

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS:

Chair:

Mayor Ron Kott
City of Rio Vista

Vice Chair:

Director Dale Crossley
Reclamation District No. 2068

Mayor Elizabeth Patterson
City of Benicia

Mayor Thom Bogue
City of Dixon

Mayor Harry Price
City of Fairfield

Director Ryan Mahoney
Maine Prairie Water District

Supervisor Erin Hannigan
Solano County District 1

Supervisor Monica Brown
Solano County District 2

Supervisor Jim Spering
Solano County District 3

Supervisor John Vasquez
Solano County District 4

Supervisor Skip Thomson
Solano County District 5

Director Lance Porter
Solano Irrigation District

Mayor Lori Wilson
City of Suisun City

Mayor Ron Rowlett
City of Vacaville

Mayor Bob Sampayan
City of Vallejo

GENERAL MANAGER:

Roland Sanford
Solano County Water
Agency

BOARD OF DIRECTORS MEETING

DATE: Thursday, July 9, 2020

TIME: 6:30 P.M.

PLACE: Virtual Meeting – Zoom Meeting

Join Zoom Meeting: (Zoom link updated 7/9/2020)

<https://us02web.zoom.us/j/84860918606?pwd=SnI5RzJtSHgyN1B2ekVnV1BVbXVLQT09>

Meeting ID: 848 6091 8606

Password: 659830

+1 669 900 9128 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/84860918606?pwd=SnI5RzJtSHgyN1B2ekVnV1BVbXVLQT09>

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **PUBLIC COMMENT**

If you wish to make a Public Comment, please contact the Secretary at: clea@scwa2.com to expedite the process, thank you. Public Comments may still be made during the virtual meeting without prior notice.

5. **CONSENT ITEMS** (estimated time: 5 minutes)

- (A) **Minutes:** Approval of the Minutes of the Board of Directors meeting of June 11, 2020.
- (B) **Expenditure Approvals:** Approval of the June 2020 checking account register.
- (C) **Quarterly Financial Reports:** Approve the Income Statement and Balance Sheet of June 2020.
- (D) **Service Agreement with Local Government Commission (LGC):** Authorize General Manager to execute \$26,000 Service Agreement with LGC for assistance with the implementation of urban and agricultural water use efficiency programs.



6. **BOARD MEMBER REPORTS** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

7. **GENERAL MANAGER'S REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

8. **SOLANO WATER ADVISORY COMMISSION REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

9. **WATER AGENCY STAFFING – ADDITION OF ASSISTANT WATER RESOURCES ENGINEER POSITION**

RECOMMENDATION: Approve addition of permanent Assistant Water Resources Engineer position and authorize recruitment of said position.

10. **LEGISLATIVE UPDATES** *(estimated time: 15 minutes)*

RECOMMENDATION:

1. Hear report from Committee Chair on activities of the SCWA Legislative Committee.
2. Hear report from Bob Reeb of Reeb Government Relations, LLC.

11. **WATER POLICY UPDATES** *(estimated time: 10 minutes)*

RECOMMENDATION:

1. Hear report from staff on current and emerging Delta and Water Policy issues and provide direction.
2. Hear status report from Committee Chair on activities of the SCWA Water Policy Committee.
3. Hear report from Supervisor Thomson on activities of the Delta Counties Coalition, Delta Protection Commission, and Delta Conservancy.
4. Hear report from Mayor Patterson on activities of the North Bay Watershed Association.

12. **CLOSED SESSION** *(estimated time: 25 minutes)*

1. Conference with Real Property Negotiations (§ 54956.8)
Property: Assessor Parcel Numbers 0046-130-050, 0174-190-010, 0174-190-020
Agency Negotiation: Roland Sanford
Negotiating Parties: Newcastle Properties Group (agents for Pacific Gas and Electric Company)
Under Negotiation: Acquisition

2. Conference with Real Property Negotiations (§ 54956.8)
Property: Assessor Parcel Number 133-210-71 (810 Vaca Valley Parkway)
Agency Negotiation: Roland Sanford
Negotiating Parties: Solano Irrigation District
Under Negotiation: Acquisition

13. TIME AND PLACE OF NEXT MEETING

Thursday, August 13, 2020 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at www.scwa2.com.

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

JUL.2020.BOD.Agnda

CONSENT ITEMS

**SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: June 11, 2020**

The Solano County Water Agency Board of Directors met this evening via Zoom teleconferencing, in deference to the ongoing State and County COVID-19 “shelter in place” directives. Present were:

Mayor Elizabeth Patterson, City of Benicia
Vice-Mayor Scott Pederson, City of Dixon
Mayor Harry Price, City of Fairfield
Mayor Ronald Kott, City of Rio Vista
Mayor Ron Rowlett, City of Vacaville
Mayor Bob Sampayan, City of Vallejo
Supervisor Erin Hannigan, Solano County District 1
Supervisor Monica Brown, Solano County District 2
Supervisor John Vasquez, Solano County District 4
Supervisor Skip Thomson, Solano County District 5
Director Dale Crossley, Reclamation District No. 2068
Director Lance Porter, Solano Irrigation District

CALL TO ORDER

The meeting was called to order by Chair Kott at 6:31 pm.

APPROVAL OF AGENDA

On a motion by Mayor Price and a second by Supervisor Brown the Board unanimously approved – by roll call vote - the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

Items A and C were pulled for discussion.

On a motion by Mayor Patterson and second by Mayor Sampayan the Board unanimously approved – by roll call vote - the following consent items:

- (B) Expenditure Approvals
- (D) SCWA Statement of Investment Policy
- (E) Revisions to Procurement Policy
- (F) Dixon Watershed Management Plan-Phase II
- (G) UC Davis Soil Assessment

Director Porter requested that the minutes of the May 14, 2020 Board meeting be corrected to reflect the fact that he, rather than John Kluge, participated in the meeting on behalf of the Solano Irrigation District. Director Crossley asked staff for clarification of several items included in the proposed list of Pre-Approval Payments for FY 2020-2021.

On a motion by Mayor Price and a second by Vice-Mayor Pederson the Board approved-by roll call vote- the following consent items:

- (A) Minutes
- (C) Pre-Approval of Fiscal Year 2020-2021 Payments

Supervisor Thomson abstained from voting on (A) Minutes.

BOARD MEMBER REPORTS

There were no Board Member reports.

GENERAL MANAGER’S REPORT

In addition to his written report, General Manager Roland Sanford reported that Rich Marovich, the Putah Creek Streamkeeper, who had planned to retire at the end of last year, has decided to delay his retirement for a couple years, and therefore, the recruitment of a new Putah Creek Streamkeeper has been terminated.

Mr. Sanford noted that the Lake Berryessa boat launch facilities reopened immediately following Napa County’s relaxation of COVID shelter in place restrictions - just prior to Memorial Day weekend – and that by all accounts our newly hired and trained invasive mussel inspector interns have performed remarkably well.

SOLANO WATER ADVISORY COMMISSION

There was no verbal report. The minutes of the April 22, 2020 Solano Water Advisory Commission meeting were included in the June 11, 2020 Board meeting agenda packet.

WATER AGENCY WORKFORCE STUDY

General Manager Roland Sanford summarized the staff report and recommendation to retain Boucher Law to conduct the proposed Water Agency Workforce study. Mr. Sanford observed that while the Water Agency has commissioned job classification and compensation studies in the past, there has never been an study that also addressed the organizational structure of the Water Agency – which is part of the proposed Workforce Study scope of work. Mr. Sanford recommended that as a part of the Workforce Study, a “Workforce Committee” consisting of staff and one or two Board members be created to help guide the consultant, and that the Board representatives to the Workforce committee be assigned in July - once the consultant is officially retained.

On a motion by Mayor Sampayan and second by Mayor Patterson the Board unanimously approved – by roll call vote -the Water Agency Workforce Study.

WATER AGENCY BUDGET FOR FISCAL YEAR 2020-2021

General Manager Roland Sanford reported that the Water Agency’s financial position remains strong, with a projected cumulative fund balance of approximately 51 million dollars at the close of the current fiscal year. He commented that there is some uncertainty as to how COVID pandemic will impact the economy in the next fiscal year, and the Water Agency’s operations in particular, but also noted that because the majority of the Water Agency’s revenues are derived from property taxes, which remain relatively stable throughout economic downturns – as opposed to sales tax revenues – coupled with the fact that increases and decreases in tax revenue tend to lag behind economic downturns by 12 to 18 months, fiscally speaking, the Water Agency’s position is projected to remain relatively strong, at least in the short term.

Mr. Sanford went on to explain that in deference to the economic and operational uncertainty caused by the COVID pandemic, the proposed FY 2020-2021 is somewhat more fiscally conservative than those of recent years, but at the same time, most of the Water Agency programs that are likely to be impacted by the COVID pandemic – public outreach, education, and some water conservation activities – are fully funded on the off chance that they will not be impacted by COVID shelter in place or other social distancing restrictions in the coming fiscal year. He then explained that unlike the prior year, two large capital items; acquisition of Habitat Conservation Easements, and the office expansion project have not been included in the proposed budget because there remains considerable uncertainty as to whether they will occur in FY 2020-2021 and/or their ultimate cost. Mr. Sanford observed that in both instances the funding for these two capital items would come from fiscal reserves, and that for now it was appropriate to identify them as potential expenditures the Board would consider at a later date, if or when they are likely to occur.

Mr. Sanford concluded his presentation with a discussion of the Water Agency’s General Fund (aka Administration-Solano Project-Watermaster fund). He noted that while the collective cumulative fund balance of the Water Agency’s four funds is projected to increase modestly over the coming fiscal year, the collective cumulative fund balance masks the fact that the General Fund balance will be drawn down in FY 2020-2021, and that while it is appropriate to do so to meet short-term objectives, the trend cannot continue indefinitely without either “cutting the pie into smaller pieces” or augmenting the revenue stream.

Following Mr. Sanford's presentation, Mayor Sampayan questioned whether it would be more cost effective to hire additional staff to complete at least some of the work tasks currently performed by consultants. Mr. Sanford acknowledged that while many of the consultant work tasks involve specialized technical expertise for limited durations, there are some work tasks that could easily be performed in-house if additional staff were available. Mr. Sanford observed that the benefits of hiring additional staff could be addressed as a part of the forthcoming Water Agency Workforce Study.

On a motion by Mayor Price and second by Supervisor Brown the Board unanimously approved – by roll call vote -the Water Agency Budget for Fiscal Year 2020-2021.

BUDGET IMPLEMENTATION ACTIONS

(Mayor Rowlett joined the meeting during this action item.)

Chair Kott requested that staff first present the three proposed budget implementation actions; State Water Project Tax Rate for Fiscal Year 2020-2021, Cost of Living Adjustment for Water Agency Employees, and Consultant Services Contracts and Renewals, and that the Board then vote on the three budget implementation actions as a whole, rather than individually.

Mr. Sanford explained that by way of Resolution 85-183, the governing board of the Solano County Water Agency's predecessor agency, the Solano County Flood Control and Water Conservation District, established a zone of benefit and a property tax rate not to exceed \$0.02 per \$100 assessed valuation to partially finance the county's share of the North Bay Aqueduct construction and ongoing maintenance and operation costs, and that since fiscal year 1986-87 the Water Agency has assessed a tax rate of \$0.02 per \$100 assessed valuation within the zone of benefit. He went on to explain that each fiscal year the Water Agency is required to establish the annual tax rate to be levied for the purposes of sustaining the North Bay Aqueduct and associated water supply, and that the NBA Zone of Benefit Tax predates Proposition 218 and is therefore not subject to Proposition 218.

Mr. Sanford noted that employee cost of living adjustments are discretionary on the part of the Board and are typically based on Consumer Price Indices (CPI) published by the U.S. Bureau of Labor Statistics and more specifically; the San Francisco-Oakland-San Jose Index; the West Index, which encompasses 13 western states; and the Los Angeles-Anaheim-Riverside Index. Mr. Sanford explained that based on the prevailing April CPI's for the three aforementioned indices, staff is requesting a 1 percent cost of living increase for FY 2020-2021.

Mr. Sanford next explained that the proposed consultant service contracts and renewals are for either consultant projects that are ongoing and will continue into the next fiscal year, or for a project that is scheduled to commence at the beginning of the next fiscal year

On a motion by Supervisor Hannigan and second by Mayor Patterson the Board unanimously approved – by roll call vote - the following budget implementation actions:

- (A) State Water Project tax Rate for Fiscal Year 2020-2021
- (B) Cost of Living Adjustment for Water Agency Employees
- (C) Consultant Services Contracts and Renewals

LEGISLATIVE UPDATES

Mr. Bob Reeb, the Water Agency's legislative advocate, provided a brief overview of the ongoing state budget negotiations and the impact of COVID on the legislature's day-to-day business operations

WATER POLICY UPDATES

1. Staff had nothing to report on emerging Delta and Water Policy issues.
2. The Water Policy Committee did not meet in May.
3. The Delta Counties Coalition continues to engage with Secretary Wade Crowfoot on the Delta Conveyance project.
4. There were no additions to the notes of the North Bay Watershed Association meeting of June 5, 2020.

CLOSED SESSION

The Board convened the closed session at 7:15 pm to discuss the following:

- 1. Conference with Real Property Negotiations (§ 54956.8)
Property: Assessor Parcel Number 101-020-110
Agency Negotiation: Roland Sanford
Negotiating Parties: Mary Helen Seeger, Cedar Seeger, Debbie Lynn Adams
Under Negotiation: Acquisition
- 2. Conference with Legal Counsel-Existing Litigation ((§ 54956.9)
Name of Case: Solano County Water Agency v. Delta Stewardship Council
(Consistency Appeal)

The Board returned to open session at 8:23 pm. During Closed Session the Board reached a settlement with the Westlands Water District regarding the Water Agency’s consistency determination protest of the Lower Yolo Ranch Restoration Project, and authorized General Manager Roland Sanford to enter into negotiations for the purchase of Assessor Parcel Number 101-020-110.

TIME AND PLACE OF NEXT MEETING

Thursday, July 9, 2020 at 6:30 p.m., at the SCWA offices in Vacaville.

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 8:25 p.m.

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: July 9, 2020
SUBJECT: Expenditures Approval

RECOMMENDATIONS:


Approve expenditures from the Water Agency checking accounts for June 2020.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency’s checking accounts for June 2020. Additional backup information is available upon request.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on July 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Jun 1, 2020 to Jun 30, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/10/20	33619V	2020SC	Invoice:		23.50
		1020SC	PATRICIAHOLCOMB 1 PATRICIA M. HOLCOMB	23.50	
6/10/20	33628V	2020SC	Invoice:		25.75
		1020SC	PUTAHCANYON 1 PUTAH CANYON CAMPGROUND	25.75	
6/10/20	34093V	2020SC	Invoice: P CANYON		23.00
		1020SC	PUTAH CANYON CAMPGROUND	23.00	
6/10/20	34747V	2020SC	Invoice: 103540		420.00
		1020SC	RAMIREZ TOWING INC.	420.00	
6/9/20	34761	2020SC	Invoice: 225099	36.00	
		2020SC	Invoice: 225348	36.00	
		1020SC	A & L WESTERN AGRICULTURAL LABS		72.00
6/9/20	34762	2020SC	Invoice: 12417	16,750.94	
		1020SC	A-2-Z LANDSCAPING		16,750.94
6/9/20	34763	2020SC	Invoice: 0648327	1,764.66	
		1020SC	ACWA JOINT POWERS INSURANCE AUTHORITY		1,764.66
6/9/20	34764	2020SC	Invoice: 119	7,200.00	
		1020SC	AVRY DOTAN DBA AD CONSULTANTS		7,200.00
6/9/20	34765	2020SC	Invoice: 2880	7,925.00	
		1020SC	AG INNOVATIONS		7,925.00
6/9/20	34766	2020SC	Invoice: 407220-9	3,500.00	
		1020SC	ALPHA MEDIA FAR EAST BAY		3,500.00
6/9/20	34767	2020SC	Invoice: 3323172	625.45	
		1020SC	AMERICAN TOWER CORPORATION		625.45
6/9/20	34768	2020SC	Invoice: EXP REIM MAY 2020	552.85	
		1020SC	LUCIA ARREOLA		552.85
6/9/20	34769	2020SC	Invoice: EXP REIM 5.17-5.30.2	458.85	
		1020SC	CHAD CABRISTANTE		458.85
6/9/20	34770	2020SC	Invoice: EXP REIM MAY 2020	442.75	
		1020SC	CHARNPREET SINGH		442.75
6/9/20	34771	2020SC	Invoice: FCH200147	4,500.00	
		1020SC	COLLIERS INTERNATIONAL VALUATION & ADVI		4,500.00
6/9/20	34772	2020SC	Invoice: EXP REIM MAY	661.53	
		1020SC	EDUARDO DOMINGUEZ-GONZAL EZ		661.53
6/9/20	34773	2020SC	Invoice: 7250728	1,285.96	
		1020SC	TIAA BANK		1,285.96

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/9/20	34774	2020SC 1020SC	Invoice: 5000 EYASCO, INC.	33,818.75	33,818.75
6/9/20	34775	2020SC 1020SC	Invoice: 127306 GRANICUS	220.50	220.50
6/9/20	34776	2020SC 1020SC	Invoice: 50013000299 HD SUPPLY	32.20	32.20
6/9/20	34777	2020N 2020N 2020N 2020N 2020N 1020SC	Invoice: 9082676 Invoice: 8521913 Invoice: 9083583 Invoice: 2083300 Invoice: 7092594 HOME DEPOT CREDIT SERVICE	75.76 53.91 342.84 187.62 39.14	699.27
6/9/20	34778	2020SC 1020SC	Invoice: 2020-23 IN COMMUNICATIONS	805.00	805.00
6/9/20	34779	2020SC 2020SC 1020SC	Invoice: CL54963 Invoice: CL56241 INTERSTATE OIL COMPANY	951.63 713.84	1,665.47
6/9/20	34780	2020N 1020SC	Invoice: 0520-4 JEFFREY J JANIK	320.00	320.00
6/9/20	34781	2020SC 1020SC	Invoice: EXP REIM MAY 2020 KYLE JOHNSON	173.71	173.71
6/9/20	34782	2020SC 1020SC	Invoice: 36041 LUHDORFF & SCALMANINI	6,868.00	6,868.00
6/9/20	34783	2020SC 1020SC	Invoice: EXP REIMB 5.16-5.31 SHANNON MCGRAW	485.57	485.57
6/9/20	34784	2020SC 1020SC	Invoice: EXP REIM MAY COLLIN MCVEY	516.35	516.35
6/9/20	34785	2020SC 1020SC	Invoice: 3400 NUTRIENT TECHNOLOGIES INC	2,197.75	2,197.75
6/9/20	34786	2020N 1020SC	Invoice: EXP REIM MAY 2020 PHILIP MAILLARD	370.00	370.00
6/9/20	34787	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 859733 Invoice: 860265 Invoice: 860343 Invoice: 860422 Invoice: 860463 Invoice: 860489 Invoice: 872889 Invoice: 873002 Invoice: 873036 Invoice: 875715 Invoice: 875652 BOB PISANI & SON	110.57 2.21 32.81 59.38 8.29 341.15 127.22 8.13 110.92 9.02	217.10 592.60
6/9/20	34788	2020SC 1020SC	Invoice: MAY 2020 PUTAH CREEK TROUT	500.00	500.00
6/9/20	34789	2020SC 2020SC 1020SC	Invoice: EXP REIM MAY Invoice: EXP REIM 6.2.20 CHELSEA QUINTERO	656.40 75.50	731.90

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6/9/20	34790	2020U 1020SC	Invoice: 6671 RESOURCE MANAGEMENT ASSOCIATES	11,715.50	11,715.50
6/9/20	34791	2020SC 1020SC	Invoice: MAY MILEAGE COURTNEY SEALE	22.42	22.42
6/9/20	34792	2020SC 2020SC 1020SC	Invoice: 04302043 Invoice: 05312043 SHANDAM CONSULTING	1,755.00 847.50	2,602.50
6/9/20	34793	2020U 2020U 1020SC	Invoice: APR 2020 Invoice: MAY 2020 SOLANO COUNTY FLEET MANAGEMENT	1,177.39	33.21 1,144.18
6/9/20	34794	2020SC 1020SC	Invoice: IRWM RETENTION SOLANO IRRIGATION DISTRICT	1,519.69	1,519.69
6/9/20	34795	2020U 2020U 2020U 2020U 2020U 1020SC	Invoice: 09033 Invoice: 09035 Invoice: 09032 Invoice: 09031 Invoice: 09034 SOLANO COUNTY PUBLIC WORKS DIVISION	1,662.24 714.33 19,902.66 4,563.00 3,533.45	30,375.68
6/9/20	34796	2020SC 1020SC	Invoice: 006492990046 JUN2020 STANDARD INSURANCE COMPANY	2,004.65	2,004.65
6/9/20	34797	2020SC 1020SC	Invoice: 02 MICHAEL A. MELANSON	12,750.00	12,750.00
6/9/20	34798	2020N 2020N 2020N 1020SC	Invoice: C65099 Invoice: 65108 Invoice: 65100 SUISUN VALLEY FRUIT GROWERS AS	114.69 97.92	110.00 102.61
6/9/20	34799	2020SC 1020SC	Invoice: 57648602 THE REGENTS OF THE UNIVERSITY OF CA	16,357.64	16,357.64
6/9/20	34800	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 300407369 Invoice: 300407013 Invoice: 100157687 Invoice: 300409040 TRACTOR SUPPLY CREDIT PLAN	231.60 4,338.10	32.21 847.63 3,689.86
6/9/20	34801	2020SC 2020SC 2020SC 1020SC	Invoice: 103 Invoice: 104 Invoice: 105 TRPA FISH BIOLOGISTS	250.00 2,200.00 375.00	2,825.00
6/9/20	34802	2020SC 1020SC	Invoice: 120135056 ULINE	1,671.65	1,671.65
6/9/20	34803	2020SC 1020SC	Invoice: 9855471239 VERIZON WIRELESS	2,760.16	2,760.16
6/9/20	34804	2020SC	Invoice: 12	1,857.62	

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		2020SC	LPCCC-FY2019-20_10		
			Invoice:	6,643.43	
		1020SC	SCWA_FY2019-20_10		
			KEN W. DAVIS, DBA		8,501.05
6/9/20	34805	2020SC	Invoice: 6	1,050.00	
		1020SC	HERB WIMMER		1,050.00
6/9/20	34806	2020SC	Invoice: 2965168	73.17	
		1020SC	RAY MORGAN COMPANY		73.17
6/16/20	34807	2020SC	Invoice: 225540	35.00	
		2020SC	Invoice: 225724	34.00	
		1020SC	A & L WESTERN AGRICULTURAL LABS		69.00
6/16/20	34808	2020SC	Invoice: ATHINA	250.00	
			AZEVEDO		
		1020SC	ATHINA AZEVEDO		250.00
6/16/20	34809	2020SC	Invoice: 2892	14,583.50	
		1020SC	AG INNOVATIONS		14,583.50
6/16/20	34810	2020SC	Invoice: 407220-8	3,500.00	
		1020SC	ALPHA MEDIA FAR EAST BAY		3,500.00
6/16/20	34811	2020SC	Invoice: CHRISTIANA	250.00	
			AZEVEDO		
		1020SC	CHRISTIANA AZEVEDO		250.00
6/16/20	34812	2020SC	Invoice: 5147156-0001	4,464.05	
		2020SC	Invoice: 5162661-0001	5,299.57	
		1020SC	CRESO EQUIPMENT RENTAL		9,763.62
6/16/20	34813	2020SC	Invoice: EDWARD FABI	375.00	
		1020SC	EDWARD FABI		375.00
6/16/20	34814	2020SC	Invoice: 185102	112.50	
		1020SC	FRONTIER ENERGY		112.50
6/16/20	34815	2020SC	Invoice: 143049	13,781.05	
		1020SC	GHD, INC.		13,781.05
6/16/20	34816	2020SC	Invoice: 10012464491	322.01	
		1020SC	HD SUPPLY		322.01
6/16/20	34817	2020SC	Invoice: 96689	714.00	
		2020SC	Invoice: 96498	214.20	
		2020SC	Invoice: 96496	1,428.00	
		2020SC	Invoice: 96499	3,416.49	
		1020SC	HERUM/ CRABTREE/ SUNTAG		5,772.69
6/16/20	34818	2020SC	Invoice:	23.50	
			PATRICIAHOLCOMB 1		
		1020SC	PATRICIA M. HOLCOMB		23.50
6/16/20	34819	2020SC	Invoice: 5933221	252.66	
		1020SC	HOSE & FITTINGS, ETC		252.66
6/16/20	34820	2020SC	Invoice: 5648	3,736.75	
		1020SC	KC ENGINEERING COMPANY		3,736.75
6/16/20	34821	2020SC	Invoice: 267068	1,052.82	
		1020SC	KOVARUS, INC.		1,052.82

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/16/20	34822	2020SC 1020SC	Invoice: IN-120058791 LA RANCHERA	2,640.00	2,640.00
6/16/20	34823	2020SC 1020SC	Invoice: 63100619946 LES SCHWAB TIRE CENTER	1,059.94	1,059.94
6/16/20	34824	2020SC 1020SC	Invoice: 552436 M&M SANITARY LLC	105.00	105.00
6/16/20	34825	2020SC 1020SC	Invoice: C60552 MECOM EQUIPMENT, LLC	276.92	276.92
6/16/20	34826	2020SC 1020SC	Invoice: PATRICK FABI PATRICK FABI	375.00	375.00
6/16/20	34827	2020SC 2020SC 1020SC	Invoice: PUTAHCANYON 1 Invoice: P CANYON PUTAH CANYON CAMPGROUND	25.75 23.00	 48.75
6/16/20	34828	2020SC 1020SC	Invoice: SUMMER RAGOSTA SUMMER RAGOSTA	250.00	 250.00
6/16/20	34829	2020SC 1020SC	Invoice: 01112879 RECOLOGY HAY ROAD	145.60	145.60
6/16/20	34830	2020SC 1020SC	Invoice: 1428 DOUG NOLAN	5,000.00	5,000.00
6/16/20	34831	2020SC 2020SC 1020SC	Invoice: 0017059 Invoice: 0017060 SOLANO IRRIGATION DISTRICT	10,869.10 154.52	 11,023.62
6/16/20	34832	2020N 2020N 2020N 2020N 1020SC	Invoice: 154469 Invoice: 154465 Invoice: 154470 Invoice: 155726 STERLING MAY EQUIPMENT CO.	3.70 119.66 38.94 126.49	 288.79
6/16/20	34833	2020SC 2020SC 1020SC	Invoice: 2020-2-SCWA Invoice: 2020-6-SCWA SUSTAINABLE SOLANO	9,734.38 16,213.36	 25,947.74
6/16/20	34834	2020SC 1020SC	Invoice: 202006-13779 TERRA REALTY ADVISORS, INC.	4,803.35	4,803.35
6/16/20	34835	2020SC 1020SC	Invoice: 3059198 GROW WEST	444.00	444.00
6/16/20	34836	2020SC 1020SC	Invoice: STEPHANIE TUCK STEPHANIE TUCK	250.00	 250.00
6/16/20	34837	2020SC 1020SC	Invoice: OSV000002134223 VERIZON CONNECT	285.00	 285.00
6/16/20	34838	2020SC 1020SC	Invoice: 366 JOHN B WHITCOMB	4,181.25	4,181.25
6/16/20	34839	2020SC 2020SC 1020SC	Invoice: 825525 Invoice: 825507 YELLOW SPRINGS	7,958.05 6,814.98	 14,773.03

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Jun 1, 2020 to Jun 30, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			INSTRUMENT CO.		
6/16/20	34840	2020SC 1020SC	Invoice: 103540 J. RAMIREZ TOWING	420.00	420.00
6/23/20	34841	2020SC 1020SC	Invoice: 882 BADAWI & ASSOCIATES	10,273.50	10,273.50
6/23/20	34842	2020SC 1020SC	Invoice: NADJA FITCHHORN NADJA FITCHHORN	1,250.00	1,250.00
6/23/20	34843	2020SC 1020SC	Invoice: MUSSEL INCENTIVE TRACY KROUPA	101.00	101.00
6/23/20	34844	2020SC 1020SC	Invoice: 172426 LSA ASSOCIATES, INC.	46,931.94	46,931.94
6/23/20	34845	2020SC 1020SC	Invoice: 45995768 RECOLOGY VACAVILLE SOLANO	261.36	261.36
6/23/20	34846	2020SC 1020SC	Invoice: 34-JUL-2020 REEB GOVERNMENT RELATIONS, LLC	9,500.00	9,500.00
6/23/20	34847	2020SC 2020SC 1020SC	Invoice: 0017064 Invoice: 0017063 SOLANO IRRIGATION DISTRICT	182,939.75 52,893.86	235,833.61
6/23/20	34848	2020U 2020U 2020U 2020U 2020U 2020U 2020U 1020SC	Invoice: 09041 Invoice: 09042 Invoice: 09043 Invoice: 09039 Invoice: 09040 Invoice: 09044 Invoice: 09038 SOLANO COUNTY PUBLIC WORKS DIVISION	2,187.90 20,153.57 2,896.45 5,389.20 3,722.95 3,707.01 1,216.43	39,273.51
6/23/20	34849	2020SC 1020SC	Invoice: 28 THINKING GREEN CONSULTANTS	878.00	878.00
6/23/20	34850	2020SC 1020SC	Invoice: LARRY RUSSELL ZELLER LARRY RUSSELL ZELLERS	845.00	845.00
6/24/20	34850V	2020SC 1020SC	Invoice: LARRY RUSSELL ZELLER LARRY RUSSELL ZELLERS	845.00	845.00
6/23/20	34851	2020SC 1020SC	Invoice: 9856027608 VERIZON WIRELESS	529.92	529.92
6/23/20	34852	2020SC 1020SC	Invoice: 1290 WILSON PUBLIC AFFAIRS	3,500.00	3,500.00
6/23/20	34853	2020SC 1020SC	Invoice: 22876 WINTERS BROADBAND	595.00	595.00
6/23/20	34854	2020SC 2020SC 1020SC	Invoice: 135645 Invoice: 136498 WOOD RODGENS INC.	1,705.00 4,227.50	5,932.50

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/23/20	34855	2020SC 1020SC	Invoice: 26 YOLO COUNTY RCD	11,550.95	11,550.95
6/23/20	34856	2020SC 1020SC	Invoice: MAY 2020 BOD MTG DALE CROSSLEY	100.00	100.00
6/23/20	34857	2020SC 2020SC 1020SC	Invoice: JUN 2020 EXEC MTG Invoice: JUN 2020 LEG MTG DALE CROSSLEY	100.00 100.00	200.00
6/23/20	34858	2020SC 2020SC 1020SC	Invoice: JUN 2020 EXEC MTG Invoice: JUN 2020 LEG MTG LANCE PORTER	100.00 100.00	200.00
6/23/20	34859	2020SC 1020SC	Invoice: JUN 2020 BOD MTG RON ROWLETT	100.00	100.00
6/23/20	34860	2020SC 1020SC	Invoice: JUN 2020 BOD MTG BOB SAMPAYAN	100.00	100.00
6/23/20	34861	2020SC 1020SC	Invoice: JUN 2020 BOD MTG JOHN VASQUEZ	100.00	100.00
6/23/20	34862	2020SC 1020SC	Invoice: 20-245-U CA NATURAL RESOURCES AGENCY	2,075.43	2,075.43
6/24/20	34862V	2020SC 1020SC	Invoice: 20-245-U CA NATURAL RESOURCES AGENCY	2,075.43	2,075.43
6/24/20	34863	2020SC 1020SC	Invoice: LARRY RUSSELL ZELLER LARRY RUSSELL ZELLERS	1,000.00	1,000.00
6/30/20	34864	2020SC 2020SC 1020SC	Invoice: EXP REIMB JUNE 2020 Invoice: EXP REIM 6.29.2020 KATHERINE ASHLEY	43.17 126.50	169.67
6/30/20	34865	2020SC 2020SC 1020SC	Invoice: 39262 Invoice: 39261 BRERETON ARCHITECTS	1,950.00 1,250.00	3,200.00
6/30/20	34866	2020SC 2020SC 2020SC 1020SC	Invoice: 000014900722 Invoice: 000014900767 Invoice: 000014902215 CALNET3	277.53 164.69 843.43	1,285.65
6/30/20	34867	2020SC 1020SC	Invoice: 20-245-U DEPARTMENT OF WATER RESOURCES	2,075.43	2,075.43
6/30/20	34868	2020SC 1020SC	Invoice: COVID TEST EDUARDO DOMINGUEZ-GONZAL EZ	129.30	129.30
6/30/20	34869	2020SC 1020SC	Invoice: COVID REIMB NICOLLE HERR16	121.75	121.75

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

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6/30/20	34870	2020SC	Invoice: COVID 3.1-5.1.2020	140.09	
		1020SC	ZACH HYER		140.09
6/30/20	34871	2020SC	Invoice: APRIL MAY COVID	150.00	
		1020SC	LEE, CHRISTOPHER R.		150.00
6/30/20	34872	2020SC	Invoice: EXP REIMB 6.1-6.11.2	71.88	
		1020SC	SHANNON MCGRAW		71.88
6/30/20	34873	2020SC	Invoice: APRIL MAY COVID	120.15	
		1020SC	SANDRA WILLINGMYRE		120.15
6/30/20	34874	2020SC	Invoice: 5/12/20-6/10/20	1,365.56	
		1020SC	PACIFIC GAS & ELECTRIC CO,		1,365.56
6/30/20	34875	2020SC	Invoice: 11089	172.90	
		1020SC	REGIONAL GOVERNMENT SERVICES AUTHORITY		172.90
6/30/20	34876	2020SC	Invoice: 121701	577.50	
		1020SC	SIERRA CONTROLS LLC		577.50
6/30/20	34877	2020SC	Invoice: 2535548901	81.98	
		2020SC	Invoice: 2535464281	116.34	
		2020SC	Invoice: 2536639041	132.94	
		1020SC	STAPLES		331.26
6/30/20	34878	2020SC	Invoice: 23378	917.44	
		1020SC	SUMMERS ENGINEERING CO., INC.		917.44
6/30/20	34879	2020SC	Invoice: 999623	112.34	
		1020SC	VALLEY TRUCK & TRACTOR CO.		112.34
6/30/20	34880	2020SC	Invoice: 18775	1,095.00	
		1020SC	WESTERN WEATHER GROUP INK		1,095.00
6/30/20	34881	2020SC	Invoice: EXP REIMB 6.4.20	309.20	
		1020SC	BENJAMIN WESLOW		309.20
6/25/20	ASHLEY MAY 2020	2020SC	Invoice: ASHLEY MAY 2020	471.99	
		1020SC	UMPQUA BANK		471.99
6/25/20	COLIAS MAY 2020	2020SC	Invoice: COLIAS MAY 2020	807.24	
		1020SC	UMPQUA BANK		807.24
6/25/20	CUETARA MAY 2020	2020SC	Invoice: CUETARA MAY 2020	1,391.57	
		1020SC	UMPQUA BANK		1,391.57
6/1/20	EFT	2020SC	Invoice: JUNE 2020 HEALTH	22,454.73	
		1020SC	CALPERS		22,454.73
6/5/20	EFT	2020SC	Invoice: 2020060301	225.80	
		1020SC	PAYCHEX 17		225.80

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Jun 1, 2020 to Jun 30, 2020

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6/4/20	EFT	2020SC 2020SC 2020SC 1020SC	Invoice: PPE 05.30.2020 Invoice: PEPRA PPE 05.30.2020 Invoice: SIP PPE 05.30.2020 CALPERS	10,203.62 3,485.68 5,267.16	 18,956.46
6/5/20	EFT	2020SC 2020SC 2020SC 1020SC	Invoice: 000376 Invoice: 000313 Invoice: 007965 SAM'S CLUB	156.95 73.36 166.79	 397.10
6/12/20	EFT	2020SC 1020SC	Invoice: 21781196 PAYCHEX	539.70	 539.70
6/16/20	EFT	2020SC 1020SC	Invoice: 65841771 WEX BANK	192.02	 192.02
6/19/20	EFT	2020SC 1020SC	Invoice: 2020061701 PAYCHEX	240.80	 240.80
6/19/20	EFT	2020SC 2020SC 2020SC 1020SC	Invoice: PEPRA PPE 06.13.2020 Invoice: PPE 06.13.2020 Invoice: SIP PPE 06.13.2020 CALPERS	3,505.45 10,203.62 5,243.57	 18,952.64
6/13/20	EFT 06.13.2020	2024AC 6012AC 1020SC	EMPLOYEE LIABILITIES PPE 6.13.2020 EMPLOYER LIABILITIES PPE 6.13.2020 PAYROLL TAXES	19,597.94 3,251.92	 22,849.86
6/25/20	FEHRENKAMP MAY 202	2020SC 1020SC	Invoice: FEHRENKAMP MAY 2020 UMPQUA BANK	414.67	 414.67
6/25/20	FOWLER MAY 2020	2020SC 1020SC	Invoice: FOWLER MAY 2020 UMPQUA BANK	230.14	 230.14
6/25/20	HERR MAY 2020	2020SC 1020SC	Invoice: HERR MAY 2020 UMPQUA BANK	119.92	 119.92
6/25/20	HYER MAY 2020	2020SC 1020SC	Invoice: HYER MAY 2020 UMPQUA BANK	1,014.78	 1,014.78
6/25/20	LEE MAY 2020	2020SC 1020SC	Invoice: LEE MAY 2020 UMPQUA BANK	774.00	 774.00
6/25/20	MAROVICH MAY 2020	2020SC 1020SC	Invoice: MAROVICH MAY 2020 UMPQUA BANK	1,870.82	 1,870.82
6/25/20	NGUYEN MAY 2020	2020SC 1020SC	Invoice: NGUYEN MAY 2020 UMPQUA BANK	225.39	 225.39
6/25/20	PASCUAL MAY 2020	2020SC 1020SC	Invoice: PASCUAL MAY 2020 UMPQUA BANK	737.59	 737.59
6/25/20	PATE MAY 2020	2020SC 1020SC	Invoice: PATE MAY 2020 UMPQUA BANK	505.28	 505.28

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Jun 1, 2020 to Jun 30, 2020

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/25/20	RABIDOUX MAY 2020	2020SC	Invoice: RABIDOUX MAY 2020	36.68	
		1020SC	UMPQUA BANK		36.68
6/25/20	SNYDER MAY 2020	2020SC	Invoice: SNYDER MAY 2020	2,195.75	
		1020SC	UMPQUA BANK		2,195.75
6/25/20	WILLINGMYRE MAY 202	2020SC	Invoice: WILLINGMYRE MAY 2020	665.21	
		1020SC	UMPQUA BANK		665.21
	Total			<u>805,465.72</u>	<u>805,465.72</u>

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: July 9, 2020
SUBJECT: Financial Report Approval

RECOMMENDATIONS:

Approve the quarterly Income Statement and Balance Sheet for the period ending June 2020.

FINANCIAL IMPACT:

All revenues and expenditures are reported within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors receive quarterly financial reports. Attached are the Income Statement and the Balance Sheet of the Water Agency for the period ending June 30, 2020. Additional backup information is available upon request.



Recommended: _____
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on July 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending June 30, 2020

		Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
Revenues								
4001G	SECURED	\$ 94,494.56	\$ 79,820.00	14,674.56	18.38	\$ 75,202.91	19,291.65	25.65
4001N	SECURED	14,227,342.12	14,869,530.00	(642,187.88)	(4.32)	13,502,344.34	724,997.78	5.37
4001SC	SECURED	7,994,434.44	8,014,140.00	(19,705.56)	(0.25)	7,796,923.98	197,510.46	2.53
4001U	SECURED	1,069,727.87	1,090,490.00	(20,762.13)	(1.90)	1,004,888.85	64,839.02	6.45
4002G	UNSECURED	5,314.52	7,900.00	(2,585.48)	(32.73)	7,325.55	(2,011.03)	(27.45)
4002N	UNSECURED	355,677.37	337,740.00	17,937.37	5.31	328,711.82	26,965.55	8.20
4002SC	UNSECURED	321,723.84	347,180.00	(25,456.16)	(7.33)	299,230.26	22,493.58	7.52
4002U	UNSECURED	48,599.49	46,720.00	1,879.49	4.02	46,857.85	1,741.64	3.72
4004G	CURRENT SUPPLEMENTAL	3,837.28	1,520.00	2,317.28	152.45	2,854.38	982.90	34.43
4004N	CURRENT SUPPLEMENTAL	232,206.30	369,620.00	(137,413.70)	(37.18)	362,522.45	(130,316.15)	(35.95)
4004SC	CURRENT SUPPLEMENTAL	185,928.06	217,630.00	(31,701.94)	(14.57)	271,105.19	(85,177.13)	(31.42)
4004U	CURRENT SUPPLEMENTAL	28,066.34	32,720.00	(4,653.66)	(14.22)	38,950.49	(10,884.15)	(27.94)
4100N	WATER SALES	1,559,082.00	1,560,101.00	(1,019.00)	(0.07)	1,525,591.00	33,491.00	2.20
4100SC	WATER SALES	91,656.00	65,000.00	26,656.00	41.01	93,644.00	(1,988.00)	(2.12)
4102N	COST OF POWER TO PUMP NBA	0.00	50,000.00	(50,000.00)	(100.00)	0.00	0.00	0.00
4103N	CONVEYANCE SETTLEMENT	0.00	100,000.00	(100,000.00)	(100.00)	0.00	0.00	0.00
4110N	NAPA MAKE WHOLE	312,000.00	312,000.00	0.00	0.00	312,000.00	0.00	0.00
4120N	SWP ADJUSTMENTS	796,692.17	525,000.00	271,692.17	51.75	657,102.71	139,589.46	21.24
4122N	PROP 84 INTAKE GRANT	399,346.09	345,000.00	54,346.09	15.75	0.00	399,346.09	0.00
4123SC	VFPD PDO REIMBURSEMENT	0.00	0.00	0.00	0.00	193,882.67	(193,882.67)	(100.00)
4150SC	EQUIPMENT DISTRIBUTION REIMBUR	0.00	50,000.00	(50,000.00)	(100.00)	25,608.00	(25,608.00)	(100.00)
4150U	EQUIPMENT DISTRIBUTION REIM	0.00	0.00	0.00	0.00	20,536.00	(20,536.00)	(100.00)
4402WC	INTEREST - MONEY MGMT	115.02	5.00	110.02	2,200.40	20.18	94.84	469.97
4403SC	INTEREST - CHECKING	229.69	200.00	29.69	14.85	221.86	7.83	3.53
4404G	INTEREST - LAIF - GREEN VALLEY	609.01	1,000.00	(390.99)	(39.10)	1,195.38	(586.37)	(49.05)
4404N	INTEREST - LAIF - SWP	60,240.67	60,000.00	240.67	0.40	82,134.13	(21,893.46)	(26.66)
4404SC	INTEREST - LAIF - SP	54,397.21	90,000.00	(35,602.79)	(39.56)	108,886.53	(54,489.32)	(50.04)
4404U	INTEREST - LAIF - ULATIS	20,253.94	25,000.00	(4,746.06)	(18.98)	33,630.20	(13,376.26)	(39.77)
4405G	INTEREST - CAMP - GREEN VALLEY	2,111.15	3,000.00	(888.85)	(29.63)	3,513.43	(1,402.28)	(39.91)
4405N	INTEREST - CAMP - SWP	208,826.41	185,000.00	23,826.41	12.88	236,408.09	(27,581.68)	(11.67)
4405SC	INTEREST - CAMP - SP	188,570.41	275,000.00	(86,429.59)	(31.43)	317,960.86	(129,390.45)	(40.69)
4405U	INTEREST - CAMP - ULATIS	70,211.01	70,000.00	211.01	0.30	98,533.76	(28,322.75)	(28.74)
4406SC	INTEREST - OTHER	0.00	0.00	0.00	0.00	7,755.30	(7,755.30)	(100.00)
4407G	INTEREST INVESTMENT	467.93	500.00	(32.07)	(6.41)	502.72	(34.79)	(6.92)
4407N	INTEREST - INVESTMENTS	46,286.82	30,000.00	16,286.82	54.29	32,935.01	13,351.81	40.54
4407SC	INTEREST - INVESTMENTS	41,797.03	42,000.00	(202.97)	(0.48)	45,054.34	(3,257.31)	(7.23)

SOLANO COUNTY WATER AGENCY
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending June 30, 2020

		Current Year	Current Year	Variance	Variance	Last Year	Change from	Percent
		Actual	Budget	Amount	Percent	Actual	Last Year	Change
4407U	INTEREST - INVESTMENTS	15,562.41	12,000.00	3,562.41	29.69	14,043.39	1,519.02	10.82
4408G	INTEREST - INVESTMENTS	0.00	0.00	0.00	0.00	435.89	(435.89)	(100.00)
4408N	INTEREST-CHANGE IN MARKET VAL	0.00	0.00	0.00	0.00	33,214.56	(33,214.56)	(100.00)
4408SC	INTEREST-CHANGE IN MARKET VALU	0.00	0.00	0.00	0.00	41,060.51	(41,060.51)	(100.00)
4408U	INTEREST-CHANGE IN MRKET VALUE	0.00	0.00	0.00	0.00	12,466.35	(12,466.35)	(100.00)
4507G	HOMEOWNER RELIEF	1,294.00	1,300.00	(6.00)	(0.46)	1,287.00	7.00	0.54
4507N	HOMEOWNER RELIEF	79,682.00	81,880.00	(2,198.00)	(2.68)	79,903.00	(221.00)	(0.28)
4507SC	HOMEOWNER RELIEF	46,664.15	70,440.00	(23,775.85)	(33.75)	71,977.00	(25,312.85)	(35.17)
4507U	HOMEOWNER RELIEF	8,990.45	10,370.00	(1,379.55)	(13.30)	8,998.10	(7.65)	(0.09)
4600SC	REDEVELOPMENT - DIX/RV	64,676.94	66,940.00	(2,263.06)	(3.38)	61,243.36	3,433.58	5.61
4601SC	REDEVELOP - VACAVILLE	556,926.43	614,950.00	(58,023.57)	(9.44)	326,394.59	230,531.84	70.63
4601U	REDEVELOP - VACAVILLE	319,109.85	352,290.00	(33,180.15)	(9.42)	341,211.67	(22,101.82)	(6.48)
4602G	REDEVELOP - FAIRFIELD	61,496.01	71,920.00	(10,423.99)	(14.49)	62,379.10	(883.09)	(1.42)
4602SC	REDEVELOP - FAIRFIELD	753,608.96	833,150.00	(79,541.04)	(9.55)	759,679.87	(6,070.91)	(0.80)
4603SC	REDEVELOP - SUISUN CITY	251,018.30	296,550.00	(45,531.70)	(15.35)	254,757.95	(3,739.65)	(1.47)
4605SC	REDEVELOP - N. TEXAS	42,159.66	49,540.00	(7,380.34)	(14.90)	40,366.97	1,792.69	4.44
4702SC	BOATING AND WATERWAYS	167,137.76	125,000.00	42,137.76	33.71	0.00	167,137.76	0.00
4705SC	USBR Grant	0.00	137,000.00	(137,000.00)	(100.00)	0.00	0.00	0.00
4900AC	MISCELLANEOUS INCOME	23,128.46	0.00	23,128.46	0.00	161.67	22,966.79	14,205.97
4900N	MISC INCOME	17,320.33	17,240.00	80.33	0.47	17,240.72	79.61	0.46
4900SC	MISCELLANEOUS INCOME	55,471.00	17,240.00	38,231.00	221.76	120,563.13	(65,092.13)	(53.99)
4922SC	GREENHOUSE REVENUES	13,568.00	10,000.00	3,568.00	35.68	10,518.56	3,049.44	28.99
4930U	O&M - OTHER AGENCIES	7,394.84	7,000.00	394.84	5.64	7,443.16	(48.32)	(0.65)
4940AC	OVERHEAD DISTRIBUTION REIMB	3,897,822.93	5,869,753.00	(1,971,930.07)	(33.59)	4,531,301.92	(633,478.99)	(13.98)
4960WC	WATERMASTER INCOME	7,222.73	4,600.00	2,622.73	57.02	4,999.78	2,222.95	44.46
4970AC	WATER CONSERVATION REIMBURSE	7,300.00	170,000.00	(162,700.00)	(95.71)	316,746.68	(309,446.68)	(97.70)
4972AC	BAY AREA IRWMP GRANT	8,400.37	75,000.00	(66,599.63)	(88.80)	98,051.76	(89,651.39)	(91.43)
4973AC	OTHER GRANTS	33,349.54	160,000.00	(126,650.46)	(79.16)	127,218.12	(93,868.58)	(73.79)
4978SC	LPCCC SERVICES	34,055.34	410,000.00	(375,944.66)	(91.69)	198,661.41	(164,606.07)	(82.86)
4987SC	LPCCC - RIVER PARKWAY V	0.00	0.00	0.00	0.00	307,435.47	(307,435.47)	(100.00)
4993SC	LPCCC-PROP 1	41,899.84	200,000.00	(158,100.16)	(79.05)	154,393.95	(112,494.11)	(72.86)
4994SC	LPCCC-COASTAL CONSERVANCY	17,700.40	25,000.00	(7,299.60)	(29.20)	17,815.58	(115.18)	(0.65)
4995SC	LPCCC-IRWM	85,676.20	100,000.00	(14,323.80)	(14.32)	96,189.09	(10,512.89)	(10.93)
Total Revenues		35,038,881.65	38,992,979.00	(3,954,097.35)	(10.14)	35,652,194.55	(613,312.90)	(1.72)

Cost of Sales

SOLANO COUNTY WATER AGENCY
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		Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
Total Cost of Sales		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit		35,038,881.65	38,992,979.00	(3,954,097.35)	(10.14)	35,652,194.55	(613,312.90)	(1.72)
Expenses								
5500AC	CAPITAL EXPENDITURES	258,213.24	829,250.00	(571,036.76)	(68.86)	121,314.89	136,898.35	112.85
5500G	CAPITAL EXPENDITURES	0.00	28,750.00	(28,750.00)	(100.00)	0.00	0.00	0.00
5500N	CAPITAL EXPENDITURES	9,907.76	456,250.00	(446,342.24)	(97.83)	0.00	9,907.76	0.00
5500SC	CAPITAL EXPENDITURES	110,318.65	2,188,250.00	(2,077,931.35)	(94.96)	394,271.94	(283,953.29)	(72.02)
5500U	CAPITAL EXPENDITURES	383,236.01	418,500.00	(35,263.99)	(8.43)	17,332.28	365,903.73	2,111.11
6010AC	GROSS SALARIES	2,421,230.10	2,862,500.00	(441,269.90)	(15.42)	2,352,273.09	68,957.01	2.93
6011AC	PERS RETIREMENT	358,491.65	385,500.00	(27,008.35)	(7.01)	345,793.60	12,698.05	3.67
6012AC	PAYROLL TAXES	97,777.21	141,400.00	(43,622.79)	(30.85)	109,351.82	(11,574.61)	(10.58)
6013AC	EMPLOYEE BENEFITS	316,825.87	332,700.00	(15,874.13)	(4.77)	292,650.19	24,175.68	8.26
6016AC	OPEB/PENSION UNFUNDED EXPENSE	750,000.00	750,000.00	0.00	0.00	750,000.00	0.00	0.00
6030AC	TELEPHONE	36,591.59	51,700.00	(15,108.41)	(29.22)	21,008.68	15,582.91	74.17
6040AC	OFFICE EXPENSE	21,193.24	30,250.00	(9,056.76)	(29.94)	22,492.33	(1,299.09)	(5.78)
6041AC	OFFICE EQUIPMENT	22,119.29	33,750.00	(11,630.71)	(34.46)	24,533.67	(2,414.38)	(9.84)
6042AC	SAFETY TRAINING & EQUIPMENT	3,989.16	16,500.00	(12,510.84)	(75.82)	8,545.74	(4,556.58)	(53.32)
6043AC	OFFICE HELP - TEMPORARY	0.00	10,000.00	(10,000.00)	(100.00)	0.00	0.00	0.00
6044AC	HR -EMPLOYEE SUPPORT	34,085.78	101,500.00	(67,414.22)	(66.42)	129,664.74	(95,578.96)	(73.71)
6045AC	LAUNDRY	824.67	0.00	824.67	0.00	0.00	824.67	0.00
6050AC	POSTAGE	5,628.05	7,000.00	(1,371.95)	(19.60)	5,728.36	(100.31)	(1.75)
6060AC	SID OFFICE EXPENSE	51,128.93	65,175.00	(14,046.07)	(21.55)	59,078.94	(7,950.01)	(13.46)
6090AC	MEMBERSHIPS	64,607.24	71,775.00	(7,167.76)	(9.99)	53,640.18	10,967.06	20.45
6090N	SWC DUES	93,375.00	118,700.00	(25,325.00)	(21.34)	63,790.00	29,585.00	46.38
6100G	PPTY TAX ADMIN FEE	1,074.00	1,200.00	(126.00)	(10.50)	1,018.00	56.00	5.50
6100SC	PPTY TAX ADMIN FEE	101,302.00	100,000.00	1,302.00	1.30	98,589.00	2,713.00	2.75
6100U	PPTY TAX ADMIN FEE	13,709.00	15,000.00	(1,291.00)	(8.61)	13,237.00	472.00	3.57
6105N	PETERSEN RANCH EXPENSES	0.00	77,500.00	(77,500.00)	(100.00)	39,974.86	(39,974.86)	(100.00)
6105SC	PETERSEN RANCH EXPENSES	219,339.90	95,000.00	124,339.90	130.88	39,974.86	179,365.04	448.69
6111AC	PS - PAYROLL SERVICES	12,249.29	12,550.00	(300.71)	(2.40)	12,695.39	(446.10)	(3.51)
6112AC	PS - COMPUTER SERVICES	589,908.05	613,400.00	(23,491.95)	(3.83)	526,469.92	63,438.13	12.05
6115AC	TALENT DECISION MONITORING	12,757.20	13,900.00	(1,142.80)	(8.22)	8,810.33	3,946.87	44.80
6128AC	GOVERNMENTAL ADVOCACY	106,771.64	140,000.00	(33,228.36)	(23.73)	150,305.46	(43,533.82)	(28.96)
6128N	GOVERNMENTAL ADVOCACY	0.00	25,000.00	(25,000.00)	(100.00)	22,657.05	(22,657.05)	(100.00)

SOLANO COUNTY WATER AGENCY
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		Current Year	Current Year	Variance	Variance	Last Year	Change from	Percent
		Actual	Budget	Amount	Percent	Actual	Last Year	Change
6130SC	LPCCC - VEGETATION	57,963.53	14,417.00	43,546.53	302.05	24,384.96	33,578.57	137.70
6140AC	CONSULTANTS	337,725.27	497,907.00	(160,181.73)	(32.17)	275,486.03	62,239.24	22.59
6140G	CONSULTANTS	0.00	37,500.00	(37,500.00)	(100.00)	0.00	0.00	0.00
6140N	CONSULTANTS	30,924.10	216,000.00	(185,075.90)	(85.68)	20,330.45	10,593.65	52.11
6140SC	CONSULTANTS	293,351.88	714,200.00	(420,848.12)	(58.93)	153,379.46	139,972.42	91.26
6140U	CONSULTANTS	95,950.56	242,000.00	(146,049.44)	(60.35)	30,812.03	65,138.53	211.41
6144AC	HYDROLOGY STATIONS	31,851.89	32,000.00	(148.11)	(0.46)	15,192.23	16,659.66	109.66
6144N	HYDROLOGY STATIONS	15,071.13	37,000.00	(21,928.87)	(59.27)	28,676.81	(13,605.68)	(47.44)
6144SC	HYDROLOGY STATIONS	68,477.06	85,000.00	(16,522.94)	(19.44)	27,612.00	40,865.06	148.00
6144U	HYDROLOGY STATIONS	13,421.51	15,000.00	(1,578.49)	(10.52)	12,709.50	712.01	5.60
6148SC	LPCCC - WILDLIFE	324.36	79,291.00	(78,966.64)	(99.59)	77,036.00	(76,711.64)	(99.58)
6149SC	LPCCC - FISHERIES	63,513.82	79,291.00	(15,777.18)	(19.90)	67,986.25	(4,472.43)	(6.58)
6161N	WATERSHED PROGRAM	42,833.85	198,100.00	(155,266.15)	(78.38)	34,554.50	8,279.35	23.96
6161SC	SOLANO PROJECT WQ MONITORING	21,250.77	30,000.00	(8,749.23)	(29.16)	12,392.28	8,858.49	71.48
6164SC	SOLANO PROJECT INVASIVES	106,707.38	201,552.00	(94,844.62)	(47.06)	141,096.27	(34,388.89)	(24.37)
6165N	Yolo Bypass/Cache Slough Progr	563,951.90	775,000.00	(211,048.10)	(27.23)	425,734.94	138,216.96	32.47
6166SC	UPPER PUTAH CREEK MGMT	67,302.88	355,500.00	(288,197.12)	(81.07)	54,317.31	12,985.57	23.91
6170N	NBA RELIABILITY PROGRAM	218,700.96	0.00	218,700.96	0.00	320.00	218,380.96	68,244.05
6170SC	INTER-DAM REACH MANAGEMENT	2,693.55	55,000.00	(52,306.45)	(95.10)	0.00	2,693.55	0.00
6170WC	MBK	23,201.00	75,000.00	(51,799.00)	(69.07)	65,695.32	(42,494.32)	(64.68)
6178SC	LPCCC WINTERS AREA PROJECT	182.97	0.00	182.97	0.00	0.00	182.97	0.00
6179SC	LPCCC SERVICES	130,665.40	730,000.00	(599,334.60)	(82.10)	126,982.86	3,682.54	2.90
6181SC	LPCCC EQUIPMENT	32,465.60	20,000.00	12,465.60	62.33	64,701.25	(32,235.65)	(49.82)
6183SC	LPCCC NURSERY	44,045.01	45,000.00	(954.99)	(2.12)	73,160.08	(29,115.07)	(39.80)
6193SC	LPCCC-PROP 1	108,341.83	200,000.00	(91,658.17)	(45.83)	175,594.60	(67,252.77)	(38.30)
6195SC	LPCCC-CA RIVER PRKWY V	0.00	0.00	0.00	0.00	342,496.41	(342,496.41)	(100.00)
6196SC	LPCCC-COASTAL CONSERVANCY	18,750.20	25,000.00	(6,249.80)	(25.00)	17,815.58	934.62	5.25
6197SC	LPCCC-IRWM	114,214.18	100,000.00	14,214.18	14.21	96,718.36	17,495.82	18.09
6199SC	LPCCC MISC. SUPPLIES	17,576.55	27,000.00	(9,423.45)	(34.90)	42,494.89	(24,918.34)	(58.64)
6210AC	BOARD EXPENSES	18,891.24	35,000.00	(16,108.76)	(46.03)	29,117.12	(10,225.88)	(35.12)
6230SC	FIELD SUPPLIES	30,316.31	55,000.00	(24,683.69)	(44.88)	55,433.80	(25,117.49)	(45.31)
6230WC	MISC WATERMASTER EXP	290.00	240.00	50.00	20.83	200.00	90.00	45.00
6250SC	HCP PLANNING	412,456.79	3,477,000.00	(3,064,543.21)	(88.14)	492,159.18	(79,702.39)	(16.19)
6300AC	CAR MAINTENANCE	18,535.49	29,100.00	(10,564.51)	(36.30)	13,690.92	4,844.57	35.39
6310AC	FUEL	25,173.73	34,000.00	(8,826.27)	(25.96)	27,685.75	(2,512.02)	(9.07)
6320U	GARAGE SERVICES	7,992.26	15,000.00	(7,007.74)	(46.72)	5,170.18	2,822.08	54.58
6330AC	TRAVEL	14,574.19	7,000.00	7,574.19	108.20	14,023.76	550.43	3.92

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		Current Year	Current Year	Variance	Variance	Last Year	Change from	Percent
		Actual	Budget	Amount	Percent	Actual	Last Year	Change
6340AC	EMPLOYEE REIMBURSEMENTS	145.08	12,000.00	(11,854.92)	(98.79)	3,445.48	(3,300.40)	(95.79)
6350AC	INSURANCE	62,824.51	61,124.00	1,700.51	2.78	63,080.36	(255.85)	(0.41)
6360AC	EDUCATION & TRAINING	25,528.70	65,000.00	(39,471.30)	(60.73)	42,568.42	(17,039.72)	(40.03)
6410AC	COMP SOFTWARE/EQUIP	63,370.63	96,570.00	(33,199.37)	(34.38)	39,600.23	23,770.40	60.03
6550AC	SCWA Water Mgt Planning	0.00	300,000.00	(300,000.00)	(100.00)	0.00	0.00	0.00
6551AC	WATER CONSERVATION	866,171.41	746,750.00	119,421.41	15.99	898,162.54	(31,991.13)	(3.56)
6551N	WATER CONSERVATION	0.00	406,750.00	(406,750.00)	(100.00)	464,706.00	(464,706.00)	(100.00)
6554AC	MISC. WATER CONSERVATION GRANT	62,016.00	0.00	62,016.00	0.00	76,771.36	(14,755.36)	(19.22)
6600AC	MELLON LEVEE	0.00	20,000.00	(20,000.00)	(100.00)	7,202.82	(7,202.82)	(100.00)
6600SC	PSC MAINTENANCE	725,267.33	1,045,000.00	(319,732.67)	(30.60)	670,058.31	55,209.02	8.24
6610AC	FLOOD CONTROL	82,869.55	1,487,500.00	(1,404,630.45)	(94.43)	237,189.70	(154,320.15)	(65.06)
6611AC	GROUND WATER MANAGEMENT	327,570.17	484,500.00	(156,929.83)	(32.39)	248,694.99	78,875.18	31.72
6612AC	PUBLIC EDUCATION	98,614.19	115,000.00	(16,385.81)	(14.25)	106,797.85	(8,183.66)	(7.66)
6614AC	SOLANO SUB-BASIN GSA	142.80	20,000.00	(19,857.20)	(99.29)	356,339.81	(356,197.01)	(99.96)
6620G	LABOR	17,839.87	50,000.00	(32,160.13)	(64.32)	53,598.14	(35,758.27)	(66.72)
6620SC	LOWER PUTAH CREEK(NON-ACCORD)	726,347.49	670,000.00	56,347.49	8.41	796,947.27	(70,599.78)	(8.86)
6620U	LABOR	166,601.07	400,000.00	(233,398.93)	(58.35)	234,780.63	(68,179.56)	(29.04)
6630SC	SP ADMINISTRATION	1,102,691.85	1,102,000.00	691.85	0.06	1,245,658.86	(142,967.01)	(11.48)
6640SC	PSC OPERATIONS	244,472.86	350,000.00	(105,527.14)	(30.15)	256,591.88	(12,119.02)	(4.72)
6645SC	DAM MAINTENANCE	13,002.42	64,000.00	(50,997.58)	(79.68)	7,577.80	5,424.62	71.59
6646SC	DAM OPERATIONS	254,550.01	285,000.00	(30,449.99)	(10.68)	278,084.07	(23,534.06)	(8.46)
6650G	WEED CONTROL	5,776.00	6,000.00	(224.00)	(3.73)	5,956.61	(180.61)	(3.03)
6650U	SP PEST MANAGEMENT	42,116.80	60,000.00	(17,883.20)	(29.81)	56,745.10	(14,628.30)	(25.78)
6660G	EQUIP - TRANS DEPT	5,025.32	8,000.00	(2,974.68)	(37.18)	8,360.33	(3,335.01)	(39.89)
6660U	EQUIP - TRANS DEPT	43,922.73	100,000.00	(56,077.27)	(56.08)	46,732.95	(2,810.22)	(6.01)
6670G	SUPPLIES	0.00	2,000.00	(2,000.00)	(100.00)	1,168.53	(1,168.53)	(100.00)
6670U	SUPPLIES	26,079.96	83,500.00	(57,420.04)	(68.77)	37,660.75	(11,580.79)	(30.75)
6675G	CONTRACT WORK	0.00	15,000.00	(15,000.00)	(100.00)	19,350.00	(19,350.00)	(100.00)
6675U	CONTRACT WORK	0.00	40,000.00	(40,000.00)	(100.00)	0.00	0.00	0.00
6680G	TRANS DEPT OVERHEAD	9,260.68	15,000.00	(5,739.32)	(38.26)	23,946.11	(14,685.43)	(61.33)
6680U	TRANS DEPT OVERHEAD	86,419.38	145,000.00	(58,580.62)	(40.40)	129,383.12	(42,963.74)	(33.21)
6690SC	REHAB & BETTERMENT	203,185.55	995,000.00	(791,814.45)	(79.58)	174,651.42	28,534.13	16.34
6690U	REHAB & BETTERMENT	0.00	20,000.00	(20,000.00)	(100.00)	0.00	0.00	0.00
6700N	WATER PURCHASES	12,029,725.43	12,873,150.00	(843,424.57)	(6.55)	10,838,619.43	1,191,106.00	10.99
6700SC	USBR ADMINISTRATION	79,000.00	75,000.00	4,000.00	5.33	66,000.00	13,000.00	19.70
6701SC	WATER RIGHTS FEE	89,133.33	85,000.00	4,133.33	4.86	76,391.65	12,741.68	16.68
6710N	NAPA MAKE WHOLE	312,000.00	312,000.00	0.00	0.00	312,000.00	0.00	0.00

SOLANO COUNTY WATER AGENCY
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		Current Year Actual	Current Year Budget	Variance Amount	Variance Percent	Last Year Actual	Change from Last Year	Percent Change
6950AC	LABOR COSTS	266,569.80	367,744.00	(101,174.20)	(27.51)	247,223.14	19,346.66	7.83
6950G	LABOR COSTS	16,986.91	41,165.00	(24,178.09)	(58.73)	20,087.77	(3,100.86)	(15.44)
6950N	LABOR COSTS	307,029.23	579,945.00	(272,915.77)	(47.06)	398,810.29	(91,781.06)	(23.01)
6950SC	LABOR COSTS	838,979.82	1,442,289.00	(603,309.18)	(41.83)	1,000,722.04	(161,742.22)	(16.16)
6950U	LABOR COSTS	35,126.00	69,986.00	(34,860.00)	(49.81)	61,518.35	(26,392.35)	(42.90)
6951AC	INTRA-FUND TRANSFER	(663,207.03)	(882,586.00)	219,378.97	(24.86)	(605,001.43)	(58,205.60)	9.62
6952AC	OVERHEAD EXPENSES	396,637.25	514,842.00	(118,204.75)	(22.96)	357,778.28	38,858.97	10.86
6952G	OVERHEAD EXPENSES	39,051.89	65,130.00	(26,078.11)	(40.04)	35,633.03	3,418.86	9.59
6952N	OVERHEAD EXPENSES	543,953.37	924,423.00	(380,469.63)	(41.16)	642,113.53	(98,160.16)	(15.29)
6952SC	OVERHEAD EXPENSES	1,845,608.07	2,719,949.00	(874,340.93)	(32.15)	2,040,098.12	(194,490.05)	(9.53)
6952U	OVERHEAD EXPENSES	64,305.77	112,980.00	(48,674.23)	(43.08)	110,734.31	(46,428.54)	(41.93)
6990AC	CONTINGENCY	0.00	80,000.00	(80,000.00)	(100.00)	0.00	0.00	0.00
6990G	CONTINGENCY	0.00	5,000.00	(5,000.00)	(100.00)	0.00	0.00	0.00
6990N	CONTINGENCY	0.00	40,000.00	(40,000.00)	(100.00)	0.00	0.00	0.00
6990SC	CONTINGENCY	48,409.23	90,000.00	(41,590.77)	(46.21)	5,000.00	43,409.23	868.18
6990U	CONTINGENCY	0.00	50,000.00	(50,000.00)	(100.00)	0.00	0.00	0.00
Total Expenses		30,657,465.10	47,368,809.00	(16,711,343.90)	(35.28)	30,929,903.35	(272,438.25)	(0.88)
Net Income		\$ 4,381,416.55	(\$ 8,375,830.00)	12,757,246.55	(152.31)	\$ 4,722,291.20	(340,874.65)	(7.22)

SOLANO COUNTY WATER AGENCY

Balance Sheet

June 30, 2020

ASSETS

Current Assets

			ADMIN/SP/W	SWP(N)	U	GV
1000SC	PERSHING	\$ 274,307.61	\$ 274,307.61			
1010WC	MONEY MGMT - WATERMASTER	31,470.61	31,470.61			
1020G	CHECKING	1,836,466.23	(11,941,139.60)	11,884,636.57	1,823,885.33	69,083.93
1030N	LAIF -	8,090,821.89	4,381,150.53	2,553,860.57	1,125,406.78	30,404.01
1040N	CAMP - SWP	38,584,332.34	26,760,153.02	8,140,156.48	3,587,113.32	96,909.52
1050N	CERTIFICATES OF DEPOSIT - SWP	5,195,248.20	2,664,302.19	1,743,853.69	766,291.37	20,800.95
1060SC	PETTY CASH	137.74	137.74			
1210N	ACCOUNTS RECEIVABLE-SWP	86,116.20	28,716.20	57,400.00		
1211SC	INTEREST RECEIVABLE-SP	0.00	0.00			
1225AC	RETENTION RECEIVABLE	25,652.52	25,652.52			
1400AC	PREPAID	39,294.14	39,294.14			
1415AC	INVENTORY-WATER CONSERVATION S	41,262.32	41,262.32			
Total Current Assets		\$ 54,205,109.80	\$ 22,305,307.28	\$ 24,379,907.31	\$ 7,302,696.80	\$ 217,198.41

Other Assets

1300SC	NOTE RECEIVABLE	0.00				
Total Other Assets		0.00	0.00	0.00	0.00	0.00
Total Assets		\$ 54,205,109.80	\$ 22,305,307.28	\$ 24,379,907.31	\$ 7,302,696.80	\$ 217,198.41

LIABILITIES AND CAPITAL

Current Liabilities

			ADMIN/SP/W	SWP(N)	U	GV
2010N	UNEARNED INCOME-SWP	467,101.73	36,601.73	430,500.00		
2020N	ACCOUNTS PAYABLE-SWP	136,681.47	46,320.12	65,020.50	25,340.85	0.00
2023AC	EMPLOYEE BENEFITS PAYABLE	13,344.95	13,344.95			
2024AC	PAYROLL TAXES PAYABLE	19,249.00	19,249.00			
2025SC	SALES TAX PAYABLE	2,577.78	2,577.78			
2027AC	ACCOUNTS PAYABLE-GARNISHMENT	0.00	0.00			
2110SC	WESTSIDE IRWMP PREFUNDED ADMIN	94,439.20	94,439.20			
Total Current Liabilities		\$ 733,394.13	\$ 212,532.78	\$ 495,520.50	\$ 25,340.85	\$ 0.00

Long-Term Liabilities

2310G	SOLANO PROJECT LOAN	0.00	0.00			
2330SC	DEFERRED OUTFLOW OF CASH	0.00	0.00			
Total Long-Term Liabilities		\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities		733,394.13	212,532.78	495,520.50	25,340.85	0.00

Capital

3150SC	OTHER FLD CTRL CAPITAL PROJ.	1,260,893.10	1,260,893.10			
3155SC	OTHER CAPITAL PROJ/EMERG RESER	2,000,000.00	2,000,000.00			
3200G	GV OPERATING RESERVE	64,600.00				64,600.00
3200N	SWP OPERATING RESERVE	7,305,590.00		7,305,590.00		
3200SC	DESIGNATED REHAB & BETTERMENT	2,000,000.00	2,000,000.00			
3200U	ULATIS OPERATING RESERVE	476,750.00			476,750.00	
3250G	GV CAPITAL RESERVE	152,597.98				152,597.98
3250N	DESIGNATED SWP FACILITIES RESE	13,486,654.21		13,486,654.21		
3250SC	SP FUTURE REPLACEMENT CAPITAL	7,895,024.31	7,895,024.31			
3250U	ULATIS FCP OPERATING RESERVE	6,737,841.52			6,737,841.52	
3350SC	DESIGNATED OPERATING RESERVES	7,710,348.00	7,710,348.00			
Net Income		4,382,424.19	(428,450.30)	4,127,229.55	609,035.15	74,609.79
Total Capital		53,472,723.31	20,437,815.11	24,919,473.76	7,823,626.67	291,807.77
Total Liabilities & Capital		\$ 54,206,117.44	\$ 20,650,347.89	\$ 25,414,994.26	\$ 7,848,967.52	\$ 291,807.77

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: July 9, 2020

SUBJECT: Service Agreement with Local Government Commission for assistance with urban and agricultural water use efficiency programs

RECOMMENDATIONS:


Authorize General Manager to execute \$26,000 agreement with Local Government Commission (LGC) for assistance with the implementation of urban and agricultural water use efficiency programs.

FINANCIAL IMPACT:

Sufficient funding has been included in the adopted FY 2020-2021 water conservation budget for this contract.

BACKGROUND:

Local Government Commission (LGC) oversees CivicSparks, a federally funded AmeriCorps program that provides personnel (CivicSpark Fellows) to local governments for assistance with the development and execution of local government programs and projects. CivicSpark Fellows are typically young budding professionals similar to but typically somewhat more advanced professionally than a Water Agency intern. CivicSpark Fellows are provided to local governments at a reduced cost. Staff is recommending the retention of a CivicSpark Fellow, through LGC, to assist with the implementation of urban and agricultural water use efficiency programs.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on July 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR

THIS AGREEMENT is made and entered into as of July 10, 2020, by and between Solano County Water Agency, ("Partner") and the Local Government Commission ("LGC").

RECITALS

- A. Partner desires to engage LGC to provide certain services through the CivicSpark program.
- B. CivicSpark is a federally funded AmeriCorps program operated by LGC, in which LGC recruits, hires, and supervises emerging professionals.
- C. The CivicSpark Program provides capacity building services to local governments in California through project implementation activities performed by LGC teams; LGC staff and CivicSpark Fellows (Fellows). Fellows can only work on contracted and allowable service activities (Exhibit "A"). CivicSpark will provide this service to local governments by conducting assessments, implementing planning or action projects, engaging volunteers, and transferring knowledge to local government staff.
- D. LGC desires to provide those services and to be compensated accordingly.
- E. Partner and LGC enter into this Agreement in order to memorialize the terms concerning LGC's performance of the services and Partner's obligations with respect thereto.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual agreements set forth herein, Partner and LGC hereby covenant and agree as follows:

1. Appointment. Partner hereby appoints LGC as an independent contractor to perform the services described in Exhibit "B", "Scope of Services" attached hereto. LGC hereby accepts such appointment on the terms and conditions set forth herein.

Partner also agrees to the responsibilities and roles as described in Exhibit "C", as they relate to Partner's participation in the CivicSpark program. Partner hereby accepts such responsibilities on the terms and conditions set forth herein.

Neither party may vary the scope of services described in Exhibit "B" or responsibilities in Exhibit "C" except as expressly agreed to in writing by the other party. The budgets for direct labor and expenses are based on the services described in Exhibit "B." Any modification of the scope of services may affect direct labor costs and project expenses and must be approved in writing by Partner

2. Performance of Consulting Services. LGC shall perform the services in a diligent, competent and professional manner.

3. Consulting Fee; Reimbursable Expenses.

(a) Partner shall pay LGC a fee for the services provided, as described in Exhibit "D," "Description of Compensation," attached hereto.

(b) LGC shall be entitled to reimbursement for out-of-pocket expenses incurred in the performance of this Agreement, limited to those expenses listed in Exhibit "E," "Reimbursable Expenses," attached hereto, up to the maximum amount set forth in Exhibit "E." Upon receipt of LGC's invoice, Partner shall notify LGC if it has any exceptions to LGC's invoice. When LGC and Partner are in agreement on the terms of LGC's invoice, Partner shall submit the invoice for payment. Partner shall reimburse LGC within thirty (30) days of receiving the invoice.

4. Term. The term of this Agreement shall commence and LGC's duties and responsibilities under this Agreement shall begin as of the date first written above and shall continue, as agreed to in the timeline defined in Exhibit "F." This agreement is subject to earlier termination as provided herein, until the services are complete and all compensation and reimbursable expenses are paid to LGC.

This agreement may be terminated at anytime by either party for cause. This agreement may be terminated by either party, without cause, upon 30 days written notice to the non-terminating party.

5. Excuse of Performance. LGC's obligation to perform the services specified in this contract shall be excused if the performance is prevented or substantially delayed due to circumstances not caused, in whole or in part, by LGC, including any such circumstances caused by Partner.

6. Independent Contractor. It is the intent of the parties that LGC is and shall remain an independent contractor, and LGC shall (i) comply in all material respects with all the laws, rules, ordinances, regulations and restrictions applicable to the services, and (ii) pay all federal and state taxes applicable to LGC, whether levied under existing or subsequently enacted laws, rules or regulations. The parties hereto do not intend to create an employer-employee or master-servant relationship of any kind.

7. Insurance. LGC agrees to maintain: (1) commercial general liability insurance with minimum limits of \$1,000,000, written on an occurrence form basis, protecting it from claims for personal injury (including bodily injury and death) and property damage which may arise from or in connection with the performance of Consultant's Services hereunder or from or out of any act or omission of Consultant, its officers, directors, agents, subcontractors or employees; (2) professional liability insurance with minimum limits of \$1,000,000; (3) worker's compensation insurance as required by law; and (4) hired and non-owned auto insurance with minimum limits of \$1,000,000 for each accident. If requested, LGC shall provide a certificate of said insurance and an additional insured endorsement to Partner within 10 days of the execution of this Agreement.

8. Indemnification. To the extent limited by applicable law, the Parties shall defend, indemnify, and hold harmless the other Party and all of its directors, officers, agents, contractors, volunteers, and employees, from any and all liabilities and claims to the extent arising out of or in any way related to the indemnifying Party's performance of this Agreement or representations made in this Agreement.

9. Ownership of Documents. Ownership of any designs, plans, maps, reports, specifications, drawings, and other information or items produced by LGC while performing Services under this Agreement will be assigned to and owned jointly by LGC and Partner. The original of all reports, memoranda, studies, plans, specifications, drawings, materials, exhibits, maps or other similar or related documents prepared by LGC in the performance of the Services for Partner shall be the joint property of LGC and Partner.

10. Notices. All notices or other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when delivered if personally delivered, or three (3) business days after mailing if mailed by certified mail, postage prepaid, return receipt requested, and shall be addressed as follows:

To Partner:

Name Andrew Florendo
Solano County Water Agency
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95668
Phone: 707.455.1111
Email: aflorendo@scwa2.com

To LGC:

Lare Bloodworth
Local Government Commission
980 9th Street, Suite 1700
Sacramento, CA 95814-2736
916-448-1198 x 302
916-448-8246 fax
lbloodworth@lgc.org

Either party may change its address by giving written notice thereof to the other party.

11. Attorneys' Fees. The party prevailing in any action at law or in equity necessary to enforce or interpret the terms of this Agreement shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which that party may be entitled.

12. Governing Law. This Agreement shall be governed by the laws of the State of California.

13. Entire Agreement; Amendments. This Agreement contains all of the agreements of the parties hereto with respect to the matters contained herein and no prior or contemporaneous agreement or understanding, oral or written, pertaining to any such matters shall be effective for any purpose. No provision of this Agreement may be amended or added to except by an agreement in writing signed by the parties hereto or their respective successors in interest.

14. Headings. The headings of this Agreement are for purposes of reference only and shall not limit or define the meaning of the provisions of this Agreement.

15. Severability. If any paragraph, section, sentence, clause or phrase contained in this Agreement shall become illegal, null or void or against public policy, for any reason, or shall be held by any court of competent jurisdiction to be illegal, null or void or against public policy, the remaining paragraphs, sections, sentences, clauses or phrases contained in this Agreement shall not be affected thereby.

16. Waiver. The waiver of any breach of any provision hereunder by any party hereto shall not be deemed to be a waiver of any preceding or subsequent breach hereunder.

17. Warranty of Authority. Each of the undersigned hereby warrants that he/she has authority on behalf of his or her principal to execute this Agreement and to bind such principal to the terms hereof.

18. Counterparts. This Agreement may be executed by electronic or hard-copy signature and in any number of counterparts, each of which shall be deemed to be one and the same instrument. The exchange of executed copies of this Agreement by facsimile, email or other electronic transmission will constitute effective execution and delivery of this Agreement for all purposes. Signatures of the parties transmitted by such methods will be treated in all respects as having the same effect as an original signature.

DATED:

Roland Sanford, General Manager
SOLANO COUNTY WATER AGENCY

DATED:

Lare Bloodworth, Director of Finance
LOCAL GOVERNMENT COMMISSION

Exhibit “A” Contracted Performance Measures and Prohibited Activities

LGC has contracted with the Corporation of National and Community Service to implement CivicSpark as an AmeriCorps program. **Fellows can only work on service outlined in performance measures approved by the Corporation for National and Community Service and must abide by Federal guidelines for AmeriCorps program implementation.** Performance measures define how CivicSpark will provide service to local governments by: conducting assessments; implementing planning, research or implementation projects; engaging volunteers; and transferring knowledge to local government staff. The project scope in exhibit A must align with the measures below:

- 1) Capacity Building for Local Governments – Fellows’ direct service hours should be spent building capacity for local government beneficiaries to address their relative needs with regard to specific issues (e.g. climate, water, housing etc.). Fellows will address these needs by assisting one or more local government beneficiary to develop or implement projects that they would otherwise not be able to complete. Capacity building for Fellows will be delivered in 3 stages, including: 1) gap assessments; 2) research, planning, and implementation service projects; and transition of knowledge.
- 2) Volunteer Engagement – All Fellows should have the opportunity to build further capacity by engaging, recruiting, and supporting volunteers. Volunteers may be engaged as either one-time volunteers (e.g. – volunteers to assist for a specific event such as Earth Day or service activities) or as on-going volunteers such as interns).
- 3) Training and Professional Development for Fellows – Fellows can spend up to 20% of their service year (340 of their 1700 total hours) on training. Training includes the 1-week orientation at the start of the service year, mid-year gathering, continued monthly trainings, and professional development and networking opportunities. Training hours ensure that Fellows have the training and tools they need to succeed in their service work and to grow as professionals.

The majority of the work provided by CivicSpark to local governments via direct service only involves the first measure (Capacity Building). The second and third measure is predominantly met through training, service and professional development activities provided to the Fellows by LGC. Some activities that occur while working with local government beneficiaries or other project partners may be considered training and professional development, such as networking events and trainings conducted by or attended in partnership with Partner.

Federal guidelines further restrict certain activities, which cannot be engaged in by CivicSpark Fellows or Supervisors while charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or the Corporation for National and Community Service, this includes direct fundraising or grant writing which are not allowable activities in CivicSpark. **In addition to only working on contracted performance measure service activities, the following activities are prohibited** (see 45 CFR § 2520.65):

- 1) Attempting to influence legislation;
- 2) Organizing or engaging in protests, petitions, boycotts, or strikes;
- 3) Assisting, promoting, or deterring union organizing;
- 4) Impairing existing contracts for services or collective bargaining agreements;
- 5) Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;

- 6) Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- 7) Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- 8) Providing a direct benefit to—
 - a) A business organized for profit;
 - b) A labor union;
 - c) A partisan political organization;
 - d) A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - e) An organization engaged in the religious activities described above, unless CNCS assistance is not used to support those religious activities;
- 9) Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- 10) Providing abortion services or referrals for receipt of such services; and
- 11) Such other activities as CNCS may prohibit.

Fellows, like other private citizens, **may** participate in the above listed activities **on their own time, at their own expense, and on their own initiative**. However, the AmeriCorps logo **must not** be worn while doing so.

Per Federal Guidelines and LGC policies, CivicSpark Programs and activities must follow equal opportunity employment requirements and be accessible to persons with disabilities by providing reasonable accommodation. In support of this.

- 1) LGC and Partner will comply with Equal Opportunity Employment guidelines.
- 2) LGC and Partner will endeavor to make reasonable accommodations to known physical or mental limitations of qualified AmeriCorps members with disabilities unless the accommodation would impose an undue hardship on the program operations.
- 3) LGC and Partner will endeavor to accommodate the sincere religious beliefs of AmeriCorps Members to the extent such accommodation does not pose an undue hardship on the Organization's operations.
- 4) LGC and Partner will not allow any form of retaliation against individuals who raise issues of equal employment opportunity or reasonable accommodation.

Exhibit "B" Scope of Services

LGC will perform the following services:

- 1) General Program Responsibilities
 - a) Provide clear guidelines to Fellows regarding AmeriCorps regulations and expectations.
 - b) Recruit and train Fellows to provide capacity building services for the region.
 - c) Work to provide support and guidance for Fellows, addressing any concerns that might develop during the service year.
 - d) Hold Fellows accountable for the desired service results and work with Fellows on their professional development and behavior.
 - e) Manage local government beneficiary and/or other partner service contracts.
 - f) Share outcomes from service with Partner.
- 2) Fellow Responsibilities
 - a) Pass a state, national, and NSOPR background check before starting their service year.
 - b) Participate in a 1-week program orientation and complete at least 100 hours of training through dedicated Fellow training, development, and service days.
 - c) Serve an average of 37 hours per week for 11 months, serving a minimum of 1700 total hours, with at least 1300 hours dedicated to Partner project activities (see below).
 - d) Comply with guidelines for performance measures and abide by regulations on prohibited activities described in Exhibit A above.
 - e) Complete accurate project reporting in a timely manner as required by the Corporation for National Community Service (CNCS), including: assessments, implementation, hours served, volunteers recruited and supported, and transition of knowledge to local governments.
 - f) Avoid participation in prohibited activities.
 - g) Identify as a Fellow and wear AmeriCorps lapel pins or gear during service hours.
 - h) Participate in days of national service including, but not limited to: Martin Luther King, Jr. Day of Service; State Day of Service, and AmeriCorps week Service Day.
- 3) Project Specific Scope of Work
 - a) Assist Solano County Water Agency staff in the implementation of its Water Use Efficiency Program as well as assist in hydrologic and water quality studies. Duties such as assisting technical staff in developing a water efficiency upgrade retrofit program for low income residents, water efficient landscape program, working with the business sector on water conservation, legislation review, and other duties needed for program implementation.
 - b) Assist Water Agency and Resource Conservation District staff in the implementation of an agricultural water use efficiency program. Duties such as assisting staff in a survey of agricultural water use efficiency programs in neighboring counties to see what services they currently have and what services they would like to have, performing irrigation audits, assist staff in conservation planning services to growers, in conjunction with NRCS where appropriate, on irrigation and nitrogen management strategies, coordinate with local agencies like the Dixon-Solano Water Quality Coalition to provide outreach and workshop support, other duties to the implementation of the agricultural water use efficiency program.
 - c) This project will include: 1) an initial gap assessment conducted by the Fellow, 2) a volunteer engagement component, and 3) a transitional support activity.

- i) Minor changes to the scope following the requisite gap assessment process may be needed.
- ii) The project will comply with AmeriCorps service guidelines including prohibited activities described in Exhibit “A”.

Exhibit "C" Partner Responsibilities

Partner will perform the following services:

- 1) Support Responsibilities
 - a) Support Fellow recruitment by advertising your open placement through appropriate channels and networks (e.g., websites, newsletters, social media, job boards, etc.)
 - b) Identify one staff member to act as the “Site Supervisor” for the project, and point person for both the Fellow and CivicSpark staff.
 - c) Site Supervisor shall support project implementation and professional development by:
 - i) Setting aside at least 1 hour/week to check in with each Fellow and provide assistance for each approved project.
 - ii) Familiarizing Fellows to the host organization (including safety procedures and protocols), resources, and project scope.
 - iii) Completing an initial performance assessment of each Fellow (survey and goal setting) within 1 month of the start of the service year; conducting a mid-year performance review; and completing a final performance review survey prior to the end of the service year.
 - iv) Seeking opportunities to integrate Fellows’ professional goals into project activities.
 - v) As appropriate, facilitating Fellows’ transition at the end of their service year by introducing Fellows to relevant colleagues and networks.
 - vi) Provide adequate professional workspace for Fellows (e.g., desk, computer, phone), and ensure that site and workplace are accessible to individuals with disabilities if needed.
 - vii) If needed due to shelter-in-place requirements, be able to support remote service for Fellows (e.g. remote access to files, plans for remote check-in and support, technology support for remote work)
 - d) Develop defined project scope(s) and identify goals to be completed in agreed upon timeframe.
 - e) Support implementation of project(s) consistent with scope above and in line with CivicSpark program goals (including supporting volunteer engagement activities and participating in transitional event)
 - f) Keep Regional Coordinators and/or other LGC staff apprised of project developments and/or challenges, and working to redefine project scope(s) and goals as necessary.
 - g) If challenges arise (related to professionalism, work products, etc.) provide specific written feedback to the Fellow and share with LGC staff in a timely manner so LGC staff can assess the challenges and intervene as needed.
 - h) Assist with occasional site visits to Partner by LGC staff.
 - i) Not displace Partner staff or volunteers through the use of CivicSpark Fellows, nor have CivicSpark Fellows perform any services or duties that would supplant the hiring of employed workers.
 - j) Not offer the CivicSpark Fellow part time work that is substantially similar to their CivicSpark scope of work, nor offer them full time employment with a start date prior to the Service Year end date.
- 2) Reporting Responsibilities
 - a) Complete applications for CivicSpark projects, identifying:
 - i) Total hours desired for service work;
 - ii) Identification of at least 2 projects for at least 1 beneficiary per fellow (or 1 project for 2 or more beneficiaries).

- (1) Beneficiaries can be individual departments within a single local government or even individual staff members within the same department.
 - (2) Specific eligibility requirements are provided here: <http://civicspark.lgc.org/join-civicspark/project/>
- b) Ensure a staff person involved in the project from each local government beneficiary completes a pre-service capacity assessment survey before the start of the service year and a post-service capacity assessment towards the end of the year. The pre-service survey defines goals for the project and establishes a baseline perspective on issues relevant to the specific project issue (i.e., climate, water, housing, mobility, etc.). The post-service survey evaluates the degree to which the Fellows' work made progress toward the goals and baselines established in the pre-service capacity assessment survey.
 - c) Ensure a staff person involved in the project from each local government beneficiary participates in a project interview early on in the service year (within the first 2-3 weeks), a part of the CivicSpark gap assessment process.
 - d) Submit Fellow performance assessments on time, as described above.
 - e) Complete any additional project reporting defined as necessary.
 - f) Allow CivicSpark to share results of all reporting with California Volunteers and CNCS, for required grant reporting.

Exhibit "D" Description of Compensation

Costs, total project hours¹, additional prep-hours and travel budget for support options on a per-Fellow basis are defined below.

LGC will receive no more than \$26,000, for 1 Fellow for performing the services of this contract.

	Per Fellow Benefits
Costs	\$26,000/Fellow or \$25,500/Fellow for 2 or more.
Project Support	11 Months, 1,300+ project hours
Additional Benefits	Up to 80 additional project-prep hours. Up to 100 volunteer engagement hours.

Work completed under this contract will be performed by CivicSpark AmeriCorps Fellows.

Unless otherwise agreed, invoices will be the total amount of the contract divided by the period of the contract and billed monthly. Invoices will only include the amount due in each given installment. A separate hours to date report is provided for reference each month. Partner must inform LGC prior to the project start if they need invoices to include specific format, tasks, billing codes, or other details. Partner must also provide clear instructions to LGC about how time should be tracked and reported, if necessary.

LGC is committing to making the CivicSpark Fellow available for a specific period. Therefore, LGC will invoice Partner for the full installment amount in each period, regardless of Fellow activity during any given period. If for some reason LGC is unable to provide services for the full contract duration (e.g., a Fellow leaves the program for medical or personal reasons and a suitable replacement cannot be provided), Partner is only responsible for the portion of the contract amount for the period of service actually provided.

Exhibit "E" Reimbursable Expenses

LGC does not cover project related expenses related to the service project. All project related expenses are the responsibility of Partner.

Should partner wish to have Fellow incur project related expenses, those expenses shall be submitted to Partner in writing for approval prior to Partner being charged for reimbursement for an expense incurred during the completion of activities outlined in the Scope of Service (Exhibit "B").

Exhibit "F" Timeline

All tasks enumerated in Exhibit "B" are to start on September 1, 2020 and should be completed by

¹ Note that project hours include all project related activities as well as basic administrative tasks related to CivicSpark service (e.g., completing timecards, progress reports, project related communications with LGC staff, etc.).

December 31, 2021.

SOLANO COUNTY WATER AGENCY



MEMORANDUM

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: July 2, 2020

SUBJECT: July General Manager's Report

COVID-19

In view of the resurgence of COVID cases in the Bay Area the Water Agency's offices will remain closed to the public. We are continuing to encourage staff to work at home in order to comply with social distancing directives within the office, and to the extent practical, conducting staff as well as other meetings via teleconference. Field work is continuing, but in some cases at reduced levels. We will continue to monitor the COVID situation as it evolves and adjust our operations accordingly. For now I am assuming that we will continue on the current track – office closed to the public and staff predominately working at home – throughout the summer and quite possibly for the remainder of 2020.

Lake Berryessa Recreation

There has been a noticeable increase in the number of visitors to Lake Berryessa this year, with more “out-of-state” boaters. As of June 25 the Water Agency's invasive mussel inspection teams have decontaminated nearly as many boats as were decontaminated all of last year. For the most part boaters have been compliant and patient with the inspectors. However, there have been a few incidents involving rude and combative individuals. Staff continues to work with their counterparts at the U.S. Bureau of Reclamation and various resort personnel to enhance boater compliance and ensure the safety of the Water Agency inspectors.

Solano Habitat Conservation Plan

The combination of the COVID pandemic and staff departures at the U.S. Fish and Wildlife Service has slowed progress on the Solano Habitat Conservation Plan (HCP). As of this writing the HCP documents are scheduled to be released for public review in the fall of 2020, and adopted in final form in the late summer or fall of 2021.

810 Vaca Valley Parkway, Suite 203
Vacaville, California 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



**REPORT OF CONSTRUCTION CHANGE ORDERS AND
CONTRACTS APPROVED BY GENERAL MANAGER UNDER
DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less) - none

Construction Contracts (\$45,000 and less) - none

Professional Service Agreements (\$45,000 and less) - none

Non-Professional Service Agreements (\$45,000 and less) – none

Construction contracts resulting from informal bids authorized by SCWA Ordinance- none

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

NEWS ARTICLES

LAKE BERRYESSA NEWS

Without **THE LAKE BERRYESSA NEWS** there would be no Lake Berryessa news!

- Home
- Photos & Videos
- Past Issues (2005-2020)
- Interesting Past Stories
- Special Publications
- What Happened At Lake Berryessa? A Condensed Political History 1958 - 2020

LAKE BERRYESSA MUSSEL PREVENTION PROGRAM

As many long time Lake Berryessa visitors can attest to, mussel inspections never existed. Some may be wondering why now and why aren't these people clad in orange shirts present to ask me the same question all the time? With the Lake's popularity this summer, it seems there is some public confusion and frustration on the mussel inspection program. This article explains the WHY and the HOW of the inspection process.

This process is known as the Lake Berryessa Mussel Prevention Program and it is spearheaded by the Solano County Water Agency in coordination with the Bureau of Reclamation, Concessionaires, and California Department of Fish and Wildlife. The Mussel Program is dedicated to keeping Lake Berryessa free of aquatic invasive species, primarily Zebra and Quagga mussels.

Native to Ukraine, they were accidentally introduced into the Great Lakes by Trans- Atlantic freighters. Over the past 20 years, infestations swept across the nation from east to west. Hitting close to home, these mussels shut down San Justo Reservoir in 2008 and have completely taken over. Zebra and Quagga mussels have yet to fail at demonstrating their adverse impacts on the environment, recreation, and infrastructure.

The real threat to Lake Berryessa is not matured mussels stuck to the hull of a boat, but their eggs. The eggs (veligers) are naked to the human eye and are unknowingly transported in water taken on by watercraft bilges, intakes, ballast tanks/bags, live wells, bait tanks, and even recreational equipment such as floatation devices. With no natural predator in the United States, there is no stopping them once introduced. One mussel can produce a million eggs in one year and when they hatch into mussels, the detrimental damage will begin to show itself. They will adhere to hard surfaces with what are known as byssal threads.

These hard surfaces include watercraft, docks, lines, and native clams and crustaceans including themselves, enabling a clogging effect in intakes and pipes of watercraft and water delivery systems. A single mussel can filter feed a liter a day, consuming the same fresh water plankton that fish populations rely on. The mussels leave something in return called pseudofeces, which is a silty filth blanketing the lakebed preventing new vegetation growth along with their shells littering the shorelines.

The Mussel Program mitigates the risks of infestation through educational screenings, inspections, and free decontaminations. The screening process is currently the most efficient way to determine

if a boater is unknowingly transporting mussel eggs. The inspectors ask the boater where they have last launched to determine if they are coming from a geographical area with known infestations. If so, the inspector then needs to determine if there is any water onboard that could be holding veligers - thus triggering a physical inspection. If water is found onboard or the boater cannot verify where the boat last launched, they will be directed to the free decontamination service. This service flushes the watercraft in targeted areas with hot water, safe enough to run through a watercraft and effective enough to kill any mussels or veligers.

Most of the time, a screening does not lead to a decontamination because so many of us only boat locally in Northern California Lakes. The reason for screening every boat is because it only takes one watercraft to ruin it all.

What happens when boats are not being inspected? Because Lake Berryessa receives hundreds of thousands of visitors each year, inspectors can't do it all alone. This is why education is so important, so boaters can be responsible and take the easy proper precautions before launching.

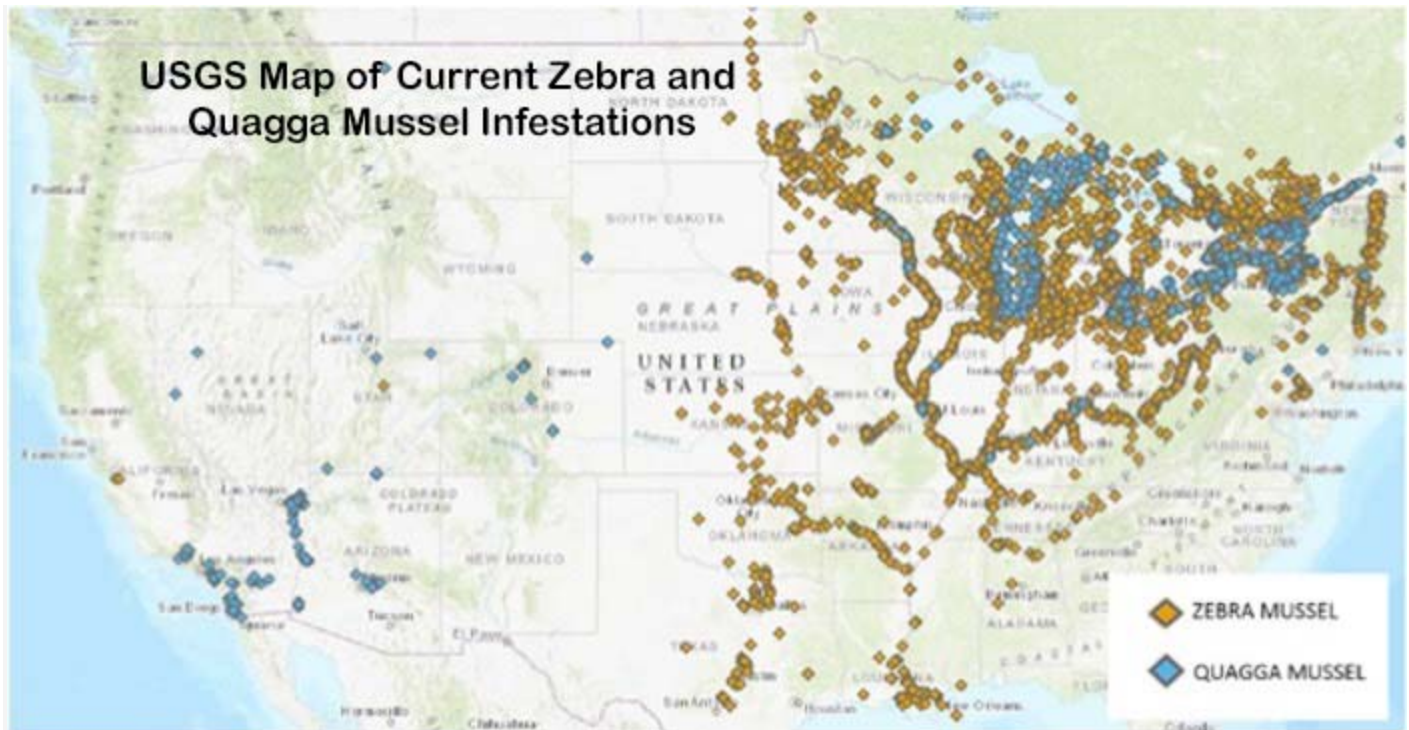
Boaters of Lake Berryessa are asked to help keep Lake Berryessa mussel free by remembering to CLEAN, DRAIN, and DRY every time and by taking these steps before and after leaving any recreation area:

- REMOVE plants, animals and mud from gear, boat, trailer, and vehicle.
- CLEAN your gear.
- DRAIN bilge, ballast, wells, and buckets.
- DRY equipment including waders, line, toys, PFDs, and the hull of your boat.
- DISPOSE of unwanted bait in the trash.
- WAIT before launching into different fresh waters. The recommended drying period is 30 days.

Solano County Water Agency staff offer free inspections and decontaminations to all boaters.

If you believe your watercraft is at risk for harboring zebra or quagga mussels, or for more information, visit <https://www.scwa2.com/lake-berryessa-mussel-prevention-program/>

This is our Lake, and we need to work together as a community to protect it.





Written by: Sabrina Colias and Zach Hyer of Solano County Water Agency. For questions or comments please email scolias@scwa2.com

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WATER ADVISORY COMMISSION UPDATES

Solano Water Advisory Commission
Meeting Minutes
May 27, 2020

Present: Roland Sanford, Chris Lee, Thomas Pate, Alex Rabidoux and Jeff Barich, SCWA; Felix Riesenberger, Fairfield; Justen Cole, Vacaville; Kyle Ochendusko, Benicia; Beth Schoenberger and Mark Quady, Vallejo; Joe Leach, Dixon; Cary Keaten and Paul Fuchslin, SID; Bryan Busch, RD 2068; Kelly Huff, Dixon RCD; Misty Kaltreider, Solano County.

The meeting was called to order at 12:32 PM.

1. Approval of Minutes

The minutes of the April 22, 2020 meeting were approved.

2. Emerging Issues

The Water Agency has reached a tentative agreement with Dudley Ridge Water District, similar to the prior exchange agreement. DWR agreed to remove the added NOD language, and use what was in the prior 2018 agreement. The challenge is making sure DWR removes the NOD term that describes once you start an exchange, all NOD water is forfeited, which is a major issue for the Water Agency and the other NOD Contractors. Coincidentally, DWR increased the SOD allocation, and there may be some interest to exchange some additional water. To protect the NOD water, Roland has asked our legal counsel to provide an interpretation of the NOD Settlement, which will be shared with DWR. Roland would like to take the agreement to the SCWA Board in July.

Over the last several years, there has been significant interest by DWR and others to develop tidal wetland restoration habitat in the Yolo Bypass – Cache Slough Complex (YBCSC) and Suisun Marsh. The Water Agency is highly concerned about water quality impacts, the need for improved hydrodynamic modeling, and the importance in addressing cumulative Water Quality and ESA impacts from all of the YBCSC restoration projects. The Water Agency in conjunction with the City of Vallejo and RD 2068 have all submitted comment letters on the recent Lookout Slough Restoration Project. More recently, the Water Agency filed an appeal with the Delta Stewardship Counsel (DSC) in regards to the Lower Yolo Ranch project being Inconsistent with the Delta Plan and Co-Equal Goals of water supply and eco system protection, particularly within Solano County. The Water Agency is also concerned that none of the restoration projects are adequately addressing the combined cumulative impacts including water quality and ESA issues that have the potential to negatively impact the NBA, City of Vallejo Pumping Plant, and RD 2068.

3. SCWA General Manager's Report

At the June Board meeting, the Agency's Budget will be presented for approval by the Board as well as a Compensation & Organizational Study. For Bay Delta Planning, the VSAs are on hold pending all of the various litigation. No additional NBA or Solano Project updates.

4. Groundwater Planning

None

5. Solano County Report

Misty Kaltreider informed the Commission that Solano County also submitted comments on the Lookout Slough Restoration Project, including the Airport Land Use Commission (ALUC). The ALUC is concerned about avian species impacting both the Travis AFB as well as the Rio Vista airport, and the need for a wildlife assessment. On other issues, Flannery Associates is up to 26,000-acres of land.

6. PSC/NBA Maintenance

For PSC Maintenance, SCWA and SID would like to move forward on the use of non-NSF certified algaecides to better manage aquatic vegetation in the canal. The SWRCB Division of Drinking Water (DDW) has expressed concerns with the use of non-NSF certified algaecides in the PSC. SCWA will be working closely with DDW, to see what monitoring and/or studies can be done, to move forward on the use non-NSF certified algaecides, as copper sulfate is not effective and there are few if any NSF certified algaecides that can effectively treat the types of aquatic vegetation that are in the PSC.

7. Legislative/Initiative/Court Decision Issues Not Discussed Above

None

8. New Business

In new business, Roland asked the Commission how each Agency was approaching the COVID situation. Some cities like Benicia and Fairfield were beginning to scale up with most staff coming back to the office and opening back up to the public with safety measures in place. Other cities like Vacaville and Vallejo were continuing to highly encourage telecommuting, but also beginning to open up to the public as well, all with protective safety measures in place.

9. Public Comments

None

The next meeting will be June 24, 2020 at 12:30 PM.

The meeting adjourned at 1:32 PM.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: July 9, 2020

SUBJECT: Water Agency Staffing – Addition of Permanent Assistant Water Resources Engineer Position

RECOMMENDATIONS:

Approve addition of permanent Assistant Water Resources Engineer position and authorize immediate recruitment of said position.

FINANCIAL IMPACT:

The annual cost (salary and benefits) of the Assistant Water Resources Engineer position ranges from \$114,500 - \$134,000 and in this instance will be primarily allocated to the Solano Project. There is sufficient funding in the proposed FY 20-21 budget to support the proposed position. Funding will be included in subsequent budgets if the position is approved.

BACKGROUND:

Pursuant to Board direction and in accordance with the Agency’s 2016-2025 Strategic Plan, the Water Agency’s responsibilities and activities continue to grow. In particular, there is a continuing and expanding need for engineering expertise in support of habitat restoration projects and infrastructure improvements to the Solano Project. The new position would report directly to the Principal Water Resources Engineer.



Recommended: _____
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input checked="" type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on July 9, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

Initial projects the Assistant Water Resources Engineer will be involved with include:

- Winters Putah Creek Park Phase 3 As-Built (Permit Compliance)
- NAWCA Putah Creek Improvements As-Built (Permit Compliance)
- UC Davis – Nishikawa Putah Creek Flood Plain Improvement Project
- UC Davis – Putah Creek Riparian Reserve Improvement Project (Investigation)
- Lower Putah Creek Realignment into the Yolo Bypass (Coordination)
- Solano Project Rehabilitation & Betterment Plan
- Develop Drone Survey Standards and Recommendations
- Provide support for PSC Water Quality Monitoring
- Provide support for NBA Water Quality Monitoring
- Provide engineering support for Putah Creek restoration efforts

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN

The proposal to hire an Assistant Water Resources Engineer is consistent with Goal #10 (*Funding and Staffing; Objectives C & D*) and would contribute toward the attainment of the following Goals and Objectives:

Goal #2 – (*Water Management Infrastructure; Objectives C & D*)

Goal #7 – (*Natural Resources Stewardship; Objectives B, C, E*)

WATER POLICY UPDATES

North Bay Watershed Association

Draft Summary - the North Bay Watershed Association (NBWA) Board of Directors.

Date: Friday, June 5th, 2020 – 9:30 a.m. to 12:35 a.m. Location: Zoom Conference call

Directors or Representatives Present Included:

Board Member	Agency/Organization	Board Member	Agency/Organization
Michael Boorstein	Central Marin Sanitation Agency	Megan Clark/ Judy Schriebmen	Las Gallinas Valley
Pam Meigs	Ross Valley Sanitary District	Jack Gibson	Marin Municipal WD
Amy Peele	City of Novato	Jean Mariani	Novato Sanitary District
Damon Connolly	Marin County	Rick Fraites	No. Marin Water District
Elisabeth Patterson	Solano Co. Water	Paul Jenson	City of San Rafael
Ryan Gregory	Napa Sanitation Dist.	Grant Davis	Sonoma Water
Susan Gorin	Sonoma County		

1. Call to Order – Jack Gibson called the meeting to order at 9:34 am via Zoom.
2. Public Comment - No public comment.
3. And 4. Approval of Agenda and May 2020 Summary. No Treasure's Report

5. Bryan McFadin, Senior Water Resources Engineer, NCRWQCB [RB] Gregory Andrew, Fisheries Program Mgr. MMWD

Bryan began this item with an overview of State planning efforts underway to enhance and protect instream flows and some specific planning efforts to enhance stream flows in the north coast. The Regional Board office is actively working on this issue. Bryan started with defining “beneficial uses” as it is used in both basin planning and in the water rights process. He reviewed state authorities related to water quality and highlighted the Department of Fish and Wildlife’s authorities in setting instream flow recommendations (through the streambed alteration permit) and he differentiated between **ecological flow criteria**, which is a science-based range of instream flows, whereas **environmental flow objectives** have regulatory effect. Bryan described the work underway to set Navarro River flow objectives that will be done in conjunction with other responsible agencies. The RB is in the process of developing narrative flow objectives- and then work on an implementation plan. The RB has also been doing a lot of stream flow monitoring, as there is a lack of good information. He noted the work of the California Sea Grant folks who have worked to assess the conditions of Coho salmon and the dissolved oxygen [DO] situation in the Russian River. DO is a big part of the mortality issue; the over-summer survival for the fish is greatly related to DO availability. The scientists asked if there was a flow related threshold as well. They looked at 12 study sites in three streams,

and did a significant amount of monitoring. Data was evaluated and it turned about the riffle/crest thalweg [see online presentation for definition and graphics] is a very strong predictor of adequate DO. Next up is work to see if this relationship holds up in other watersheds and across water years. The end practical result will hopefully be a regulatory tool to help protect the fish. The State is also working on action plans in “priority streams”; 5 rivers and creeks, including the So. Fork of the Eel, and Mark West Creek. Bryan mentioned the work of the California Environmental flows workgroup that has been meeting for over a year. There is an analogous group working from the science side and using that information to assist in the regulatory world. Bryan mentioned the voluntary flow agreements already in place in the region, including work with the Jackson Family wines, Camp Meeker Park District. There were questions from the audience including comments on adding native knowledge into this work and questions about how priorities are set for streams.

Gregory Andrew, Fisheries Program Mgr. MMWD. Greg focused on the stream flows within the MMWD watersheds. 14% of MMWD storage is dedicated to instream flows for Lagunitias and Walker Creek. Coho and steelhead exist in Lagunitas creek, and now are only able to access 50% of the watershed for habitat, the rest having been blocked by district reservoirs. Greg noted that 96% of Walker Creek is privately owned and that Coho were introduced into Walker Creek. Greg explained the specific flows required for fish. The ultimate result of MMWD management is that the district has released more water during the summer, and results have shown a modest to strong response to the required migration flows, with the establishment of additional spawning redds. The fish also get access to more parts of the banks of the creeks. But Greg noted that fish prefer the natural flow when it is available since it brings with it key indicators on migration-they key on smell and other factors that come with natural outflow.

6. Pam Jeane, Assistant Manager, Sonoma Water

Pam described the current status of the Potter Valley project. She provided an overview of stream flows in the Russian River and noted that the Potter Valley Project moves water from Lake Pillsbury down to Lake Mendocino and is important to the reliability of Lake Mendocino. Pam described the history of the Project, noting that PG&E (1906) built and owned the project, which was modified under a recent (Fed Energy Regulatory Commission) FERC permit with less water now available to Lake Mendocino. In January 2019, PG&E decided not to relicense the Project, so FERC issued a solicitation to see if any other entities wished to apply for a relicense. Pam described Congressman Huffman’s Ad Hoc Working Group now considering this Project and how the group first established shared objectives. A Notice of Intent was submitted by the working group, along with a process plan and schedule, which was accepted by FERC. The first thing the group completed was a Feasibility Study (by Stillwater Sciences). The plan includes removal of Scott Dam, sediment and vegetation management in the footprint of Lake Pillsbury, and modification of the fish passage facilities at Van Arsdale Diversion. Under these plans, this would become a run-of-the-river project and would require a water supply project for Potter Valley agriculture uses. See Pam’s posted presentation for details.

6. Announcements and Adjournment Meeting adjourned at 11:35

Next Meeting: July 10th, field trip

SUBMITTED BY: Judy Kelly, Executive Director, NBWA