.82	
		1020SC	BANK OF THE WEST		368.52
5/25/14	JONE APR 2014	6183SC	VACAVILLE TRAILER SALE - SUPPLIES	147.63	
		6183SC	DAVIS ACE LBR & HWE - SUPPLIES	12.81	
		6190SC	TOWN & COUNTRY MARKET - WATER	4.53	
		6310AC	CHEVRON - FUEL	41.41	
		6190SC	WINDMILL FEED - SUPPLIES	100.00	
		1020SC	BANK OF THE WEST		306.38
5/25/14	LEE APR 2014	6330AC	SOUTHWEST - HCP PLANNING COALITION	220.00	
		1020SC	BANK OF THE WEST		220.00
5/25/14	MAROVICH APR 2014	6199SC	CHEVRON - FUEL	40.87	
		6183SC	TARGET - NURSERY SCALE	35.85	
		6130SC	IRRIGATION DIRECT - SUPPLIES	85.17	
		6199SC	CSU SACRAMENTO - WATERSHED MANAGEMENT	35.00	
		6199SC	CASCADE LABELING - LABEL TAPE	86.32	
		1020SC	BANK OF THE WEST		283.21
5/25/14	MCLEAN APR 2014	6360AC	MGMT TEST	250.00	
		6040AC	REMOTELINK - HCP RGP	21.30	
		6040AC	NAPOLI PIZZERIA - SCWA/NAPA MEETING	82.40	
		6040AC	REMOTELINK - EXECUTIVE COMMITTEE	8.29	
		6040AC	NAPOLI PIZZERIA - HCP	60.34	
		6040AC	THE BAKERY - SANDWICHES FOR BOD	40.50	
		6040AC	SAFEWAY - BOD & LPCCC COOKIES	10.98	
		6040AC	MONSTER.COM - AWRE JOB POSTING	368.00	
		6040AC	NAPOLI PIZZERIA - BOD	31.05	
		6040AC	BROWN AND CALDWELL - AWRE JOB POSTING	200.00	
		6040AC	CRAIGSLIST.ORG - AWRE JOB POSTING	25.00	
		6040AC	REMOTELINK - HCP	97.65	
		6040AC	TARGET - SODA	9.92	
		6040AC	REMOTELINK - WESTSIDE IRWM	22.22	
		6040AC	NAPOLI PIZZERIA - ADVISORY COMM	62.50	
		6040AC	SAFEWAY - FCAC COOKIES	5.49	
		6040AC	NAPOLI PIZZERIA - FCAC	54.95	
		1020SC	BANK OF THE WEST		1,350.59
5/25/14	OKITA APR 2014	6330AC	CITYOFSAC PARKING	6.00	
		6330AC	CLAY STREET GARAGE	5.00	
		6330AC	CITYOFSAC PARKING	20.00	
		6330AC	CITYOFSAC PARKING	10.50	
		1020SC	BANK OF THE WEST		41.50
5/25/14	PATE APR 2014	6310AC	76 STATION - FUEL	29.82	
		6041AC	AMAZON MKTPLACE - IPHONE CHARGE CABLE	39.00	
		6041AC	AMAZON MKTPLACE - IPHONE CHARGER	14.45	
		6041AC	AMAZON MKTPLACE - IPHONE HEADPHONES	15.73	
		1020SC	BANK OF THE WEST		99.00
5/25/14	PHILLIPS APR 2014	6090AC	ARMA INTERNATIONAL - INFORMATION MANAGEMENT SUBSCRIPTION	175.00	

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
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		6040AC	BIDSYNC - BID POSTING WEBSITE	649.00	
		1020SC	BANK OF THE WEST		824.00
5/25/14	SNYDER APR 2014	6300AC	HARBOR FREIGHT TOOLS - SUPPLIES	61.86	
		6300AC	PISANI'S AUTO - SUPPLIES	94.41	
		6300AC	LOWES - SUPPLIES	13.31	
		6040AC	NAPA STORE - SUPPLIES	162.33	
		6040AC	NAPA STORE - SUPPLIES RETURN		15.00
		6670G	L2GSOLANO RECORDER	12.00	
		6199SC	LOWES - SUPPLIES	11.61	
		6670G	L2GSOLANO RECORDER	11.00	
		6199SC	THE HOME DEPOT - SUPPLIES	34.43	
		1020SC	BANK OF THE WEST		385.95
Total				<u>1,750,590.75</u>	<u>1,750,590.75</u>

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 12, 2014

SUBJECT: PRE-APPROVAL OF FISCAL YEAR 2014-2015 PAYMENTS

RECOMMENDATIONS:

Authorize payments of the following bills for Fiscal Year 2014-2015 within budget amounts:

1. Payroll.
2. Water payments to the State of California for the State Water Project.
3. Payments to Napa County pursuant to the Napa Make Whole Agreement.
4. Payments to the Solano Irrigation District for operations and maintenance of the Solano Project.
5. Payments to the Solano County Resource Management Department for labor and equipment charges of Ulatis and Green Valley Flood Control projects.
6. Payments to consultants and contractors with Board approved contracts.
7. Payments to legal counsel.
8. PERS Health Plan payments.

FINANCIAL IMPACT:

☒ Continued on next page

None.

BACKGROUND:

Each year we request the Board to authorize payments for items that are based on regular payments schedules and contractual obligations. Payment of these items will not require additional approval by the Board or purchase orders prior to payment. Payments made under this category will be reported to the Board of Directors in arrears. There are two additions and one deletion from prior fiscal year pre-approvals. The deletion was for water payments to the United States Bureau of Reclamation for the Solano Project.

Recommended: _____



David B. Okita, General Manager

☐ Approved as
Recommended

☐ Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary
to the Solano County Water Agency

9. Payments to Solano County Fleet Operations for repair and maintenance of Agency vehicles.
10. Ulatis & Green Valley Flood Control Projects costs for purchase, hauling & placement of rock rip rap.
11. Ulatis, Green Valley, and Solano Project culvert and pipe purchases.
12. Payments to ACWA-Joint Powers Insurance Authority for workers compensation, liability and property insurance.
13. Lower Putah Creek Coordinating Committee Pre-Approved Expenditures.
14. Agency credit card (currently through Bank of the West) payment when individual charges are all \$500 or under (or pre-approved).
15. Payments for expenses associated with Board approved Grants.
16. Payments to ACWA Services Corp (ASC) for dental premiums.
17. Payments to CalPERS Long Term Care for long term care insurance premiums.
18. Payments for regulatory permits and permit fees for SCWA Projects.
19. Payments for the Turf Replacement Rebate Program.
20. Payments for vehicle repair expenses.
21. Payments to Citistreet for PERS Deferred Compensation Program.
22. Payments to Verizon Wireless for cellular phone service.
23. Payments to A T & T for office telephone and data services
24. Herbicide and Pesticide purchases for Flood Control projects.
25. Payments to laboratories for water quality analysis.
26. Payments to Solano Irrigation District for AG Water Conservation Expenses.
27. Payments to Standard Insurance Company and Metlife for Short/Long Term Disability.
28. Payments to Staples, Inc. credit card for office supplies when individual charges are \$500 or under (or pre-approved).
29. Payments to Interstate Oil, Chevron, and Shell credit cards for fuel when individual charges are \$500 or under (or pre-approved).
30. Payments to Pacific Hardware for supplies when individual charges are \$500 or under (or pre-approved).
31. Payments to FedEx for shipping when individual charges are \$500 or under (or pre-approved).
32. Payments to Pitney Bowes for postage.
33. Association dues to organizations identified in budget documents.
34. Payments to Vision Internet for website hosting (new to list).
35. Payments for software purchases (new to list).

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014

SUBJECT: SCWA STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2014-2015

RECOMMENDATION:

Approve the following Statement of Investment Policy:

"Funds of the Solano County Water Agency shall only be invested in the State of California's Local Agency Investment Fund, the Solano County Investment Pool, California Asset Management Program or Federal Deposit Insurance Corporation - Insured Accounts in a bank or savings and loan association."

FINANCIAL IMPACT:

None

BACKGROUND:

State Law effective January 1, 1996 requires public agencies to annually approve a Statement of Investment Policy at a public meeting. Any changes to the policy must also be considered at a public meeting.

The recommended investment policy simply reflects the current investment policy of the Water Agency whereby all Water Agency funds are invested in the Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP). Operating funds are held in Federal Deposit Insurance Corporation - Insured Accounts with Bank of the West. Property tax revenue is wire transferred directly from the County Treasury into the Bank of the West or CAMP accounts. Funds are then transferred from the LAIF or CAMP to the Bank of the West bank accounts as needed.

Recommended: 
David B. Okita, General Manager

☐ Approved as
recommended

☐ Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary
to the Solano County Water Agency

RESOLUTION NUMBER 2014-03

**RESOLUTION OF THE SOLANO COUNTY WATER AGENCY
ESTABLISHING FISCAL YEAR 2014-2015 APPROPRIATION LIMIT**

Article XIII-B of the California Constitution requires that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year at a regularly scheduled or noticed special meeting; and

The appropriations limit for the Solano County Water Agency for fiscal year 2014-2015 of \$13,209,858 has been calculated based on adjustment factors using rates of change in California Per Capita Income and Solano County Population Growth.

THEREFORE, BE IT RESOLVED that the Board of Directors of the Solano County Water Agency establishes an appropriations limit of \$13,209,858 for the Solano County Water Agency in fiscal year 2014-2015.

I, DAVID B. OKITA, General Manager and Secretary to the Board of Directors of the Solano County Water Agency, do hereby certify that the foregoing resolution was regularly introduced, passed and adopted by said Board of Directors, at a regular meeting thereof held on the 12th day of June 2014, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

David B. Okita, Secretary to the
Board of Directors of the Solano
County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: June 12, 2014

SUBJECT: Flood Control Advisory Committee Reduction

RECOMMENDATION:

Approve reducing the Flood Control Advisory Committee membership from 13 to 11 members. The reduction in membership size would eliminate two public positions, which have been vacant for several years.


FINANCIAL IMPACT:

None

BACKGROUND:

The Flood Control Advisory Committee consists of 13 members. Two representatives are appointed by the Solano County Water Agency Advisory Commission, three representatives of the Resource Conservation Districts and eight public members appointed by the Board of Directors of the Solano County Water Agency. There are two longstanding vacancies for Public Members.

One of the challenges with the long term vacancies, is the Committee is often unable to obtain a quorum at the Committee meetings. Key action items requiring a quorum are often delayed for many months, especially since the Committee only meets about four times a year. At the April 24, 2014 Flood Control Advisory Committee meeting, the Committee approved a motion recommending the elimination of the two vacant public positions on the Committee. Elimination of the two vacant positions will help the Committee to obtain a quorum at each meeting.

Recommended: 

David B. Okita, General Manager

☐

Approved as
recommended

☐

Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary
to the Solano County Water Agency


SOLANO COUNTY WATER AGENCY



MEMORANDUM

Agenda Item No. 7

TO: Board of Directors

FROM: David B. Okita, General Manager 

DATE: June 12, 2014

SUBJECT: June General Manager's Report

The month of May was budget preparation month for SCWA staff. Our budgets do not change a whole lot from year to year, but we do have some large projects, mostly funded by grants that do change yearly. Our financial status remains sound and we are executing the Board's past direction to expend our reserves on needed infrastructure projects. Even so, we have a healthy reserve that will allow much flexibility to address future needs. This year you will see a different format for the budget from past years. Last year, the Executive Committee suggested some changes that simplify the format. We used that format for the FY 13/14 Year End Projections that we presented to the Board last month. We would like to get comments from the Board on the format and we can modify the format for next year.

I will be on vacation, out of the country, from June 23 through July 4. Thomas Pate will cover the Executive Committee call on July 2.

If you have any questions, please contact me at 455-1103 or dokita@scwa2.com.

Jun.2014.It7.mem.doc

P.O. Box 349 • 6040 Vaca Station Road, Building 84
Elmira, California 95625-0349
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



Time Period Covered: May 2014

**REPORT OF CONSTRUCTION CHANGE ORDERS
AND CONTRACTS APPROVED BY GENERAL
MANAGER UNDER DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less)

Construction Contracts (\$30,000 and less)

Professional Service Agreements (\$30,000 and less)

Wood Rodgers – Rio Vista Flood Study - \$8,870

Non-Professional Service Agreements (\$30,000 and less)

Construction contracts resulting from informal bids authorized by SCWA Ordinance

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

Z:\FORMS\Construction Change Orders.doc

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014

SUBJECT: Water Agency Fiscal Year 2014-2015 Budget

RECOMMENDATION:

Approve the Solano County Water Agency Fiscal Year 2014-2015 Budget.

FINANCIAL IMPACT:

Not applicable.

BACKGROUND:

Staff will summarize each of the Agency funds at the Board meeting, highlighting major expenditures and changes from past years.

The budget includes a reallocation of SCWA reserve funds based on projections of cash available at the end of FY 2014-2015.

Recommended: Executive Committee

<input type="checkbox"/> Approved as Recommended	<input type="checkbox"/> Other (see below)
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Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

**BUDGET
IMPLEMENTATION
ACTIONS**

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014

SUBJECT: State Water Project Tax Rate for Fiscal Year 2014-2015

RECOMMENDATION:

Establish a tax rate of \$0.02 per \$100 of assessed valuation for the State Water Project property tax for fiscal year 2014-2015.

FINANCIAL IMPACT:


Revenues of \$8,914,298 in FY 2014-2015 Proposed Budget.

BACKGROUND:

The governing board of the Solano County Water Agency's predecessor agency, the Solano County Flood Control and Water Conservation District, approved Resolution 85-183 that established a zone of benefit and a property tax rate not to exceed \$0.02 per \$100 assessed valuation. Starting with fiscal year 1986-87 the Water Agency has assessed a tax rate of \$0.02 per \$100 assessed valuation within the zone of benefit.

Pursuant to Revenue and Taxation Code Section 93, the Water Agency must establish the tax rate each fiscal year which is to be levied on the voter approved bonded indebtedness. The Board has the discretion to lower the tax annually, but not to increase it beyond \$0.02 per \$100 assessed valuation.

For FY 14-15 this property tax revenue does not fund all State Water Project expenditures – designated reserves will be used to cover some capital-type costs such as the North Bay Aqueduct Alternate Intake Project and the North Bay Regional Research Station and also a portion of the operating expenses. .

Recommended: 

David B. Okita, General Manager

☐

Approved as
recommended

☐

Other
(see below)

Modification to Recommendation and/or other actions:

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Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014

SUBJECT: Cost of Living Adjustment for Water Agency Employees

RECOMMENDATIONS:

Award a 2% cost of living adjustment to Water Agency employees effective the payroll period starting July, 5, 2014.

FINANCIAL IMPACT:

The cost of a 2% COLA is approximately \$26,895 for FY 14/15. Funding for a 2% cost of living adjustments for employee salaries have been included in the Proposed FY 2014/2015 budget.

BACKGROUND:

Cost of living adjustments are discretionary on the part of the Board of Directors. This adjustment will apply to 14 Water Agency employees.

The U.S. Bureau of Labor Statistics publishes several indexes. In addition to the San Francisco-Oakland-San Jose index, there is a U.S. City Average (which includes all states and all cities), the West (which includes 13 western states) and the Los Angeles-Anaheim-Riverside index. The other indexes are available for other major metropolitan areas but are not applicable to our area.

Recommended: 
David B. Okita, General Manager

☒ Continued on next page

☐ Approved as Recommended ☐ Other (see below)

Modification to Recommendation and/or other actions:

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Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary
to the Solano County Water Agency

The last cost of living adjustment (2% percent) was granted in August 2013 (based on June 2013 indexes). Prior to 2013, the last Cost of Living adjustment for SCWA employees was in June of 2008. During this time period the indexes increased from 6.2% to 11.5% (see table below):

<u>Area</u>	<u>April CPI</u>	<u>June CPI</u>	<u>% Increase from April 2008 to June 2013</u>
	<u>2008</u>	<u>2013</u>	
San Francisco-Oakland-San Jose	217.913	243.052	11.5%
U.S. City Average	210.698	230.002	9.2%
The West	214.355	230.723	7.6%
Los Angeles-Anaheim-Riverside	217.914	232.378	6.6%

For the current time period, from the last Cost of Living Adjustment, the indexes increased from 1.4% to 2.0% (see table below):

<u>Area</u>	<u>June CPI</u>	<u>April CPI</u>	<u>% Increase from June 2013 to April 2014</u>
	<u>2013</u>	<u>2014</u>	
San Francisco-Oakland-San Jose	243.052	247.932	2.0%
U.S. City Average	230.002	233.443	1.5%
The West	230.723	234.081	1.5%
Los Angeles-Anaheim-Riverside	232.378	235.717	1.4%

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014

SUBJECT: CONSULTANT SERVICES CONTRACTS AND RENEWALS

RECOMMENDATION:

Authorize General Manager to execute agreements and amendments for the following consultant services for work through fiscal year 2014-2015:

1. Agrichem, Nuisance Vegetation Management, new contract-contract limit of \$30,928;
2. ARCADIS U.S. Inc., Cache Slough Water Quality Monitoring, new contract-contract limit \$50,000;
3. Blankinship & Associates, Inc., Compliance and Monitoring for Aquatic Pesticide Use, new contract - contract limit of \$49,500;
4. CH2MHILL, Solano HCP EIR/EIS, amendment for increase in 2013-2014 budget by \$45,000 from \$556,586.59 to \$601,586.49; new contract 2014-2015-contract limit \$120,000;
5. Clean Lakes, Campbell Lake Algaecide Treatments, new contract-contract limit of \$76,400;
6. Electric & Gas Industries Association, Solano County High-Efficiency Toilet Rebate Program, new contract- contract limit of \$100,000;
7. Eyasco, Inc., Data and Website Management, new contract- contract limit of \$253,100;
8. GHD, Solano County Commercial and Industrial Water Conservation, new contract- contract limit of \$75,000;
9. LSA Associatesn Inc., Habitat Conservation Plan, new contract-contract limit of \$270,000;
10. Normandeau Associates, Lower Putah Creek Fish Monitoring, new contract- contract limit of \$52,834;
11. Ovivo, Engineering and Field support for the PSC Headworks Automatic Screen Cleaner, contract limit of \$56,750.

Recommended: 
David B. Okita, General Manager

☒ Continued on Next Page

☐ Approved as
recommended

☐ Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

12. Pacific Gas and Electric, Solano Regional High Efficiency Washer Rebate Program; contract limit of \$200,000.
13. Solano Resource Conservation District, Lake Berryessa Outreach, new contract-contract limit of \$54,000;
14. Solano Resource Conservation District, Suisun Marsh Education Program, amendment to three year contract of \$6,264 from \$121,000 to \$127,264;
15. Wildlife Survey & Photo Service, Solano Project/LPCCC Biomonitoring for New Zealand Mud Snails, new contract-contract limit of \$142,176;
16. ZunZun, Solano School Education Program, new contract- contract limit of \$30,000.

FINANCIAL IMPACT:

Funding for these consultants is included in the Fiscal Year 2014-2015 Budget.

BACKGROUND:

1. Agrichem will continue to provide herbicide application consultation for the Ulati and Green Valley Flood Control Projects.
2. ARCADIS will continue to provide consulting service water quality monitoring and analysis of constituents of concern for the Cache Slough watershed.
3. Blankinship & Associates will continue to provide consulting service for compliance monitoring for application of aquatic herbicides. Program costs are shared with other districts.
4. CH2M Hill will continue the preparation of the Solano Habitat Conservation Plan EIR/EIS.
5. Clean Lakes, Inc. will conduct aquatic herbicide treatment and monitoring at Campbell Lake to protect North Bay Aqueduct water quality.
6. Electric & Gas Industries Association will continue to administer the SCWA high-efficiency toilet rebate programs. This is a partially grant funded program where customer rebates are given for specific water saving toilets.
7. Eyasco will provide consulting services for document/file management, data and database management, and website management.
8. GHD will continue to administer a Commercial, Industrial and Institutional Water Conservation Program done in conjunction with the cities. This program identifies candidate facilities where water audits are done to improve water efficiency.
9. LSA Associates, Inc, will continue to develop the Solano Habitat Conservation Plan. Tasks include completing the Public Draft HCP and developing programmatic wetland permits.
10. Normandeau Associates will continue with fish monitoring on Lower Putah Creek and develop habitat information for trout in the Inner Dam Reach.
11. Ovivo will provide engineering and field support for the PSC Headworks Automatic Screen Cleaner project.
12. Pacific Gas and Electric will administer the Solano Regional High-Efficiency Washer Rebate Program.
13. Solano Resource Conservation District will provide public education and outreach for Lake Berryessa.
14. Solano Resources Conservation District will educate sixth graders on the importance of water and the environment in Solano County.
15. Wildlife Survey and Photo Service will continue to monitor New Zealand Mud Snails in Putah Creek and the Solano Project and monitor for Quagga and Zebra mussels in the Solano Project.
16. ZunZun will continue to market, schedule and present interactive school assemblies for grades K-6 at Solano County schools.

Copies of agreements and amendments are available on the SCWA web page (www.scwa2.com) or from SCWA staff.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: June 12, 2014
SUBJECT: Senior Water Resources Engineer – Salary Range Shift

RECOMMENDATION:

Change salary range for the Senior Water Resources Engineer classification from Range 33 to Range 39.

FINANCIAL IMPACT:

This action will result in a 5% salary increase for two employees, resulting in an annual cost increase of \$11,052. This level of funding has been included in the FY 2014-2015 budget.

BACKGROUND:

The Senior Water Resources Engineer class (5 step class) is the top non-management engineering classification for the Agency. There are two employees in this class at the top step with no current promotion opportunities. In order to reward continued improvement in job performance, a deeper classification is necessary. Advances in steps within a classification requires improvement in performance that is documented in annual employee performance reviews. Annual step increase are not automatic.

The Agency utilizes a Salary Range Schedule and staff is recommending the classification change to Salary Range 39. The following schedule will demonstrate the change:

		Step 1	Step 2	Step 3	Step 4	Step 5
Senior Water Resource Engineer	Salary Range 33	75,478	79,252	83,214	87,375	91,744
Senior Water Resource Engineer	Salary Range 39	87,375	91,744	96,331	101,147	106,205

Staff is working on a study of the Water Conservation Coordinator position and that may result in another employee change in classification that would be brought to the Board in the near future.

Recommended: 
David B. Okita, General Manager

☐ Approved as
Recommended

☐ Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on June 12, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency
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