

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS MEETING

BOARD OF DIRECTORS:

Chair:
Director John D. Kluge
Solano Irrigation District

Vice Chair:
Supervisor Skip Thomson
Solano County District 5

Mayor Elizabeth Patterson
City of Benicia

Mayor Thom Bogue
City of Dixon

Mayor Harry Price
City of Fairfield

Director Ryan Mahoney
Maine Prairie Water District

Director Dale Crossley
Reclamation District No. 2068

Mayor Ron Kott
City of Rio Vista

Supervisor Erin Hannigan
Solano County District 1

Supervisor Monica Brown
Solano County District 2

Supervisor Jim Spering
Solano County District 3

Supervisor John Vasquez
Solano County District 4

Mayor Lori Wilson
City of Suisun City

Mayor Ron Rowlett
City of Vacaville

Mayor Bob Sampayan
City of Vallejo

GENERAL MANAGER:

Roland Sanford
Solano County Water Agency

DATE: Thursday, January 9, 2020

TIME: 6:30 P.M.

PLACE: Berryessa Room
Solano County Water Agency Office
810 Vaca Valley Parkway, Suite 203
Vacaville

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

4. **PUBLIC COMMENT**

Limited to 5 minutes for any one item not scheduled on the Agenda.

5. **ELECTION OF OFFICERS AND APPOINTMENT OF EXECUTIVE COMMITTEE FOR 2020**

6. **CONSENT ITEMS** *(estimated time: 5 minutes)*

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of December 12, 2019.

(B) Expenditure Approvals: Approval of the December 2019 checking account register.

(C) Quarterly Financial Reports: Approve the Income Statement and Balance Sheet of December, 2019.



7. **BOARD MEMBER REPORTS** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

8. **GENERAL MANAGER'S REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

9. **SOLANO WATER ADVISORY COMMISSION REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

10. **SOLANO HABITAT CONSERVATION PLAN UPDATE** *(estimated time: 40 minutes)*

RECOMMENDATION: Hear presentation and provide direction to staff regarding future public outreach activities.

11. **APPOINTMENT OF LEGISLATIVE AND WATER POLICY COMMITTEES FOR 2020** *(estimated time: 10 minutes)*

RECOMMENDATION:

1. Appoint Legislative and Water Policy committees and adopt respective meeting calendars for 2020.

12. **LEGISLATIVE UPDATES** *(estimated time: 5 minutes)*

RECOMMENDATION:

1. Hear report from Committee Chair on activities of the SCWA Legislative Committee.
2. Hear report from Bob Reeb of Reeb Government Relations, LLC.

13. **WATER POLICY UPDATES** *(estimated time: 10 minutes)*

RECOMMENDATION:

1. Hear report from staff on current and emerging Delta and Water Policy issues and provide direction.
2. Hear status report from Committee Chair on activities of the SCWA Water Policy Committee.
3. Hear report from Supervisor Thomson on activities of the Delta Counties Coalition, Delta Protection Commission, and Delta Conservancy.
4. Hear report from Mayor Patterson on activities of the North Bay Watershed Association.

14. TIME AND PLACE OF NEXT MEETING

Thursday, February 14, 2020 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at www.scwa2.com.

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

JAN.2020.bod.agnda

SOLANO COUNTY WATER AGENCY

MEMORANDUM



Agenda Item No. 5

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: January 3, 2020

SUBJECT: Elections of Officers and Appointment of Executive Committee for 2020

At the January Board of Directors meeting the Board will elect a Chair and Vice Chair for the 2020 calendar year. The Chair and Vice Chair for 2019 were Supervisor Skip Thomson and Mayor Kott, respectively.

Past practice has been that the Chair and Vice Chair positions rotate among the three general Board member categories; County Board of Supervisors, Mayors, and Agricultural District Directors. If past practice follows, in 2020 a Mayor would be Chair and Agricultural District Director Vice Chair.

The Executive Committee is appointed by the newly elected Chair. The Executive Committee reviews the Board Agenda prior to Board meetings with the General Manager and handles other tasks as requested by the Board of Directors, such as reviewing the Agency's budget. The Executive Committee is made up of the Chair, Vice-Chair, and three other Board members – a Mayor, a County Supervisor, and an Agricultural District Director. The 2019 Executive Committee members were as follows:

2019 Executive Committee

Chairman, Supervisor Skip Thomson
Vice Chairman, Mayor Ron Kott
Mayor Elizabeth Patterson
Supervisor Jim Spering
Ag District Director John Kluge



If past practice is followed the 2020 Executive Committee would be comprised of:

2020 Executive Committee

Chair – Mayor
Vice Chair – Ag District Director
County Supervisor
Ag District Director
Mayor

If you have any questions, please contact me at 455-1103.

Past SCWA Executive Committees

2019

Supervisor Skip Thomson, Chair
Mayor Ron Kott, Vice Chair
Mayor Elizabeth Patterson
Supervisor Jim Spering
Director John Kluge

2018

Director John Kluge, Chair
Supervisor Skip Thomson, Vice Chair
Mayor Pete Sanchez
Supervisor Jim Spering
Director Ryan Mahoney

2017

Mayor Pete Sanchez, Chair
Director John Kluge, Vice Chair
Mayor Norman Richardson
Supervisor Skip Thomson
Director Ryan Mahoney

2016

Supervisor Erin Hannigan, Chair
Mayor Pete Sanchez, Vice Chair
Mayor Jack Batchelor
Supervisor Jim Spering
Director John Kluge

2015

Director Dale Crossley, Chair
Supervisor Erin Hannigan, Vice Chair
Mayor Jack Batchelor
Supervisor Jim Spering
Mayor Harry Price

2014

Mayor Harry Price, Chair
Director Dale Crossley, Vice Chair
Mayor Jack Batchelor
Supervisor Jim Spering
Supervisor Erin Hannigan

2013

Supervisor Jim Spering, Chair
Mayor Harry Price, Vice Chair
Mayor Jack Batchelor
Director Dale Crossley
Supervisor Erin Hannigan

2012

Director Bob Bishop, Chair
Supervisor Jim Spering, Vice Chair
Mayor Jack Batchelor
Mayor Pete Sanchez
Mayor Harry Price

CONSENT ITEMS

**SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: December 12, 2019**

The Solano County Water Agency Board of Directors met this evening at the Solano County Water Agency office in Vacaville. Present were:

Mayor Elizabeth Patterson, City of Benicia
Vice-Mayor Scott Pederson, City of Dixon
Councilmember Chuck Timm, City of Fairfield
Mayor Ronald Kott, City of Rio Vista
Mayor Lori Wilson, City of Suisun
Mayor Ron Rowlett, City of Vacaville
Mayor Bob Sampayan, City of Vallejo
Supervisor Erin Hannigan, Solano County District 1
Supervisor Monica Brown, Solano County District 2
Supervisor John Vasquez, Solano County District 4
Supervisor Skip Thomson, Solano County District 5
Director Dale Crossley, Reclamation District No. 2068
Director John Kluge, Solano Irrigation District

CALL TO ORDER

The meeting was called to order by Chair Thomson at 6:30 pm.

APPROVAL OF AGENDA

On a motion by Mayor Rowlett and a second by Mayor Patterson the Board unanimously approved the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

On a motion by Mayor Patterson and a second by Supervisor Brown the Board unanimously approved the following consent items:

- (A) Minutes
- (B) Expenditure Approvals

BOARD MEMBER REPORTS

Directors Kluge and Crossley both reported they had recently attended the Fall Association of California Water Agencies (ACWA) conference in San Diego, and found a number of the conference sessions – particularly the sessions on the Sustainable Groundwater Management Act, the Governor’s Water Resiliency Plan, and the Brown Act - informative and interesting.

GENERAL MANAGER’S REPORT

In addition to the written report included in the Board’s agenda packet, General Manager Roland Sanford briefly discussed the status of the Phase II Dixon drainage study and noted that a consultant contract for the Phase II study should be ready for Board consideration at the January 2020 Board meeting. Mr. Sanford also reported that staff is proposing a workshop to update the Board on the status of the Solano Habitat Conservation Plan, either before the regular January 9, 2020 Board meeting, or if the January agenda is light, during the meeting itself. He also reminded the Executive Committee that the next Executive Committee meeting will be held on Thursday, January 2, 2020.

SOLANO WATER ADVISORY COMMISSION

There were no additions to the written notes included in the Board packet.

LAKE BERRYESSA MUSSEL PREVENTION AND EDUCATION PROGRAM

Principal Water Resource Specialist Chris Lee introduced the topic and thanked the Board for the Board's continuing support of the Lake Berryessa Mussel Prevention and Education Program. Mr. Lee then introduced Ms. Sabrina Colias, the project manager for the Lake Berryessa Mussel Prevention and Education Program, noting that Ms. Colias has recently secured two grants which together will provide \$750,000 over the next three years to support the program. Mr. Lee then introduced Mr. Zachary Hyer, who assists with day-to-day program operations, along with interns Mr. Chad Cabristante and Ms. Chelsea Quintero, who provided a PowerPoint presentation of the Lake Berryessa Mussel Prevention and Education Program.

As a part of their presentation, Mr. Cabristante and Ms. Quintero explained the purpose and scope of the Lake Berryessa Mussel Prevention and Education Program and stated that this year alone 13,557 boats were inspected as a part of the program, with 10 boats requiring some form of decontamination prior to launching. Mr. Cabristante and Ms. Quintero answered a variety of Board member questions. At the conclusion of the presentation the Board thanked Mr. Cabristante and Quintero for their work and expressed continuing support for the Lake Berryessa Mussel Prevention and Education Program.

2020 LEGISLATIVE PLATFORM

General Manager Roland Sanford noted that the proposed 2020 Legislative Platform has two purposes: 1) informing legislators of the needs, wants, and concerns of the Agency, and 2) expediting the issuance of letters supporting or opposing proposed legislation. With regard to the latter, Mr. Sanford explained that letters of support or opposition can be issued by the General Manager or other Board designee without prior approval by the full Board, if the subject matter of the letter is consistent with the position(s) articulated in the adopted Legislative Platform – thereby allowing for a quick response that would otherwise take up to a month to initiate since the Board typically only meets monthly. Mr. Sanford reported the Legislative Committee has reviewed the proposed 2020 Legislative Platform, which essentially mirrors the 2019 Legislative Platform, and is recommending the Board adopt the proposed 2020 Legislative Platform as presented.

Mayor Kott questioned whether it was appropriate to have the Legislative Committee chair – an elected official and member of the Water Agency Board of Directors – signing letters of support or opposition in view of the legal opinion prepared by Water Agency counsel recommending otherwise. General Manager Roland Sanford noted that it has been past practice for either the General Manager or Legislative Committee chair to sign such letters. After further discussion, the Board agreed to continue the past practice of either the General Manager or Legislative Committee chair signing letters of support or opposition.

On a motion by Mayor Patterson and a second by Director Crossley the Board unanimously adopted the proposed 2020 Legislative Platform; authorized the Legislative Committee chair to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2020 Legislative Platform; and authorized the General Manager to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2020 Legislative Platform, with the stipulation that the Legislative Committee chair be given the opportunity to review all letters of support or opposition before release by the General Manager.

RETENTION OF LEGISLATIVE ADVOCATE

General Manager Roland Sanford reported that the Legislative Committee solicited and received seven proposals for legislative advocacy services and that the Committee interviewed the top three firms, were unanimous in their selection of Reeb Government Relations, LLC as the top firm, and are recommending the Board retain Reeb Government Relations, LLC for legislative advocacy services.

Supervisor Vasquez expressed disappointment that no representatives of Reeb Government Relations, LLC were present to answer questions and stated that he therefore would not support the recommendation to retain Reeb Government Relations, LLC for legislative advocacy services.

On a motion by Supervisor Brown and a second by Mayor Patterson the Board authorized the General Manager to execute an agreement with Reed Government Relations for legislative advocacy services. The vote was not unanimous, Vice-Mayor Pederson, Mayor Rowlett, and Supervisor Vasquez voted no.

CREATION OF ASSISTANT GENERAL MANAGER POSITION

General Manager Roland Sanford stated he had nothing to add to the written staff report in the Board's meeting agenda packet. In response to questions by Supervisor Thomson, Mr. Sanford discussed the rationale for creating the Assistant General Manager position and more specifically, the need to redistribute his (Mr. Sanford) work load to allow more time for long-range planning/strategic development, attention to legislative matters, and coalition building. Mr. Sanford went on to explain that more attention to the aforementioned items was needed in order for the Water Agency to become an effective player in regional and statewide water management issues.

Director Kluge stated it was his understanding that the proposal to create the Assistant General Manager position was to be discussed at an "in-person" meeting of the Executive Committee and that creation of the Assistant General Manager position is a significant action possibly warranting a nationwide search. Supervisor Thomson noted that the proposal to create an Assistant General Manager position had been discussed at the December Executive Committee meeting, which was conducted via teleconference.

Vice-Mayor Pederson and Mayor Wilson both recommended staff provide additional information regarding the justification for creating the Assistant General Manager position. After further discussion, the Board took no action – tabling the item with the expectation that staff will return in February with additional information regarding the justification for creating the Assistant General Manager position.

LEGISLATIVE UPDATES

Mayor Kott stated that there were no additional updates beyond what has already been discussed in earlier action items.

WATER POLICY UPDATES

1. Staff had nothing to report on emerging Delta and Water Policy issues.
2. General Manager Roland Sanford reported that the Water Policy Committee's work on the draft water exchange policy has been delayed due to the meeting facilitator being ill for an extended period of time, and that the draft water exchange policy will not be ready for Board consideration in January, as originally anticipated. Mr. Sanford indicated that the draft policy would most likely be ready for Board consideration in February or March.
3. There was nothing to report on the activities of the Delta Counties Coalition.
4. There was nothing to report on the activities of the Delta Conservancy.

TIME AND PLACE OF NEXT MEETING

Thursday, January 9, 2019 at 6:30 p.m., at the SCWA offices in Vacaville.

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 7:50 p.m. in the memory of the victims of the Santa Clarita high school shooting.

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: **January 9, 2020**

SUBJECT: **Expenditures Approval**

RECOMMENDATIONS:

Approve expenditures from the Water Agency checking accounts for December 2019.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency's checking accounts for December 2019. Additional backup information is available upon request.

Recommended: 
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☐

Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on January 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Dec 1, 2019 to Dec 31, 2019

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/26/19	33463V	2020SC	Invoice: JUN 2019 BOD MTG		100.00
		1020SC	MICHAEL BARRETT	100.00	
12/9/19	33956V	2020SC	Invoice: 24.02-15		22,394.41
		1020SC	MCCORD ENVIRONMENTAL, INC.	22,394.41	
12/2/19	34128V	2020SC	Invoice: 6093		6,935.00
		1020SC	PAT DAVIS DESIGN GROUP, INC	6,935.00	
12/5/19	34154	2020SC	Invoice:	9,500.00	
		1020SC	WUETOOL-207RE\ CALIFORNIA WATER EFFICIENCY PARTNERSHIP		9,500.00
12/5/19	34155	2020N	Invoice: VTW6740	21,723.15	
		1020SC	CDW GOVERNMENT, INC.		21,723.15
12/5/19	34156	2020SC	Invoice: 143157	1,248.27	
		1020SC	FM GRAPHICS		1,248.27
12/5/19	34157	2020SC	Invoice: 72862	13,086.70	
		1020SC	INTEGRATED ENVIRONMENTAL RESTORATION		13,086.70
12/5/19	34158	2020N	Invoice: 1119-2	640.00	
		1020SC	JEFFREY J JANIK		640.00
12/5/19	34159	2020SC	Invoice: 266014	8,462.88	
		1020SC	KOVARUS, INC.		8,462.88
12/5/19	34160	2020SC	Invoice: 168806	49,050.90	
		1020SC	LSA ASSOCIATES, INC.		49,050.90
12/5/19	34161	2020SC	Invoice: 22215	4,500.00	
		1020SC	MANN, URRUTIA, NELSON, CPAS		4,500.00
12/5/19	34162	2020SC	Invoice: RM 227552 S	272,201.44	
		1020SC	PAPE MACHINERY		272,201.44
12/5/19	34163	2020SC	Invoice: 6093	6,935.00	
		1020SC	PAT DAVIS DESIGN GROUP, INC		6,935.00
12/5/19	34164	2020SC	Invoice: 2764419	24.06	
		1020SC	RAY MORGAN COMPANY		24.06
12/5/19	34164V	2020SC	Invoice: 2764419		24.06
		1020SC	RAY MORGAN COMPANY	24.06	
12/5/19	34165	2020SC	Invoice: 01090554	279.07	
		1020SC	RECOLOGY HAY ROAD		279.07
12/5/19	34166	2020SC	Invoice: 10301	140.40	
		1020SC	REGIONAL GOVERNMENT SERVICES AUTHORITY		140.40
12/5/19	34167	2020SC	Invoice: WCP-109	2,189.00	
		1020SC	RICHARD HEATH & ASSOCIATES, INC.		2,189.00

SOLANO COUNTY WATER AGENCY

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			ASSOCIATES, INC.		
12/5/19	34168	2020SC 1020SC	Invoice: 1395 ROCK STEADY JUGGLING	1,500.00	1,500.00
12/5/19	34169	2020SC 1020SC	Invoice: 000457 SAM'S CLUB	7.32	7.32
12/5/19	34170	2020U 1020SC	Invoice: NOV 2019 SOLANO COUNTY FLEET MANAGEMENT	288.09	288.09
12/5/19	34171	2020SC 1020SC	Invoice: 758725 SYAR INDUSTRIES, INC	5,643.30	5,643.30
12/5/19	34172	2020SC 1020SC	Invoice: MICHAEL KURTZMAN 2 MICHAEL KURTZMAN	1,000.00	1,000.00
12/5/19	34173	2020SC 1020SC	Invoice: 948832 VALLEY TRUCK & TRACTOR CO.	676.27	676.27
12/5/19	34174	2020SC 1020SC	Invoice: 2020 CONFERENCE WATER USERS CONFERENCE	295.00	295.00
12/5/19	34175	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: LPCCC-FY2019-20_#3 Invoice: SCWA_FY2019-20_2 Invoice: LPCCC-FY2019-20_#2 Invoice: SCWA_FY2019-20_3 KEN W. DAVIS, DBA	2,125.04 14,283.76 2,337.34 4,983.56	23,729.70
12/5/19	34176	2020SC 1020SC	Invoice: 7649 WINTERS AGGREGATE, LLC	1,248.45	1,248.45
12/5/19	34177	2020SC 1020SC	Invoice: 3484 WOODLAND BIOMASS POWER, LLC	92.25	92.25
12/5/19	34178	2020SC 1020SC	Invoice: 3183172 AMERICAN TOWER CORPORATION	625.45	625.45
12/5/19	34179	2020SC 1020SC	Invoice: 2764419 RAY MORGAN COMPANY	25.83	25.83
12/12/19	34180	2020SC 1020SC	Invoice: 0637955 ACWA JOINT POWERS INSURANCE AUTHORITY	1,764.66	1,764.66
12/12/19	34181	2020SC 1020SC	Invoice: 407220-5 ALPHA MEDIA FAR EAST BAY	1,750.00	1,750.00
12/12/19	34182	2020SC 1020SC	Invoice: SCFY19/20-45-1909 CALIFORNIA WATER EFFICIENCY PARTNERSHIP	29,606.62	29,606.62

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12/12/19	34183	2020SC	Invoice: DEC 2019 FCAC	31.96	
		1020SC	MTG RONALD CAMPBELL		31.96
12/12/19	34184	2020N	Invoice: VZN4877	3,962.70	
		1020SC	CDW GOVERNMENT, INC.		3,962.70
12/12/19	34185	2020SC	Invoice: 1413117	81.00	
		2020SC	Invoice: 1413224	61.25	
		2020SC	Invoice: 1413225	21.88	
		2020SC	Invoice: 1413257	42.50	
		1020SC	COUNTY OF YOLO		206.63
12/12/19	34186	2020SC	Invoice: 5011500-0002	6,340.93	
		2020SC	Invoice: 4823570-0013	6,885.15	
		2020SC	Invoice: 0000050035310000	36,215.23	
		2020SC	Invoice: 4823570-0014	150.64	
		1020SC	CRESCO EQUIPMENT RENTAL		49,591.95
12/12/19	34187	2020SC	Invoice: 6743413	1,285.96	
		1020SC	TIAA BANK		1,285.96
12/12/19	34188	2020SC	Invoice: 2312	1,362.38	
		1020SC	FARM LOGISTICS INC.		1,362.38
12/12/19	34189	2020SC	Invoice: 9367384527	489.21	
		1020SC	GRAINGER		489.21
12/12/19	34190	2020SC	Invoice: 120791	210.00	
		1020SC	GRANICUS		210.00
12/12/19	34191	2020SC	Invoice: 94710	2,792.76	
		2020SC	Invoice: 94711	14,736.45	
		1020SC	HERUM \ CRABTREE \ SUNTAG		17,529.21
12/12/19	34192	2020N	Invoice: 4512899	334.17	
		1020SC	HOME DEPOT CREDIT SERVICE		334.17
12/12/19	34193	2020SC	Invoice: DEC 2019 FCAC	33.12	
		1020SC	MTG CHARLES KARNOPP		33.12
12/12/19	34194	2020SC	Invoice: DEC 2019 FCAC	25.00	
		1020SC	MTG RONALD KOEHNE		25.00
12/12/19	34195	2020SC	Invoice: 35461	29,334.50	
		1020SC	LUHDORFF & SCALMANINI		29,334.50
12/12/19	34196	2020SC	Invoice: 545375	35.00	
		1020SC	M&M SANITARY LLC		35.00
12/12/19	34197	2020SC	Invoice: 24.02-15	22,394.41	
		1020SC	MCCORD ENVIRONMENTAL, INC.		22,394.41
12/12/19	34198	2020SC	Invoice: C59676	2,556.93	
		1020SC	MECOM EQUIPMENT, LLC		2,556.93
12/12/19	34199	2020SC	Invoice: 15321106	553.98	
		1020SC	OFFICE RELIEF, INC		553.98
12/12/19	34200	2020SC	Invoice: 056341	5.17	

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		2020SC	Invoice: 056631	225.33	
		2020SC	Invoice: 056479	36.74	
		2020SC	Invoice: 288239	9.61	
		2020SC	Invoice: 057223	62.67	
		2020SC	Invoice: 289565	19.82	
		2020SC	Invoice: 289580	10.71	
		1020SC	PACIFIC ACE HARDWARE		370.05
12/12/19	34201	2020SC	Invoice: DEC 2019 FCAC MTG	39.33	
		1020SC	TERRY RIDDLE		39.33
12/12/19	34202	2020SC	Invoice: 001601	307.34	
		1020SC	SAM'S CLUB		307.34
12/12/19	34203	2020SC	Invoice: 113019310	1,755.00	
		1020SC	SHANDAM CONSULTING		1,755.00
12/12/19	34204	2020SC	Invoice: 2019-12-SCWA	11,701.79	
		1020SC	SUSTAINABLE SOLANO		11,701.79
12/12/19	34205	2020SC	Invoice: 201912-13659	3,546.92	
		1020SC	TERRA REALTY ADVISORS, INC.		3,546.92
12/12/19	34206	2020SC	Invoice: 3057235	430.00	
		1020SC	GROW WEST		430.00
12/12/19	34207	2020SC	Invoice: 43	84.65	
		2020SC	Invoice: 44	75.00	
		2020SC	Invoice: 40	4,020.88	
		2020SC	Invoice: 42	7,645.99	
		1020SC	TRPA FISH BIOLOGISTS		11,826.52
12/12/19	34208	2020SC	Invoice: JENNIFER BOUGHER	1,000.00	
		1020SC	JENNIFER L. BOUGHER		1,000.00
12/12/19	34209	2020SC	Invoice: OAK SENIOR COMMONS	5,000.00	
		1020SC	OAK SENIOR COMMON HOA		5,000.00
12/12/19	34210	2020SC	Invoice: SUNSET CREEK REHAB	5,000.00	
		1020SC	NEW SUNSET CREEK, L.P.		5,000.00
12/12/19	34211	2020SC	Invoice: 9843036617	2,373.43	
		1020SC	VERIZON WIRELESS		2,373.43
12/12/19	34212	2020SC	Invoice: 1226	3,500.00	
		1020SC	WILSON PUBLIC AFFAIRS		3,500.00
12/12/19	34213	2020SC	Invoice: 332566CH008	8,257.50	
		1020SC	CH2M HILL(JACOBS ENGINEERING)		8,257.50
12/12/19	34214	2020SC	Invoice: 0010988	217,163.71	
		2020SC	Invoice: 0010987	48,118.46	
		1020SC	SOLANO IRRIGATION DISTRICT		265,282.17
12/12/19	34214a	1020SC	VOID		

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12/12/19	34215	2020SC	Invoice: 4890	3,814.50	
		2020SC	Invoice: 4886	25,170.85	
		2020SC	Invoice: 4891	1,515.40	
		1020SC	EYASCO, INC.		30,500.75
12/12/19	34215a	1020SC	VOID		
12/12/19	34216	2020SC	Invoice: 45195849	253.75	
		1020SC	RECOLOGY VACAVILLE SOLANO		253.75
12/12/19	34217	2020N	Invoice: 62820	69.11	
		2020N	Invoice: C62968		72.95
		2020N	Invoice: 62846	28.45	
		2020N	Invoice: 62969	47.41	
		2020N	Invoice: 62849	9.48	
		2020N	Invoice: 62739	123.35	
		1020SC	SUISUN VALLEY FRUIT GROWERS AS		204.85
12/4/19	5000026	2023AC	FSA REIMBURSEMENT 12.04.19	192.31	
		1020SC	RABIDOUX, ALEXANDER		192.31
12/20/19	5000027	2023AC	FSA REIMBURSEMENT 12.19.19	192.25	
		1020SC	RABIDOUX, ALEXANDER		192.25
12/25/19	ASHLEY NOV 2019	2020N	Invoice: ASHLEY NOV 2019	470.62	
		1020SC	UMPQUA BANK		470.62
12/25/19	BARICH NOV 2019	2020SC	Invoice: BARICH NOV 2019	61.98	
		1020SC	UMPQUA BANK		61.98
12/25/19	COLIAS NOV 2019	2020N	Invoice: COLIAS NOV 2019	855.28	
		1020SC	UMPQUA BANK		855.28
12/25/19	CRUZ NOV 2019	2020SC	Invoice: CRUZ NOV 2019	641.15	
		1020SC	UMPQUA BANK		641.15
12/25/19	CUETARA NOV 2019	2020SC	Invoice: CUETARA NOV 2019	1,997.82	
		1020SC	UMPQUA BANK		1,997.82
12/3/19	EFT	2020SC	Invoice: DEC 2019 HEALTH	23,455.08	
		1020SC	CALPERS		23,455.08
12/6/19	EFT	2020SC	Invoice: 2019120301	201.80	
		1020SC	PAYCHEX, INC.		201.80
12/3/19	EFT	2020SC	Invoice: SIP PPE 11.30.19	5,364.03	
		1020SC	CALPERS		5,364.03
12/3/19	EFT	2020SC	Invoice: PPE 11.30.19	9,823.94	
		1020SC	CALPERS		9,823.94
12/3/19	EFT	2020SC	Invoice: PEPRA PPE 11.30.19	3,152.34	
		1020SC	CALPERS		3,152.34
12/9/19	EFT	2020SC	Invoice: 62733715	722.04	
		1020SC	WEX BANK		722.04
12/13/19	EFT	2020SC	Invoice: 20865170	494.80	

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Dec 1, 2019 to Dec 31, 2019

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1020SC	PAYCHEX, INC.		494.80
12/20/19	EFT	2020SC	Invoice: 2019121801	219.80	
		1020SC	PAYCHEX, INC.		219.80
12/19/19	EFT	2020SC	Invoice: PPE 12.14.19	9,823.82	
		1020SC	CALPERS		9,823.82
12/19/19	EFT	2020SC	Invoice: PEPPRA PPE	3,145.07	
		1020SC	12.14.19 CALPERS		3,145.07
12/19/19	EFT	2020SC	Invoice: SIP PPE 12.14.19	5,216.87	
		1020SC	CALPERS		5,216.87
12/31/19	EFT	2020SC	Invoice: 2019123001	144.80	
		1020SC	PAYCHEX, INC.		144.80
12/14/19	EFT 12.14.19	2024AC	EMPLOYER	16,722.59	
			LIABILITIES PPE		
			12.14.19		
		6012AC	EMPLOYEE	1,906.32	
			LIABILITIES PPE		
			12.14.19		
		1020SC	PAYROLL TAXES		18,628.91
12/31/19	EFT 12.31.19 BOD	6012AC	BOD 2019 - PAYROLL	1,497.12	
			PROCESSING TAXES		
			ONLY		
		1020SC	PAYROLL TAXES		1,497.12
12/25/19	FEHRENKAMP NOV 2019	2020SC	Invoice: FEHRENKAMP	572.26	
			NOV 2019		
		1020SC	UMPQUA BANK		572.26
12/18/19	FOWLER NOV 2019	2020SC	Invoice: FOWLER NOV	863.14	
			2019		
		1020SC	UMPQUA BANK		863.14
12/25/19	HERR NOV 2019	2020SC	Invoice: HERR nov 2019	65.60	
		1020SC	UMPQUA BANK		65.60
12/25/19	HYER NOV 2019	2020SC	Invoice: HYER NOV	2,054.93	
			2019		
		1020SC	UMPQUA BANK		2,054.93
12/25/19	JONES NOV 2019	2020SC	Invoice: JONES NOV	213.02	
			2019		
		1020SC	UMPQUA BANK		213.02
12/25/19	LEE NOV 2019	2020SC	Invoice: LEE NOV 2019	52.99	
		1020SC	UMPQUA BANK		52.99
12/25/19	MAROVICH NOV 2019	2020SC	Invoice: MAROVICH	363.99	
			NOV 2019		
		1020SC	UMPQUA BANK		363.99
12/25/19	NGUYEN NOV 2019	2020SC	Invoice: NGUYEN NOV	592.68	
			2019		
		1020SC	UMPQUA BANK		592.68
12/25/19	PASCUAL NOV 2019	2020SC	Invoice: PASCUAL NOV	99.77	
			2019		
		1020SC	UMPQUA BANK		99.77
12/25/19	RABIDOUX NOV 2019	2020SC	Invoice: RABIDOUX	181.09	
			NOV 2019		
		1020SC	UMPQUA BANK		181.09
12/25/19	SANFORD NOV 2019	2020SC	Invoice: SANFORD NOV	36.50	
			2019		

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Dec 1, 2019 to Dec 31, 2019

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1020SC	UMPQUA BANK		36.50
12/25/19	SNYDER NOV 2019	2020SC	Invoice: SNYDER NOV 2019	606.62	
		1020SC	UMPQUA BANK		606.62
12/25/19	WILLINGMYRE NOV 2019	2020SC	Invoice: WILLINGMYRE NOV 2019	724.17	
		1020SC	UMPQUA BANK		724.17
	Total			<u>1,061,775.33</u>	<u>1,061,775.33</u>

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: January 9, 2020

SUBJECT: Financial Report Approval

RECOMMENDATION:

Approve the quarterly Income Statement and Balance Sheet for the period ending December 2019.

FINANCIAL IMPACT:

All revenues and expenditures are reported within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors receive quarterly financial reports. Attached are the Income Statement and the Balance Sheet of the Water Agency for the period ending December 31, 2019. Additional backup information is available upon request.



Recommended: _____
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☐

Continued
on next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on January 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
Revenues							
SECURED	\$ 41,341.94	\$ 79,820.00	(38,478.06)	(48.21)	\$ 37,746.22	3,595.72	9.53
SECURED	7,146,434.72	14,869,530.00	(7,723,095.28)	(51.94)	6,773,636.69	372,798.03	5.50
SECURED	3,987,498.69	8,014,140.00	(4,026,641.31)	(50.24)	3,765,087.98	222,410.71	5.91
SECURED	539,536.35	1,090,490.00	(550,953.65)	(50.52)	505,646.17	33,890.18	6.70
UNSECURED	5,035.73	7,900.00	(2,864.27)	(36.26)	7,304.01	(2,268.28)	(31.06)
UNSECURED	341,683.28	337,740.00	3,943.28	1.17	324,243.54	17,439.74	5.38
UNSECURED	304,975.02	347,180.00	(42,204.98)	(12.16)	349,632.33	(44,657.31)	(12.77)
UNSECURED	47,068.10	46,720.00	348.10	0.75	48,343.13	(1,275.03)	(2.64)
CURRENT SUPPLEMENTAL	1,246.26	1,520.00	(273.74)	(18.01)	775.71	470.55	60.66
CURRENT SUPPLEMENTAL	76,444.83	369,620.00	(293,175.17)	(79.32)	192,453.48	(116,008.65)	(60.28)
CURRENT SUPPLEMENTAL	61,198.43	217,630.00	(156,431.57)	(71.88)	130,393.61	(69,195.18)	(53.07)
CURRENT SUPPLEMENTAL	8,165.10	32,720.00	(24,554.90)	(75.05)	19,821.47	(11,656.37)	(58.81)
WATER SALES	430,500.00	1,560,101.00	(1,129,601.00)	(72.41)	430,500.00	0.00	0.00
WATER SALES	28,512.00	65,000.00	(36,488.00)	(56.14)	0.00	28,512.00	0.00
COST OF POWER TO PUMP NB	0.00	50,000.00	(50,000.00)	(100.00)	0.00	0.00	0.00
CONVEYANCE SETTLEMENT	0.00	100,000.00	(100,000.00)	(100.00)	0.00	0.00	0.00
NAPA MAKE WHOLE	156,000.00	312,000.00	(156,000.00)	(50.00)	156,000.00	0.00	0.00
SWP ADJUSTMENTS	262,233.83	525,000.00	(262,766.17)	(50.05)	223,209.00	39,024.83	17.48
PROP 84 INTAKE GRANT	399,346.09	345,000.00	54,346.09	15.75	0.00	399,346.09	0.00
EQUIPMENT DISTRIBUTION R	0.00	50,000.00	(50,000.00)	(100.00)	14,730.00	(14,730.00)	(100.00)
EQUIPMENT DISTRIBUTION R	0.00	0.00	0.00	0.00	15,100.00	(15,100.00)	(100.00)
INTEREST - MONEY MGMT	38.37	5.00	33.37	667.40	4.71	33.66	714.65
INTEREST - CHECKING	73.37	200.00	(126.63)	(63.32)	104.79	(31.42)	(29.98)
INTEREST - LAIF - GREEN VA	220.24	1,000.00	(779.76)	(77.98)	460.52	(240.28)	(52.18)
INTEREST - LAIF - SWP	21,785.38	60,000.00	(38,214.62)	(63.69)	26,137.40	(4,352.02)	(16.65)
INTEREST - LAIF - SP	19,672.20	90,000.00	(70,327.80)	(78.14)	39,662.22	(19,990.02)	(50.40)
INTEREST - LAIF - ULATIS	7,324.61	25,000.00	(17,675.39)	(70.70)	12,613.06	(5,288.45)	(41.93)
INTEREST - CAMP - GREEN V	960.17	3,000.00	(2,039.83)	(67.99)	1,610.62	(650.45)	(40.39)
INTEREST - CAMP - SWP	94,976.20	185,000.00	(90,023.80)	(48.66)	91,413.64	3,562.56	3.90
INTEREST - CAMP - SP	85,763.59	275,000.00	(189,236.41)	(68.81)	138,715.75	(52,952.16)	(38.17)
INTEREST - CAMP - ULATIS	31,932.62	70,000.00	(38,067.38)	(54.38)	44,113.27	(12,180.65)	(27.61)
INTEREST INVESTMENT	152.38	500.00	(347.62)	(69.52)	276.34	(123.96)	(44.86)
INTEREST - INVESTMENTS	15,073.06	30,000.00	(14,926.94)	(49.76)	15,684.07	(611.01)	(3.90)
INTEREST - INVESTMENTS	13,610.98	42,000.00	(28,389.02)	(67.59)	23,799.80	(10,188.82)	(42.81)
INTEREST - INVESTMENTS	5,067.82	12,000.00	(6,932.18)	(57.77)	7,568.63	(2,500.81)	(33.04)
HOMEOWNER RELIEF	194.10	1,300.00	(1,105.90)	(85.07)	193.05	1.05	0.54
HOMEOWNER RELIEF	11,952.30	81,880.00	(69,927.70)	(85.40)	11,985.45	(33.15)	(0.28)
HOMEOWNER RELIEF	10,768.65	70,440.00	(59,671.35)	(84.71)	10,796.55	(27.90)	(0.26)
HOMEOWNER RELIEF	0.00	10,370.00	(10,370.00)	(100.00)	0.00	0.00	0.00
REDEVELOPMENT - DIX/RV	0.00	66,940.00	(66,940.00)	(100.00)	0.00	0.00	0.00
REDEVELOP - VACAVILLE	0.00	614,950.00	(614,950.00)	(100.00)	0.00	0.00	0.00
REDEVELOP - VACAVILLE	0.00	352,290.00	(352,290.00)	(100.00)	0.00	0.00	0.00

For Management Purposes Only

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
REDEVELOP - FAIRFIELD	0.00	71,920.00	(71,920.00)	(100.00)	0.00	0.00	0.00
REDEVELOP - FAIRFIELD	0.00	833,150.00	(833,150.00)	(100.00)	0.00	0.00	0.00
REDEVELOP - SUISUN CITY	0.00	296,550.00	(296,550.00)	(100.00)	0.00	0.00	0.00
REDEVELOP - N. TEXAS	0.00	49,540.00	(49,540.00)	(100.00)	0.00	0.00	0.00
BOATING AND WATERWAYS	0.00	125,000.00	(125,000.00)	(100.00)	0.00	0.00	0.00
USBR Grant	0.00	137,000.00	(137,000.00)	(100.00)	0.00	0.00	0.00
MISCELLANEOUS INCOME	1,195.00	0.00	1,195.00	0.00	0.00	1,195.00	0.00
MISC INCOME	8,699.96	17,240.00	(8,540.04)	(49.54)	17,240.72	(8,540.76)	(49.54)
MISCELLANEOUS INCOME	64,091.37	17,240.00	46,851.37	271.76	17,240.74	46,850.63	271.74
GREENHOUSE REVENUES	3,399.00	10,000.00	(6,601.00)	(66.01)	6,382.66	(2,983.66)	(46.75)
O&M - OTHER AGENCIES	0.00	7,000.00	(7,000.00)	(100.00)	0.00	0.00	0.00
OVERHEAD DISTRIBUTION R	1,728,947.13	5,869,753.00	(4,140,805.87)	(70.54)	1,839,641.50	(110,694.37)	(6.02)
WATERMASTER INCOME	2,720.28	4,600.00	(1,879.72)	(40.86)	39.09	2,681.19	6,859.02
WATER CONSERVATION REI	0.00	170,000.00	(170,000.00)	(100.00)	0.00	0.00	0.00
BAY AREA IRWMP GRANT	2,607.95	75,000.00	(72,392.05)	(96.52)	2,066.15	541.80	26.22
OTHER GRANTS	22,394.41	160,000.00	(137,605.59)	(86.00)	39,480.63	(17,086.22)	(43.28)
LPCCC SERVICES	0.00	410,000.00	(410,000.00)	(100.00)	30,516.77	(30,516.77)	(100.00)
LPCCC-PROP 1	0.00	200,000.00	(200,000.00)	(100.00)	0.00	0.00	0.00
LPCCC-COASTAL CONSERVA	0.00	25,000.00	(25,000.00)	(100.00)	0.00	0.00	0.00
LPCCC-IRWM	0.00	100,000.00	(100,000.00)	(100.00)	0.00	0.00	0.00
Total Revenues	15,990,841.51	38,992,979.00	(23,002,137.49)	(58.99)	15,372,371.47	618,470.04	4.02
Cost of Sales							
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	15,990,841.51	38,992,979.00	(23,002,137.49)	(58.99)	15,372,371.47	618,470.04	4.02
Expenses							
CAPITAL EXPENDITURES	235,963.13	829,250.00	(593,286.87)	(71.54)	51,336.67	184,626.46	359.64
CAPITAL EXPENDITURES	0.00	28,750.00	(28,750.00)	(100.00)	0.00	0.00	0.00
CAPITAL EXPENDITURES	0.00	456,250.00	(456,250.00)	(100.00)	0.00	0.00	0.00
CAPITAL EXPENDITURES	92,875.87	2,188,250.00	(2,095,374.13)	(95.76)	100,740.70	(7,864.83)	(7.81)
CAPITAL EXPENDITURES	272,201.44	418,500.00	(146,298.56)	(34.96)	0.00	272,201.44	0.00
GROSS SALARIES	1,247,525.75	2,862,500.00	(1,614,974.25)	(56.42)	1,177,857.06	69,668.69	5.91
PERS RETIREMENT	221,511.41	385,500.00	(163,988.59)	(42.54)	211,459.10	10,052.31	4.75
PAYROLL TAXES	55,356.53	141,400.00	(86,043.47)	(60.85)	52,562.19	2,794.34	5.32
EMPLOYEE BENEFITS	163,811.77	332,700.00	(168,888.23)	(50.76)	128,002.37	35,809.40	27.98
OPEB/PENSION UNFUNDED E	0.00	750,000.00	(750,000.00)	(100.00)	0.00	0.00	0.00
TELEPHONE	16,098.32	51,700.00	(35,601.68)	(68.86)	8,453.89	7,644.43	90.42
OFFICE EXPENSE	11,352.22	30,250.00	(18,897.78)	(62.47)	9,958.29	1,393.93	14.00

For Management Purposes Only

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
OFFICE EQUIPMENT	9,405.60	33,750.00	(24,344.40)	(72.13)	14,127.05	(4,721.45)	(33.42)
SAFETY TRAINING & EQUIPM	2,451.60	16,500.00	(14,048.40)	(85.14)	4,025.78	(1,574.18)	(39.10)
OFFICE HELP - TEMPORARY	0.00	10,000.00	(10,000.00)	(100.00)	0.00	0.00	0.00
HR -EMPLOYEE SUPPORT	8,708.67	101,500.00	(92,791.33)	(91.42)	56,597.76	(47,889.09)	(84.61)
LAUNDRY	150.64	0.00	150.64	0.00	0.00	150.64	0.00
POSTAGE	4,178.48	7,000.00	(2,821.52)	(40.31)	2,830.52	1,347.96	47.62
SID OFFICE EXPENSE	26,216.89	65,175.00	(38,958.11)	(59.77)	26,429.43	(212.54)	(0.80)
MEMBERSHIPS	25,611.47	71,775.00	(46,163.53)	(64.32)	22,308.66	3,302.81	14.81
SWC DUES	93,375.00	118,700.00	(25,325.00)	(21.34)	63,790.00	29,585.00	46.38
PPTY TAX ADMIN FEE	0.00	1,200.00	(1,200.00)	(100.00)	0.00	0.00	0.00
PPTY TAX ADMIN FEE	0.00	100,000.00	(100,000.00)	(100.00)	0.00	0.00	0.00
PPTY TAX ADMIN FEE	0.00	15,000.00	(15,000.00)	(100.00)	0.00	0.00	0.00
PETERSEN RANCH EXPENSES	3,410.40	77,500.00	(74,089.60)	(95.60)	0.00	3,410.40	0.00
PETERSEN RANCH EXPENSES	28,033.21	95,000.00	(66,966.79)	(70.49)	38,796.64	(10,763.43)	(27.74)
PS - PAYROLL SERVICES	6,083.49	12,550.00	(6,466.51)	(51.53)	5,674.00	409.49	7.22
PS - COMPUTER SERVICES	249,796.04	613,400.00	(363,603.96)	(59.28)	246,537.61	3,258.43	1.32
TALENT DECISION MONITORI	24,015.78	13,900.00	10,115.78	72.78	18,176.97	5,838.81	32.12
GOVERNMENTAL ADVOCAC	31,000.00	140,000.00	(109,000.00)	(77.86)	77,383.10	(46,383.10)	(59.94)
GOVERNMENTAL ADVOCAC	0.00	25,000.00	(25,000.00)	(100.00)	22,657.05	(22,657.05)	(100.00)
LPCCC - VEGETATION	47,165.60	14,417.00	32,748.60	227.15	15,301.79	31,863.81	208.24
CONSULTANTS	129,772.07	497,907.00	(368,134.93)	(73.94)	150,559.55	(20,787.48)	(13.81)
CONSULTANTS	0.00	37,500.00	(37,500.00)	(100.00)	0.00	0.00	0.00
CONSULTANTS	30,210.10	216,000.00	(185,789.90)	(86.01)	17,687.65	12,522.45	70.80
CONSULTANTS	81,240.89	714,200.00	(632,959.11)	(88.62)	31,413.74	49,827.15	158.62
CONSULTANTS	28,520.99	242,000.00	(213,479.01)	(88.21)	10,773.03	17,747.96	164.74
HYDROLOGY STATIONS	28,670.32	32,000.00	(3,329.68)	(10.41)	6,518.94	22,151.38	339.80
HYDROLOGY STATIONS	4,339.82	37,000.00	(32,660.18)	(88.27)	12,125.37	(7,785.55)	(64.21)
HYDROLOGY STATIONS	54,536.52	85,000.00	(30,463.48)	(35.84)	16,361.12	38,175.40	233.33
HYDROLOGY STATIONS	3,245.76	15,000.00	(11,754.24)	(78.36)	418.95	2,826.81	674.74
LPCCC - WILDLIFE	324.36	79,291.00	(78,966.64)	(99.59)	77,036.00	(76,711.64)	(99.58)
LPCCC - FISHERIES	38,331.32	79,291.00	(40,959.68)	(51.66)	41,920.22	(3,588.90)	(8.56)
WATERSHED PROGRAM	18,419.73	198,100.00	(179,680.27)	(90.70)	14,763.69	3,656.04	24.76
SOLANO PROJECT WQ MONI	5,135.78	30,000.00	(24,864.22)	(82.88)	2,551.35	2,584.43	101.30
SOLANO PROJECT INVASIVES	36,005.28	201,552.00	(165,546.72)	(82.14)	14,536.20	21,469.08	147.69
Yolo Bypass/Cache Slough Progr	271,572.79	775,000.00	(503,427.21)	(64.96)	75,008.88	196,563.91	262.05
UPPER PUTAH CREEK MGMT	40,859.48	355,500.00	(314,640.52)	(88.51)	26,121.31	14,738.17	56.42
NBA RELIABILITY PROGRAM	218,700.96	0.00	218,700.96	0.00	320.00	218,380.96	68,244.05
INTER-DAM REACH MANAGE	0.00	55,000.00	(55,000.00)	(100.00)	0.00	0.00	0.00
MBK	14,185.00	75,000.00	(60,815.00)	(81.09)	31,452.75	(17,267.75)	(54.90)
LPCCC SERVICES	52,004.93	730,000.00	(677,995.07)	(92.88)	79,352.17	(27,347.24)	(34.46)
LPCCC EQUIPMENT	26,236.53	20,000.00	6,236.53	31.18	35,981.36	(9,744.83)	(27.08)
LPCCC NURSERY	16,446.63	45,000.00	(28,553.37)	(63.45)	38,043.46	(21,596.83)	(56.77)
LPCCC-PROP 1	10,308.05	200,000.00	(189,691.95)	(94.85)	54,294.00	(43,985.95)	(81.01)

For Management Purposes Only

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Six Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
LPCCC-CA RIVER PRKWY V	0.00	0.00	0.00	0.00	327,909.20	(327,909.20)	(100.00)
LPCCC-COASTAL CONSERVA	4,744.30	25,000.00	(20,255.70)	(81.02)	17,308.86	(12,564.56)	(72.59)
LPCCC-IRWM	114,249.90	100,000.00	14,249.90	14.25	44,119.83	70,130.07	158.95
LPCCC MISC. SUPPLIES	11,466.99	27,000.00	(15,533.01)	(57.53)	23,924.36	(12,457.37)	(52.07)
BOARD EXPENSES	11,071.81	35,000.00	(23,928.19)	(68.37)	18,756.72	(7,684.91)	(40.97)
FIELD SUPPLIES	18,161.19	55,000.00	(36,838.81)	(66.98)	37,863.08	(19,701.89)	(52.03)
MISC WATERMASTER EXP	150.00	240.00	(90.00)	(37.50)	120.00	30.00	25.00
HCP PLANNING	163,045.57	3,477,000.00	(3,313,954.43)	(95.31)	160,008.67	3,036.90	1.90
CAR MAINTENANCE	11,467.46	29,100.00	(17,632.54)	(60.59)	6,149.79	5,317.67	86.47
FUEL	17,246.25	34,000.00	(16,753.75)	(49.28)	13,090.86	4,155.39	31.74
GARAGE SERVICES	4,243.59	15,000.00	(10,756.41)	(71.71)	1,948.09	2,295.50	117.83
TRAVEL	6,787.50	7,000.00	(212.50)	(3.04)	7,068.70	(281.20)	(3.98)
EMPLOYEE REIMBURSEMEN	134.06	12,000.00	(11,865.94)	(98.88)	2,218.52	(2,084.46)	(93.96)
INSURANCE	31,873.99	61,124.00	(29,250.01)	(47.85)	31,799.12	74.87	0.24
EDUCATION & TRAINING	12,975.94	65,000.00	(52,024.06)	(80.04)	15,333.42	(2,357.48)	(15.37)
COMP SOFTWARE/EQUIP	35,592.21	96,570.00	(60,977.79)	(63.14)	29,411.32	6,180.89	21.02
SCWA Water Mgt Planning	0.00	300,000.00	(300,000.00)	(100.00)	0.00	0.00	0.00
WATER CONSERVATION	448,881.00	746,750.00	(297,869.00)	(39.89)	551,764.31	(102,883.31)	(18.65)
WATER CONSERVATION	0.00	406,750.00	(406,750.00)	(100.00)	0.00	0.00	0.00
MISC. WATER CONSERVATIO	52,020.00	0.00	52,020.00	0.00	45,062.36	6,957.64	15.44
MELLON LEVEE	0.00	20,000.00	(20,000.00)	(100.00)	7,202.82	(7,202.82)	(100.00)
PSC MAINTENANCE	330,691.60	1,045,000.00	(714,308.40)	(68.35)	313,422.88	17,268.72	5.51
FLOOD CONTROL	44,421.93	1,487,500.00	(1,443,078.07)	(97.01)	91,124.82	(46,702.89)	(51.25)
GROUND WATER MANAGEM	171,967.03	484,500.00	(312,532.97)	(64.51)	82,093.88	89,873.15	109.48
PUBLIC EDUCATION	2,740.60	115,000.00	(112,259.40)	(97.62)	13,392.04	(10,651.44)	(79.54)
SOLANO SUB-BASIN GSA	142.80	20,000.00	(19,857.20)	(99.29)	351,686.06	(351,543.26)	(99.96)
LABOR	15,487.15	50,000.00	(34,512.85)	(69.03)	46,682.78	(31,195.63)	(66.82)
LOWER PUTAH CREEK(NON-	347,229.74	670,000.00	(322,770.26)	(48.17)	389,773.11	(42,543.37)	(10.91)
LABOR	37,745.19	400,000.00	(362,254.81)	(90.56)	95,669.72	(57,924.53)	(60.55)
SP ADMINISTRATION	503,136.06	1,102,000.00	(598,863.94)	(54.34)	525,297.30	(22,161.24)	(4.22)
PSC OPERATIONS	108,746.29	350,000.00	(241,253.71)	(68.93)	111,737.57	(2,991.28)	(2.68)
DAM MAINTENANCE	1,728.06	64,000.00	(62,271.94)	(97.30)	4,427.19	(2,699.13)	(60.97)
DAM OPERATIONS	107,623.92	285,000.00	(177,376.08)	(62.24)	112,559.83	(4,935.91)	(4.39)
WEED CONTROL	0.00	6,000.00	(6,000.00)	(100.00)	3,253.48	(3,253.48)	(100.00)
SP PEST MANAGEMENT	33,908.80	60,000.00	(26,091.20)	(43.49)	56,745.10	(22,836.30)	(40.24)
EQUIP - TRANS DEPT	4,704.74	8,000.00	(3,295.26)	(41.19)	7,567.53	(2,862.79)	(37.83)
EQUIP - TRANS DEPT	21,405.28	100,000.00	(78,594.72)	(78.59)	13,999.25	7,406.03	52.90
SUPPLIES	0.00	2,000.00	(2,000.00)	(100.00)	1,168.53	(1,168.53)	(100.00)
SUPPLIES	8,706.66	83,500.00	(74,793.34)	(89.57)	8,940.74	(234.08)	(2.62)
CONTRACT WORK	0.00	15,000.00	(15,000.00)	(100.00)	19,350.00	(19,350.00)	(100.00)
CONTRACT WORK	0.00	40,000.00	(40,000.00)	(100.00)	0.00	0.00	0.00
TRANS DEPT OVERHEAD	7,810.98	15,000.00	(7,189.02)	(47.93)	20,073.51	(12,262.53)	(61.09)
TRANS DEPT OVERHEAD	19,530.40	145,000.00	(125,469.60)	(86.53)	55,864.12	(36,333.72)	(65.04)

For Management Purposes Only

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
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For the Six Months Ending December 31, 2019

	Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
REHAB & BETTERMENT	103,670.30	995,000.00	(891,329.70)	(89.58)	39,130.68	64,539.62	164.93
REHAB & BETTERMENT	0.00	20,000.00	(20,000.00)	(100.00)	0.00	0.00	0.00
WATER PURCHASES	9,031,027.00	12,873,150.00	(3,842,123.00)	(29.85)	3,379,371.00	5,651,656.00	167.24
USBR ADMINISTRATION	0.00	75,000.00	(75,000.00)	(100.00)	0.00	0.00	0.00
WATER RIGHTS FEE	89,133.33	85,000.00	4,133.33	4.86	76,391.65	12,741.68	16.68
NAPA MAKE WHOLE	0.00	312,000.00	(312,000.00)	(100.00)	156,000.00	(156,000.00)	(100.00)
LABOR COSTS	135,369.41	367,744.00	(232,374.59)	(63.19)	197,084.29	(61,714.88)	(31.31)
LABOR COSTS	11,833.93	41,165.00	(29,331.07)	(71.25)	2,391.06	9,442.87	394.92
LABOR COSTS	138,225.27	579,945.00	(441,719.73)	(76.17)	144,338.08	(6,112.81)	(4.24)
LABOR COSTS	516,522.37	1,442,289.00	(925,766.63)	(64.19)	440,136.20	76,386.17	17.36
LABOR COSTS	22,133.93	69,986.00	(47,852.07)	(68.37)	20,357.57	1,776.36	8.73
INTRA-FUND TRANSFER	(300,157.94)	(882,586.00)	582,428.06	(65.99)	(474,742.98)	174,585.04	(36.77)
OVERHEAD EXPENSES	164,788.49	514,842.00	(350,053.51)	(67.99)	277,658.70	(112,870.21)	(40.65)
OVERHEAD EXPENSES	14,375.65	65,130.00	(50,754.35)	(77.93)	3,964.69	10,410.96	262.59
OVERHEAD EXPENSES	171,073.86	924,423.00	(753,349.14)	(81.49)	209,349.50	(38,275.64)	(18.28)
OVERHEAD EXPENSES	732,375.39	2,719,949.00	(1,987,573.61)	(73.07)	843,634.52	(111,259.13)	(13.19)
OVERHEAD EXPENSES	26,780.52	112,980.00	(86,199.48)	(76.30)	30,797.72	(4,017.20)	(13.04)
CONTINGENCY	0.00	80,000.00	(80,000.00)	(100.00)	0.00	0.00	0.00
CONTINGENCY	0.00	5,000.00	(5,000.00)	(100.00)	0.00	0.00	0.00
CONTINGENCY	0.00	40,000.00	(40,000.00)	(100.00)	0.00	0.00	0.00
CONTINGENCY	48,409.23	90,000.00	(41,590.77)	(46.21)	0.00	48,409.23	0.00
CONTINGENCY	0.00	50,000.00	(50,000.00)	(100.00)	0.00	0.00	0.00
Total Expenses	17,602,766.35	47,368,809.00	(29,766,042.65)	(62.84)	12,103,998.52	5,498,767.83	45.43
Net Income	\$ (1,611,924.84)	\$ (8,375,830.00)	6,763,905.16	(80.76)	\$ 3,268,372.95	(4,880,297.79)	(149.32)

SOLANO COUNTY WATER AGENCY

Balance Sheet
December31, 2019

ASSETS			ADMIN/SP/WC	SWP(N)	U	GV
Current Assets						
1000SC	PERSHING	0.00				
1010WC	MONEY MGMT - WATERMASTER	42,638.26	42,638.26			
1020G	CHECKING -BANK OF THE WEST	1,357,561.68	(10,280,520.37)	9,752,507.63	1,816,490.49	69,083.93
1030G	LAIF -	8,004,323.49	4,294,652.13	2,553,860.57	1,125,406.78	30,404.01
1040G	CAMP -	35,482,357.55	23,658,178.23	8,140,156.48	3,587,113.32	96,909.52
1050SC	CERTIFICATES OF DEPOSIT	5,186,113.49	2,655,167.48	1,743,853.69	766,291.37	20,800.95
1060SC	PETTY CASH	125.14	125.14			
1210SC	ACCOUNTS RECEIVABLE - SP/ADMIN	1,464,463.82	1,245,938.82	218,525.00		
1211SC	INTEREST RECEIVABLE-SP	0.00				
1225AC	RETENTION RECEIVABLE	144,675.84	144,675.84			
1400AC	PREPAID	99,285.14	99,285.14			
1415AC	INVENTORY-WATER CONSERVATION S	39,091.48	39,091.48			
	Total Current Assets	51,820,635.89	21,899,232.15	22,408,903.37	7,295,301.96	217,198.41
	Total Assets	\$ 51,820,635.89	\$ 21,899,232.15	\$ 22,408,903.37	\$ 7,295,301.96	\$ 217,198.41
LIABILITIES AND CAPITAL						
Current Liabilities						
2010N	UNEARNED INCOME-	449,481.00	18,981.00		430,500.00	
2020N	ACCOUNTS PAYABLE-	3,648,731.05	3,441,980.52	68,839.37	137,911.16	
2023AC	EMPLOYEE BENEFITS PAYABLE	9,105.68	9,105.68			
2025SC	SALES TAX PAYABLE	9,080.21	9,080.21			
2110SC	WESTSIDE IRWMP PREFUNDED ADMIN	115,675.15	115,675.15			
	Total Current Liabilities	4,232,073.09	3,594,822.56	68,839.37	568,411.16	0.00
Long-Term Liabilities						
	Total Long-Term Liabilities	0.00				
	Total Liabilities	4,232,073.09	3,594,822.56	68,839.37	568,411.16	0.00
Capital						
3150SC	OTHER FLD CTRL CAPITAL PROJ.	608,178.12	608,178.12			
3155SC	OTHER CAPITAL PROJ/EMERG RESER	2,000,000.00	2,000,000.00			
3200G	GREEN VALLEY OPERTING RESERVE	67,100.00			67,100.00	
3200N	SWP OPERATING RESERVE	7,318,090.00		7,318,090.00		
3200SC	DESIGNATED REHAB & BETTERMENT	2,000,000.00	2,000,000.00			
3200U	ULATIS OPERATING RESERVE	501,752.50			501,752.50	
3250G	GV CAPITAL RESERVE	164,520.57				164,520.57
3250N	DESIGNATED SWP FACILITIES RESE	9,596,332.83		9,596,332.83		
3250SC	SP FUTURE REPLACEMENT CAPITAL	7,895,024.31	7,895,024.31			
3250U	ULATIS FCP CAPITAL RESERVE	5,842,096.41			5,842,096.41	
3350SC	DESIGNATED OPERATING RESERVES	8,374,913.18	8,374,913.18			
39005	Retained Earnings-2018/19	4,722,293.00	(11,850.00)	3,877,821.00	870,744.00	(14,422.00)
	Net Income-Current Year	(1,501,785.49)				
	Total Capital	47,588,515.43	20,866,265.61	20,792,243.83	7,281,692.91	150,098.57
	Total Liabilities & Capital	\$ 51,820,588.52	\$ 24,461,088.17	\$ 20,861,083.20	\$ 7,850,104.07	\$ 150,098.57

SOLANO COUNTY WATER AGENCY



MEMORANDUM

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: January 3, 2020

SUBJECT: January General Manager's Report

Water Supply Outlook

Despite the recent rains, runoff into Lake Berryessa remains below average through December. Based on the historic record there is a 50:50 chance Lake Berryessa will spill before the end of the rainy season. A similar picture is emerging in the Sierra Mountains, where despite decent snow accumulations in December, the snow pack remains slightly below average for this time of year. As discussed in previous reports, despite below average runoff into Lake Berryessa, the fact that Lake Berryessa is already nearly full will allow for full water deliveries from the Solano Project in 2020. As of December 1, 2019 the North Bay Aqueduct initial allocation for 2020 is just 20 percent of the full contractual amount, and for now, is not likely to increase substantially.

Bay-Delta Plan Voluntary Agreements

Staff continues to participate in the ongoing Voluntary Agreement discussions for the Sacramento River and portions of the San Joaquin drainages co-lead by California Secretary of Natural Resources Wade Crofoot, and California Secretary of Environmental Protection Jared Blumenfeld. Voluntary Agreement(s) are proposed as an alternative to implementation of the State Water Board's Bay-Delta Water Quality Control Plan actions for protection of fish and wildlife resources in the Sacramento and San Joaquin drainages. The ongoing discussions and in turn the fate of the Voluntary Agreement are at a critical juncture – with some asserting that the odds of the Voluntary Agreement moving forward are at best 50:50.

Fundamentally, the Voluntary Agreement approach differs from the State Water Board Bay-Delta Water Quality Control Plan actions in that the latter relies almost exclusively on increased reservoir releases and bypassing of stream flows to protect aquatic resources – most notably salmon and resident native fish species – in tributary streams, the Sacramento and San Joaquin rivers, and the Delta itself; while the Voluntary Agreement approach utilizes lesser quantities of water – “functional flows” - in concert with physical habitat improvements to sustain, at least in theory, the same level of aquatic resource protection that would otherwise be provided by the State Water Board's Bay-Delta Water Quality Control Plan.



Evaluating and quantifying the aquatic resource benefits provided by the Voluntary Agreement versus those provided by the State Water Board Bay-Delta Water Quality Control Plan actions – to the level of precision desired – is extremely challenging due to the state of the science and size of the project area. In the end, the evaluation of aquatic resource benefits will most likely be based more on professional judgement than hard data – a recipe for continuing debate and litigation. The size of the project area and more specifically, the fact that the project encompasses and involves a number of disparate entities, most notably State as opposed to Federal contractors, creates additional complications. If achieved and implemented, the Voluntary Agreement will truly be an historic milestone in California water management.

Staff will continue to participate in and monitor the ongoing Voluntary Agreement discussions, but at some point may recommend the Water Agency pursue its own – Putah Creek specific - voluntary settlement agreement with the State Water Board.

Putah Creek Streamkeeper

Rich Marovich, the long-time Putah Creek Streamkeeper, has decided to postpone his retirement for at least a few months in order to finalize certain projects, most notably the Proposition 1 Lower Putah Creek Watershed Restoration Planning Grant. Rich was originally scheduled to retire on December 31, 2019. The recruitment of Rich's successor has begun and is expected to take up to six months to fill, given the uniqueness of the position.

**REPORT OF CONSTRUCTION CHANGE ORDERS AND
CONTRACTS APPROVED BY GENERAL MANAGER UNDER
DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less) - none

Construction Contracts (\$45,000 and less) - none

Professional Service Agreements (\$45,000 and less) – none

Non-Professional Service Agreements (\$45,000 and less) – none

Construction contracts resulting from informal bids authorized by SCWA Ordinance- none

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

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Local student art celebrates Putah Creek salmon

by Sydney Andrade — December 18, 2019 in Arts, Community, News, Subscribers Only 2 min read 0



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01

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02

CalTrans project expected to close connectors nightly on Interstate 505 Dec. 15-19

0 SHARES

A salmon-themed mural displayed on the nature trail along Putah Creek showcases artwork from Winters students created in part of a Salmon Festival art competition.

The Winters Salmon Festival was inaugurated in 2016 to help celebrate the return of salmon in the lower reaches of Putah Creek. In 2018, students from Waggoner Elementary School, Shirley Rominger Intermediate School, Winters Middle School and Winters High School were invited to

submit drawings to help memorialize this festive event and welcome the return of the Chinook salmon to the lower reaches of Putah Creek.

Each school had a theme, this year it was fall, winter, spring and summer salmon. Upon submission of the drawings, the organizing committee selected the winning pieces of artwork, one from each school, that were submitted by Winters students in 2018. The selected drawings would make up the third mural for this event.

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“Winners were selected based on their individual drawings, as well as how each individual piece would flow together to complete a single mural piece” explained Carol Scianna, City of Winters Environmental Service Manager.

While no work was submitted from students at WHS, resulting in the loss of the summer section, the salmon festivals organizing committee selected artwork submitted by third grader Raegan Hurst for the fall section, fourth grader Jemima Lanfranco for the winter section and sixth grader Ava Cassidy for the spring section.

Once the winners were selected Diana Samuels, from Solano County Parks, transferred the artwork onto the pieces of tile that would make up the mural. She color coded each square and second and fourth graders painted each individual tile to make up each of the 3-foot by 5-foot panels during their art classes. Once painted, the tiles were baked by the Bureau of Reclamation (BOR) staff and were prepared to be installed at the Creek Walk, along the nature trail, behind the Winters Community Center.

“It does look exactly like my drawing,” said Hurst who is now in fourth grade.

Hurst and Cassidy were both surprised when they were told that their drawings had been selected and were pleased with how the mural was created.

“It’s cool to see my artwork displayed on tile and it will be cool to see when I am older. I like drawing and I really enjoyed this project. At first I was kind of worried because I got called to the office, but when I got there I saw a person dressed up like a salmon and then they told me that I won. I got to take a picture with the salmon and they gave me a t-shirt,” explained Cassidy seeing her drawing on the mural for the first time.

The artwork that Cassidy, Hurst and Lanfranco submitted is a wonderful reminder of the hard work and effort that has gone into the annual removal of the Los Rios check dam flashboards, increased flows from the

03 A bouquet of photos for the sunflower photograph contest

0 SHARES

04 WHS engaging students with different industry paths

0 SHARES

05 County plans grand opening for Probation Courthouse

0 SHARES

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Putah Diversion Dam, and enhancement of the riparian and spawning areas within Putah Creek.

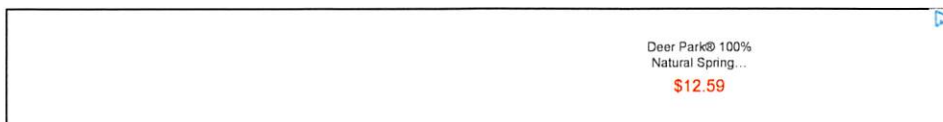
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DAILY REPUBLIC

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FAIRFIELD-SUISUN CITY, CALIFORNIA



Salmon swim in Putah Creek in 2013. (Ken W. Davis/Courtesy photo)

Putah Creek salmon numbers way down after Yolo Bypass pump failure

By Todd R. Hansen

WINTERS — Only 41 adult salmon had been counted in Putah Creek by mid-December — a sharp decline officials blame on a pump failure in the Yolo Bypass that caused a delay in releasing water into the creek through the Los Rios Check Dam.

The Los Rios dam is located within the bypass about 3 miles east of Davis.

Rich Marovich, the streamkeeper for the Solano County Water Agency and Lower Putah Creek Coordinating Committee, had actually hoped that the delay in opening the dam would benefit the creek since the fall season had been so dry.



Rich Marovich, the streamkeeper for the Lower Creek Coordinating Committee, photographed above Putah Creek. (Robinson Kuntz/Daily Republic)

However, it appears when looking at other river data that the winter chinook salmon run came early and Putah Creek missed it.

"Our salmon experts at UC Davis concluded the salmon run was earlier than normal," Marovich said Tuesday.

After the pump failure, the Los Rios dam was kept closed so the bypass could be flooded for waterfowl habitat. That is a decision made in consultation with the state Department of Fish and Wildlife, the Solano County Water Agency and the Los Rio farming operation.

"We let them (state Fish and Wildlife officials) know that this was an infrastructure failure that they couldn't anticipate . . . but we let them know we were disappointed that we missed the peak salmon run," Marovich said.

Marovich said the early count suggests there may be as few as 100 salmon in this year's migration, down from about 550 last year and the year before, what Marovich has termed as the "new norm."

As many as 2,000 fish may have come up the creek in 2016, which was believed to be a “perfect storm” of circumstances that included young salmon being dumped directly into the Delta during the drought years to improve chances of them reaching the ocean.

It was a peak in a three-year run which saw the numbers climb from 400 in 2014 to 800 in 2015, to the explosion of fish the next year. Of course, that has to be kept in perspective since there were only about 70 fish in the creek in 2004.

Marovich said he is hopeful that the December rains may attract a few more salmon, but that will not be known until the final count is tallied in mid-January.

The other bad news from the poor run is that with fewer fish, the predatory wildlife are grabbing up what few fish carcasses there are after spawning.

“We are seeing the spawning, it’s just that the numbers are down,” Marovich said. “They are coming up and spawning and then disappearing, which is unusual behavior.”

Typically, he said, the fish hang around to defend their redds before finally dying off, but this year, it seems the otters and other wildlife that feed on the salmon are taking the whole population.

“We are not finding any carcasses,” said Marovich, adding that means there are no fish for the ongoing research on the Putah Creek population.

“So until you have enough carcasses to satisfy the wildlife, we don’t have the carcasses to study them,” Marovich said.

Part of that research is to determine if any of the fish returning to spawn were actually hatched in Putah Creek, an indication that the creek is sustaining its own population.

The silver lining, Marovich said, is that of the 41 fish seen with the underwater cameras, all had their adipose fins – a strong indication that they are naturally spawned fish and not from hatcheries where 20 percent of the fish have their adipose fins clipped.

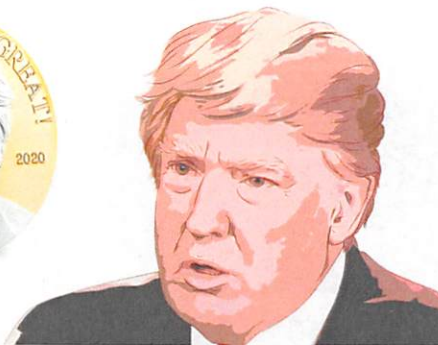
It does not necessarily mean, however, that those fish started their lives in Putah Creek.

To date, the research has not been able to confirm any single fish was hatched in Putah Creek and returned to spawn.

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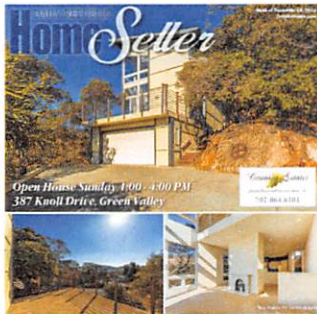
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Todd R. Hansen is Reporter-Editor for the Daily Republic. He covers Solano County, Transportation, the Environment and General Assignment. Reach him at 427-6932 or thansen@dailyrepublic.net.

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**ACTION OF
SOLANO COUNTY WATER AGENCY**

DATE: January 9, 2020

SUBJECT: Solano Habitat Conservation Plan Update

RECOMMENDATIONS:

Hear presentation on Solano Habitat Conservation Plan and provide direction to staff regarding future public outreach activities.

FINANCIAL IMPACT:

None.

BACKGROUND:

Preparation and implementation of the Solano Habitat Conservation Plan (HCP) is required pursuant to the 1999 water supply contract between the United States Bureau of Reclamation and the Solano County Water Agency, for the Solano Project water supply. The primary purpose of the HCP is to mitigate the impacts of the Solano Project water supply on endangered species in Solano County – impacts associated with the operation and maintenance of the Solano Project facilities, as well as the growth inducing impacts associated with the water supply itself. In addition, the HCP, once adopted, will provide endangered species “incidental take coverage” for various water facilities, such as the Ulatis Flood Control Project, agricultural drains and conveyance structures within the County.

Recommended: 
Roland Sanford, General Manager

☐ Approved as
recommended

☐ Other
(see below)

☒ Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on January 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

After many years of effort, the Solano Habitat Conservation Plan (HCP) is finally nearing completion. Staff anticipates the draft HCP and supporting draft Environmental Impact Statement/Environmental Impact Report will be ready for public review in the first half of 2020. Due to the complexity of the HCP and the fact that relatively few individuals who participated or followed the water supply contract negotiations the led to the signing of the 1999 water supply contract remain, staff anticipates the need for extensive and continuing public outreach efforts in support of HCP implementation. A draft public outreach strategy has been developed by Wilson Pubic Affairs, the Water Agency's public affairs consultant (copy attached).

Staff will provide an HCP status update and will be seeking board direction regarding anticipated public outreach efforts.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

Developing the Solano Habitat Conservation Plan is consistent with Goal 6 (*Develop comprehensive approaches to the stewardship of natural resources*), Objective A (*Implement the Solano Multi-species Habitat Conservation Plan*), and Objective D (*Identify other habitat and watershed stewardship opportunities and implement activities where feasible*) of the 2016-2025 Strategic Plan.

Slide 1

Solano Habitat Conservation Plan



580,000 Acres
37 Covered Species; 4 Natural Communities
16,000 acres of Urban Development; 1,280 acres of other New Facilities
Ongoing O&M Activities for 866 miles of Flood Control Channels, Streams, Pipelines, Irrigation
Ditches; 1,700 miles of Maintenance Access Roadway and 3,350 acres of Flood Control Basins
Approximately 22,000 acres will be Preserved

Slide 2

Benefits of an HCP

LOCAL CONTROL



Slide 3

Why An HCP?



Slide 4



Slide 5



Slide 6



Slide 7



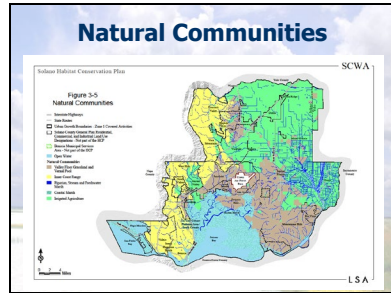
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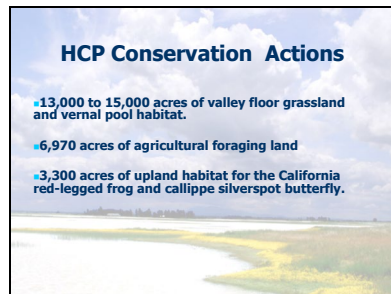
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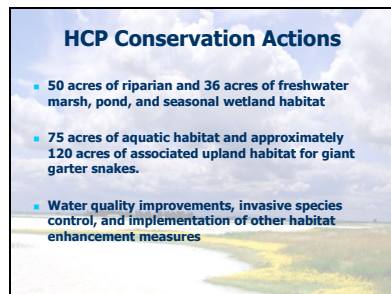
Slide 13



Slide 14



Slide 15



Slide 16




Funding

- User Fees
- Mitigation Up Front
- HCP Admin Costs
- Mitigation Banks/Project-Set Asides

Slide 17

Related Ongoing Activities

- SCWA is working toward obtaining integrated and streamlined permits for Operations and Maintenance Activities and New Development:
 - ACOE RGP
 - SWRCB Programmatic Water Quality Certification
 - CDFW Master Streambed Alteration Agreement
- Plan Participant Handbooks



Slide 18

How Will It Work?

Figure 2-3
City of Portland Land Types
and General Plan Land Use
Designations

Legend:

- Residential
 - Single-Family Detached
 - Single-Family Attached
 - Medium-Density Residential
 - High-Density Residential
- Commercial
 - Neighborhood Commercial
 - Community Commercial
 - Regional Commercial
- Industrial
 - Neighborhood Industrial
 - Community Industrial
 - Regional Industrial
- Public Use
 - Community Center
 - Office
 - Government
 - Healthcare
 - Education
 - Recreation
 - Transportation
- Natural Resources
 - Forest
 - Wetlands
 - Water
 - Wilderness

Scale: 0 to 1 mile

Inset Map: Shows the location of the study area within the state of Oregon.

Slide 19

Who is Required to Participate?

- Plan Participants
- Third Parties who must obtain permits from a Plan Participant – Plan Participants must be able to enforce conditions of the HCP.



Slide 20

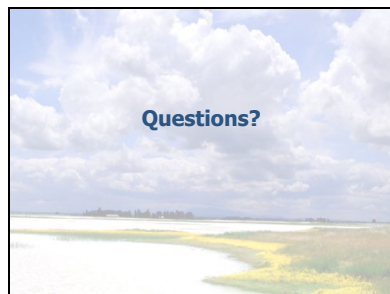
Schedule

- Spring 2020-Release of Public Draft Documents
- Winter 2020-Certification of EIR/Adopt HCP
- Spring 2021-Issuance of Incidental Take Permits



Slide 21

Questions?



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MEMORANDUM

DATE: October 10, 2019

TO: Roland Sanford, Solano County Water Agency

FROM: Christy Wilson, Wilson Public Affairs

RE: **Public Affairs Strategy for the Solano Habitat Conservation Plan Implementation**

Thank you for the opportunity to discuss your desire to develop a program to address public affairs needs for the process and approvals of a Solano Habitat Conservation Plan (HCP). Wilson Public Affairs has managed a similar program for the Yolo Habitat Conservancy and our experience with the Solano County Water Agency (SCWA) to date makes our team uniquely qualified to collaborate on a recommended program. We look forward to discussing this with you further.

Situation Analysis

As part of the Solano Project Master Contract, the Solano County Water Agency (SCWA) must develop and implement a Solano Habitat Conservation Plan (HCP) in accordance with the Federal Endangered Species Act under regulation by the US Fish and Wildlife Service. The creation of an HCP requires navigating the expectations and approvals from numerous local, state, and federal regulations and agencies. With the Solano Project set to renew in four short years, now is the time to establish the Solano HCP and satisfy the contract requirement. Without it, SCWA risks losing access to the water it needs in order to ensure residents and commercial customers throughout Solano County have access to an adequate water supply.

At present, the Solano HCP faces a number of challenges:

- Many of the original plan participant's staff members who agreed to implement the HCP have retired or changed jobs, requiring a thorough education effort;
- SCWA has a diverse board and a diverse set of plan participants whose needs and expectations must be met;
- Potential activation of anti-development activist groups who have the potential sway plan participants; and
- Another HCP within Solano County is currently underway, which has the potential to confuse and distract members of this HCP.

Given these challenges, it is imperative that SCWA immediately launch their program and begin to define the Solano HCP on their terms. This will require a proactive approach, with nuanced messaging and materials that position the Solano HCP as beneficial for all stakeholders.

Yes vs. No

A yes campaign is always more difficult than a no campaign. In order to succeed, we must anticipate a wide range of potential arguments against the HCP whereas our opponents only need to pinpoint one potential problem to derail the HCP. We must present a strong, united front to box out our opposition with our good positioning.

✓	A YES Campaign must 1) convince stakeholders that a need exists, and that it is so acute it requires an HCP in order to solve it, and 2) convince stakeholders that <i>our</i> HCP is the best solution to filling that need.
X	A NO Campaign must only convince stakeholders that the proposed HCP is not the right solution no matter how grave the problem may be.

Framing the Debate

If you aren't defining your issue, your opponents are. Once you have lost ground in defining how an issue is framed, redefining the issue can be an uphill battle.

It is important that we approach this effort proactively and identify those who will stand with and those who will stand against this proposal to anticipate their message and influence. We will assess potential sources for opposition and be prepared to neutralize their efforts with effective public messaging, materials, etc. Potential players within the region include Sustainable Solano, Friends of Putah Creek, California River Watch, Solano Land Trust, Solano County Greenbelt Alliance, Solano County Resource Conservation District and others.

Phase I: SCWA Board Meeting and Participant Meetings

In order to achieve alignment on the HCP before the draft EIR is released, SCWA will begin meeting with participating city staff members and planning commissioners in November and prepping board members in December 2019. These meetings will be critical for cutting off any opposition, anticipating concerns and laying the groundwork for building a strong, supported plan.

In order to achieve this, we need to understand what elements of this plan will motivate potential opposition and craft our messaging to proactively defend against that motivation. Once we know what our top priorities are, we address them when building a strategic program and crafting messaging and materials.

Message Development

Drawing from what we know about SCWA's board and HCP plan participants, we will develop a bank of messaging to help inform how to tee-up the HCP as the best foot forward for Solano County. Because neither messaging nor materials can be developed with a one-sized-fits-all approach, our team will refine our messages and determine the most compelling messenger for each based on our targets.

We anticipate our messaging to include the below tracks. These may be improved and refined as our program progresses:

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Supporting Jobs and a Strong Economy

- Replaces a project-by-project mitigation process which can hinder development projects due to uncertainties associated with timing, costs, and potential litigation
- Streamlines the permitting process to provide predictable and consistent requirements for project proponents
- Paves the way for vital infrastructure development projects that meet the needs of a growing and thriving county
- Allows for the ongoing maintenance and operation projects for public and private facilities
- Provides for a healthy economic environment for citizens, agriculture and industry

Local Control

- Shifts compliance with federal endangered species laws for public and private activities from federal agency control to local control
- Local agencies are involved in the plan development process to ensure we are implementing a tailor-made solution for Solano, not a one-sized-fits all approach
- Establishes clear guidelines that balances the need for preserving species and their habitat with the need for economic development in a growing county

Increasing Environmental Protections

- Promotes the conservation of biological diversity and the preservation of endangered species and their habitats
- Establishes a long-term conservation plan for 15,000 acres of valley floor grassland and vernal pool habitat, nearly 7,000 acres of agricultural foraging land and 3,300 acres of upland habitat
- Includes improvements to water quality for enhanced habitat for aquatic and wetland animals
- Provides resources for invasive species control to ensure protected species can thrive

Materials

We can then transform our messages into materials that are as simple, credible and straightforward as possible to ensure they are digestible for stakeholders, city and county staff, the media and the public. WPA excels at discerning which advocacy, outreach and communications methods are necessary to achieve desired goals with each unique audience.

We believe the following materials need to be developed as part of this effort:



Fact sheets will serve as an educational tool for board members and other stakeholders further into the process. These materials can include Q&A and Myth vs. Fact, among others as necessary.

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Clear and effective **powerpoint presentation(s)** will be vital for briefing meetings to the board, plan participants, and public workshops to position the HCP as the right path forward for Solano County.



An educational **video** will position this plan and set the tone for use with board members, stakeholders, media and the public on the habitat conservation plan.



Our team will craft **talking points** specific to each group to ensure our validators are staying on message and communicating in a way that leverages our target audiences. Each set of talking points may be tailored to specific messengers.



We will build out a **website** for our paid social media activities to point to and to be a hub for educational materials and messaging. Our site will educate visitors and will feature a list of our plan supporters, video, fact sheets and other materials.

Coalition Development

In order to have a commanding voice for diverse stakeholders to unite behind, we need to form a coalition of Solano County organizations who are invested in the success of the habitat conservation plan. By propping up the views of these opinion leaders we can distribute our messaging through various perspectives. Members may include:

- Small Businesses
- Nonprofits
- Local Electeds and Staff
- Local Chambers of Commerce
- Business Associations/Organizations
- Local Agriculture/Landowners
- Local Wildlife Conservation Groups
- Travis Air Force Base

Phase II: Draft EIR Release, Comment Period and Workshop

SCWA anticipates releasing the draft EIR in January 2020 at the earliest. When this happens, we will launch our website and social media concurrently. It will be important that we leverage our materials, ongoing meetings, any positive press, supporter activities and other repackageable content to keep plan participants in the loop and properly frame this debate leading up to approvals in late 2020.

We understand that once the draft EIR is released, there is a 60-day public comment period, including a public workshop. We will do our homework and approach the public workshop strategically to ensure that we are prepared to box out any vocal opposition. Our team will work closely with SCWA's team to design a workshop that sets our plan up for success, including:

- An event agenda that sets a specific meeting flow and allows us to control the message and conversation
- A presentation and other materials reflecting consistent messaging

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- Informational tables/materials on a controlled range of topics to display a breadth of information on things we are prepared to discuss and position on
- Requisite event promotion beforehand to ensure it is adequately attended
- Plan supporters in attendance, armed with our talking points to help neutralize any negative feedback
- Supporting social media ads to help establish and frame the HCP as the right path for Solano County
- Organized location logistics to ensure we have ample space for attendees and adequate meeting equipment (microphone, projector, seating, etc.)
- Potential earned media placements in key outlets following the workshop to positively recap the events, attendees and discussion

Social Media

Social media is a primary source for people to consume information and engage with their peers about issues facing their communities. It is also one of the most cost-effective places for us to reach and engage local electeds, staff and their constituents with our messages and show of supporters.

Given this project's lengthy timeline, we want to ensure we are keeping our supporters engaged and reminding them of the positive benefits of the HCP during longer periods of downtime. We will use social media to help achieve this. As part of our activities, we will:

- Create a mixture of "feel-good" content and informative content to avoid fatigue with our audience;
- Promote important content to ensure key points of our campaign are visible and effective;
- Run our ads in select geographic areas and to specified audiences, and;
- Establish a protocol for social media engagement.

Earned Media

While we will be nimble in assessing whether we want to proactively drive press coverage on this plan, we need to be prepared to be responsive to the media and will work with SCWA and coalition members to draft press releases or statements as appropriate. Additionally, some targeted pieces in key plan participant or board member districts may be necessary to provide cover and encourage support.

As part of this, our activities may include the following:

- Harnessing a range of potential third-party voices to demonstrate the scope and breadth of our plan's support
- Fielding media inquiries by identifying the right supporter or plan participant to respond and offering strategic counsel on messaging
- Developing news releases and/or placing op-eds as necessary, incorporating key messages tailored to the audience and outlet
- Developing and maintaining a targeted media list to ensure key outlets receive our communications
- Developing a suite of collateral materials to inform conversations with the media
- Repackaging earned content that is good for our issue on social media and in materials

Phase III: Incorporating Comments and Plan Confirmation

Once the comment period comes to a close, SCWA will properly respond to and incorporate received comments into a final EIR. The EIR is then presented to SCWA board members and HCP plan participants for final approval, before going to the United States Fish and Wildlife Service for final permitting issuance.

We understand that board member and plan participant approvals may happen as late as August or September 2020 – many months after initial briefing meetings with SCWA's staff. As such, it will be important that we use our activities leading up to these plan approvals to continuously remind interested parties and stakeholders of why they must approve the Solano HCP. We foresee our activities including the below:

- Ongoing social media activities
- Promoting supporter quotes and positive press coverage via *In Case You Missed Its*
- Timeline updates available on our website

Timeline

Phase I	Oct-19	Nov-19	Dec-19	Jan-20		
Materials Prep, Plan Participant Outreach						
SCWA Board Meeting						
Draft EIR Release, Public Comment Begins						
Phase II	Feb-20	Mar-20	Apr-20	May-20	Jun-20	
Public Comment Period						
Public Review Workshop						
Address Public Comment & Finalize EIR						
Phase III	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20
Notice of Availability for Final HCP						
HCP Approvals						
Final Issuance of Permits						

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Budget

We propose offsetting proposed monthly project management fees with half of our existing fees to right size the scope of those efforts and ensure we prioritize this program. The remaining half of existing fees may continue to be dedicated to other communications and public affairs issues to ensure we continue to address those needs for SCWA.

Project Management November 2019 – December 2020 (\$7,500/month)	\$105,000
Materials Development/Design (Website, Ads, Handout, Presentation, etc.)	\$10,000
Workshop/Event Expenses (Location Fees, Printing, Equipment)	\$5,000
Social Media	\$10,000
Total	\$130,000

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: January 9, 2020
SUBJECT: Appointment of Legislative and Water Policy Committees for 2020

RECOMMENDATION:

Appoint Legislative and Water Policy Committees and establish respective meeting calendars.

FINANCIAL IMPACT:

None

BACKGROUND:

Legislative Committee

The Legislative Committee consists of seven members; five Board members appointed by the Board Chair, one member appointed by the Solano Water Advisory Commission, and the Water Agency’s Legislative Advocate. The committee typically meets monthly – the first Thursday of the month – and reviews pending legislation for possible “support/non-support” recommendations and Board discussion. In 2019 the Legislative Committee consisted of the following members:

2019 Legislative Committee

- Mayor Ron Kott (Chair)
- Supervisor Skip Thomson
- Mayor Elizabeth Patterson
- Director Dale Crossley
- Director John Kluge
- Felix Riesenbergl, Solano Water Advisory Commission
- Patrick Leathers, Water Agency Legislative Advocate



Recommended: _____
Roland Sanford, General Manager

<input type="checkbox"/> Approved as recommended	<input type="checkbox"/> Other (see below)	<input checked="" type="checkbox"/> Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on January 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

Water Policy Committee

The Water Policy Committee consists of six members; five Board members appointed by the Board Chair, and one member appointed by the Solano Water Advisory Commission. The committee typically meets monthly – the fourth Monday of the month – and reviews State and Federal policies as they pertain to the Water Agency, drafts, and recommends policies for consideration by the full Board. In 2019 the Water Policy Committee consisted of the following members:

2019 Water Policy Committee

Supervisor John Vasquez (Chair)
Mayor Lori Wilson
Mayor Elizabeth Patterson
Director Dale Crossley
Director John Kluge
Curtis Paxton, Solano Water Advisory Commission

Tentative 2020 Committee Meeting Calendars

Pursuant to existing protocol, staff recommends the following tentative committee meeting schedules for 2020:

Legislative Committee

February 6
March 5
April 2
May 7
June 4
July 2
August 6
September 3
October 1
November 5
December 3

Water Policy Committee

January 27
February 24
March 23
April 27
May 25
June 22
July 27
August 24
September 28
October 26
November 23
December 28

WATER POLICY UPDATES



North Bay Watershed Association

Board Meeting Notice

Jan. 3rd, 2020

9:30 am–11:30 am

Marin Municipal Water Dist.

Next Meeting

February 7th, 2020

Novato Sanitary

District

Board Meeting Agenda

- | | |
|---|----------|
| 1. Call to Order | 9:30 am |
| <i>Jack Gibson, Chair</i> | |
| 2. Public Comment | |
| 3. Approval of Agenda | 1 min. |
| <i>Action: Approve</i> | |
| 4. Approval of Minutes | 1 min. |
| <i>Action: Approve</i> | |
| 5. Treasure's Report | 1 min. |
| <i>Action: Accept</i> | |
| 6. Board Information Exchange | 9:45 am |
| 7. The State of the Estuary:
New Understandings and insights
From the 2019 Report | 10:00 am |
| <i>Caitlin Sweeney, Director</i>
<i>San Francisco Estuary Partnership</i>
Caitlin will give us an overview of the health of San Francisco Bay and update us on critical trends and emerging concerns. | |
| 8. The Latest US EPA News | 10:45 am |
| <i>Luisa Valiela, US EPA Region 9</i>
Luisa will brief the Board on the expected release of EPA's San Francisco Bay funding opportunity; provide information on EPA's Draft National Water Reuse Action Plan, and other Water Division priorities. | |
| 9. The NEW Game of Floods | 11:10 am |
| <i>Chris Choo, Marin County</i>
Chris will unveil the newly redone Game of Floods and distribute copies to the Board. | |
| 10. Announcements/adjourn | 11:25 am |

Items for next meeting