

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS:

Chair:

Mayor Harry Price
City of Fairfield

Vice Chair:

Director Dale Crossley
Reclamation District No. 2068

Mayor Jack Batchelor
City of Dixon

Mayor Osby Davis
City of Vallejo

Supervisor Erin Hannigan
Solano County District 1

Mayor Steve Hardy
City of Vacaville

Director John D. Kluge
Solano Irrigation District

Mayor Elizabeth Patterson
City of Benicia

Mayor Norm Richardson
City of Rio Vista

Director Gene Robben
Maine Prairie Water District

Mayor Pete Sanchez
City of Suisun City

Supervisor Linda Seifert
Solano County District 2

Supervisor Jim Spering
Solano County District 3

Supervisor Skip Thomson
Solano County District 5

Supervisor John Vasquez
Solano County District 4

GENERAL MANAGER:

David Okita, PE
Solano County Water Agency

BOARD OF DIRECTORS MEETING

DATE: Thursday, March 13, 2014

TIME: 6:30 -7:00 p.m. (Note: There is a CCCC meeting this month)

PLACE: Berryessa Room
Solano County Water Agency Office
810 Vaca Valley Parkway, Suite 203
Vacaville

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

Limited to 5 minutes for any one item not scheduled on the Agenda.

5. CONSENT ITEMS

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of February 13, 2014 is recommended.

(B) Expenditure Approvals: Approval of the February checking account register is recommended.

(C) Amendment to Agreement with Shandam Consulting, Inc.: Authorize General Manager to execute Amendment number 4 with Shandam Consulting, Inc., to increase funding by \$25,000, an increase from \$125,000 to \$150,000, for Professional IT Services.

6. BOARD MEMBER REPORTS

RECOMMENDATION: For information only.

810 Vaca Valley Parkway, Suite 203
Vacaville, California 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



7. **GENERAL MANAGER’S REPORT**

RECOMMENDATION: For information only.

8. **SCWA AUDIT**

RECOMMENDATION: Accept fiscal year 2012-2013 audit.

9. **REPORT FROM LEGISLATIVE COMMITTEE**

RECOMMENDATIONS: Hear report from Legislative Committee that will be meeting prior to the Board meeting. Consider updates to the Annual Legislative Report. Possible action on water bond legislation.

10. **DROUGHT UPDATE**

RECOMMENDATION: Hear report from staff on status of local drought actions.

11. **TIME AND PLACE OF NEXT MEETING**

Thursday, April 10, 2014 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency’s website at www.scwa2.com.

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency’s offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

CONSENT ITEMS

SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES

MEETING DATE: February 13, 2014

The Solano County Water Agency Board of Directors met this evening at the Solano County Water Agency. Present were:

Mayor Jack Batchelor, City of Dixon
Mayor Harry Price, City of Fairfield
Council Member Mark Hughes, City of Benicia
Mayor Steve Hardy, City of Vacaville
Mayor Osby Davis, City of Vallejo
Mayor Pete Sanchez, City of Suisun City
Supervisor Erin Hannigan, Solano County District 1
Supervisor Linda Seifert, Solano County District 2
Supervisor James Spering, Solano County District 3
Supervisor John Vasquez, Solano County District 4
Supervisor Skip Thomson, Solano County District 5
Director Jack D. Kluge, Solano Irrigation District
Manager Don Holdener, Maine Prairie Water District
Director Mike Hardesty, Reclamation District 2068

CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Chairman Price.

APPROVAL OF AGENDA

On a motion by Supervisor Seifert and a second by Mayor Batchelor the Board unanimously approved the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

Director Kluge requested Consent Item A be approved separately. On a motion by Mayor Batchelor and a second by Supervisor Seifert the Board unanimously approved Consent Items B, C and D. On a motion from Supervisor Spering and a second by Director Holdener Consent Item A was approved by the Board with Director Kluge abstaining.

- (A) Minutes
- (B) Expenditure Approvals
- (C) Request to Maintain Funding for the Cooperative Endangered Species Conservation Fund-Fiscal 2015 Appropriation
- (D) Flood Control Advisory Committee Appointment

BOARD MEMBER REPORTS

There were no Board Member reports.

GENERAL MANAGER'S REPORT

Manager Okita reported that a joint meeting with the Napa County Flood Control and Water Conservation District is scheduled for March 18, 2014 at 1:30 in Napa, CA.

2014 WATER SUPPLY SITUATION

Manager Okita gave a presentation on city/district water supply status. The presentation detailed the County's water source portfolio noting the source reliability of the Solano Project and the source variability of the State Water Project and describing other water sources. Thomas Pate provided a scenario of the effects on water supply at Lake Berryessa if no rainfall should occur over the course of multiple years which incorporates drought measures developed in 1999 that require mandatory carryover and agriculture to urban transfers. Manager Okita explained the State Water Project water supply, due to the recent dry conditions, the 2014 allocation is 0%. He also said that although prior year carryover water is available now it could become unavailable in the summer and staff is planning accordingly to ensure all cities have an adequate water supply. The State will always provide water for health and safety purposes but this requires ordinances in place limiting water use. Royce Cunningham from the City of Vacaville and Cary Keaton from Solano Irrigation District provided comments on the effects of the drought on their organizations. Andy Florendo, Water Conservation Specialist, described the Agency's water conservation program and the need to increase the public education aspect of water conservation.

On a motion by Mayor Batchelor and a second by Mayor Davis the Board unanimously approved to authorize the General Manager to execute documents for a 2014 groundwater conjunctive use program with Reclamation District #2068 and to authorize a fund transfer out of budgeted FY 2013-14 contingencies of up to \$20,000 for increased water conservation efforts.

YOLO-CACHE SLOUGH REPORT

Manager Okita stated the Agency has interests regarding flood control and habitat projects in the Yolo Bypass and Cache Slough areas that need to be addressed in the 2017 update of the Central Valley Flood Protection Plan. The State has created local regional areas to identify suggested projects to be included in the Plan. Additionally the same area is where habitat projects are to be located to meet the requirements of the Endangered Species Act for the existing operations of the State Water Project and the Central Valley Project. This will require a coordination of efforts. Some of the concerns to be considered in these efforts are mitigating the impacts of the projects on agricultural interests, rural flood protection, take coverage for agricultural diverters, and a guaranteed source of maintenance. This discussion is at an early stage and the Board will be kept informed.

SB 848-2014 WATER BOND

Chairman Price reported on a meeting Board members had with Senator Wolk that resulted in the amendments requested by the Agency being included in the SB-848. On a motion from Supervisor Thomson and a second from Supervisor Spering the Board unanimously approved support of SB 848 (Wolk).

DELTA ISSUES

Supervisor Seifert reported on the recommendations from the Delta Water Coordination Working Group's meeting held on February 3, 2014. Supervisor Thomson reported members of the Delta Coordinating Committee went to Washington D.C. to meet with Congressional and Federal agency representatives.

TIME AND PLACE OF NEXT MEETING

The next regularly scheduled meeting will be Thursday, March 13, 2014 at 6:30 P.M. at the Solano County Water Agency offices.

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 8:16 P.M.

David B. Okita, General Manager
and Secretary to the Board of Directors of the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: March 13, 2014

SUBJECT: Expenditures Approval

RECOMMENDATION:

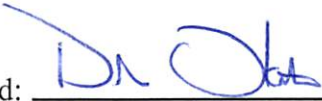
Approve expenditures from the Water Agency checking accounts for the month of February, 2014.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency's checking accounts for the month of February, 2014. Additional backup information is available upon request.

Recommended: 
David B. Okita, General Manager

☐

Approved as
recommended

☐

Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 13, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Feb 1, 2014 to Feb 28, 2014

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Date	Check #	Name	Account	Line Description	Debit Amo	Credit Am
2/10/14	100156	PATE, THOMAS	2023A 1020SC	FSA REMIBURSEMENT JAN 2014 PATE, THOMAS	525.00	525.00
2/4/14	23888	BAMBOO DEPOT	2020SC 1020SC	Invoice: 15833 BAMBOO DEPOT	493.68	493.68
2/4/14	23889	AT&T MOBILITY	2020SC 1020SC	Invoice: 1/23/14 - 2/22/14 AT&T MOBILITY	137.81	137.81
2/4/14	23890	CITY OF NAPA WATER DIVISION	2020SC 1020SC	Invoice: PROP 84: INV 1-3 CITY OF NAPA WATER DIVISION	92,689.84	92,689.84
2/4/14	23891	CLEAN TECH ADVOCATES	2020SC 1020SC	Invoice: JANUARY 2014 CLEAN TECH ADVOCATES	5,400.00	5,400.00
2/4/14	23892	FAIRFIELD SAFE & LOCK COMPANY	2020SC 1020SC	Invoice: 175411 FAIRFIELD SAFE & LOCK COMPANY	125.66	125.66
2/4/14	23893	GATES CONSULTING SERVICES	2020SC 1020SC	Invoice: 149 GATES CONSULTING SERVICES	200.00	200.00
2/4/14	23894	HOLT OF CALIFORNIA	2020SC 1020SC	Invoice: N0788501 HOLT OF CALIFORNIA	4,166.70	4,166.70
2/4/14	23895	HOME DEPOT CREDIT SERVICE	2020SC 2020SC 2020SC 1020SC	Invoice: 5024865 Invoice: 7010523 Invoice: 2023298 HOME DEPOT CREDIT SERVICE	182.32 21.54 329.71	533.57
2/4/14	23896	SBS LEASING A PROGRAM DE LAGE	2020SC 2020SC 1020SC	Invoice: 40109865 Invoice: 40108771 SBS LEASING A PROGRAM DE LAGE	77.67 980.93	1,058.60
2/4/14	23897	SHANDAM CONSULTING	2020SC 1020SC	Invoice: 0131140228 SHANDAM CONSULTING	761.25	761.25
2/4/14	23898	SHARP ELECTRONICS CORPRATION	2020SC 1020SC	Invoice: C811180-541 SHARP ELECTRONICS CORPRATION	768.52	768.52
2/4/14	23899	SOLANO COUNTY FLEET OPERATIONS	2020SC 1020SC	Invoice: JAN 2014 SOLANO COUNTY FLEET OPERATIONS	3,260.44	3,260.44
2/4/14	23900	TURF REBATE PROGRAM	2020SC 1020SC	Invoice: TURF REBATE - EIDE TURF REBATE PROGRAM	387.00	387.00
2/4/14	23901	WILDLIFE SURVEY & PHOTO SERVICE	2020SC 2020SC 1020SC	Invoice: LPCCC_FY2013-14-6 Invoice: SCWA-FY2013-14-6 WILDLIFE SURVEY & PHOTO SERVICE	2,787.12 10,176.16	12,963.28
2/4/14	23902	YOLO-SOLANO AQMD	2020SC 2020SC 2020N 1020SC	Invoice: 12572 Invoice: 13369 Invoice: BURN PERMIT 2014 YOLO-SOLANO AQMD	3.55 30.00	11.85 21.70
2/4/14	23903	SOLANO COUNTY DEPT RESOURCE MGM	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 03031 Invoice: 03030 Invoice: 03026 Invoice: 03029 Invoice: 03025 Invoice: 03028 Invoice: 03027 Invoice: 03032 SOLANO COUNTY DEPT RESOURCE MGMT.	29,834.67 39.84 2,461.55 4,157.48 4,690.46 13,649.59 54,749.06 3,585.02	113,167.67
2/7/14	23904	DLT SOLUTIONS, LLC	2020SC 1020SC	Invoice: SI244992 DLT SOLUTIONS, LLC	1,965.02	1,965.02
2/7/14	23905	PACIFIC ACE HARDWARE	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC	Invoice: K96231 Invoice: 154857 Invoice: K96233 Invoice: 155158 Invoice: 154731 Invoice: 154870 Invoice: 155506 Invoice: 155469	131.61 66.08 101.66 3.21 30.07 43.30 54.13 101.36	

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			2020SC	Invoice: 155470	25.78	
			1020SC	PACIFIC ACE HARDWARE		557.20
2/7/14	23906	DEPARTMENT OF WATER RESOURCES	2020SC	Invoice: 14-026-T FEB 2014	400,666.00	
			2020SC	Invoice: 14-026-U FEB 2014	4,370.00	
			2020SC	Invoice: 14-154-V DEC 2013		2,265.00
			2020SC	Invoice: 14-024-O FEB 2014	6,049.00	
			2020SC	Invoice: 13-024-O FEB 2013	1.00	
			1020SC	DEPARTMENT OF WATER RESOURCES		408,821.00
2/7/14	23907	ELECTRIC & GAS INDUSTRIES ASSOC.	2020N	Invoice: 29143	1,398.82	
			2020N	Invoice: 29141	33,096.30	
			1020SC	ELECTRIC & GAS INDUSTRIES ASSOC.		34,495.12
2/7/14	23908	VOID	1020SC	VOID		
2/7/14	23909	FEDEX EXPRESS	2020SC	Invoice: 2-530-61463	586.22	
			1020SC	FEDEX EXPRESS		586.22
2/7/14	23910	GRAINGER	2020SC	Invoice: 9351300976	38.84	
			1020SC	GRAINGER		38.84
2/7/14	23911	AMERICAN TOWER CORPORATION	2020SC	Invoice: 1625607	494.30	
			1020SC	AMERICAN TOWER CORPORATION		494.30
2/7/14	23912	ANTHONY MORALES	2020SC	Invoice: BURNING 2013	500.00	
			1020SC	ANTHONY MORALES		500.00
2/7/14	23913	AYRES ASSOCIATES	2020SC	Invoice: 152425	2,958.85	
			1020SC	AYRES ASSOCIATES		2,958.85
2/7/14	23914	CINTAS CORPORATION	2020SC	Invoice: 5000925816	57.19	
			1020SC	CINTAS CORPORATION		57.19
2/7/14	23915	CONTRA COSTA WATER DISTRICT	2020SC	Invoice: AR3046	52,022.14	
			1020SC	CONTRA COSTA WATER DISTRICT		52,022.14
2/7/14	23916	PETRILLO'S TIRE AND AUTO SERVICE	2020SC	Invoice: 147697	59.85	
			2020SC	Invoice: 147859	147.70	
			1020SC	PETRILLO'S TIRE AND AUTO SERVICE		207.55
2/7/14	23917	ROCK STEADY JUGGLING	2020SC	Invoice: 1001	500.00	
			1020SC	ROCK STEADY JUGGLING		500.00
2/7/14	23918	GHD, INC.	2020SC	Invoice: 80191	5,207.25	
			1020SC	GHD, INC.		5,207.25
2/7/14	23919	SUISUN VALLEY FRUIT GROWERS AS	2020SC	Invoice: 33421	60.30	
			2020SC	Invoice: 33681	9.33	
			2020SC	Invoice: 33680	112.17	
			1020SC	SUISUN VALLEY FRUIT GROWERS AS		181.80
2/18/14	23919V	SUISUN VALLEY FRUIT GROWERS AS	2020SC	Invoice: 33421		60.30
			2020SC	Invoice: 33681		9.33
			2020SC	Invoice: 33680		112.17
			1020SC	SUISUN VALLEY FRUIT GROWERS AS	181.80	
2/7/14	23920	BAY AREA WATER SUPPLY &	2020SC	Invoice: 2020	648.02	
			1020SC	BAY AREA WATER SUPPLY &		648.02
2/7/14	23920V	BAY AREA WATER SUPPLY &	2020SC	Invoice: 2020		648.02
			1020SC	BAY AREA WATER SUPPLY &	648.02	
2/19/14	23921	SABRINA COLIAS	2020SC	Invoice: FEBRUARY 2014	52.37	
			1020SC	SABRINA COLIAS		52.37
2/19/14	23922	KAYLA HENRY	2020SC	Invoice: JAN FEB 14, 2014	168.36	
			1020SC	KAYLA HENRY		168.36
2/19/14	23923	INTERSTATE OIL COMPANY	2020SC	Invoice: CL44543	1,107.64	
			1020SC	INTERSTATE OIL COMPANY		1,107.64
2/19/14	23924	STREAMWISE	2020SC	Invoice: NISH-2013-01	14,107.99	
			1020SC	STREAMWISE		14,107.99
2/19/14	23925	TURF REBATE PROGRAM	2020SC	Invoice: TURF REBATE - RUBEN	857.00	

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			1020SC	TURF REBATE PROGRAM		857.00
2/19/14	23926	CB&T/ACWA-JPIA	2020SC	Invoice: 0261074	1,630.00	
			1020SC	CB&T/ACWA-JPIA		1,630.00
2/19/14	23927	CREATIVEMARK DESIGN & PHOTOGRAP	2020SC	Invoice: 1502	1,200.00	
			1020SC	CREATIVEMARK DESIGN & PHOTOGRAPHY		1,200.00
2/19/14	23928	CALIFORNIA URBAN WATER	2020SC	Invoice: G1_2014-0207	7,810.00	
			1020SC	CALIFORNIA URBAN WATER		7,810.00
2/19/14	23929	GARDENSOFT	2020SC	Invoice: 4469	3,000.00	
			1020SC	GARDENSOFT		3,000.00
2/19/14	23930	RECOLOGY VACAVILLE SOLANO	2020SC	Invoice: 35841469	125.38	
			1020SC	RECOLOGY VACAVILLE SOLANO		125.38
2/19/14	23931	SHELLWORTH CHEVROLET	2020SC	Invoice: 25956	18.92	
			1020SC	SHELLWORTH CHEVROLET		18.92
2/19/14	23932	TURF REBATE PROGRAM	2020SC	Invoice: TURF REBATE - GOODEN	920.00	
			1020SC	TURF REBATE PROGRAM		920.00
2/19/14	23933	ALL COVERED	2020SC	Invoice: 596632	163.50	
			1020SC	ALL COVERED		163.50
2/19/14	23934	ANALYTICAL SCIENCES	2020SC	Invoice: 92245	3,665.50	
			1020SC	ANALYTICAL SCIENCES		3,665.50
2/19/14	23935	CLEAN LAKES, INC.	2020SC	Invoice: 4475	14,911.03	
			2020SC	Invoice: 4476	14,911.03	
			1020SC	CLEAN LAKES, INC.		29,822.06
2/19/14	23936	CH2M HILL	2020SC	Invoice: 3873054	15,273.80	
			1020SC	CH2M HILL		15,273.80
2/19/14	23937	J. RICHARD EICHMAN, CPA	2020SC	Invoice: JAN 2014	222.40	
			1020SC	J. RICHARD EICHMAN, CPA		222.40
2/19/14	23938	SAM'S CLUB	2020SC	Invoice: 002306	30.60	
			1020SC	SAM'S CLUB		30.60
2/19/14	23939	SUMMERS ENGINEERING, INC.	2020SC	Invoice: 13053	14,236.21	
			1020SC	SUMMERS ENGINEERING, INC.		14,236.21
2/19/14	23940	TURF REBATE PROGRAM	2020SC	Invoice: TURF REBATE - DARCAN	1,000.00	
			1020SC	TURF REBATE PROGRAM		1,000.00
2/19/14	23941	JACK BATCHELOR	2020SC	Invoice: DELTA WG FEB 2014	27.12	
			2020SC	Invoice: FEB 2014 PER DIEM	113.56	
			2020SC	Invoice: EXEC MEET FEB 2014	100.00	
			1020SC	JACK BATCHELOR		240.68
2/19/14	23942	DALE CROSSLEY	2020SC	Invoice: EXEC MEET FEB 2014	100.00	
			1020SC	DALE CROSSLEY		100.00
2/19/14	23943	OSBY DAVIS	2020SC	Invoice: FEB 2014 PER DIEM	131.08	
			1020SC	OSBY DAVIS		131.08
2/19/14	23944	ERICK'S DELI	2020SC	Invoice: 003155	42.83	
			2020SC	Invoice: 003153	87.58	
			1020SC	ERICK'S DELI		130.41
2/19/14	23945	MIKE HARDESTY	2020SC	Invoice: FEB 2014 PER DIEM	100.00	
			1020SC	MIKE HARDESTY		100.00
2/19/14	23946	DON HOLDENER	2020SC	Invoice: FEB 2014 PER DIEM	107.91	
			1020SC	DON HOLDENER		107.91
2/19/14	23947	MARK HUGHES	2020SC	Invoice: FEB 2014 PER DIEM	131.64	
			1020SC	MARK HUGHES		131.64
2/19/14	23948	JOHN D. KLUGE	2020SC	Invoice: FEB 2014 PER DIEM	100.00	
			1020SC	JOHN D. KLUGE		100.00

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2/19/14	23949	ELIZABETH PATTERSON	2020SC 1020SC	Invoice: DELTA WG FEB 2014 ELIZABETH PATTERSON	116.95	116.95
2/19/14	23950	LINDA SEIFERT	2020SC 2020SC 1020SC	Invoice: DELTA WG FEB 2014 Invoice: FEB 2014 PER DIEM LINDA SEIFERT	100.00 100.00	200.00
2/19/14	23951	JAMES SPERING	2020SC 1020SC	Invoice: FEB 2014 PER DIEM JAMES SPERING	100.00	100.00
2/19/14	23952	SUISUN VALLEY FRUIT GROWERS AS	2020SC 2020SC 2020SC 1020SC	Invoice: 33421 Invoice: 33681 Invoice: 33680 SUISUN VALLEY FRUIT GROWERS AS	64.82 9.33 112.17	186.32
2/19/14	23953	TURF REBATE PROGRAM	2020SC 1020SC	Invoice: TURF REBATE - JOHNSO TURF REBATE PROGRAM	1,000.00	1,000.00
2/19/14	23954	JOHN VASQUEZ	2020SC 1020SC	Invoice: FEB 2104 PER DIEM JOHN VASQUEZ	100.00	100.00
2/19/14	23955	EYASCO, INC.	2020SC 1020SC	Invoice: 3520 EYASCO, INC.	17,957.50	17,957.50
2/19/14	23956	M&M SANITARY LLC	2020SC 1020SC	Invoice: 453795 M&M SANITARY LLC	144.00	144.00
2/19/14	23957	MATSOM & ISOM	2020SC 1020SC	Invoice: 236084 MATSOM & ISOM	3,250.00	3,250.00
2/19/14	23958	TURF REBATE PROGRAM	2020SC 1020SC	Invoice: TURF REBATE - BARTLO TURF REBATE PROGRAM	1,000.00	1,000.00
2/19/14	23959	GLENDALE MOTORS, INC	2020SC 1020SC	Invoice: F0394 GLENDALE MOTORS, INC	22,681.97	22,681.97
2/19/14	23960	BAY AREA WATER SUPPLY &	2020SC 1020SC	Invoice: 2020 BAY AREA WATER SUPPLY &	441,473.47	441,473.47
2/19/14	23961	SOLANO IRRIGATION DISTRICT	2020SC 2020SC 1020SC	Invoice: 0001935 Invoice: 0001934 SOLANO IRRIGATION DISTRICT	5,711.13 168.22	5,879.35
2/20/14	23962	LUHDORFF & SCALMANINI	2020SC 1020SC	Invoice: 29427 LUHDORFF & SCALMANINI	1,855.75	1,855.75
2/20/14	23963	NORMANDEAU ASSOCIATES, INC.	2020SC 1020SC	Invoice: 55971 NORMANDEAU ASSOCIATES, INC.	792.00	792.00
2/21/14	23964	ARAMARK REFRESHMENT SERVICES	2020SC 1020SC	Invoice: 9961418 ARAMARK REFRESHMENT SERVICES	108.63	108.63
2/21/14	23965	AT&T	2020SC 2020SC 1020SC	Invoice: 5134665 Invoice: 5134666 AT&T	178.46 228.12	406.58
2/21/14	23966	HERUM CRABTREE	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 72205 Invoice: 72206 Invoice: 72207 Invoice: 72208 Invoice: 72209 HERUM CRABTREE	88.74 102.00 51.00 459.00 322.32	1,023.06
2/21/14	23967	ARAMARK REFRESHMENT SERVICES	2020SC 1020SC	Invoice: 9961418 ARAMARK REFRESHMENT SERVICES	108.63	108.63
2/21/14	23967V	ARAMARK REFRESHMENT SERVICES	2020SC 1020SC	Invoice: 9961418 ARAMARK REFRESHMENT SERVICES	108.63	108.63
2/21/14	23968	MISSION LINEN SUPPLY	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 480388753 Invoice: 480389641 Invoice: 480390617 Invoice: 480390536 Invoice: 480391505 MISSION LINEN SUPPLY	111.76 111.76 111.76 128.02 128.02	591.32

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Date	Check #	Name	Account	Line Description	Debit Amo	Credit Am
2/21/14	23969	SOLANO RESOURCE CONSERVATION DIS	2020SC 1020SC	Invoice: 698 SOLANO RESOURCE CONSERVATION DISTRICT	5,475.02	5,475.02
2/21/14	23970	STAPLES	2020SC 2020SC 1020SC	Invoice: 957207921 Invoice: 968942661 STAPLES	30.37 74.71	105.08
2/21/14	23971	T.D.S FOODS	2020SC 1020SC	Invoice: 4228001566 T.D.S FOODS	271.04	271.04
2/21/14	23972	THE REGENTS OF THE UNIVERSITY OF CA	2020SC 1020SC	Invoice: 20902-28 THE REGENTS OF THE UNIVERSITY OF CA	58,677.29	58,677.29
2/25/14	23973	BEN LYONS	2020SC 1020SC	Invoice: FC GRANT PROG #2 BEN LYONS	809.60	809.60
2/25/14	23974	BSK ASSOCIATES	2020SC 2020SC 1020SC	Invoice: 00689767 Invoice: 0069470 BSK ASSOCIATES	3,075.00 7,564.25	10,639.25
2/25/14	23975	INTERSTATE OIL COMPANY	2020SC 1020SC	Invoice: CL45891 INTERSTATE OIL COMPANY	963.99	963.99
2/25/14	23976	SOLANO IRRIGATION DISTRICT	2020SC 1020SC	Invoice: 0001915 SOLANO IRRIGATION DISTRICT	183,661.87	183,661.87
2/25/14	23977	VOID	1020SC	VOID		
2/25/14	23978	SOLANO COUNTY ASSESSOR/RECORDER	2020SC 1020SC	Invoice: RECORD 2/19/14 SOLANO COUNTY ASSESSOR/RECORDER	30.00	30.00
2/25/14	23979	USGBC-NCC	2020SC 1020SC	Invoice: 201400243 USGBC-NCC	2,500.00	2,500.00
2/25/14	CUETARA	BANK OF THE WEST	6144A 6310A 1020SC	PISANI'S AUTO - NEW BATTERY CHEVRON - FUEL BANK OF THE WEST	106.31 88.45	194.76
2/7/14	EFT	PAYCHEX, INC.	2020SC 1020SC	Invoice: 2014020501 PAYCHEX, INC.	130.50	130.50
2/7/14	EFT	PAYROLL TAXES	2024A 6012A 1020SC	Employee Liabilities - PPE 02.01.14 Employer Liabilities - PPE 02.01.14 PAYROLL TAXES	8,300.05 1,680.06	9,980.11
2/7/14	EFT	CALPERS	2020SC 1020SC	Invoice: PPE 02.01.14 CALPERS	9,341.42	9,341.42
2/7/14	EFT	CALPERS	2020SC 1020SC	Invoice: SIP PPE 02.01.14 CALPERS	2,705.62	2,705.62
2/6/14	EFT	CALPERS	2020SC 1020SC	Invoice: FEB HEALTH 2014 CALPERS	14,383.52	14,383.52
2/14/14	EFT	PAYCHEX, INC.	6111A 1020SC	FSA ADMIN FEES - FEB 2014 PAYCHEX, INC.	109.00	109.00
2/19/14	EFT	CHEVRON AND TEXACO	2020SC 1020SC	Invoice: 40423099 CHEVRON AND TEXACO	342.98	342.98
2/21/14	EFT	PAYCHEX, INC.	2020SC 1020SC	Invoice: 2014021901 PAYCHEX, INC.	141.75	141.75
2/21/14	EFT	PAYROLL TAXES	2024A 6012A 1020SC	Employee Liabilities - PPE 02.15.14 Employer Liabilities - PPE 02.15.14 PAYROLL TAXES	8,323.34 1,277.45	9,600.79
2/21/14	EFT	PACIFIC GAS & ELECTRIC CO,	2020SC 1020SC	Invoice: 1/10/14 - 02/10/14 PACIFIC GAS & ELECTRIC CO,	885.48	885.48
2/21/14	EFT	VERIZON WIRELESS	2020SC 1020SC	Invoice: 9719137769 VERIZON WIRELESS	1,988.45	1,988.45
2/25/14	EFT	CALPERS	2020SC 1020SC	Invoice: PPE 02.15.14 CALPERS	9,341.42	9,341.42

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Feb 1, 2014 to Feb 28, 2014

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Name	Account	Line Description	Debit Amo	Credit Am
2/25/14	EFT	CALPERS	2020SC 1020SC	Invoice: SIP PPE 02.15.14 CALPERS	2,905.62	2,905.62
2/25/14	FLOREND	BANK OF THE WEST	6551A 6551A 6551A 6551A 1020SC	THE BAKERY - WATER CONSERVATION MEETING PAYPAL - 2014 CA IRRIGATION INSTITUTE CONFERENCE REGISTRATION BLU*SOLANOSAVESWATER.ORG BLU*SOLANOSAVESWATER.ORG BANK OF THE WEST	20.10 200.00 258.16 19.99	498.25
2/25/14	FOWLER J	BANK OF THE WEST	6230SC 6230SC 6230SC 6230SC 6181SC 2025SC 2025SC 1020SC	TP TOOLS & EQUIPMENT - SUPPLIES SAMSCUB - SUPPLIES FACTORY OUTLET MAXTOOL - SUPPLIES TOOLBARN.COM - SUPPLIES PAYPAL-ACCENTSIGNS - 6X6 SPRAY TRUCK SIGNS ACCURED SALES TAX - TP TOOLS & EQUIPMENT ACCURED SALES TAX - TOOLBARN.COM BANK OF THE WEST	267.14 201.61 186.17 150.26 43.30	18.34 10.31 819.83
2/25/14	JONES JAN	BANK OF THE WEST	6310A 6190SC 6040A 1020SC	BERRYESSA SPORTING GOODS - FUEL LOWES - SUPPLIES TOWN & COUNTRY MARKET - 2 CASES OF WATER BANK OF THE WEST	70.57 5.34 9.38	85.29
2/25/14	MAROVIC	BANK OF THE WEST	6181SC 6199SC 6130SC 1020SC	RALLEQUIP - 3 GOOD YEAR TIRES PUTAH CREEK CAFE - MEETING WITH MOYLE LOWES - SUPPLIES BANK OF THE WEST	750.00 67.23 51.61	868.84
2/25/14	MCLEAN J	BANK OF THE WEST	6199SC 6040A 6040A 6040A 6040A 6050A 6040A 6040A 1020SC	YAHOO - PUTAHCREEK.ORG LPCCC REMOTELINK INC - EXECUTIVE COMMITTEE NUGGET MARKET - BOD & LPCCC COOKIES THE BAKERY - BOD SANDWICHES NAPOLI PIZZERIA - BOD PIZZA PITNEY BOWES - PRINTING LABELS TARGET - SODA XSTAMPERONLINE.COM - NAME PLATES BANK OF THE WEST	125.89 13.26 11.98 38.70 33.05 84.34 4.96 56.98	369.16
2/25/14	OKITA JA	BANK OF THE WEST	6330A 6330A 6330A 6330A 6040A 1020SC	CITYOFSAC PARKING CITYOFSAC PARKING CITYOFSAC PARKING CITYOFSAC PARKING CHOPS STEAK HOUSE - LUNCH MTG PREP FOR SENATOR WOLK (6 PEOPLE) BANK OF THE WEST	18.00 9.00 7.50 9.00 117.03	160.53
2/25/14	PATE JAN	BANK OF THE WEST	6330A 6310A 6360A 1020SC	CITYOFSAC PARKING CHEVRON - FUEL PAYPAL - CALIFORNIA WATER AND ENVIRONMENTAL MODELING FORUM BANK OF THE WEST	9.00 55.85 500.00	564.85
2/25/14	PHILLIPS J	BANK OF THE WEST	6360A 1020SC	AMAZON.COM - BOOK EFFECTIVE PERFORMANCE REVIEW BANK OF THE WEST	24.96	24.96
2/25/14	RABIDOU	BANK OF THE WEST	6041A 6690SC 6230SC 6330A 6330A 6300A 1020SC	OFFICE MAX - RETURNED PHONE CHARGER LOWES - LAWN SEED THE HOME DEPOT - PAINT REMOVER UNITED - FLIGHT: USBR CONFERENCE UNITED - FLIGHT: USBR CONFERENCE EXPEDIA - HOTEL: USBR CONFERENCE BANK OF THE WEST	34.46 9.47 302.00 302.00 969.28	1,609.66
2/25/14	SNYDER J	BANK OF THE WEST	6300A	THE HOME DEPOT - FIRE EXTINGUISHER - 123	25.30	

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Name	Account	Line Description	Debit Amo	Credit Am
			6199SC	AMAZON.COM - SUPPLIES	90.36	
			6042A	AMAZON.COM - SUPPLIES	139.34	
			6042A	AMAZON MKTPLACE - SUPPLIES GLOVES, GLASSES	110.27	
			6042A	THE HOME DEPOT - FACE SHIELD	15.07	
			1020SC	BANK OF THE WEST		380.34
	Total				<u>1,675,147.9</u>	<u>1,675,147.9</u>

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: March 13, 2014

SUBJECT: Amendment to Agreement with Shandam Consulting, Inc.

RECOMMENDATION:

Authorize General Manager to execute Amendment number 4 with Shandam Consulting, Inc., to increase funding for Professional IT Services.

FINANCIAL IMPACT:

Increase in contract amount of \$25,000, an increase from \$125,000 to \$150,000. There is funding available in the consultant contingency budget for this expense.

BACKGROUND:

On May 12, 2011, the Board approved an Agreement with Shandam Consulting, Inc., for Professional IT Services for continued maintenance of its computer network. Products of this agreement include network and security assessments, network architecture and optimization, and support for all networking technologies.

The increase in costs principally relate to unanticipated complications in a new back-up system for the SCWA/SID computer network and Fault Tolerance testing of the SQL Server.

Recommended: 
David B. Okita, General Manager

☐

Approved as
recommended

☐

Other
(see below)

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 13, 2014 by the following vote.

Ayes:

Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY

AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

AMENDMENT NUMBER: 4

CONTRACTOR: Shandam Consulting, Inc.

EFFECTIVE DATE: March 13, 2014

PROJECT: Professional IT Services

DESCRIPTION OF AMENDMENT:

1. Increase contract amount by \$25,000 from \$125,000 to \$150,000.
2. Extend time of performance to June 30, 2015.

SIGNATURES:

Solano County Water Agency,
a Public Agency

Shandam Consulting, Inc.

By: _____
David B. Okita
General Manager

By: _____
Scott Howard,
Principal


SOLANO COUNTY WATER AGENCY



MEMORANDUM

Agenda Item No. 7

TO: Board of Directors

FROM: David B. Okita, General Manager 

DATE: March 6, 2014

SUBJECT: March General Manager's Report

We have a separate agenda item on drought conditions so I won't comment in this report other than to report that we are implementing the increased water conservation program that the Board approved last month and will be working with cities/districts seeking to take advantage of funding from the \$687 million drought funds approved by the Governor last week.

The BDCP comment deadline, as expected, was extended to June 13. We plan on briefing the Board on our comments at the April Board of Directors meeting. We will be coordinating with other Solano County entities to comment on areas of our interest and expertise. Collectively we will ensure that all Solano issues are commented on.

Reminder, we have a joint meeting with the Napa County Flood Control and Water Conservation District on Tuesday March 18 at 1:30 PM in the Napa County Board of Supervisors Chambers (1195 Third St – third floor in Napa). This will be noticed as a public meeting of both Boards – a joint agenda will be sent out in advance of the meeting.

If you have any questions, please contact me at 455-1103 or dokita@scwa2.com.

Mar.2014.It7.mem.doc

P.O. Box 349 • 6040 Vaca Station Road, Building 84
Elmira, California 95625-0349
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



Time Period Covered: February 2014

**REPORT OF CONSTRUCTION CHANGE ORDERS
AND CONTRACTS APPROVED BY GENERAL
MANAGER UNDER DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less)

Construction Contracts (\$30,000 and less)

Delta Construction Company – Slurry seal Monticello Dam road - \$25,000

Professional Service Agreements (\$30,000 and less)

Fazzari Landscape – Conservation Demonstration Garden Upgrade - \$2,975
GardenSoft – Water-wise Gardening Website – increase contract by \$1,500 to \$6,000
KUIC – Public Outreach ads - \$6,210

Non-Professional Service Agreements (\$30,000 and less)

Construction contracts resulting from informal bids authorized by SCWA Ordinance

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: March 13, 2014

SUBJECT: SCWA Audit

RECOMMENDATION:

Accept Fiscal Year 2012/2013 audit and staff response to audit findings.

FINANCIAL IMPACT:

Cost of audit is \$22,700.

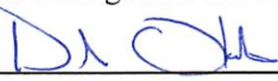
BACKGROUND:

In accordance with the State law establishing the Solano County Water Agency, an annual audit is performed. The audit for the Fiscal Year 2012-2013 was performed by the firm Matson & Isom. In May, 2012 the Agency entered into a two year agreement with Matson & Isom. This is the second of two years of agreed upon audit work to be performed and the second two year contract with the firm. The audit was performed in accordance with auditing standards generally accepted in the Unites States.

Staff met with the auditors' assigned to the audit several times, responded fully to requests for information and documentation, and provided access to the Agency's budgetary and meeting information.

As a result of the review conducted over a period of several months the auditors' gave an unqualified opinion on the Independent Auditors' Report. This type of report is issued by an auditor when the financial statements presented are free from material misstatement and are represented fairly in accordance with Generally Accepted Accounting Principles (GAAP), which in other words means that the financial condition, position, and operations are fairly presented in the financial statements.

The Board of Directors needs to consider acceptance of the Audit Report for fiscal year 2012/13. Staff will implement all recommendations identified in the Financial Statements and the Independent Auditors' Communication to Management and the Board of Directors.

Recommended: 
David B. Okita, General Manager

<input type="checkbox"/> Approved as recommended	<input type="checkbox"/> Other (see below)
--	--

Modification to Recommendation and/or other actions:

I, David B. Okita, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on March 13, 2014 by the following vote.

Ayes:

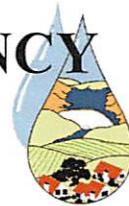
Noes:

Abstain:

Absent:

David B. Okita
General Manager & Secretary to the
Solano County Water Agency
Mar.2014.It8

SOLANO COUNTY WATER AGENCY



MEMORANDUM

Agenda Item No. 10

TO: Board of Directors

FROM: David B. Okita, General Manager

DATE: March 6, 2014

SUBJECT: Drought Conditions

A handwritten signature in blue ink, appearing to read 'D. B. Okita', is written over the 'FROM' line.

Rains in February and March temper drought conditions, but this will still likely be a record setting drought that future droughts will be measured against. Conditions for the State Water Project (SWP) remain substantially the same – zero allocation – but we may be able to avoid a crisis situation where upstream reservoirs are empty and we get salt water intrusion into the Delta.

Here in Solano all our cities that are dependent on SWP water have or are making other local arrangements to use more Solano Project water to deal with the zero SWP allocation and the possibility of no summer pumping from the North Bay Aqueduct. However, if March is relatively wet, we may be able to use our 2013 SWP carryover water this summer.

For the Solano Project, as of March 4, we have seen an increase of only 27,000 AF since the rains started in February, well below the 200,000 AF of runoff into Lake Berryessa we need to “break even” for the year.

In summary, our cities and districts will have access to water they need to meet their demands this year. Our water portfolio is structured to withstand multiple dry years as long as there is adequate storage in Lake Berryessa. If the drought continues, and Lake Berryessa storage is reduced, we will need to review our drought planning on a regular basis and make adjustments as necessary.

If you have any questions, please contact me at 455-1103 or dokita@scwa2.com.

Mar.2014.It10.mem.doc

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