

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS:

Chair:

Director Dale Crossley
Reclamation District No. 2068

Vice Chair:

Supervisor Jim Spering
Solano County District 3

Mayor Steve Young
City of Benicia

Mayor Steve Bird
City of Dixon

Mayor Harry Price
City of Fairfield

Director Ryan Mahoney
Maine Prairie Water District

Mayor Ron Kott
City of Rio Vista

Supervisor Erin Hannigan
Solano County District 1

Supervisor Monica Brown
Solano County District 2

Supervisor John Vasquez
Solano County District 4

Supervisor Mitch Mashburn
Solano County District 5

Director J.D. Kluge
Solano Irrigation District

Mayor Lori Wilson
City of Suisun City

Mayor Ron Rowlett
City of Vacaville

Mayor Robert McConnell
City of Vallejo

GENERAL MANAGER:

Roland Sanford
Solano County Water Agency

BOARD OF DIRECTORS MEETING

DATE: Thursday, September 9, 2021

TIME: 6:30 P.M.

PLACE: Virtual Meeting – Zoom Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/83191863504?pwd=UWhPZEVVbHU1bzRTWEliQkhFRGljQT09>

Meeting ID: 831 9186 3504/Passcode: 932913

One tap mobile: +16699009128,,83191863504#,,, *932913#

Dial by your location: +1 669 900 9128 US

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

If you wish to make a Public Comment, please contact the Secretary at: cle@scwa2.com to expedite the process, thank you. Public Comments may still be made during the virtual meeting without prior notice.

5. CONSENT ITEMS (estimated time: 5 minutes)

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of June 10, 2021.

(B) Expenditure Approvals: Approval of the July and August 2021 checking account register.

(C) Resolution Number 2021-02: Adopt Resolution authorizing staff to transfer funds into or from the Water Agency's Local Agency Investment Fund (LAIF) account.



- (D) Contract Amendment to Agreement with Boucher Law:
Authorize General Manager to sign \$50,000 contract amendment with Boucher Law for additional scope of work items in support of ongoing Workforce Study and to provide additional human resources consulting services on an as needed basis.
- (E) Placement of Putah Creek Streamkeeper position at Salary Schedule Range 41: Set Putah Creek Streamkeeper position at Salary Range 41 and place incumbent at Step 5 of Salary Range 41.
- (F) CalPERS Pay Schedule for SCWA employees: Approve existing Pay Schedule for SCWA employees pursuant to CalPERS statutory requirements set forth in CCR 570.5.

6. **BOARD MEMBER REPORTS** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

7. **GENERAL MANAGER'S REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

8. **SOLANO WATER ADVISORY COMMISSION REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

9. **SOLANO RESOURCE CONSERVATION DISTRICT PUBLIC EDUCATION PROGRAMS PRESENTATION** *(estimated time: 20 minutes)*

RECOMMENDATION: Hear presentation by Solano Resource Conservation District and provide direction to staff.

10. **DROUGHT UPDATE** *(estimated time: 15 minutes)*

RECOMMENDATION: Hear report and provide direction to staff.

11. **LANG TULE RANCH PURCHASE** *(estimated time: 15 minutes)*

RECOMMENDATION: Adopt Resolution 2021-03 authorizing General Manager to purchase Lang Tule Ranch (Assessor Parcel Numbers 0046-130-050, 0174-190-010, 0174-190-020) for \$1,750,00 and execute and file any agreements or documents necessary to complete purchase.

12. **SCWA OFFICE EXPANSION** *(estimated time: 20 minutes)*

RECOMMENDATIONS:

1. Approve Resolution 2021-04 in compliance with the Surplus Lands Act, declaring that the existing real property (existing Water Agency office space) to exchange is exempt surplus land that is being transferred to another local agency for their use.

2. Approve Purchase and Exchange Agreement with the Solano Irrigation District (SID).
3. Approve Request for Qualifications / Request for Proposal (RFQ/RFP) for Tenant Improvements.
4. Approve supplemental Pre-Qualification language to be included in the RFQ/RFP selection criteria and pre-qualification requirements for eligible Contractors for construction of the Tenant Improvements.

13. LEGISLATIVE UPDATES (estimated time: 15 minutes)

RECOMMENDATIONS:

1. Hear report from Committee Chair on activities of the SCWA Legislative Committee.
2. Hear report from Bob Reeb of Reeb Government Relations, LLC.

14. WATER POLICY UPDATES (estimated time: 10 minutes)

RECOMMENDATIONS:

1. Hear report from staff on current and emerging Delta and Water Policy issues and provide direction.
2. Hear status report from Committee Chair on activities of the SCWA Water Policy Committee.
3. Hear report from Supervisors Vasquez and Mashburn on activities of the Delta Counties Coalition, Delta Protection Commission, and Delta Conservancy.
4. Hear report from Elizabeth Patterson on activities of the North Bay Watershed Association (see <https://www.nbwatershed.org> for additional information)

15. TIME AND PLACE OF NEXT MEETING

Thursday, October 14, 2021 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at <https://www.scwa2.com/governance/board-meetings-agendas-minutes/>

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

CONSENT ITEMS

**SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: July 8, 2021**

The Solano County Water Agency Board of Directors met this evening via Zoom teleconferencing, in deference to the ongoing State and County COVID-19 “shelter in place” directives. Present were:

Mayor Steve Young, City of Benicia
Mayor Steve Bird, City of Dixon
Mayor Harry Price, City of Fairfield
Mayor Ronald Kott, City of Rio Vista
Mayor Ron Rowlett, City of Vacaville
Mayor Robert McConnell, City of Vallejo
Vice-Mayor Alma Hernandez, City of Suisun City
Supervisor Monica Brown, Solano County District 2
Supervisor Jim Spering, Solano County District 3
Supervisor Mitch Mashburn, Solano County District 5
Director Dale Crossley, Reclamation District No. 2068
Director J.D. Kluge, Solano Irrigation District
Director Ryan Mahoney, Maine Prairie Water District

CALL TO ORDER

The meeting was called to order by Chair Crossley at 6:31 pm.

APPROVAL OF AGENDA

On a motion by Mayor Price and a second by Supervisor Brown the Board unanimously approved – by roll call vote - the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

On a motion by Supervisor Brown and a second by Mayor Price the Board unanimously approved – by roll call vote - the following consent items:

- (A) Minutes
- (B) Expenditure Approvals
- (C) Quarterly Financial Reports

BOARD MEMBER REPORTS

Chair Crossley reported that the Solano Subbasin Groundwater Sustainability Agencies will hold a virtual town hall meeting on August 25th at 5:00 pm.

GENERAL MANAGER’S REPORT

In addition to his written report, General Manager Roland Sanford stated that unless some urgent matter emerges in the next few weeks there will be no Board meeting in August. Mr. Sanford also reported that the if the current trend with respect to improving COVID conditions continues, the September Board meeting may take place “in person” as opposed to Zoom teleconferencing.

SOLANO WATER ADVISORY COMMISSION

General Manager Sanford reported that the Solano Water Advisory Commission (SWAC) members have continued to discuss water conservation messaging, and have provided comments on the draft Water Exchange/ Transfer policy. Mr. Sanford also noted that there was a minor correction to the May 2021 SWAC meeting minutes, and that the corrected minutes are included in the SCWA Board packet.

CACHE SLOUGH COMPLEX WATER QUALITY, PRODUCTIVITY AND FISHERIES STUDY

General Manager Roland Sanford provided a brief overview of the Cache Slough Complex (CSC) and its geographic importance relative to the County’s surface and groundwater supplies, as well as regional flood management, including operation and maintenance of the Ulati Flood Control Project. He noted that the CSC has been identified by State and Federal Resource agencies as a desirable region for large scale habitat restoration projects, and that a number of large scale restoration projects have already been constructed or are planned for the CSC.

Mr. Sanford explained that the proposed study, which is an extension of a prior study conducted by UC Davis, is part of a long-term Water Agency effort to become well informed and a recognized authority on the physical and biological characteristics of the CSC, and that the information obtained from this and other in-house or Water Agency sponsored studies will allow for more informed policy decisions by the Water Agency, with regards to the Solano Project, North Bay Aqueduct, and Ulati Flood Control Project.

Mr. Alex Rabidoux, Water Agency Principal Water Resources Engineer, followed Mr. Sanford’s opening remarks with a detailed presentation, in which he discussed the key objectives of the study and why staff are recommending the Water Agency continue to fund UC Davis and Dr. John Durand – the study’s principal investigator – for an additional three years.

The Board discussed the proposed scope of work and cost, as well as the study’s relevance to emerging issues associated with ongoing large scale habitat restoration projects, climate change, and water supply reliability. Staff and UC Davis principal investigator Dr. John Durand answered Board member questions. Director Kluge expressed concerns over the cost and scope of the proposed study and made a motion, which was seconded by Mayor Young, to table the item and direct staff to provide more detailed scope of work and cost information for Board discussion at the September Board meeting.

No vote was taken on Director Kluge’s motion and after further Board discussion, Supervisor Sperring made a substitute motion – to authorize the General Manager to execute the proposed 3-year contract with UC Davis for continuation of the Cache Slough Complex Water Quality, Productivity and Fisheries Study, with staff to provide additional information on the scope of work and deliverables to the Board at a later date. Supervisor Sperring’s substitute motion was seconded by Mayor Rowlett. By roll call vote the substitute motion was passed, Mayor Young and Director Kluge voted no. Following the vote, General Manager Roland Sanford confirmed that the additional information regarding the scope of work and deliverables would be provided to the Board within the next two weeks.

DROUGHT UPDATE-WATER CONSERVATION PROGRAMS

Mr. Andy Florendo, the Water Agency’s Water Conservation Coordinator, briefed the Board on the various water conservation assistance programs sponsored by the Water Agency. He observed that while the Water Agency staff is much smaller than most neighboring agencies, the Water Agency implements many of the same water conservation assistance programs that the large bay area water agencies implement: Water-Efficient Landscape Rebates; Rebates for High-Efficiency Washing Machines, Pool Covers, Rain Barrels, Laundry to Landscape; Flume Smart Home Water Monitor; Water Use Surveys i.e.; Water Wise House Calls; School Education/Public Outreach Programs; School Video Contest & School Assemblies; Facebook, Instagram, Twitter; Water conservation/water smart videos; Commercial, Industrial, & Institutional (CII); Water Use Surveys For Businesses & Commercial Rebates.

Mr. Florendo reported that to date the Water Agency’s various water conservation assistance programs helped to replace 440,000 square feet of residential turf (since July 2016), provided 8,000 High Efficiency Washing Machine rebates; conducted 4,000 Water Use Surveys (between 2009 and 2019); and installed over 3,000 high efficiency toilets in hotels, apartments, and other commercial buildings.

WATER EXCHANGE/TRANSFER POLICY

General Manager Roland Sanford reported that the Water Policy Committee has prepared the draft Water Exchange/Transfer policy included in the Board meeting agenda packet and is recommending adoption of the policy, with two minor non-substantive editorial corrections and with the understanding that the Water Policy Committee would provide a definition of “harm”, as it pertains to the Water Exchange/Transfer policy, for Board adoption at the regularly scheduled Board meeting in September. Mr. Sanford provided a brief summary of the policy and noted that the policy, as proposed, is a “living document” that includes a provision for periodic reviews and if deemed necessary, updates.

On a motion by Supervisor Mashburn and second by Chair Crossley the Board unanimously approved – by roll call vote – the Water Exchange/Transfer Policy with the two minor non-substantive editorial

corrections suggested, and with the understanding that the Water Policy Committee will bring forth a definition of “harm” for Board consideration at the September Board meeting.

LEGISLTATIVE UPDATES

Mr. Bob Reeb, the Water Agency’s Legislative Advocate, provided an update on the ongoing State budget negotiations and observed that while the Governor recently signed AB 128, which includes 3.475 billion dollars for water infrastructure and drought mitigation, as well as 1.225 billion dollars for climate resilience efforts, the details – exactly what the money will be used for – have yet to be agreed upon. Mr. Reeb anticipates that the aforementioned details will most likely determined later this summer, when the Legislature returns from summer recess on August 16.

WATER POLICY UPDATES

1. Staff had nothing to report on emerging Delta and Water Policy issues.
2. Director Crossley reported that the Water Policy Committee finalized the draft Water Exchange/Transfer Policy and is preparing to review the exiting Flood Management Policy
3. Supervisor Mashburn stated that the Governor and State Legislature have agreed in principal to provide more than 2 billion dollars for infrastructure, including 104 million dollars for local levee improvements and 12 million dollars to remove derelict vessels. He also noted that DWR is seeking court orders to access private properties for various geotechnical studies in support of the Delta Conveyance Facility project, and that the Draft Environmental Impact Report for the Delta Conveyance Facility is tentatively scheduled for release in the spring of 2022.
4. Ms. Elizabeth Patterson provided a brief update of the North Bay Watershed Association’s activities and reported on a regional sediment study by the San Francisco Estuary Institute (SFEI) which concludes that sediment inputs to San Francisco Bay have generally decreased over time, which in turn has potential implications with respect to the maintenance and protection of shoreline habitats as climate change progresses. Ms. Patterson observed that there may be funding opportunities related to regional sediment management in the near future.

TIME AND PLACE OF NEXT MEETING

The Board Chair announced that there would be no August Board meeting, the next Board meeting will be held on Thursday, September 9, 2021 at 6:30 p.m., SCWA offices in Vacaville.

ADJOURNMENT

This meeting of the Solano County Water Agency Board of Directors was adjourned at 8:22 p.m.

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: Expenditures Approval

RECOMMENDATIONS:


Approve expenditures from the Water Agency checking accounts for July and August 2021.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency’s checking accounts for July and August 2021. Additional backup information is available upon request.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Jul 1, 2021 to Jul 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/6/21	10207	2020WC 1020SC	Invoice: 21-04-3868 MBK ENGINEERS	376.25	376.25
7/6/21	36247	2020SC 1020SC	Invoice: 21CR2107401 AMERICAN CONSERVATION EXPERIENCE	35,315.67	35,315.67
7/6/21	36248	2020SC 2020SC 1020SC	Invoice: 0668749 Invoice: 0670382 ACWA JOINT POWERS INSURANCE AUTHORITY	1,617.27 1,617.27	3,234.54
7/6/21	36249	2020SC 2020SC 1020SC	Invoice: EXP REIM MAY 2021 Invoice: EXP RIM JUNE 2021 JEFF BARICH	25.00 25.00	50.00
7/6/21	36250	2020SC 1020SC	Invoice: EXP REIM JUNE 2021 CAMILLE BEARD	82.32	82.32
7/6/21	36251	2020N 1020SC	Invoice: 21-284-V DEPARTMENT OF WATER RESOURCES	127,065.00	127,065.00
7/6/21	36252	2020SC 2020SC 1020SC	Invoice: EXP REIM MAY 2021 Invoice: EXP REIM JUNE 2021 ISABELL D'ESTE	13.29 532.00	545.29
7/6/21	36253	2020SC 1020SC	Invoice: EXP REIM JUNE 2021 FREEDOM EVANS	439.04	439.04
7/6/21	36254	2020N 2020N 2020N 2020SC 1020SC	Invoice: 7-379-77794 Invoice: 7-400-51435 Invoice: 7-407-97446 Invoice: 7-416-15508 FEDEX EXPRESS	321.82 112.47 496.21 85.03	1,015.53
7/6/21	36255	2020SC 2020SC 1020SC	Invoice: MARCH-JUNE 2021 Invoice: APR-JUNE 2021 COVID MARCIE FEHRENKAMP	5,270.00 223.48	5,493.48
7/6/21	36256	2020SC 1020SC	Invoice: exp reim june 2021 JUSTIN FOX	477.12	477.12
7/6/21	36257	2020N 2020SC 2020SC 2020N 2020SC 1020SC	Invoice: 99716 Invoice: 99715 Invoice: 99713 Invoice: 99714 Invoice: 99717 HERUM/ CRABTREE/ SUNTAG	13,010.10 1,289.28 2,286.33 201.45 120.87	16,908.03
7/6/21	36258	2020SC 1020SC	Invoice: MAY 2021 BRIAN KEELEY	4,602.64	4,602.64
7/6/21	36259	2020SC 1020SC	Invoice: INV-1989 OLD DURHAM WOOD	23,220.50	23,220.50
7/6/21	36260	2020SC 1020SC	Invoice: 5/31/21-6/21/21 PACIFIC GAS & ELECTRIC CO.	41.17	41.17

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			ELECTRIC CO,		
7/6/21	36261	2020SC	Invoice: EXP REIM	148.54	
			JUNE 2021		
		1020SC	COURTNEY SEALE		148.54
7/6/21	36262	2020SC	Invoice: 0025478	10,319.46	
		2020SC	Invoice: 0025479	150.73	
		1020SC	SOLANO IRRIGATION DISTRICT		10,470.19
7/6/21	36263	2020SC	Invoice: 2021-7-SCWA	13,207.46	
		1020SC	SUSTAINABLE SOLANO		13,207.46
7/6/21	36264	2020SC	Invoice: 405	5,775.00	
		1020SC	JOHN B WHITCOMB		5,775.00
7/13/21	36265	2020SC	Invoice: 13627	20,775.64	
		2020SC	Invoice: 13628	15,046.79	
		2020SC	Invoice: 13629	19,420.51	
		2020SC	Invoice: 13626	16,979.34	
		1020SC	ZACHARIAH WILKERSON		72,222.28
7/13/21	36266	2020SC	Invoice: 0008254	11,590.39	
		1020SC	ACWA JOINT POWERS INSURANCE AUTHORITY		11,590.39
7/13/21	36267	2020SC	Invoice: 3050	10,052.50	
		1020SC	AG INNOVATIONS		10,052.50
7/13/21	36268	2020SC	Invoice: 541088-3	3,500.00	
		2020SC	Invoice: 545718-1	6,500.00	
		2020SC	Invoice: 494604-10	3,000.00	
		2020SC	Invoice: 541088-4	3,250.00	
		2020SC	Invoice: 541091-3	3,925.00	
		1020SC	ALPHA MEDIA LLC		20,175.00
7/13/21	36269	2020WC	Invoice: 1126	2,145.28	
		1020SC	ATKINSON LAND LEVELING		2,145.28
7/13/21	36270	2020SC	Invoice: W8Y07700-002	1,215.00	
		1020SC	JACOBS ENGINEERING GROUP (CH2MHILL)		1,215.00
7/13/21	36271	2020SC	Invoice: 5067887448	82.75	
		1020SC	CINTAS CORPORATION		82.75
7/13/21	36272	2020SC	Invoice: JUN 2021 LEG MTG	100.00	
		2020SC	Invoice: JUL 2021 EXEC MTG	100.00	
		2020SC	Invoice: JUL 2021 BOD MTG	100.00	
		1020SC	DALE CROSSLEY		300.00
7/13/21	36273	2020U	Invoice: JUN 2021	3,368.23	
		1020SC	JAMES B. DEROSE		3,368.23
7/13/21	36274	2020SC	Invoice: 2021052-002	3,040.00	
		1020SC	DYNAMIC PLANNING, LLC		3,040.00
7/13/21	36275	2020SC	Invoice: 8258497	1,378.46	
		1020SC	TIAA BANK		1,378.46

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7/13/21	36276	2020SC 1020SC	Invoice: 5222 EYASCO, INC.	20,106.40	20,106.40
7/13/21	36277	2020SC 1020SC	Invoice: 165580 GHD, INC.	464.65	464.65
7/13/21	36278	2020SC 1020SC	Invoice: CL90304 INTERSTATE OIL COMPANY	622.00	622.00
7/13/21	36279	2020SC 1020SC	Invoice: JUN 2021 BRIAN KEELEY	7,778.80	7,778.80
7/13/21	36279V	2020SC 1020SC	Invoice: JUN 2021 BRIAN KEELEY	7,778.80	7,778.80
7/13/21	36280	2020SC 2020SC 1020SC	Invoice: JUL 2021 EXEC MTG Invoice: JUL 2021 BOD MTG JOHN D. KLUGE	100.00 100.00	200.00
7/13/21	36281	2020SC 2020SC 1020SC	Invoice: MC-121069968 Invoice: MC-1210610015 LA RANCHERA	1,000.00 2,000.00	3,000.00
7/13/21	36282	2020SC 1020SC	Invoice: 105629 LOCAL GOVERNMENT COMMISSION	2,363.64	2,363.64
7/13/21	36283	2020SC 1020SC	Invoice: 570255 M&M SANITARY LLC	111.00	111.00
7/13/21	36284	2020SC 1020SC	Invoice: JUN 2021 MILLENNIUM TERMITE & PEST	51.00	51.00
7/13/21	36285	2020SC 1020SC	Invoice: 8480979 OVIVO USA, LLC.	62.28	62.28
7/13/21	36286	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020U 2020U 2020SC 2020SC 1020SC	Invoice: 117639 Invoice: 118803 Invoice: 321364 Invoice: 119017 Invoice: 119362 Invoice: 321630 Invoice: 321604 Invoice: 119553 Invoice: 120068 Invoice: 120179 Invoice: 322129 Invoice: 322160 PACIFIC ACE HARDWARE	113.67 28.14 106.53 28.09 70.36 30.08 32.04 24.40 144.84 8.64 9.62 57.86	654.27
7/13/21	36287	2020SC 1020SC	Invoice: 6565 PAT DAVIS DESIGN GROUP, INC	760.00	760.00
7/13/21	36288	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 914427 Invoice: 914728 Invoice: 914951 Invoice: 915016 Invoice: 915201 Invoice: 915405 Invoice: 915422 BOB PISANI & SON	28.81 35.78 157.67 33.59 71.51 45.24 55.73	428.33
7/13/21	36289	2020SC 1020SC	Invoice: APR - JUN 2021 PUTAH CREEK COUNCIL	88,782.85	88,782.85

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7/13/21	36290	2020SC 1020SC	Invoice: 1488 DOUG NOLAN	2,250.00	2,250.00
7/13/21	36291	2020SC 2020SC 1020SC	Invoice: JUL 2021 EXEC MTG Invoice: JUL 2021 BOD MTG RON ROWLETT	100.00 100.00	200.00
7/13/21	36292	2020SC 1020SC	Invoice: 1047 RW EQUIPMENT REPAIR	1,487.50	1,487.50
7/13/21	36293	2020SC 1020SC	Invoice: 06302111 SHANDAM CONSULTING	13,346.25	13,346.25
7/13/21	36294	2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 1020SC	Invoice: 10054 Invoice: 10056 Invoice: 10061 Invoice: 10060 Invoice: 10057 Invoice: 10059 Invoice: 10058 Invoice: 10055 Invoice: 10069 Invoice: 10070 Invoice: 10064 Invoice: 10066 Invoice: 10068 Invoice: 10071 Invoice: 10067 Invoice: 10065 Invoice: 10063 SOLANO COUNTY PUBLIC WORKS DIVISION	2,647.50 23,890.88 2,485.59 1,319.86 3,587.02 2,148.15 20,815.58 2,966.98 6,513.97 1,461.03 30,192.64 20,596.81 9,218.12 5,879.03 1,846.10 3,956.49 378.21	139,903.96
7/13/21	36295	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 16 Invoice: 17 Invoice: 18 Invoice: 1624 SOLANO RESOURCE CONSERVATION DISTRICT	20,167.67 12,388.42 12,955.01 12,028.97	57,540.07
7/13/21	36296	2020WC 1020SC	Invoice: ADDTL SUP BY 21-22 SOLANO GROUNDWATER SUSTAINABILITY AGENC	350,000.00	350,000.00
7/13/21	36297	2020SC 2020SC 1020SC	Invoice: JUL 2021 EXEC MTG Invoice: JUL 2021 BOD MTG JAMES SPERING	100.00 100.00	200.00
7/13/21	36298	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 71102 Invoice: 71260 Invoice: 71316 Invoice: 71317 Invoice: 71428 Invoice: 71567 SUISUN VALLEY FRUIT GROWERS AS	211.74 283.28 89.06 63.81 120.07 76.00	843.96
7/13/21	36299	2020SC	Invoice: CLARENCE ELECCION	1,000.00	

SOLANO COUNTY WATER AGENCY

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		1020SC	CLARENCE ELECCION		1,000.00
7/13/21	36300	2020SC	Invoice: LYDIA LABRADO	1,000.00	
		1020SC	LYDIA LABRADO		1,000.00
7/13/21	36301	2020SC	Invoice: 9882838814	1,919.67	
		1020SC	VERIZON WIRELESS		1,919.67
7/13/21	36302	2020SC	Invoice: 10	9,583.76	
		2020SC	Invoice: 11	7,826.56	
		2020SC	Invoice: 12	3,087.37	
		1020SC	VICTOR PAUL CLAASSEN		20,497.69
7/13/21	36303	2020SC	Invoice: 880916	1,575.54	
		1020SC	YELLOW SPRINGS INSTRUMENT CO.		1,575.54
7/13/21	36304	2020SC	Invoice: JUN 2021	7,772.80	
		1020SC	BRIAN KEELEY		7,772.80
7/22/21	36305	2020SC	Invoice: 94720015907	637.95	
		1020SC	AZZ GALVANIZING		637.95
7/22/21	36306	2020SC	Invoice: 23831	13,839.30	
		2020SC	Invoice: 23832	55,384.10	
		1020SC	EATON PUMPS		69,223.40
7/22/21	36307	2020SC	Invoice: 22645-16	3,086.25	
		1020SC	THE FRESHWATER TRUST		3,086.25
7/22/21	36308	2020SC	Invoice: 99959	1,178.10	
		2020SC	Invoice: 99962	7,366.44	
		2020SC	Invoice: 99960	2,098.30	
		2020SC	Invoice: 99957	1,853.34	
		1020SC	HERUM/ CRABTREE/ SUNTAG		12,496.18
7/22/21	36309	2020SC	Invoice: 0014526	32.55	
		2020SC	Invoice: 972156	648.92	
		2020SC	Invoice: 8020931	137.09	
		2020SC	Invoice: 8020932	29.71	
		2020SC	Invoice: 8020930	34.65	
		1020SC	HOME DEPOT CREDIT SERVICE		882.92
7/22/21	36310	2020N	Invoice: 0721-1	800.00	
		1020SC	JEFFREY J JANIK		800.00
7/22/21	36311	2020SC	Invoice: 001332828	172.75	
		1020SC	KLEINFELDER		172.75
7/22/21	36312	2020SC	Invoice: 63100690325	593.19	
		2020SC	Invoice: 63100691150	28.00	
		1020SC	LES SCHWAB TIRE CENTER		621.19
7/22/21	36313	2020SC	Invoice: 178355	20,947.50	
		2020SC	Invoice: 178332	1,616.80	
		1020SC	LSA ASSOCIATES, INC.		22,564.30
7/22/21	36314	2020SC	Invoice: 37450	20,179.50	
		1020SC	LUHDORFF & SCALMANINI		20,179.50
7/22/21	36315	2020SC	Invoice: 48022248	102.01	
		2020SC	Invoice: 48021059	269.20	
		1020SC	RECOLOGY VACAVILLE SOLANO		371.21

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/22/21	36316	2020SC 1020SC	Invoice: 34-AUG-2021 REEB GOVERNMENT RELATIONS, LLC	9,500.00	9,500.00
7/22/21	36317	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 2377676 Invoice: 2428417 Invoice: 2436916 Invoice: 2436915 SHELDON	30.05 63.98 17.18 99.00	210.21
7/22/21	36318	2020SC 2020SC 1020SC	Invoice: 0025562 Invoice: 0025561 SOLANO IRRIGATION DISTRICT	220.11 11,187.68	11,407.79
7/22/21	36319	2020U 2020U 2020U 2020U 2020U 2020U 2020U 2020U 1020SC	Invoice: 10076 Invoice: 10075 Invoice: 10078 Invoice: 10079 Invoice: 10077 Invoice: 10073 Invoice: 10074 Invoice: 10080 SOLANO COUNTY PUBLIC WORKS DIVISION	14,218.13 880.88 6,513.61 1,859.10 4,997.87 2,647.49 12,469.23 2,976.40	46,562.71
7/22/21	36320	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 1575 Invoice: 1620 Invoice: 1668 Invoice: 1667 SOLANO RESOURCE CONSERVATION DISTRICT	12,227.38 10,627.46 1,466.40 6,772.37	31,093.61
7/22/21	36321	2020SC 1020SC	Invoice: 0000164149-202122 CHARLES LOMELI, TAX COLLECTOR	1,789.64	1,789.64
7/22/21	36322	2020SC 1020SC	Invoice: 30345 STATION 1 FIRE PROTECTION	392.40	392.40
7/22/21	36323	2020SC 2020SC 1020SC	Invoice: 190406 Invoice: 191354 STERLING MAY EQUIPMENT CO.	99.36 82.12	181.48
7/22/21	36324	2020SC 1020SC	Invoice: 2021-LRCD-01 DONALD R POORE	18,772.87	18,772.87
7/22/21	36325	2020SC 1020SC	Invoice: 836434 SYAR INDUSTRIES, INC	7,814.73	7,814.73
7/22/21	36326	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 208 Invoice: 206 Invoice: 210 Invoice: 209 Invoice: 207 Invoice: 211 TRPA FISH BIOLOGISTS	1,550.00 150.00 1,050.00 1,950.00 50.00 3,400.00	8,150.00
7/22/21	36327	2020SC 1020SC	Invoice: VALLEJO MOBILE ESTAT VALLEJO MOBILE ESTATES	50,000.00	50,000.00

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
7/22/21	36328	2020SC	Invoice: OSV000002490858	285.00	
		1020SC	VERIZON CONNECT		285.00
7/22/21	36329	2020SC	Invoice: 9883437225	918.12	
		1020SC	VERIZON WIRELESS		918.12
7/22/21	36330	2020SC	Invoice: DAVIS_FY2020-21-10	10,409.94	
		2020SC	Invoice: DAVIS_FY2020-21-11	12,438.59	
		2020SC	Invoice: DAVIS_FY2020-21-12	14,048.38	
		1020SC	KEN W. DAVIS		36,896.91
7/22/21	36331	2020SC	Invoice: 33085	595.00	
		1020SC	CAL.NET INC. (WAS WINTERS BROADBAND)		595.00
7/22/21	36332	2020SC	Invoice: 147943	7,661.20	
		1020SC	WOOD RODGERS, INC.		7,661.20
7/22/21	36333	2020N	Invoice: 21-310-V JUN 2021	120,849.00	
		2020SC	Invoice: 21-026-T-JUL 2021	2,911,800.00	
		2020SC	Invoice: 21-024-O-JUL 2021	244.00	
		1020SC	DEPARTMENT OF WATER RESOURCES		3,032,893.00
7/27/21	36334	2020SC	Invoice: 04/01/21-06/30/2021	4,994.25	
		1020SC	ACWA JOINT POWERS INSURANCE AUTHORIT		4,994.25
7/27/21	36335	2020SC	Invoice: JUL 2021 BOD MTG	100.00	
		1020SC	STEVEN BIRD		100.00
7/27/21	36336	2020SC	Invoice: EXP REIM JUNE 2021	481.60	
		1020SC	CHARNPREET SINGH		481.60
7/27/21	36337	2020SC	Invoice: SI201110-04	6,695.00	
		1020SC	CORE EQUIPMENT LEASING, LLC		6,695.00
7/27/21	36338	2020SC	Invoice: 9557	10,794.83	
		1020SC	CP UNLIMITED		10,794.83
7/27/21	36339	2020SC	Invoice: 20364	80,568.60	
		1020SC	EAGLE AERIAL SOLUTIONS		80,568.60
7/27/21	36340	2020U	Invoice: 236370	19,623.00	
		1020SC	FRONTIER PRECISION, INC.		19,623.00
7/27/21	36341	2020SC	Invoice: CL92288	763.05	
		1020SC	INTERSTATE OIL COMPANY		763.05
7/27/21	36342	2020SC	Invoice: 0116675	96.00	
		1020SC	DARYL SISCO		96.00
7/27/21	36343	2020SC	Invoice: JUNE 2021 COVID	75.00	
		1020SC	LEE, CHRISTOPHER R.		75.00

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7/27/21	36344	2020SC	Invoice: JUL 2021 BOD	100.00	
		1020SC	MTG RYAN MAHONEY		100.00
7/27/21	36345	2020SC	Invoice: JUL 2021 BOD	100.00	
		2020SC	MTG Invoice: JUL 2021 WAT	100.00	
		1020SC	POL MITCH MASHBURN		200.00
7/27/21	36346	2020SC	Invoice: JUL 2021 BOD	100.00	
		2020SC	MTG Invoice: JUL 2021 WAT	100.00	
		1020SC	POL ROBERT MCCONNELL		200.00
7/27/21	36347	2020SC	Invoice: 6/11/21-7/12/21	3,065.03	
		1020SC	PACIFIC GAS & ELECTRIC CO,		3,065.03
7/27/21	36348	2020SC	Invoice: WCP-211	18,196.20	
		1020SC	RICHARD HEATH & ASSOCIATES, INC.		18,196.20
7/27/21	36349	2020SC	Invoice: 1060	561.33	
		1020SC	RW EQUIPMENT REPAIR		561.33
7/27/21	36350	2020SC	Invoice: 1635	3,887.38	
		2020SC	Invoice: 1674	3,256.89	
		2020SC	Invoice: 0716	13,851.88	
		1020SC	SOLANO RESOURCE CONSERVATION DISTRICT		20,996.15
7/27/21	36351	2020SC	Invoice: 191508	153.26	
		1020SC	STERLING MAY EQUIPMENT CO.		153.26
7/27/21	36352	2020SC	Invoice: EXP REIM	477.68	
		1020SC	JUNE 2021 DEEPA TEWARI		477.68
7/27/21	36353	2020SC	Invoice: 70B70-14	82,954.94	
		1020SC	THE REGENTS OF THE UNIVERSITY OF CA		82,954.94
7/27/21	36354	2020SC	Invoice: BAWMRP#42	2,125.00	
		1020SC	THINKING GREEN CONSULTANTS		2,125.00
7/27/21	36355	2020SC	Invoice: JUL 2021 BOD	100.00	
		1020SC	MTG STEVE YOUNG		100.00
7/1/21	EFT	2020SC	Invoice: PPE 06.26.2021	11,047.44	
		2020SC	Invoice: PEPRA PPE	3,388.73	
		2020SC	06.26.2021 Invoice: SIP PPE	6,454.53	
		2020SC	06.26.2021 Invoice: JUL 2021	22,013.11	
		1020SC	HEALTH CALPERS		42,903.81
7/16/21	EFT	2020SC	Invoice: 58682	146.20	
		1020SC	ONEPOINT HUMAN CAPITAL MANAGEMENT LLC		146.20
7/15/21	EFT	2020SC	Invoice: PPE 07.10.2021	10,956.98	

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		2020SC	Invoice: PEPRA PPE 07.10.2021	3,355.56	
		2020SC	Invoice: SIP PPE 07.10.2021	6,454.53	
		1020SC	CALPERS		20,767.07
7/22/21	EFT	2020SC	Invoice: 72811888	1,207.88	
		1020SC	WEX BANK		1,207.88
7/30/21	EFT	2020SC	Invoice: 58838	107.10	
		1020SC	ONEPOINT HUMAN CAPITAL MANAGEMENT LLC		107.10
7/29/21	EFT	2020SC	Invoice: PPE 7.24.2021	11,276.56	
		2020SC	Invoice: PEPRA PPE 07.24.2021	3,454.54	
		2020SC	Invoice: SIP PPE 07.24.2021	6,486.79	
		1020SC	CALPERS		21,217.89
7/10/21	EFT 7.10.2021	6012AC	EMPLOYER LIABILITIES PPE 7.10.2021	2,670.95	
		2024AC	EMPLOYEE LIABILITIES PPE 7.10.2021	18,814.15	
		1020SC	PAYROLL TAXES		21,485.10
7/16/21	EFT 7.16.21	2020SC	Invoice: 23688564	137.50	
		1020SC	PAYCHEX		137.50
7/30/21	EFT 7.24.2021	6012AC	EMPLOYER LIABILITIES PPE 7.24.2021	2,594.06	
		2024AC	EMPLOYER LIABILITIES PPE 7.24.2021	19,437.09	
		1020SC	PAYROLL TAXES		22,031.15
	Total			<u>4,886,224.06</u>	<u>4,886,224.06</u>

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/10/21	10208	2020WC 1020SC	Invoice: 21-05-3868 MBK ENGINEERS	1,509.00	1,509.00
8/17/21	10209	2020WC 1020SC	Invoice: 21-06-3868 MBK ENGINEERS	947.75	947.75
8/3/21	36356	2020SC 1020SC	Invoice: 233598 A & L WESTERN AGRICULTURAL LABS	36.00	36.00
8/3/21	36357	2020SC 1020SC	Invoice: 3667172 AMERICAN TOWER CORPORATION	676.49	676.49
8/3/21	36358	2020SC 1020SC	Invoice: SE02669 BSK ASSOCIATES	435.00	435.00
8/3/21	36359	2020SC 1020SC	Invoice: FRPPD210721-207 CALIFORNIA WATER EFFICIENCY PARTNERSHIP	49,953.96	49,953.96
8/3/21	36360	2020SC 1020SC	Invoice: SI201110-06 CORE EQUIPMENT LEASING, LLC	110.00	110.00
8/3/21	36361	2020SC 1020SC	Invoice: 5690 GARDENSOFT CORP	3,000.00	3,000.00
8/3/21	36362	2020SC 1020SC	Invoice: 9965751861 GRAINGER	517.98	517.98
8/3/21	36363	2020SC 2020SC 1020SC	Invoice: MAY 2021 Invoice: JUL 2021 MARK E. GRISMER PHD PE	1,800.00 400.00	2,200.00
8/3/21	36364	2020SC 1020SC	Invoice: 1X242741 HORIZON DISTRIBUTORS, INC.	113.43	113.43
8/3/21	36365	2020SC 1020SC	Invoice: 2021-33 IN COMMUNICATIONS	4,061.89	4,061.89
8/3/21	36366	2020SC 1020SC	Invoice: 148507 KENNEDY/JENKS CONSULTANTS	82.50	82.50
8/3/21	36367	2020SC 1020SC	Invoice: 209343 MARTIN'S METAL FABRICATION &	166.51	166.51
8/3/21	36368	2020SC 1020SC	Invoice: 01157858 RECOLOGY HAY ROAD	35.00	35.00
8/3/21	36369	2020SC 1020SC	Invoice: 1682 SOLANO RESOURCE CONSERVATION DISTRICT	4,550.64	4,550.64
8/3/21	36370	2020SC 1020SC	Invoice: 006492990046 AUG2021 STANDARD INSURANCE COMPANY	1,972.20	1,972.20
8/3/21	36371	2020SC 2020SC 2020SC	Invoice: 2862705271 Invoice: 2871809351 Invoice: 2872467141	27.77 79.01	29.72

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		2020SC	Invoice: 2872469311	245.07	
		2020SC	Invoice: 2876214751	19.42	
		2020SC	Invoice: 2876777401	80.00	
		1020SC	STAPLES		421.55
8/3/21	36372	2020SC	Invoice: 2021-01090	2,956.25	
		1020SC	TERRA REALTY ADVISORS, INC.		2,956.25
8/3/21	36373	2020SC	Invoice: 38	750.59	
		1020SC	THINKING GREEN CONSULTANTS		750.59
8/3/21	36374	2020SC	Invoice: PAUL MARKIEWITZ	50.00	
		1020SC	PAUL MARKIEWITZ		50.00
8/3/21	36375	2020SC	Invoice: JOSE RIOS ROMAN	1,000.00	
		1020SC	JOSE RIOS ROMAN		1,000.00
8/3/21	36376	2020SC	Invoice: JUSTIN TASCHEK	50.00	
		1020SC	JUSTIN TASCHEK		50.00
8/3/21	36377	2020SC	Invoice: 20750-07	5,798.61	
		2020SC	Invoice: 20750-08	1,376.02	
		1020SC	REGENTS OF THE UNIVERSITY OF CA		7,174.63
8/3/21	36378	2020SC	Invoice: 1222107	175.00	
		1020SC	WATER DISTRICT JOBS		175.00
8/3/21	36379	2020SC	Invoice: 21-54	4,500.00	
		1020SC	WEST ASSOCIATES ENVIRONMENTAL ENGINEERS		4,500.00
8/3/21	36380	2020SC	Invoice: 120596	128.42	
		2020SC	Invoice: 322395	13.62	
		2020SC	Invoice: 121323	59.61	
		2020SC	Invoice: 121682	29.49	
		2020SC	Invoice: 322914	13.01	
		2020U	Invoice: 323086	37.53	
		2020U	Invoice: 323136	151.09	
		2020U	Invoice: 323211	9.85	
		2020U	Invoice: 323351	86.68	
		2020U	Invoice: 323337	52.78	
		2020U	Invoice: 323419	31.09	
		2020U	Invoice: 123135	19.44	
		2020U	Invoice: 323626	29.98	
		2020U	Invoice: 323621	32.07	
		1020SC	PACIFIC ACE HARDWARE		694.66
8/3/21	36381	2020U	Invoice: 10081	2,383.62	
		2020U	Invoice: 10083	3,200.59	
		2020U	Invoice: 10082	3,194.06	
		2020U	Invoice: 10084	1,891.07	
		1020SC	SOLANO COUNTY PUBLIC WORKS DIVISION		10,669.34
8/3/21	36382	2020SC	Invoice: 3011613	151.25	
		1020SC	HOME DEPOT CREDIT SERVICE		151.25
8/3/21	36382V	2020SC	Invoice: 3011613		151.25
		1020SC	HOME DEPOT CREDIT SERVICE	151.25	

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8/10/21	36383	2020SC 1020SC	Invoice: 21CR2107402 AMERICAN CONSERVATION EXPERIENCE	62,927.28	62,927.28
8/10/21	36384	2020SC 2020SC 2020SC 1020SC	Invoice: 000016760693 Invoice: 000016759245 Invoice: 000016759200 CALNET3	843.43 166.16 298.12	1,307.71
8/10/21	36385	2020SC 1020SC	Invoice: 13431 CHAVEZ TRANSPORT, INC.	3,036.00	3,036.00
8/10/21	36386	2020U 1020SC	Invoice: JUL 2021 JAMES B. DEROSE	3,534.01	3,534.01
8/10/21	36387	2020SC 1020SC	Invoice: EXP REIM JULY 21 ISABELL D'ESTE	644.60	644.60
8/10/21	36388	2020SC 1020SC	Invoice: EXP REIM JULY 21 FREEDOM EVANS	525.28	525.28
8/10/21	36389	2020SC 1020SC	Invoice: 8327424 TIAA BANK	1,568.94	1,568.94
8/10/21	36390	2020SC 1020SC	Invoice: COVID EXP REIM -2021 GAVIN POORE	441.04	441.04
8/10/21	36391	2020SC 2020SC 2020SC 1020SC	Invoice: 9967707044 Invoice: 9968321969 Invoice: 9002661149 GRAINGER	12.98 25.95 376.77	415.70
8/10/21	36392	2020SC 1020SC	Invoice: CL93397 INTERSTATE OIL COMPANY	584.65	584.65
8/10/21	36393	2020SC 1020SC	Invoice: 0721 CHERYL MONAGHAN	4,050.00	4,050.00
8/10/21	36394	2020SC 1020SC	Invoice: 105715 LOCAL GOVERNMENT COMMISSION	2,363.64	2,363.64
8/10/21	36395	2020SC 1020SC	Invoice: EXP REIM JULY 21 COLLIN MCVEY	666.40	666.40
8/10/21	36396	2020SC 1020SC	Invoice: 6/22/21-7/21/22 PACIFIC GAS & ELECTRIC CO,	46.23	46.23
8/10/21	36397	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 915775 Invoice: 916217 Invoice: 916188 Invoice: 916426 Invoice: 917166 Invoice: 916819 Invoice: 906920 Invoice: 917751 Invoice: 917771 Invoice: 918231 Invoice: 918505 BOB PISANI & SON	19.40 11.14 534.80 230.20 110.09 543.80 77.22 10.49 662.85 18.22 10.29	2,074.06
8/11/21	36397V	2020SC	Invoice: 915775		19.40

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		2020SC	Invoice: 916217		11.14
		2020SC	Invoice: 916188		534.80
		2020SC	Invoice: 916426		230.20
		2020SC	Invoice: 917166		110.09
		2020SC	Invoice: 916819		543.80
		2020SC	Invoice: 906920	77.22	
		2020SC	Invoice: 917751		10.49
		2020SC	Invoice: 917771		662.85
		2020SC	Invoice: 918231		18.22
		2020SC	Invoice: 918505		10.29
		1020SC	BOB PISANI & SON	2,074.06	
8/10/21	36398	2020SC	Invoice: 20-274	4,491.00	
		1020SC	EDUCATION & TRAINING SERVICES		4,491.00
8/10/21	36399	2020SC	Invoice: 12295	280.00	
		1020SC	REGIONAL GOVERNMENT SERVICES AUTHORITY		280.00
8/10/21	36400	2020SC	Invoice: 07312111	35,718.75	
		1020SC	SHANDAM CONSULTING		35,718.75
8/10/21	36401	2020SC	Invoice: 2672585	17.18	
		1020SC	SHELDON		17.18
8/10/21	36402	2020SC	Invoice: CALL#154	270.00	
		1020SC	CHARLES LOMELI, TAX COLLECTOR		270.00
8/10/21	36403	2020SC	Invoice: 71718	337.60	
		2020SC	Invoice: 71826	114.20	
		1020SC	SUISUN VALLEY FRUIT GROWERS AS		451.80
8/10/21	36404	2020SC	Invoice: 300476352	6.84	
		1020SC	TRACTOR SUPPLY CREDIT PLAN		6.84
8/10/21	36405	2020N	Invoice: LAWRENCE BIENATI	800.00	
		1020SC	LAWRENCE BIENATI		800.00
8/11/21	36405V	2020N	Invoice: LAWRENCE BIENATI		800.00
		1020SC	LAWRENCE BIENATI	800.00	
8/10/21	36406	2020N	Invoice: JOHN DOUGLAS	800.00	
		1020SC	JOHN DOUGLAS		800.00
8/10/21	36407	2020SC	Invoice: 9885004477	2,132.56	
		1020SC	VERIZON WIRELESS		2,132.56
8/10/21	36408	2020SC	Invoice: 1430	3,500.00	
		1020SC	WILSON PUBLIC AFFAIRS		3,500.00
8/17/21	36409	2020SC	Invoice: 72021	800.00	
		1020SC	BELIA MARTINEZ		800.00
8/17/21	36410	2020SC	Invoice: 3067	14,972.25	
		1020SC	AG INNOVATIONS		14,972.25
8/17/21	36411	2020SC	Invoice: MAY-JUNE EXP REIM	150.00	
		1020SC	KATHERINE ASHLEY		150.00

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8/17/21	36412	2020SC 1020SC	Invoice: SE02895 BSK ASSOCIATES	1,114.00	1,114.00
8/17/21	36413	2020SC 2020SC 1020SC	Invoice: EXP REIM APRIL 21 Invoice: EXP REIM MAY 21 GUSTAVO CRUZ	75.00 75.00	150.00
8/17/21	36414	2020SC 1020SC	Invoice: 2021052-003 DYNAMIC PLANNING, LLC	1,471.00	1,471.00
8/17/21	36415	2020SC 2020SC 1020SC	Invoice: 7-459-49647 Invoice: 9-604-61353 FEDEX EXPRESS	155.82 11.08	166.90
8/17/21	36416	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 3011613 Invoice: 3011612 Invoice: 0021847 Invoice: 0021848 Invoice: 4012786 Invoice: 6013796 Invoice: 5615767 Invoice: 2014282 HOME DEPOT CREDIT SERVICE	151.25 445.43 553.16 397.23 557.09 189.60 99.63 171.96	2,565.35
8/17/21	36417	2020SC 1020SC	Invoice: 2021 COALITION DUES INSTITUTE OF ECOLOGICAL HEALTH	1,000.00	1,000.00
8/17/21	36418	2020SC 1020SC	Invoice: 22214 LAUGENOUR AND MEIKLE	3,261.74	3,261.74
8/17/21	36419	2020SC 1020SC	Invoice: 177572 LSA ASSOCIATES, INC.	24,321.25	24,321.25
8/17/21	36420	2020SC 2020SC 1020SC	Invoice: MAY - JUNE 2021 Invoice: JULY 2021 SANDRA WILLINGMYRE	130.00 65.00	195.00
8/17/21	36421	2020SC 1020SC	Invoice: JUL 2021 MILLENNIUM TERMITE & PEST	51.00	51.00
8/17/21	36422	2020SC 1020SC	Invoice: 6606 PAT DAVIS DESIGN GROUP, INC	190.00	190.00
8/17/21	36423	2020SC 2020SC 1020SC	Invoice: SCW21-22 Invoice: WCP-213 RICHARD HEATH & ASSOCIATES, INC.	3,500.00 12,987.60	16,487.60
8/17/21	36424	2020SC 1020SC	Invoice: 1490 DOUG NOLAN	2,000.00	2,000.00
8/17/21	36425	2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 0025566 Invoice: 0025565 Invoice: 0025651 Invoice: 0025650 SOLANO IRRIGATION DISTRICT	46,463.04 190,047.86 354.95 13,484.11	250,349.96
8/17/21	36426	2020SC 1020SC	Invoice: 1566 SOLANO RESOURCE CONSERVATION	6,148.86	6,148.86

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			CONSERVATION DISTRICT		
8/17/21	36427	2020SC 1020SC	Invoice: 2021-LRCD-02 DONALD R POORE	5,856.25	5,856.25
8/17/21	36428	2020SC 1020SC	Invoice: 14011 TERRAPHASE ENGINEERING	1,715.98	1,715.98
8/17/21	36429	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 213 Invoice: 214 Invoice: 215 Invoice: 216 Invoice: 217 TRPA FISH BIOLOGISTS	400.00 1,325.00 4,929.30 5,777.16 1,475.00	13,906.46
8/17/21	36430	2020N 1020SC	Invoice: LAWRENCE BIENATI LAWRENCE BIENATI	1,000.00	1,000.00
8/17/21	36431	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 915775 Invoice: 916188 Invoice: 916217 Invoice: 916206 Invoice: 916426 Invoice: 917166 Invoice: 916819 Invoice: 906920 Invoice: 917751 Invoice: 917771 Invoice: 918231 Invoice: 918505 BOB PISANI & SON	19.40 534.80 11.14 77.22 230.20 110.09 534.80 77.22 10.49 662.85 18.22 10.29	1,987.84
8/24/21	36432	2020SC 2020SC 2020SC 1020SC	Invoice: 551895-1 Invoice: 562496-1 Invoice: 563431-1 ALPHA MEDIA LLC	7,200.00 3,500.00 4,500.00	15,200.00
8/24/21	36433	2020SC 2020SC 1020SC	Invoice: IN0757036 Invoice: IN0757000 AM CONSERVATION GROUP, INC.	2,168.95 870.27	3,039.22
8/24/21	36434	2020SC 1020SC	Invoice: BA7623 BLANKINSHIP & ASSOCIATES, INC.	1,087.50	1,087.50
8/24/21	36435	2020SC 2020SC 2020SC 1020SC	Invoice: 000016905291 Invoice: 000016906739 Invoice: 000016905246 CALNET3	166.16 843.43 297.11	1,306.70
8/24/21	36436	2020SC 1020SC	Invoice: 1679677 COUNTY OF YOLO	6.00	6.00
8/24/21	36437	2020SC 2020SC 2020SC 1020SC	Invoice: 7-423-21955 Invoice: 7-431-02303 Invoice: 7-452-04931 FEDEX EXPRESS	289.96 184.69 276.36	751.01
8/24/21	36438	2020SC 1020SC	Invoice: 149377 FM GRAPHICS	447.50	447.50
8/24/21	36439	2020SC 1020SC	Invoice: 25215 HARVEST SANITATION	463.00	463.00
8/24/21	36440	2020SC	Invoice: 573A	292.95	

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1020SC	HAUGHN & SON TIRE SERVICE INC		292.95
8/24/21	36441	2020SC	Invoice: 001339712	286.25	
		2020SC	Invoice: 001339713	919.69	
		1020SC	KLEINFELDER		1,205.94
8/24/21	36442	2020SC	Invoice: CC-1210710114	110.00	
		1020SC	LA RANCHERA		110.00
8/24/21	36443	2020SC	Invoice: 178816	21,573.51	
		1020SC	LSA ASSOCIATES, INC.		21,573.51
8/24/21	36444	2020SC	Invoice: 571681	148.00	
		1020SC	M&M SANITARY LLC		148.00
8/24/21	36445	2020SC	Invoice: 209472	136.55	
		1020SC	MARTIN'S METAL FABRICATION &		136.55
8/24/21	36446	2020SC	Invoice: 46472478	22,658.17	
		1020SC	NUTRIEN AG SOLUTIONS		22,658.17
8/24/21	36447	2020SC	Invoice: 48073670	269.20	
		1020SC	RECOLOGY VACAVILLE SOLANO		269.20
8/24/21	36448	2020SC	Invoice: 12376	679.68	
		1020SC	REGIONAL GOVERNMENT SERVICES AUTHORITY		679.68
8/24/21	36449	2020SC	Invoice: F17027	28,815.14	
		1020SC	RON DUPRATT FORD		28,815.14
8/24/21	36450	2020SC	Invoice: 2672752	106.18	
		1020SC	SHELDON		106.18
8/24/21	36451	2020U	Invoice: JUL 2021	2,077.14	
		1020SC	SOLANO COUNTY FLEET MANAGEMENT		2,077.14
8/24/21	36452	2020SC	Invoice: 1649	3,632.19	
		1020SC	SOLANO RESOURCE CONSERVATION DISTRICT		3,632.19
8/24/21	36453	2020SC	Invoice: 193821	217.23	
		2020SC	Invoice: 193820	220.42	
		1020SC	STERLING MAY EQUIPMENT CO.		437.65
8/24/21	36454	2020SC	Invoice: ROSITA	1,000.00	
		1020SC	ABITAN ROSITA ABITAN		1,000.00
8/24/21	36455	2020SC	Invoice: LAURA	50.00	
		1020SC	MAGHONEY LAURA MAGHONEY		50.00
8/24/21	36456	2020SC	Invoice: MARIA TERRA	765.00	
		1020SC	MARIA TERRA		765.00
8/24/21	36457	2020SC	Invoice: 002002	10,993.00	
		1020SC	UNAVCO, INC.		10,993.00
8/24/21	36458	2020SC	Invoice:	285.00	
		1020SC	OSV000002518182 VERIZON CONNECT		285.00

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/24/21	36459	2020SC 1020SC	Invoice: 9885606714 VERIZON WIRELESS	993.38	993.38
8/24/21	36460	2020SC 1020SC	Invoice: 12001 GWYNNE CROSEY	15,000.00	15,000.00
8/10/21	ACH	2020SC 1020SC	Invoice: 1006627499 SAGE SOFTWARE, INC.	2,681.01	2,681.01
8/25/21	ASHLEY JUL 2021	2020SC 1020SC	Invoice: ASHLEY JUL 2021 UMPQUA BANK	283.74	283.74
8/25/21	COLIAS JUL 2021	2020SC 1020SC	Invoice: COLIAS JUL 2021 UMPQUA BANK	246.99	246.99
8/25/21	CRUZ JUL 2021	2020SC 1020SC	Invoice: CRUZ JUL 2021 UMPQUA BANK	52.86	52.86
8/25/21	CUETARA JUL 2021	2020SC 1020SC	Invoice: CUETARA JUL 2021 UMPQUA BANK	1,950.10	1,950.10
8/2/21	EFT	2020SC 1010WC	Invoice: AUG 2021 HEALTH CALPERS	22,015.30	22,015.30
8/13/21	EFT	2020SC 1020SC	Invoice: 59263 ONEPOINT HUMAN CAPITAL MANAGEMENT LLC	487.90	487.90
8/13/21	EFT	2020SC 2020SC 2020SC 1020SC	Invoice: SIP PPE 08.07.2021 Invoice: PPE 08.07.2021 Invoice: PEPRA PPE 08.07.2021 CALPERS	6,486.51 11,278.38 3,456.04	21,220.93
8/17/21	EFT	2020SC 1020SC	Invoice: 73314761 WEX BANK	1,427.76	1,427.76
8/21/21	EFT	2020SC 1020SC	Invoice: 59530 ONEPOINT HUMAN CAPITAL MANAGEMENT LLC	103.70	103.70
8/13/21	EFT	2020SC 1020SC	Invoice: 23828822 PAYCHEX	137.50	137.50
8/27/21	EFT	2020SC 2020SC 2020SC 1020SC	Invoice: SIP PPE 08.21.2021 Invoice: PPE 08.21.2021 Invoice: PEPRA PPE 08.21.2021 CALPERS	6,486.81 11,278.37 3,684.05	21,449.23
8/27/21	EFT	2020SC 1020SC	Invoice: 100000016512301 CALPERS	700.00	700.00
8/21/21	EFT 8.21.2021	6012AC 2024AC 1020SC	EMPLOYER LIABILITIES PPE 8.21.2021 EMPLOYER LIABILITIES PPE 8.21.2021 PAYROLL TAXES	2,416.87 19,577.33	21,994.20

SOLANO COUNTY WATER AGENCY

Cash Disbursements Journal

For the Period From Aug 1, 2021 to Aug 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/7/21	EFT 8.7.2021	6012AC	EMPLOYER LIABILITIES PPE 8.7.2021	2,535.99	
		2024AC	EMPLOYEE LIABILITIES PPE 8.7.2021	19,957.92	
		1020SC	PAYROLL TAXES		22,493.91
8/25/21	FLORENDO JUL 2021	2020SC	Invoice: FLORENDO JUL 2021	153.39	
		1020SC	UMPQUA BANK		153.39
8/25/21	FOWLER JUL 2021	2020SC	Invoice: FOWLER JUL 2021	343.13	
		1020SC	UMPQUA BANK		343.13
8/25/21	HYER JUL 2021	2020SC	Invoice: HYER JUL 2021	1,704.44	
		1020SC	UMPQUA BANK		1,704.44
8/25/21	LEE JUL 2021	2020SC	Invoice: LEE JUL 2021	1,372.21	
		1020SC	UMPQUA BANK		1,372.21
8/25/21	MAROVICH JUL 2021	2020SC	Invoice: MAROVICH JUL 2021	114.22	
		1020SC	UMPQUA BANK		114.22
8/25/21	PASCUAL JUL 2021	2020SC	Invoice: PASCUAL JUL 2021	35.16	
		1020SC	UMPQUA BANK		35.16
8/25/21	POORE JUL 2021	2020SC	Invoice: POORE JUL 2021	102.81	
		1020SC	UMPQUA BANK		102.81
8/25/21	RABIDOUX JUL 2021	2020SC	Invoice: RABIDOUX JUL 2021	3,301.30	
		1020SC	UMPQUA BANK		3,301.30
8/25/21	WILLINGMYRE JUL	2020SC	Invoice: WILLINGMYRE JUL 2021	2,187.38	
		1020SC	UMPQUA BANK		2,187.38
Total				844,929.42	844,929.42

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: Authorization to Transfer LAIF funds

RECOMMENDATIONS:


Adopt Resolution Number 2021-02 authorizing Dale Crossley (Board Chair), Roland Sanford (General Manager), Chris Lee (Assistant General Manager), Marcie Fehrenkamp (Accountant II) and Sandra Willingmyre (Accountant II) to transfer funds into or from the Water Agency’s Local Agency Investment Fund (LAIF) account.

FINANCIAL IMPACT:

None

BACKGROUND:

The Water Agency maintains an account with the Local Agency Investment Fund (LAIF) where monies not immediately needed for ongoing expenditures is kept. From time to time it becomes necessary to transfer funds into or from the Water Agency’s LAIF account. Pursuant to LAIF protocols, only individuals approved by the Board of Directors are authorized to effectuate transfers into or from the Water Agency’s LAIF account. The current roster of authorized personnel includes one individual who is no longer with the Water Agency – adoption of a revised roster is recommended.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/> Approved as recommended	<input type="checkbox"/> Other (see below)	<input type="checkbox"/> Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

RESOLUTION NUMBER 2021-02

**RESOLUTION OF THE SOLANO COUNTY WATER AGENCY
AUTHORIZING BOARD CHAIR, GENERAL MANAGER AND ACCOUNTANT II TO
TRANSFER FUNDS WITH LOCAL AGENCY INVESTMENT FUND ON BEHALF OF
THE SOLANO COUNTY WATER AGENCY**

WHEREAS, the Solano County Water Agency maintains an account with the Local Agency Investment Fund for fiscal purposes and;

WHEREAS, from time to time there is a need to transfer funds into or from said Local Agency Investment Fund account, and;

WHEREAS, only authorized personnel are permitted to transfer funds into or from said Local Agency Investment Fund Account.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Solano County Water Agency authorizes the following individuals to transfer funds into or from the Solano County Water Agency’s Local Agency Investment Fund account:

Dale Crossley, Board Chair
Roland Sanford, General Manager
Chris Lee, Assistant General Manager
Marcie Fehrenkamp, Accountant II
Sandra Willingmyre, Accountant II

I, ROLAND SANFORD, General Manager and Secretary to the Board of Directors of the Solano County Water Agency, do hereby certify that the foregoing resolution introduced, passed and adopted by said Board of Directors, at a regular meeting thereof held on the 9th day of September 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford, Secretary to the
Board of Directors of the Solano
County Water Agency



**California State Treasurer's Office
Local Agency Investment Fund (LAIF)
Authorization for Transfer of Funds**

Effective Date _____

Agency Name _____

LAIF Account # _____

Agency's LAIF Resolution # _____ or Resolution Date _____

ONLY the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. **This authorization REPLACES AND SUPERSEDES all prior authorizations on file with LAIF for the transfer of funds.**

Name	Title

Two authorized signatures required. Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct.

Signature

Print Name

Title

Telephone

Signature

Print Name

Title

Telephone

Please provide email address to receive LAIF notifications.

Name	Email

**Please email a scanned copy for review to laif@treasurer.ca.gov.
After approval is received, mail the original form to: State Treasurer's Office
Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001**

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: Amendment to Agreement with Boucher Law for Workforce Study

RECOMMENDATIONS:

Authorize General Manager to sign amendment to agreement with Boucher Law on the Workforce Study.


FINANCIAL IMPACT:

This amendment would be an increase of \$50,000. Sufficient funding is available in the FY 2020-2021 budget.

BACKGROUND:

The Water Agency has retained Boucher Law to conduct a Workforce Study for the Water Agency that includes an Organizational Analysis, a Classification Study, and a Total Compensation Study. Progress to date includes a draft Organizational Analysis, a draft Classification Analysis, and draft Total Compensation Study.

The proposed amendment is for work not anticipated in the original scope of work, including but not limited to additional meetings with the Workface Committee and additional research for several aspects of the study. The Agency also wishes to retain Boucher Law on a time and materials basis to assist with future staff hires and related matters. The proposed contract amendment and associated scope of work are attached.

Recommended: 
Roland Sanford, General Manager

☐

Approved as
recommended

☐

Other
(see below)

☐

Continued on
next page

Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

AMENDMENT NUMBER: 2

CONTRACTOR: Boucher Law

EFFECTIVE DATE: September 9, 2021

PROJECT: Workforce Study

DESCRIPTION OF AMENDMENT:

1. Add scope of work items identified in letter to Chris Lee, dated August 17, 2021 (copy attached)
2. Increase contract amount by \$50,000, from \$95,000 to \$145,000.
3. Extend term of contract to June 30, 2022.

SIGNATURES:

Solano County Water Agency,
A Public Agency

Boucher Law

By: _____
Roland Sanford, General Manager
Solano County Water Agency

By: _____
Christopher Boucher, Esq., Principal
Boucher Law

FOR SCWA USE ONLY

Contract Period: 7/1/2020 to 6/30/2022
File Number: AG-B-12
Account Manager: Chris Lee
G/L Account #: 6140AC
Job Cost #: _____
Contract Type: Professional Services



Boucher Law
www.Boucher.Law

CHRISTOPHER K. BOUCHER
Founding Attorney

August 17, 2021

Chris Lee, Assistant General Manager
Solano County Water Agency
810 Vaca Valley Pkwy #203
Vacaville, CA 95688

VIA ELECTRONIC MAIL: clee@scwa2.org

Re: Request for Second Contract Amendment

On behalf of Boucher Law, thank you for the opportunity and privilege of serving the Solano County Water Agency (SCWA) with the Agency Organization, Job Classification, and Total Compensation Study. Based on the current progress of the project, plus additional work requested by SCWA please accept this proposal for a second amendment to the existing Agreement for Professional Services (dated July 1, 2020) as follows:

- The end date of the contract be changed to October 30, 2021;
- The total amount of the contract be increased by an additional \$50,000, for a total not-to-exceed cost of \$145,000.

Boucher Law has completed Phase 1 (Organizational Analysis) and Phase 2 (Classification Study) of the project and has submitted a revised draft Total Compensation report which includes the results of the total compensation study and recommendations regarding base salary and benefits.

As we have progressed through the project, we have dedicated additional hours not included in the original scope of work such as:

- Additional meetings with the Workforce Study Committee.
- Several revisions to the Total Compensation Study report based on additional requests from SCWA.
- Additional research and reporting of detailed information regarding retiree health care benefits.
- Detailed responses to additional questions from staff

Remaining and additional work to be completed (as requested by SCWA) includes:

Northern California
2081 Center St.
Berkeley, CA 94704

Southern California
321 S Brand Blvd.
Glendale, CA 91204

(510) 838-1000

Jill@Boucher.Law

JILL D. ENGELMANN

Mr. Chris Lee
Re: Request for Second Contract Amendment
August 17, 2021
Page 2

- Finalizing the Total Compensation Study Report, providing a presentation to the Board of Directors, and assisting with implementation of recommendations
- Assisting SCWA with recruitment and selection efforts for future hires
- Assisting SCWA with continued internal alignment needs.

We have truly enjoyed working with you and your team on this project and look forward to continuing our collaborative effort. If you have any questions regarding the above, please do not hesitate to contact me at your earlier convenience.

As always, thank you for the privilege of serving SCWA.

Sincerely,

Jill Engelmann

JILL ENGELMANN
SENIOR PRACTICE LEADER

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: Placement of Putah Creek Streamkeeper at Salary Range Schedule 41

RECOMMENDATIONS:

Place Putah Creek Streamkeeper at salary schedule range 41 and place incumbent at Step 5 of Salary Range 41.


FINANCIAL IMPACT:

This action will result in a 1.5% increase in salary for the one employee holding the Streamkeeper position, resulting in a total annual cost increase of \$2,376 per year. There is sufficient funding in the 21-22 budget to support the proposed range placement.

BACKGROUND:

The Putah Creek Streamkeeper position was created by and is an integral component of the “Settlement Agreement and Stipulation Among Solano County Water Agency, Solano Irrigation District, Maine Prairie Water District, Cities of Vacaville, Fairfield, Vallejo and Suisun City; and Putah Creek Council, City of Davis and the Regents of the University of California”, dated May 23, 2000 – or as more commonly known, the “Putah Creek Accord.” Pursuant to the Putah Creek Accord, the Streamkeeper is employed by the Water Agency but under the direction of the Lower Putch Creek Coordinating Committee (LPCCC) – a committee consisting of ten members; five from Yolo County, five from Solano County.

The Water Agency has had the honor of employing the same Streamkeeper, Richard Marovich, for the last 20 years. Mr. Marovich will soon retire. Therefore, the Water Agency and the LPCCC are in the process of recruiting for the Putah Creek Streamkeeper position. To make the recruitment for a new Streamkeeper more desirable and to account for potential candidates that may be at a lower skill level, a salary step range that consists of five pay steps is recommended rather than the existing single specified yearly amount with no provisions for merit step increases (with the exception of the General Manager, the pay scale for all existing full-time positions includes five salary step increases). This will allow the newcomer to be placed somewhere along the five steps based on experience and qualifications and have the possibility of receiving merit increases at the discretion of the LPCCC.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input checked="" type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency
SEP.2021.BOD.ITM.5E

Agency staff is recommending placement of the Streamkeeper position in the existing “Salary Range 41” and setting the current Streamkeeper’s salary at Step 5 of Salary Range 41.

Streamkeeper	Current Salary	132,196				
		<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Streamkeeper	Salary Range 41	110,351	115,868	121,662	127,745	134,132

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

This item is consistent with Goal #10 (*Funding and Staffing*), Objective C (*Provide Necessary and sufficient staffing and resources to maintain Program Activities and to achieve the goals and objectives of Strategic Plan Priorities*); Goal #7 (*Natural Resources Stewardship*), Objective B (*Support and promote Lower Putah Creek Coordinating Committee programs and projects*).

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: CalPERS Pay Schedule for SCWA employees

RECOMMENDATIONS:

Approve existing Pay Schedule for SCWA employees to meet CalPERS statutory and regulatory requirements.

FINANCIAL IMPACT:


There is no financial impact.

BACKGROUND:

In 2011, CalPERS implemented regulations setting forth the requirements that a “pay schedule” must be met in order for a member’s pay rate to be credited by CalPERS. The pay rate shall be limited to the amounts listed on a pay schedule that meets all the requirements listed in CCR 570.5 (attached). Whenever an employer fails to meet the requirements for a “publicly available pay schedule” as set forth by CCR 570.5, CalPERS may, at its discretion, determine a member’s pay rate based on consideration of various types of other information. By approving this Pay Schedule the Agency will be in compliance with CalPERS Regulations.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

This item is consistent with Goal #10 (*Funding and Staffing*), Objective C (*Provide Necessary and sufficient staffing and resources to maintain Program Activities and to achieve the goals and objectives of Strategic Plan Priorities*).

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
SALARY SCHEDULE
Effective TBD

Job Title	Schedule Range	Monthly Salary			Annual Salary		
		STEP 1 TO STEP 5			STEP 1 TO STEP 5		
ADMINISTRATIVE ASSISTANT	12	4,534	-	5,511	54,408	-	66,133
WATER RESOURCES TECHNICIAN I	17	5,121	-	6,224	61,447	-	74,690
WATER RESOURCES TECHNICIAN II	21	5,645	-	6,862	67,746	-	82,346
ASSISTANT WATER RESOURCES SPECIALIST	21	5,645	-	6,862	67,746	-	82,346
SENIOR WATER RESOURCES TECHNICIAN	25	6,224	-	7,565	74,690	-	90,786
ACCOUNTANT I	25	6,224	-	7,565	74,690	-	90,786
ASSOCIATE WATER RESOURCES SPECIALIST	25	6,224	-	7,565	74,690	-	90,786
ACCOUNTANT II	29	6,862	-	8,341	82,346	-	100,091
ASSISTANT WATER RESOURCES ENGINEER	30	7,034	-	8,549	84,404	-	102,594
SENIOR WATER RESOURCES SPECIALIST	31	7,205	-	8,758	86,463	-	105,096
ASSOCIATE WATER RESOURCES ENGINEER	34	7,755	-	9,426	93,056	-	113,110
WATER CONSERVATION COORDINATOR	36	8,142	-	9,897	97,708	-	118,765
ADMINISTRATIVE SERVICES MANAGER	36	8,142	-	9,897	97,708	-	118,765
SUPERVISING WATER RESOURCES SPECIALIST	38	8,549	-	10,392	102,594	-	124,703
SENIOR WATER RESOURCES ENGINEER	40	8,977	-	10,912	107,723	-	130,939
STREAMKEEPER	41	9,196	-	11,178	110,351	-	134,132
SUPERVISING WATER RESOURCE ENGINEER	44	9,897	-	12,030	118,765	-	144,360
PRINCIPAL WATER RESOURCES SPECIALIST	49	11,178	-	13,587	134,132	-	163,038
PRINCIPAL WATER RESOURCES ENGINEER	50	11,457	-	13,926	137,485	-	167,114
ASSISTANT GENERAL MANAGER	53	12,323	-	14,979	147,881	-	179,750
GENERAL MANAGER	N/A	15,897	-	15,897	190,758	-	190,758

* Not on a salary step schedule

Part-Time Job Title
INTERNSHIP - WATER RESOURCES, WATER EFFICIENCY
SUPERVISING INTERNSHIP - WATER RESOURCES, WATER EFFICIENCY
WATERCRAFT INSPECTION INTERNSHIP
SUPERVISING WATERCRAFT INSPECTION INTERNSHIP
WATER RESOURCES AIDE I-II

Hourly Wage		
18.00	-	18.00
19.00	-	20.00
19.00	-	19.00
20.00	-	20.00
18.00	-	20.00

Special Pay:

Heavy/special equipment operator with California class A drivers licenses receive a 5% pay differential.

SOLANO COUNTY WATER AGENCY



MEMORANDUM

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: September 2, 2021

SUBJECT: August/September General Manager's Report

COVID Update

Earlier this summer we had high hopes that in-person Board and other committee meetings could resume, but with the surge in COVID cases we have once again hit the pause button and will continue to monitor the situation. Staff continues to work remotely whenever possible and at least for the month of September will continue to conduct “Zoom” in lieu of in-person meetings whenever feasible. The September Board meeting will once again be held via Zoom with the hope that the situation will improve by October.

State Water Resources Control Board Water Right Curtailment Orders

There have been quite a few newspaper articles about the State Water Resources Control Board (SWRCB) Water Right Curtailment Orders in recent weeks. **These Curtailment Orders do not apply to water that was previously diverted to storage and as a result, have little or no impact on our Solano Project or North Bay Aqueduct water supplies.** Even in “normal years”, most of the water delivered by the Solano Project is stored water – water that was captured and stored in Lake Berryessa during the rainy season. Similarly, the Table A water delivered by the North Bay Aqueduct is considered stored water from Lake Oroville, or from San Luis Reservoir in the form of “Table A carryover”.

In a similar vein, much of the irrigated lands in the Solano County portion of the Delta are within the boundaries of the North Delta Water Agency (NDWA). The NDWA holds a contract with the California Department of Water Resources (DWR) that obligates DWR to provide full water deliveries to the NDWA during all but the most extenuating circumstances, even when water deliveries to the State Water Contractors, including the users of the North Bay Aqueduct (NBA) water supply, are reduced. The NDWA water supply is not subject to the recent SWRCB Curtailment Orders.

Additional information regarding the SWRCB Curtailment Orders can be found at www.waterboards.ca.gov/drought/delta/

810 Vaca Valley Parkway, Suite 203
Vacaville, California 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



Water Conservation Programs

As discussed at the July Board meeting, the Water Agency in cooperation with the Solano Project and NBA water users offer a number of water conservation rebate programs. Public interest and participation in these programs and services has been increasing to the point that in some instances there are waiting lists for service. Earlier this summer the Board approved the hiring of an additional Water Resources Specialist to provide additional support and hopefully alleviate the current backlog. Recruitment of the aforementioned Water Resources Specialist is in progress.

Flood Control and the aftermath of the LNU Fire

Last winter the near absence of significant rain events was hugely beneficial with respect to our efforts to mitigate and prevent further damage from the LNU Fire. Of concern then – and still – are the potential for accelerated and increased runoff from the burn areas upslope and adjacent to Vacaville, as well as instream blockages from fire debris and eroded soil, particularly within the Ulati and Pleasants Creek watersheds.

Last fall and early winter the Water Agency installed 86 rock vanes on Pleasants Creek to reduce channel erosion and ultimately minimize the amount of sediment entering Lake Solano, and removed several debris jams. The Water Agency also stationed heavy equipment at the Putah Diversion Dam, in the event emergency actions were necessary to remove potentially damaging fire debris, mobilized personnel and equipment for water quality sampling, and commissioned studies to estimate post-fire runoff rates into the Ulati Flood Control Project. Similar actions are anticipated in advance of the coming rainy season.

**REPORT OF CONSTRUCTION CHANGE ORDERS AND
CONTRACTS APPROVED BY GENERAL MANAGER UNDER
DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less) - None

Construction Contracts (\$45,000 and less) – None

Professional Service Agreements (\$45,000 and less) –

A Cleaning Bee – PDO Janitorial Service - \$30,000
Atkinson Land Leveling – Land Management Support - \$20,000
Ernst & Young – State Water Project Audit - \$17,236
In Communications – High School Video Contest - \$30,000
Jeff Janik – NBP Phytoplankton Monitoring - \$45,000
Kleinfelder – Nesting Bird Surveys - \$30,000
KUIC – Water Conservation Media Outreach - \$30,000
La Ranchera – Spanish Speaking Public Outreach - \$20,000
Pat Davis Design Group – Website Management and Design - \$23,700
Pleasure Cove Marina – Lake Berryessa Mussel Prevention Incentive - \$10,000
Rock Steady Juggling – School Water Education Program - \$25,000
Santa Clara Valley Habitat – HCP Legislative Coordination - \$5,000
Solano Resource Conservation District – Water Quality and Drone Support - \$25,000
Spanish Flat Recreation – Lake Berryessa Mussel Prevention Incentive - \$5,000
Thinking Green Consultants – High Efficiency Washer Rebates - \$20,000
TRPA Fish Biologists – 2021 Pleasants Creek Fish Surveys - \$19,552
TRPA Fish Biologists – 2021 Lower Putah Creek Fish Surveys - \$32,718
TRPA Fish Biologists – Ulatis Project Flood Control Fish Surveys - \$17,395
UC Davis – Putah Creek Restoration Intern Project - \$45,000
Zun Zun – Solano School Water Education - \$40,000

Non-Professional Service Agreements (\$45,000 and less) – None

Construction contracts resulting from informal bids authorized by SCWA Ordinance- None

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

NEWS ARTICLES

OPINION > COMMENTARY

Marin Voice: County authority takes systems approach to fire-adapted communities



Carson Shoemate of the Marin County Fire Department's Tamalpais Fire Crew, right, carries a chainsaw as he and colleagues clear vegetation in Novato on Thursday, May 6, 2021. (Alan Dep/Marin Independent Journal)

By **MARK BROWN** |

July 8, 2021 at 12:11 p.m.

When it comes to wildfire safety and preparedness, there is no silver bullet.



Fire is a natural part of our environment. It is easy to focus on devastating mega-fires and feel that efforts to keep our communities safe are futile. However, we must, and can, learn to co-exist with fire by making our communities fire adapted.

There are many components in making our communities fire adapted. We all have a role to play. If we do our part, we can win this battle. The strength of our communities is the sum of their parts.

Let's discuss the components of fire adapted communities.

- Informed residents: The more knowledgeable our residents are about wildfire, the better we can be prepared. A key component of the Marin Wildfire Prevention Authority's mission is funding public education through our nonprofit partners at FireSafe Marin and our member agencies.

Through this strategic partnership, wildfire experts are providing practical information to residents about how wildfires can impact their residences as well as ways to take action to limit the damage, be prepared before a fire even ignites and be ready to get out of harm's way. We encourage all residents to take advantage of these ongoing educational opportunities by visiting [FireSafeMarin.org](https://www FiresafeMarin.org).

- Home hardening: Recent research shows our homes are the major contributors to fire spread during urban conflagrations. If we can keep homes from igniting, we can limit the spread of fires and decrease the devastation.

The Marin authority funds home-hardening evaluations for each of our member agencies and we encourage all residents to take advantage by contacting your local fire department to schedule an evaluation.

- Defensible space/fire-smart landscaping: Wildfire research has also shown that landscaping on our properties threatens our homes as much as the natural vegetation.

As we become more fire adapted, ask yourself if you have adopted the "Zone 0" approach by removing all flammable objects and vegetation from within 5 feet of your home. Have you used fire-smart landscaping techniques within 30 feet of your home?

Along with home evaluations, the authority provides evaluations of our residents' defensible spaces as well as "chipper days" to support residents with vegetation-fuel reduction. As they have for 30 years, FireSafe Marin is an excellent resource to learn more about defensible space.

- Escape route and systems improvements: the Marin authority is working with each of its member agencies to improve the safety and reliability of all of our evacuation routes.



Through the subject matter expertise of our member agencies, our goal is to improve the flow of traffic during an emergency and to ensure that all evacuees will be safe while in a car even if they are stopped on a primary evacuation route. Our group partners with every public safety agency to improve our evacuation and notification systems.

Do you have an evacuation plan? Do you know what evacuation zone you live in? If not, please log onto the [Marin emergency portal](#) website to learn more.

- Vegetation management: In partnership with fire agencies, land management agencies, towns and cities, the authority is embarking on a comprehensive vegetation management program guided by our [community wildfire protection plan](#) and our land management agencies' resilience plans.

We are creating shaded fuel breaks along the wildland-urban interface boundary. These fuel breaks are designed to slow, or even stop, the spread of an average-intensity wildfire. The breaks will decrease the intensity of extreme wildfires so our residents can evacuate safely, and our firefighters can suppress the fire.

We are also working with land-management agencies to perform vegetation-management projects in our open spaces. All of our vegetation-management practices are conducted in an ecologically sound manner, which not only lessens the risk of wildfire, it increases the health of our environment.

As you can see, we all have a role to play. If we all do our part, we can create fire adapted communities throughout Marin County.

Mark Brown is the executive officer of the Marin Wildfire Prevention Authority.

Tags: [Fire prevention](#), [Marin Voice](#), [Marin Wildfire Prevention Authority](#), [newsletter](#), [Wildfires](#)



Mark Brown





MARIN WILDFIRE PREVENTION AUTHORITY

Earth, Wind, Fire, and Water: A paradigm shift that calls for a new proactive collaboration to protect our communities from wildfire by strategically restoring and managing our watershed lands and resources in the face of climate change



- Mark Brown – Introduction
- Executive Officer – Marin Wildfire Prevention Authority
- Retired Deputy Fire Chief – Marin County Fire Department (30 years of service)
- Operations Section Chief – CAL FIRE Incident Management Teams 3 and 4 (15 years)



MARIN WILDFIRE PREVENTION AUTHORITY

Today's Presentation Outline:

- MWPA History/Background
- Status of North Bay Wildfire Prevention Work
- Challenges Ahead
- Collaboration Opportunities

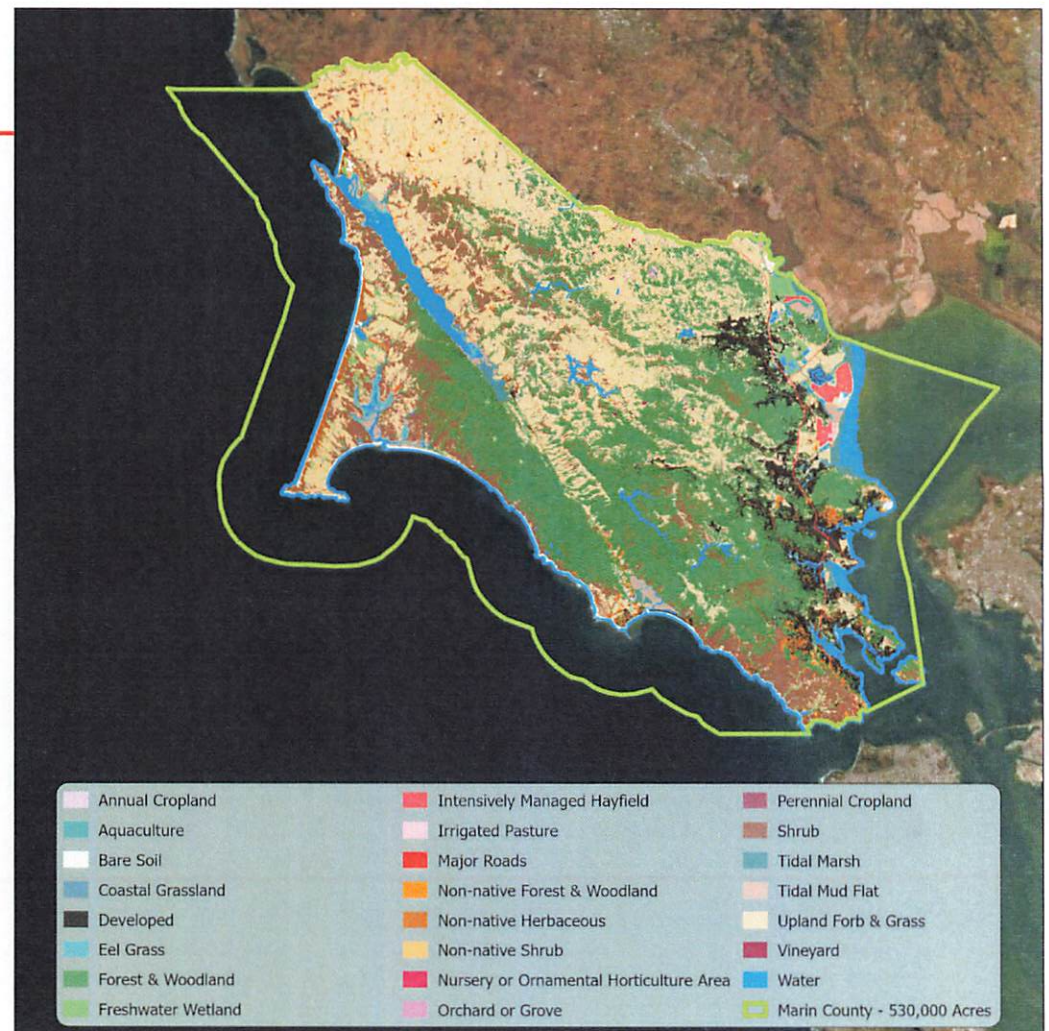


**MARIN WILDFIRE
PREVENTION AUTHORITY**

MWPA History/Background

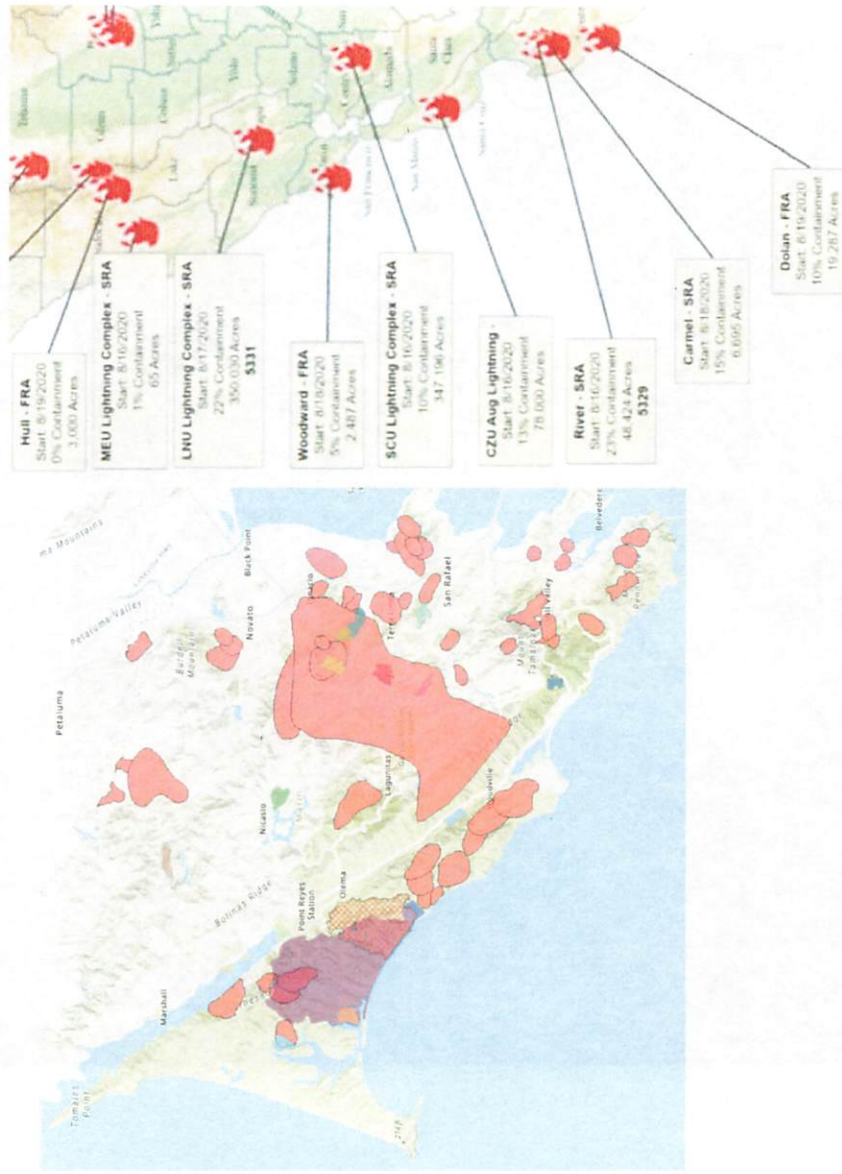
Marin Vegetation Profile

- Mosaic of forest, shrub and grassland vegetation types
- All flammable
- Fire Hazards Exacerbated by SOD, Drought
- **Nearly all communities are within the wildland urban interface**



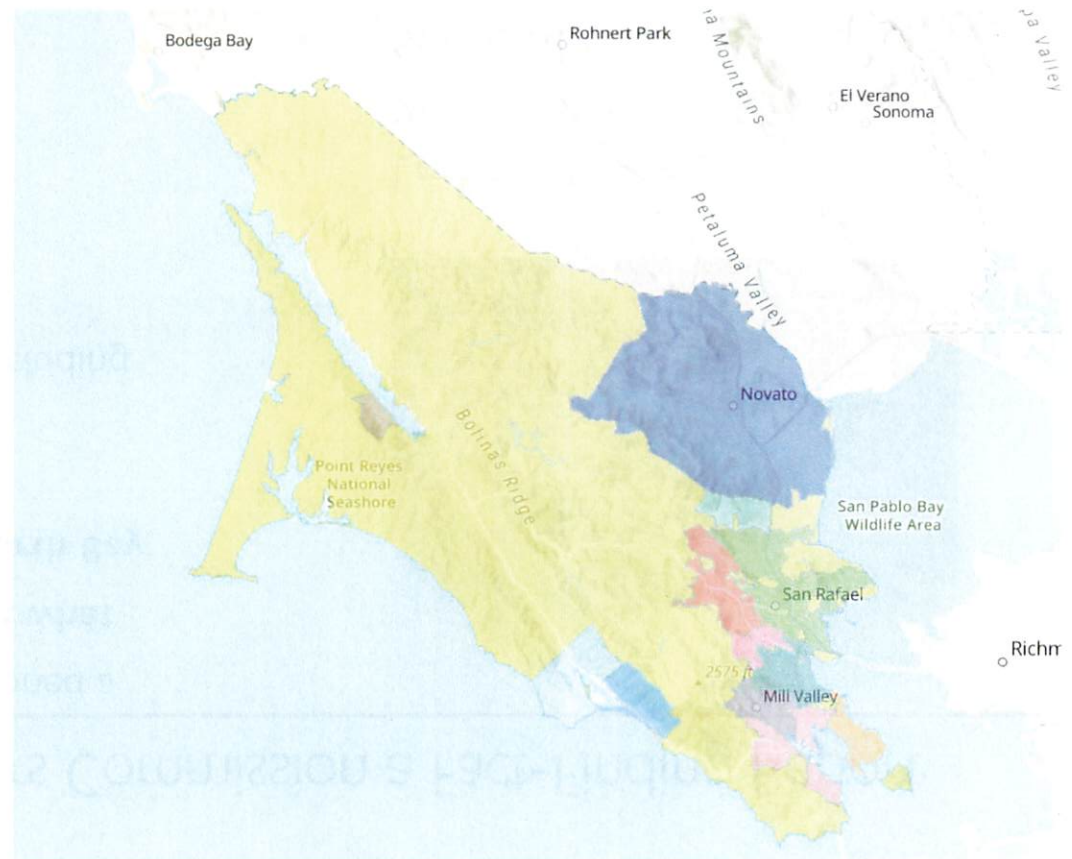
Fire History of Marin County

- Marin has a significant history of wildfires
- Neighboring communities and counties have been severely damaged by catastrophic fires over the last decade
- Any of our communities could be next. We are all vulnerable



Marin Fire Agencies

- 19 Independent Fire Agencies responsible for Fire Prevention and Suppression
- Fire knows no jurisdictional boundaries
- Compelling need for fire agencies to work together to address common threats, mutual interests



2017/18 County and Civic Leaders Commission a Fact-Finding Report

- Marin County Board of Supervisors commissioned a multidisciplinary team to **identify and report what lessons could be learned from the 2017 North Bay Fire Siege**
- **Collaborative effort by key stakeholders** including the Fire Chiefs, City Managers, County Administrators, County Supervisors and Law Enforcement
- **Key recommendation: Fire Agencies and municipalities need to coalesce under a County wide JPA with ongoing funding to reduce risk of catastrophic event**



Lessons Learned 2017 North Bay Fire Siege September 2018

Prepared By:
Marin County Fire Department
P.O. Box 518, Woodacre, CA 94973
www.marincountyfire.org



2018/19 Civil Grand Jury Recommends Formation of Wildfire Prevention JPA

- Civil Grand Jury Report* Affirmed Findings & Recommendations of Lessons Learned Report
- Recommended the formation of a County Wildfire Prevention Agency, suggested sources of funding, and that the question be put before Marin County Voters
- Civic leaders and Fire Chiefs campaigned Cities/Town Councils/Fire Districts for formation of a JPA to be funded by 1% parcel tax-17 of 19 towns agreed
- **Measure C – Marin Wildfire Prevention Authority received 70.8% voters' support**

2018–2019 MARIN COUNTY CIVIL GRAND JURY

Wildfire Preparedness A New Approach

Report Date: April 18, 2019

Public Release Date: April 25, 2019





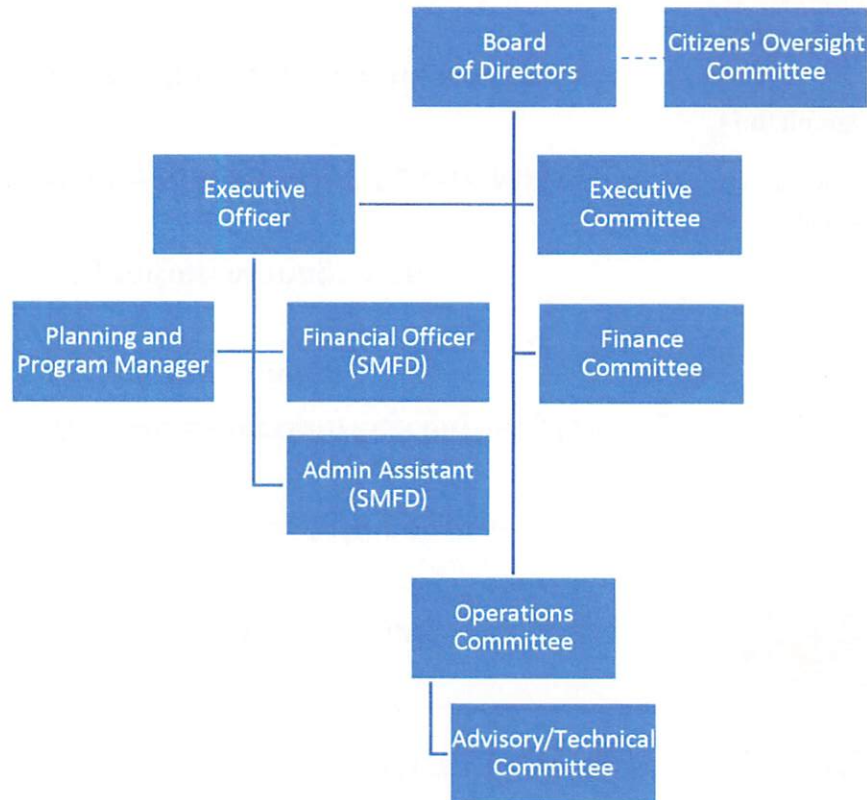
**MARIN WILDFIRE
PREVENTION AUTHORITY**

Status of North Bay Wildfire Prevention Work

2020-Marin Wildfire Prevention Authority Programs/Investments

	Program Area		% of Funds
<ul style="list-style-type: none"> • MWPA is a 17 Member JPA • 10 year term - \$20 MM per year 			
<ul style="list-style-type: none"> • Wildfire Detection/Evacuation planning and improvements • Vegetation Management • Public Education – FIRESafe Marin • Defensible Space, Home Hardening • Evacuations Route Improvements 	JPA Core	Wildfire Detection & Evacuation Program Improvements Vegetation Management / Fire hazard reduction Grants Management Public Education – FIRESafe Marin	60%
		Defensible Space Evaluations – Home Hardening With the ability for an agency to administer vs JPA	20%
		Community Level Wildfire Prevention Mitigation Local jurisdiction fire prevention issues with no funding Enhanced fire patrols for problem areas, additional fire hazard reduction work, evac route parking issues	20%

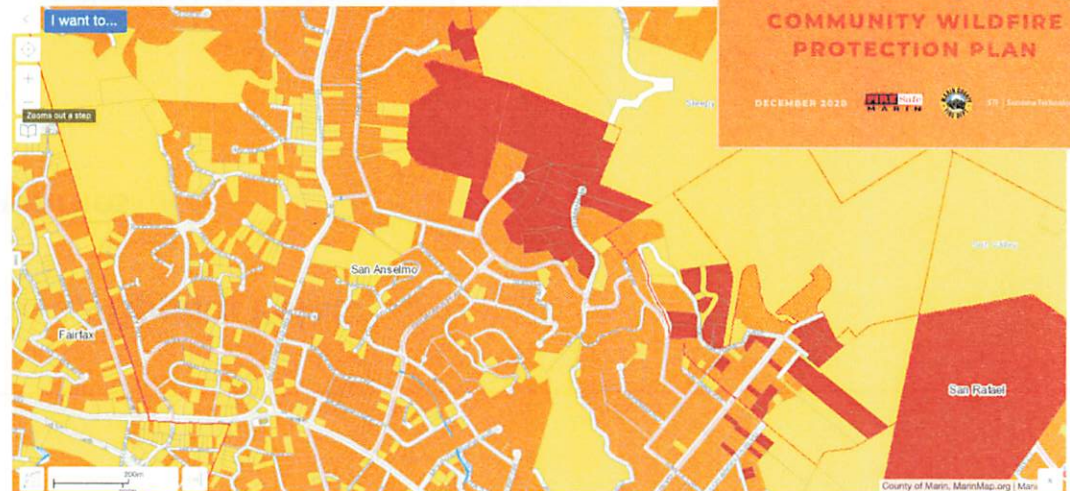
MWPA ORGANIZATION and FUNDAMENTALS



- A **Joint Powers Agreement** clearly defines the JPAs authorities to operate, act and invest in wildfire prevention activities
- Operated "**From the Ground Up**"
- All sub committees' actions are defined by written **Bylaws**
- All Actions and Investments are **monitored by a Citizens' Oversight Committee**
- We are now one year old

Marin County Community Wildfire Prevention Plan

- **Marin County CWPP** updated 2021 **provides the framework for MWPA's annual work plans and investments**
- Used up to date LiDAR data funded by a 2019 federal grant
- Conducted a **Fire Risk Assessment for every parcel and home** in Marin
- Identifies **critical hazards & investments needed to reduce risks**



Summary

Sequence of Events brought **Marin** Citizens to a "**Tipping Point**"

- **Catastrophic fires in neighboring communities**
- **Lessons Learned Report from 2017 Fires**
- **Civil Grand Jury Report 2018/19 - Coalesce & work together under JPA**
- **Citizens support Marin Measure C 2020**
- **Marin Wildfire Prevention JPA 2020-2030.**



SUMMARY- 2020/22 Priorities

•**Strategic Planning** with **Goals, Objectives, Metrics and Monitoring**

•Aggressive **Public Education Program** - FIRESafe Marin

•**Home hardening**

•**D Space Clearing** supported by **chipper days**

•County Wide **Evacuation Route Hazard Assessment and Clearing**

•**Fuel reduction** projects in open spaces **near homes**

•**Shaded fuel breaks** along the WUI boundary

Sonoma County PG&E Wildfire Funds – CLEE Report

- Centralizing Governance and Stakeholder Coordination
- Community Outreach and Education
- Immediate Vegetation Management Activities
- Data, Planning and Mapping
- Long-term Financial Stability
- Labor and Workforce Development



Ethan Elkind, Ted Lamm, & Katie Segal
Center for Law, Energy & the Environment (CLEE)
UC
Ma

1. Centralizing Governance & Stakeholder Coordination

Goals

- Coordinate immediate projects
- Administer funds
- Spearhead outreach
- Streamline permitting
- Compile research efforts
- Lead and/or support grant efforts

3 potential pathways



Berkeley Law | Center for Law, Energy & the Environment

Napa County – Five Year Plan

- **Napa County working in conjunction with Napa Community Firewise Foundation approved the Community Wildfire Prevention Plan**
- **Earmarks \$42 million over 5 years for Wildfire Preparedness fuels management, community education, wildfire response support, and critical infrastructure protection**
- **Supported by the wine industry producers and farmers, including the trade association Napa Valley Vintners**

With Initial Progress, Now We Generate Momentum and Engagement

- **Identify what the public really wants and will support**
- **Elected and Appointed Officials at the Federal, State and Local Levels**
- **Community change leaders in social, environmental, economic fields**
- **Fire Chiefs, FIRESafe Marin, Fire Safe Sonoma, City Councils, Board of Supervisors, Water/Sanitation/Flood Control Agencies**
- **Establish Partnerships/Collaborations that achieve efficiencies and multiple benefits for wildfire preparedness, drought response, and watershed protection**
- **Environmental activists, UC Cooperative Extension**



**MARIN WILDFIRE
PREVENTION AUTHORITY**

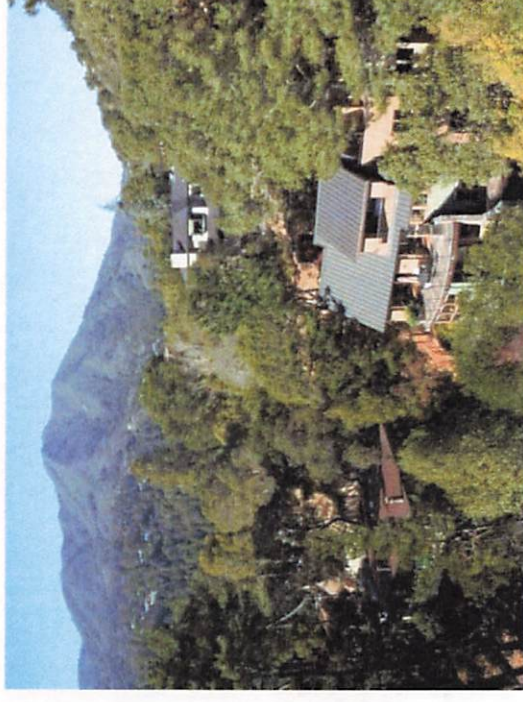
Challenges Ahead

What We Need Going Forward

- **Support of the Environmental Community** and key partners to implement critical projects (e.g. ESP partnership in Marin County)
- Establish key partnerships/collaborations to address the link between wildfire preparedness/drought response/watershed protection
- Work across jurisdictions to ensure efficiency in our planning and spending of monies devoted to addressing the impacts of climate change.



ECOLOGICALLY SOUND PRACTICES FOR VEGETATION MANAGEMENT

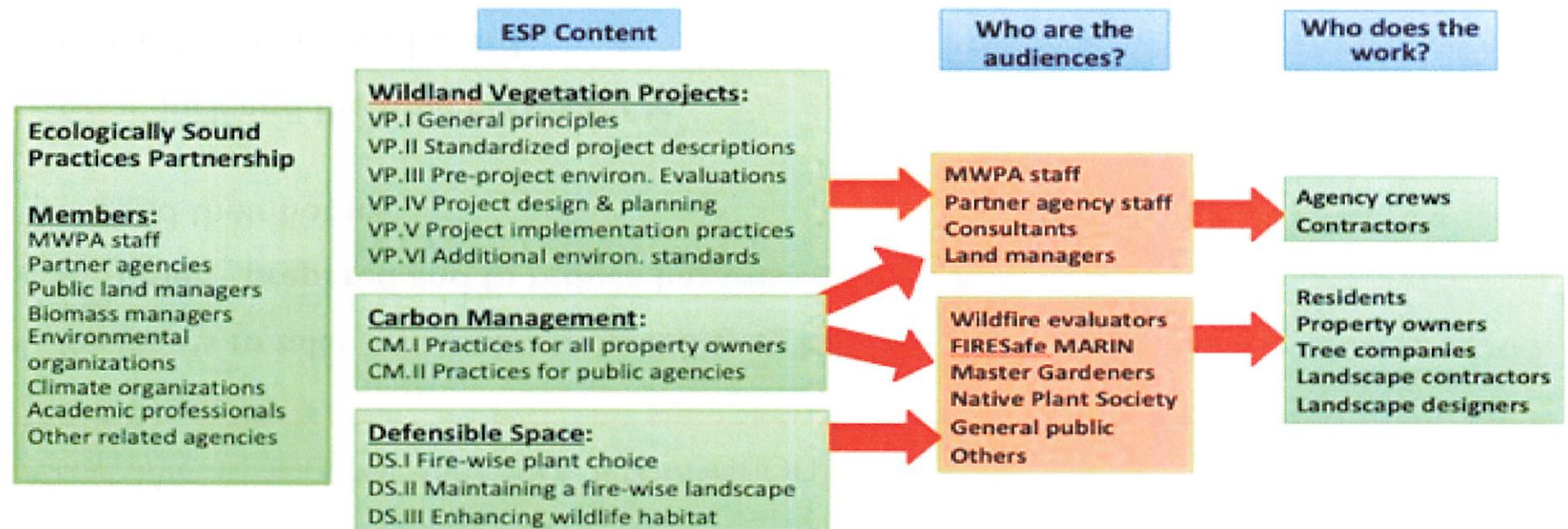


Marin Wildfire Prevention Authority
ESP Partnership

Environmentally Sound Practices Partnership

ECOLOGICALLY SOUND PRACTICES OVERVIEW

Marin Wildfire Prevention Authority / ESP Partnership



What We Need for Wildfire Prevention?

- **Residents to take personal responsibility to be informed, prepared and to reduce hazards around their homes**
- **Good luck and the time necessary to substantially reduce hazards**

What we need to do to address climate change and link our efforts?

- **A recognition that we are facing the new normal.....droughts, floods, fires and their impacts are unpredictable in their extent, but predictable in that they will happen.**
- **A paradigm shift where we link our wildfire prevention activities with drought response and watershed protection to have a focused approach to address the dynamic and emerging impacts of climate change.**



**MARIN WILDFIRE
PREVENTION AUTHORITY**

Collaboration Opportunities

How can we work and collaborate together? Our Past.....

- **Collaborate on areas of mutual interest and concern...regulatory/provision of services.**
- **Tended to focus in our own service area silos through regional/local partnerships (e.g. Bay Area IRWMP; MTC, ABAG, etc)**
- **Focus on singular impacts of climate change through our own agency lense (drought, fire, floods, ghg emissions, etc.)**
- **Lack of integration at all government levels**

How can we work and collaborate together? Our Future.....

We must acknowledge and recognize that:

- **First and foremost, there is a new paradigm before us.**
- **our focus must shift to making the link between the impacts of climate change and how those linkages require new collaborations.**
- **Federal and State government are looking for the answers that we at the local level can provide that are scalable across the state/nation**
- **Our regional focus must expand and make linkages between what exists today at the regional/local level and what's needed in the future to address our new paradigm (e.g. Bay Area IRWMP; NBWA, MTC, ABAG, BAWAC, North Bay Water Reuse Authority, BayCAN, etc)**
- **A shift in focus is needed from working on singular impacts of climate change to one of integrating our work to tackle the range of impacts (drought, fire, floods, heat, ghg emissions, etc.)**

Ideas for Collaboration

- **Large Watershed/Landscape Scale Forest Health Projects that protect our regional water supply, prepare us for wildfire, and promote biological diversity**
- **Collaborative outreach/education on the benefits of Fire-Smart/Drought-Smart landscaping and that they are essentially the same**
- **Managing our lands for wildfire/drought are essential for water and power system reliability during a major wildfire event**
- **Advocate for Bond Funding/Federal Infrastructure Funding for projects/programs that make the link between wildfire preparedness/drought/watershed protection (Climate Change Response)**

Idea for Collaboration – State Bond Funding/Federal Funding

- **SB 45/AB 1500 – Up to \$2.2 billion for wildfire prevention, drought, or other natural disaster prevention and community resilience from climate change impacts**
- **Federal Infrastructure Bill – \$1.2 Trillion for Transportation/Water/Power/Broadband/R&D including climate change**

State Bond Funding

- SB 45/AB 1500 identify funding for the following:
- Pre-Hazard Mitigation including projects/programs to address wildfire/flooding/drought
- Forest Health/Forest Restoration including land conservation
- Regional and local collaboration and approaches,
- State Parks Preparedness
- Workforce Development to achieve state goals



MARIN WILDFIRE PREVENTION AUTHORITY

Thank You!

Mark Brown
Executive Officer
Marin Wildfire Prevention Authority
mbrown@marinwildfire.org
415-246-0280

Ways to save water during the drought — and whether it's worth doing at all

The “bathtub ring” at Lake Mead shows just how dire the drought has gotten.
(Allen J. Schaben / Los Angeles Times)

BY [JESSICA ROY](#)

AUG. 9, 2021 11:33 AM PT

In case you hadn't heard, California is [once again in a drought](#).

But don't take our word for it. The pictures tell a chilling (or, rather, incrementally heating) story. [Boat slips on dry land](#). [“Bathtub rings” around lakes](#). Juvenile salmon [cooked to death](#) in warming rivers. And the U.N.'s Intergovernmental Panel on Climate Change [issued a report](#) on Monday that outlines just how much damage has been done and who's to blame: “It is a statement of fact, we cannot be any more certain; it is unequivocal and indisputable that humans are warming the planet.”

Something has to change.

In July, Gov. Gavin Newsom asked Californians to reduce [residential water usage by 15%](#) to help combat the drought. Back in 2015, then-Gov. Jerry Brown asked for a 25% reduction. A year later, residential water usage [was down 24.5%](#).

ADVERTISING

But now, some Californians who made those impactful changes half a decade ago — ripping out lawns, replacing old toilets and showerheads, letting the Prius develop a tactile layer of dirt and dust before hitting the car wash — are stumped as to how to cut back any more without risking a body odor apocalypse on top of the climate one.

“For my household, meeting the governor's requested 15% reduction in water use will be impossible unless we stop showering,” wrote [one reader](#) in a letter to the editor.

Furthermore, if we previously cut residential usage by a quarter and still landed back in a drought, what's the point of cutting more? Could it possibly make a difference?

Perhaps surprisingly, yes.

ADVERTISEMENT

CALIFORNIA

'Running out of options': California resorts to water cutoffs as drought worsens

Aug. 4, 2021

First, it's important to know how California uses water. About 80% of water used in the state goes toward agriculture, said Kelly Sanders, associate professor of civil and environmental engineering at USC. The other 20% is urban usage, she said, which is split roughly in half between indoor and outdoor use. So when we talk about shorter showers and turning off the tap when you brush your teeth, you're playing with a pretty small slice of the overall pie.

In other words: Letting the faucet run while you wash your face wasn't what got us into the drought, so not doing that won't singlehandedly get us out of it.

"While individual actions are essential for addressing huge environmental issues like climate change and drought, they're always insufficient," said Jason Mark, who is an editor at [Sierra](#) who [wrote about this issue](#) and the cofounder of [Alemany Farm](#) in San Francisco. He described it as "addition where we need multiplication." That multiplication comes in the form of better public policy, pressure on government officials to address these issues, and lifestyle changes to reduce reliance on water-intensive products and plants.

But that doesn't mean you should feel free to take hourlong showers and let your taps run with abandon. Addition still adds up. And [our reservoirs](#) can use all the help they can get.

"Our water sustainability challenges are so significant. It is an all-hands-on-deck moment. We all need to be doing our part," said Heather Cooley, the director of research for the Pacific Institute, a think tank that identifies and advances research-based sustainable water policies.

So, climate change is real. The drought is happening because of it. Maybe you can't save California on your own, but it's worth doing your part.

CALIFORNIA

Drone photos reveal the shocking truth of California's parched landscape

July 21, 2021

Ways to reduce your water usage

Rip out your lawn. Or at least water it less. Our frontyards became a major focus of the 2016 water reduction campaign. There's a reason for that: They're lush and water-intensive. Cooley

said watering the average lawn in Southern California was a big sip on the order of around 40 to 80 gallons. Comparatively, she said, turning off the faucet while you brush will save four to five gallons, and chopping two minutes off your shower time saves five.

Replace non-native plants. Beyond your lawn, plants that aren't native to Southern California probably take up more water than ones that evolved to thrive here. You have [lots of options](#). And as a bonus, natives help [the birds and the bees](#).

Find and fix leaks. Keep an eye on your water bill. If it creeps higher than normal without a good reason, investigate whether you have a leak somewhere. Depending on the type of water meter you have, you may be able to [monitor the meter](#) with all your water turned off and see whether anything is still moving through your system. You may also want to invest in a smart leak detector to tell you right away when there's a problem.

Replace old appliances, showerheads and toilets. How old is your toilet? If it's from before 1990, Cooley said, it could be using up to six gallons per flush. Newer toilets may use as little as 1.28 gallons or less. Cooley says they can save you 33 gallons per household per day. And a new showerhead can save 12. Upgrading your dishwasher and washing machine and any other water-intensive appliance also will pay savings dividends, in both water and energy costs, Cooley said.

Small things can add up. You've probably heard these tips before, but consider this a refresher course: Don't let the water run while you wash dishes in the sink or while washing, brushing or shaving. Only run washing machines and dishwashers when you have a full load. Make peace with the layer of dust on your car. If you're waiting for the shower to warm up, stick a bucket in it and use that water on your houseplants. Double-check that your sprinkler system isn't watering your driveway. Use a broom instead of a hose to clean off sidewalks and driveways. Water outdoor plants in the morning or evening so you don't lose as much H₂O to evaporation in the midday sun.

WORLD & NATION

'Unrecognizable.' Lake Mead, a lifeline for water in Los Angeles and the West, tips toward crisis

July 11, 2021

How to fight the drought beyond turning off the tap

There are ways to save water that don't directly contribute to reducing your residential usage. Sanders said to consider your overall lifestyle water usage.

"One of the things that people can do that's a little bit more nebulous is to think about their indirect water footprint," Sanders said. "How much water is embedded in the products that I

buy? How much water is required to irrigate the fruits and vegetables that I'm eating?' Meat, beef in particular, is a high-resource food. It takes a lot of water to get a cow from the beginning of its life to the end of its life. It's a lot of food that has to be irrigated."

So think carefully about what you consume, both in terms of what goes into your mouth and onto your body. A new cotton T-shirt consumes more than [650 gallons of water](#) on its way to existence. A pound of plastic takes 22. Manufacturing a new smartphone adds up to more than 3,000. It takes [more water to make](#) a one-liter single-use plastic water bottle than that bottle can hold.

Agriculture takes a lot of unfair flack when it comes to the drought, Sanders said. We do need to eat. Some crops that are water-intensive, like almonds, are also economically important to the state. Like turning off the tap as you brush your teeth, cutting back on fast fashion and fast food will save water but will be a drop in the bucket compared with our state's total water needs.

"Individual actions matter, because it's important to align your behavior with your beliefs," Mark said. "At the same time, there's no substitute for political action and civic action."

Big picture, solutions are going to come from political action. Ask your local and state officials to back water-saving legislation and to enforce it once it passes. Attend a virtual city council meeting and ask what your community's plans are to improve water conservation. You can start even smaller than that: Ask your HOA to replace lawns with native plants. Submit letters to the editor of your local newspaper about the issues you see in your community, like [this one](#), expressing discontent with a local government approving new surf resorts and an ornamental lagoon. (Here's how to [send one to us](#).)

"We should — both as individuals, as households — do everything within our power to use less water, use less electricity, use fewer fossil fuels," Mark said, and "at the same time, do everything that's within our ability to convince those in power to change the rules of the game."

So be the drop in the proverbial bucket. Then use that bucket to water your plants.

WATER ADVISORY COMMISSION UPDATES

Solano Water Advisory Commission
Meeting Minutes
August 25, 2021

Present: Roland Sanford, Thomas Pate, Chris Lee, Alex Rabidoux, and Jeff Barich, SCWA; Kyle Ochendusko, Benicia; Michael Hether, Fairfield; Curtis Paxton and Justen Cole, Vacaville; Beth Schoenberger and Melissa Cansdale, Vallejo; Misty Kaltreider, Solano County; Kelly Huff, Dixon RCD; Cary Keaten, SID, Bryan Busch, RD 2068; Deborah Barr, Dixon;

The meeting was called to order at 12:32 PM.

1. Approval of Minutes

The minutes of the June 23, 2021 meeting were approved.

2. Emerging Issues

On the Water Transfer Policy, the Water Policy Committee came together fairly quickly on defining the term “harm”. In regards to Technical Reviews / Feasibility Studies, Roland wanted to bring forward the NBA Turnout Project and develop a committee for the project. Representatives from SID, SSWA, MPWD, Benicia, Vallejo, and others may want to participate.

Michael Hether, Fairfield; Cary Keaten, SID; Beth Schoenberger, Vallejo; Kyle Ochendusko, Benicia; and Curtis Paxton, Vacaville all agreed to participate on the NBA Turnout committee. SCWA staff will work to get a draft RFP out to the committee within the next few months.

On other emerging issues, there was general interest to get additional clarification and background on the Solano Water Authority (SWA). Roland provided some background, that when he originally came on board with SCWA in 1990, the SWA was already in place. SWA was created so that subsets of cities/agencies could work together on specific projects of interest. The Noonan Reservoir project, buyout of Solano Project, imported water supply (aka. Area of Origin) and groundwater monitoring were several of the potential projects that SWA has looked at. To date, none of the projects have moved forward, but the intent was to provide an avenue for cities/agencies to work together on joint projects. The one remaining project that has potential to move forward is the Noonan Reservoir project without the reservoir. In the late 2000s after geotechnical review, the project was determined to be too expensive. Fairfield used half the parcel for mitigation, the other half is owned by SWA. A small portion of the property could be used for the NBA and Solano Project water intertie. The remaining portion of the parcel could be used for the HCP and/or a future mitigation bank, as there are existing vernal pools and Swainson's Hawk habitat. On other SWA projects, SID and Vacaville were doing groundwater monitoring. However, this effort should now be part of the Groundwater Sustainability Plan. In regards to SWA meetings, typically staff would meet either as part of the SWAC meeting, or before or after the existing SWAC meeting.

Currently, the SWA JPA is dormant but it can easily be activated should the need arise.

SCWA will send out the JPA documents related to the Solano Water Authority.

3. SCWA General Manager's Report

For the September 9th Board Meeting, the agenda will be fairly light. The two main items will be an overview of the Solano RCD education programs of which SCWA and other member agencies fund. The second item will be an update on Solano's water supply, water conservation efforts, and outlook for next year. Currently, all of the Solano agencies have voluntary water conservation in place. For several of the cities like Benicia and Fairfield, the cities are already at a Level 1 voluntary water conservation level, with Benicia at a 10% water conservation level and Fairfield at and achieving the 20% per-capita reduction by 2020, which was established back in 2009. Vallejo will be moving to Stage 3 which is 15% mandatory water conservation, due to curtailment of their Vallejo Permit Water. Vacaville is on voluntary water conservation. The Commission felt that it may be helpful to share with the public just how much the various cities have already conserved. For next year's SWP allocation, there is a 50% chance the allocation will be 20% or less. For the Solano Project, current projections indicate a full allocation next year. Each member agency will have a slightly different perspective to share, as well as public messaging. For the outlook next year, the general consensus was that the agencies will re-evaluate halfway through the rainy season.

On NBA issues, the Lookout Slough litigation is still ongoing. Thomas and Alex are working with DWR on a draft proposal to look at the ecological benefits of the multi-benefit NBA AI Project. On other NBA issues, Vallejo is working with their legal counsel in regards to potential curtailment of their Vallejo Permit Water by the SWRCB.

For Flood issues, the Water Agency is still working on the Dixon Regional Flood Study, with updates to some of the recommended solutions. The Water Agency is also working with the Vallejo Flood and Wastewater District and Vallejo Mobile Estates (a private mobile home park) to address flood issues within the City of Vallejo.

4. Groundwater Planning

Chris Lee provided a quick update on groundwater planning. The main item is a groundwater Town Hall planning meeting tonight. All of the groundwater efforts are coming together quick, to reach completion of the Groundwater Sustainability Plan.

5. Solano County Report

Misty Kaltreider provided a brief update on County activities. County staff are reviewing the multi-jurisdictional FEMA Hazard Mitigation Plan, with many Solano agencies participating on the various annexes. Everyone will want to get their

comments out as soon as possible. The County is also reviewing the working draft of the Cache Slough HCP. On other items, the Central Valley Flood Protection Board is working on an updated 2022 Flood Protection Plan which is anticipated to be out in early 2022.

6. PSC/NBA Maintenance

SCWA and SID completed a third successful dye study last Friday. The Water Agency has received positive feedback from WTP staff on this new tracking method for copper algaecide treatments. On other PSC maintenance items, several of the cities will need to determine if they can support the typical Nov-Dec annual canal cleanout activities. SCWA staff will be reaching out to each impacted city on this issue.

7. Legislative/Initiative/Court Decision Issues Not Discussed Above

None

8. New Business

None

9. Public Comments

None

The next meeting will be Sept 22, 2021 at 12:30 PM.

The meeting adjourned at 1:49 PM.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: Solano Resource Conservation District Public Education Programs Presentation

RECOMMENDATIONS:

Hear presentation from Solano Resource Conservation District on Public Education Programs and provide direction to staff.

FINANCIAL IMPACT:


None.

BACKGROUND:

In 2019, the Water Agency entered into a 3-year agreement with the Solano Resource Conservation District (RCD) to augment funding for four education programs: Watershed Explorers Program (third grade), Suisun Marsh Watershed Program (sixth grade), Biomonitoring Program (high school), and Welcome to the Watershed Outreach Program (general public).

Through this expanded partnership county-wide enrollment in the Watershed Explorers and Suisun Marsh programs increased to 40% of all Solano County third and sixth grade students in 2019-2020; 50% in 2020-2021; and 75% in 2021-2022.

RCD staff will brief the Board on the aforementioned educations programs. Staff is recommending the Water Agency continue to financially support these county-wide education programs next fiscal year with the ultimate goal of achieving 100% enrollment of all Solano County third and sixth grade students in the Watershed Explorers and Suisun March programs.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:


Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency



Education Mission



A photograph of children on an outdoor field trip. In the foreground, a girl with dark hair in pigtails, wearing a bright green fuzzy jacket, looks towards the right. Next to her, a child in a light pink hoodie is seen from the back, holding a yellow pencil and writing on a white piece of paper. In the background, another child is visible, looking at a plant. The scene is outdoors with green foliage and brown leaves on the ground. A large green circle on the right side of the image contains white and yellow text.

4 hours spent
participating in an
outdoor science field
trip is worth **1 month**
of classroom science
lessons.

*(UC Berkeley Lawrence
Hall of Science)*

K-12 Education Programs

- **Watershed Explorers**
- **Suisun Marsh Watershed**
- **Biomonitoring**
- School Watershed Education Program
- Benicia Water Education
- Rio Vista Estuarine Research Station (RVERS)

Adult & Family Education

- Boater Outreach Program
- Cleanup events
- Teacher Trainings
- **Welcome to the Watershed**



Watershed Explorers Program

FY 21-22: 117 third grade classes (~3,700 students)

Program includes four hours of teacher-led, in-class lessons, a one-hour RCD-led in-class lesson and a four-hour field trip to a local park/open space



Funding: Solano County Water Agency, Solano County and its City Jurisdictions, California State Parks Habitat Conservation Fund (GVRD), Fairfield-Suisun Sewer District, Vallejo Water Conservation Program, Vallejo Flood & Wastewater District, and Potrero Hills Landfill

Suisun Marsh Watershed Education Program

FY 21-22: 133 sixth grade classes (~3,400 students)

Program includes five hours of RCD educator–led, in-class lessons and an all-day RCD field trip to Rush Ranch Open Space in the Suisun Marsh



Funding: Solano County Water Agency, Solano County Dept. of Resource Management, and Fairfield-Suisun Sewer District

Solano County Biomonitoring Program

FY 21-22: 25 HS classes (~750 students)

Program includes 3 hours of RCD led in-class lessons and two field trips collecting stream survey data



Funding: Solano County Water Agency, Vallejo Flood & Wastewater District, Solano County Dept. Resource Management, and City of Benicia

2021-2022 SCHOOL YEAR

12,500 Students

420 Classes

100 *Virtual* Field Trips



2022-2023 SCHOOL YEAR

100% of third
and sixth
grade classes

100% of high
schools



solanorcd.org



@thesolanorcd



@solanorcd



Solano RCD

Thank you

Christopher Rose
Executive Director
chris.rose@solanorcd.org

SOLANO
Resource Conservation District

Marianne Butler
Education Director
Marianne.Butler@solanorcd.org

Comments from Partners in Education

Sheila Barrett McCabe

Assistant Superintendent of Educational Services

Fairfield-Suisun Unified School District

- In order to value, protect, and preserve, one must first understand. The educational programs provided by the Solano Resource Conservation District provide outstanding learning opportunities for staff and students so that they can appreciate the importance of water, its impact on our local community, and the role everyone plays in protecting this precious resource.
- Clean water is an essential resource in our community and world. Solano RCD provides our staff with outstanding professional development and student-friendly educational resources that support classroom instruction about water supply and strategies to protect/conserve this important resource.
- The Fairfield and Suisun communities are surrounded by important water systems. Our students have the opportunity to learn about the Suisun Marsh and other local watersheds as a result of the dedicated team members at Solano RCD.

Comments from Partners in Education

Erin Gordon, AP Biology, Biology and AVID Teacher and AVID Coordinator Vacaville High School

- Allows students to engage with their local community watershed and consider how water is delivered to their homes and schools.
- Prompts students to consider the ways that our watershed can become polluted and ways that they can directly affect it.
- Engages students in thinking critically about how our water resources need to be protected over a long time period.
- Promotes students become good stewards of our community and gives them a touchstone to environmental science in a way they have likely never engaged.
- The long -term reward is that our students will be better educated citizens who will vote on future laws, legislation and other measures to safeguard our local watershed and environment.
- In the short term, they learn invaluable lessons of citizen science and interact with our local environment in a way that builds positive connections and lasting impressions.

Don Broderson, Retired Jesse Bethel High School Teacher and Current Solano RCD Educator

- As a retired school teacher and educator with Solano RCD, I recognize that these programs help support teachers in providing hands-on science lessons, particularly around subjects they feel they lack the background and expertise to deliver themselves.
- Teachers realize the importance of urban students having experience in an outdoor environment and making a connection with nature. They are grateful for the opportunity.
- Teachers and adult chaperones often comment on how much they personally gained from the program, recognizing that they were able to expand on their own experience and knowledge even as passive participants.
- These programs help retired teachers like myself stay mentally and physically active, while also being able to do the parts of the teaching job I loved the most: engaging and inspiring students to explore and be curious about the world around them.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021
SUBJECT: Drought Update

RECOMMENDATIONS:


Hear report and provide direction to staff.

FINANCIAL IMPACT:

None.

BACKGROUND:

California is experiencing severe drought conditions for the second consecutive year – the second most severe two-year drought in over 100 years. Water deliveries from the State’s two largest water sources; the State Water Project, and the U.S. Bureau of Reclamation’s Central Valley Project have been curtailed if not eliminated entirely, necessitating agricultural land fallowing and/or mandatory water conservation in many regions of the state. All things considered, Solano County’s current water supply situation is reasonably good due in no small part to previous investments, most notably construction of the Solano Project in the late 1950’s. As a part of the drought update, staff will discuss the status of the Water Agency’s current water supply and the water supply outlook for 2022.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021
SUBJECT: Purchase of Lang Tule Ranch

RECOMMENDATIONS:


Approve Resolution 2021-03 authorizing General Manager to transfer One Million Seven Hundred and Fifty Thousand Dollars to purchase the Lang Tule property, Assessor Parcel Numbers 0046-130-050, 0174-190-010, and 0174-190-020, and any additional fees, and to execute and file any agreements or documents necessary to facilitate the purchase.

FINANCIAL IMPACT:

Purchase price of the property is \$1,750,000, there is adequate funding in Water Agency Reserves.

BACKGROUND:

The Lang Tule property is currently owned by Pacific Gas and Electric Company. By approving Resolution 2021-03, the Board of Directors would approve the purchase of the property and direct the General Manager to accept the deed for the property on behalf of the Water Agency.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

RESOLUTION NUMBER 2021-03

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOLANO COUNTY WATER AGENCY
AUTHORIZING PURCHASE OF REAL PROPERTY AND ACCEPTANCE OF DEED FOR
SOLANO COUNTY APNS 0046-130-050, 0174-190-010, and 0174-190-020**

WHEREAS, Solano County Assessor Parcel Numbers 0046-130-050, 0174-190-010, and 0174-190-020 (“Property”) are currently owned by Pacific Gas & Electric Company;

WHEREAS, Solano County Water Agency (“SCWA”) is a political subdivision of the State of California;

WHEREAS, SCWA wishes to purchase in 2021 the Property for environmental restoration and habitat purposes;

NOW, THEREFORE, based upon the evidence presented, the Board of Directors of the Solano County Water Agency FINDS, DETERMINES, DECLARES AND RESOLVES each of the following:

1. The Board hereby approves the purpose of the Property for One Million Seven Hundred Fifty Thousand Dollars, and authorizes and directs the General Manager to transfer the funds necessary to purchase the property and any additional fees, to execute and file any agreements or documents necessary to facilitate the purchase.

2. The Board hereby accepts the deed for the Property from Pacific Gas and Electric Company and authorizes and directs the General Manager to accept the deed for the Property on behalf of SCWA.

Approved and adopted the 9th day of September 2021. I, the undersigned, hereby certify that the foregoing Resolution Number 2021-01 was duly adopted by the SOLANO COUNTY WATER AGENCY

Following Roll Call Vote: Ayes: _____

Nos: _____

Absent: _____

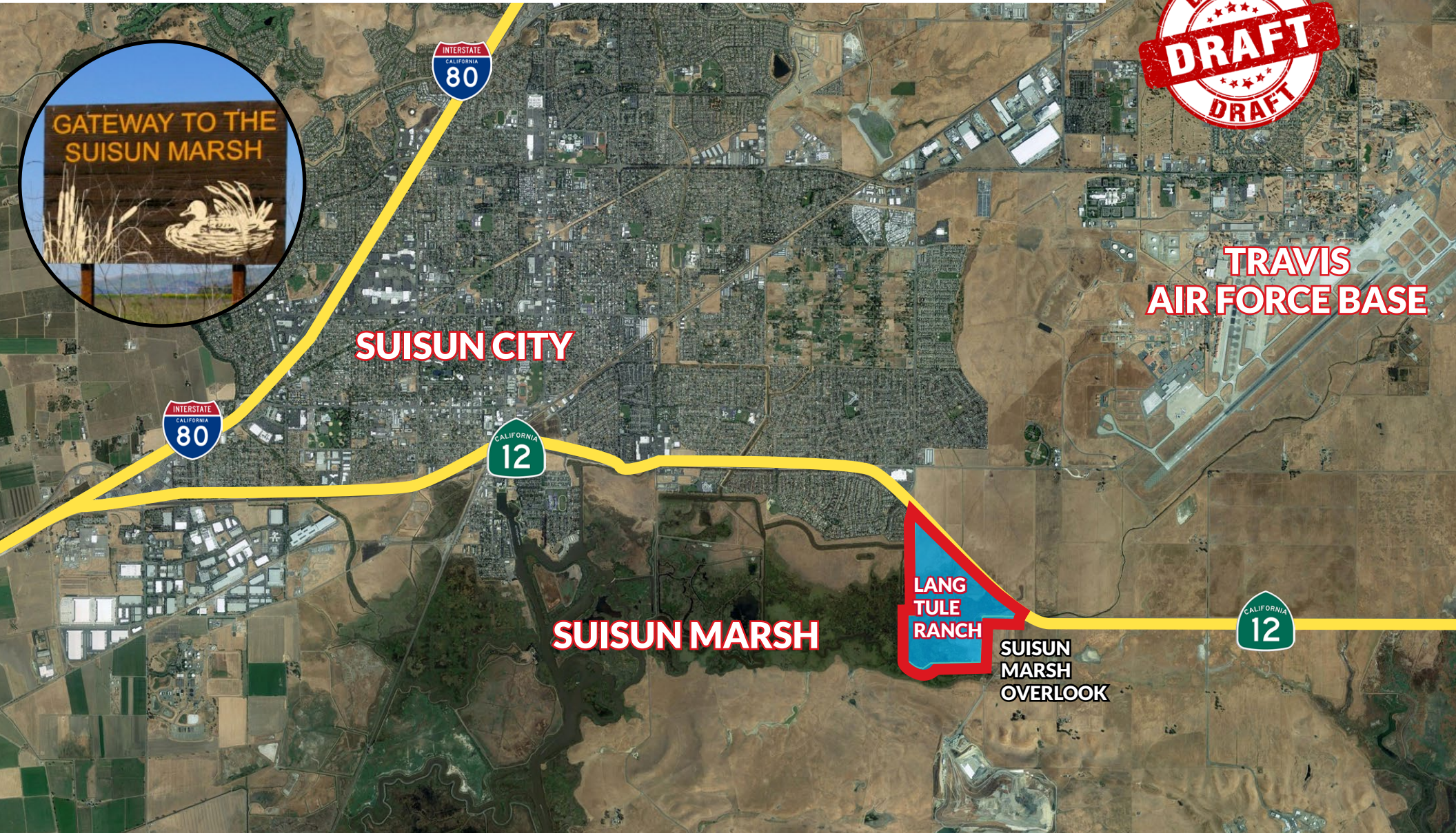
Roland Sanford
Clerk/Secretary for the Governing Board

FOR SALE

LANG TULE RANCH, SUISUN MARSH

PRIME MITIGATION, CONSERVATION & HABITAT ACREAGE

SOLANO COUNTY LAND ±252 ACRES



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SUISUN CITY

FOR SALE LANG TULE RANCH, SUISUN MARSH PRIME MITIGATION, CONSERVATION & HABITAT ACREAGE SOLANO COUNTY LAND ±252 ACRES



SUISUN
MARSH
OVERLOOK

POTRERO HILLS LANE

KILDEER ROAD



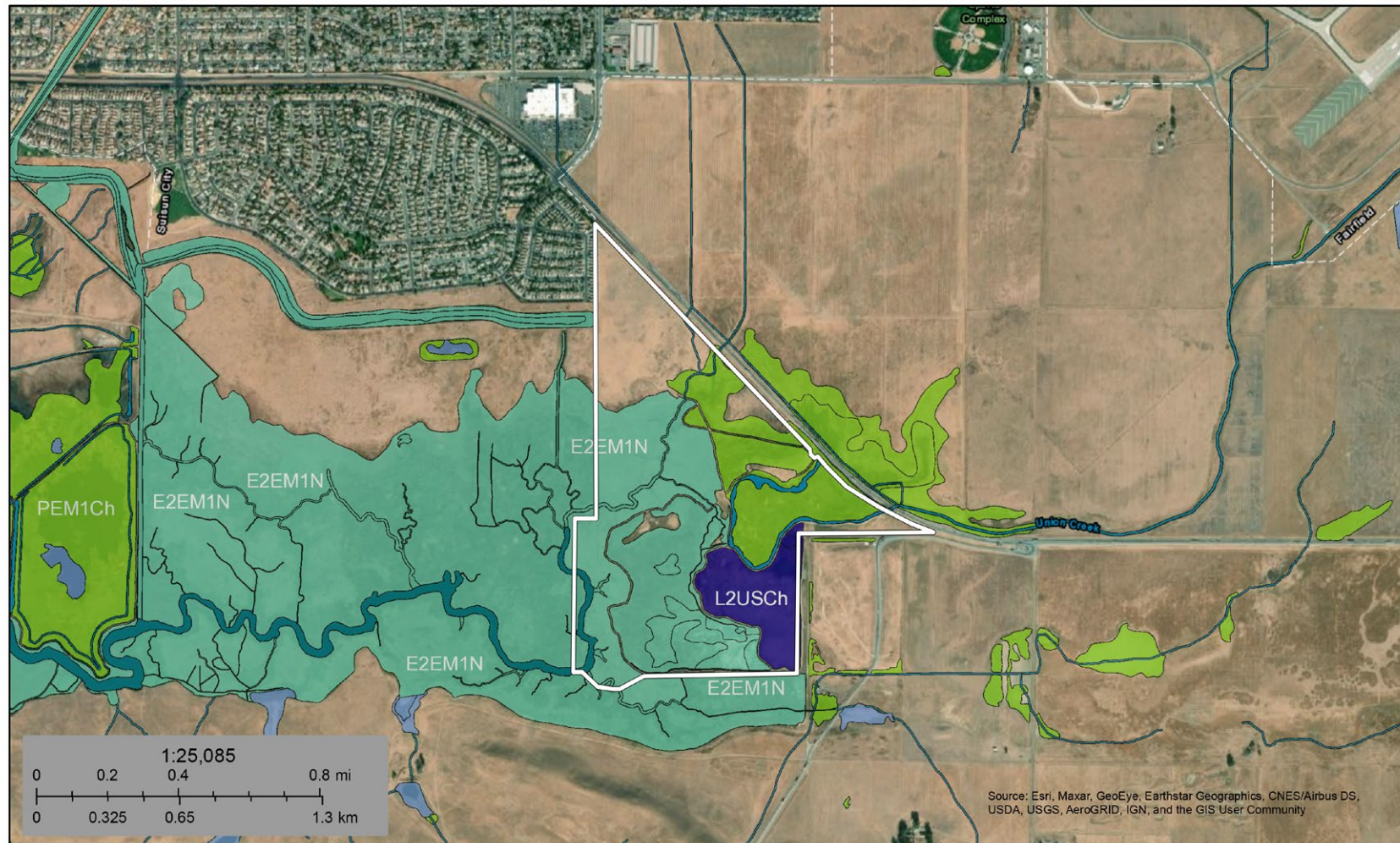
SCALLY LANE











FOR SALE LANG TULE RANCH, SUISUN MARSH

PRIME MITIGATION, CONSERVATION & HABITAT ACREAGE

SOLANO COUNTY LAND ±252 ACRES



Wetlands

	Estuarine and Marine Deepwater		Freshwater Emergent Wetland		Lake
	Estuarine and Marine Wetland		Freshwater Forested/Shrub Wetland		Other
			Freshwater Pond		Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: September 9, 2021

SUBJECT: SCWA Office Expansion

RECOMMENDATIONS:

- 1. Approve Resolution 2021-04 in compliance with the Surplus Lands Act, declaring that the existing real property (existing Water Agency office space) to exchange is exempt surplus land that is being transferred to another local agency for their use.
- 2. Approve Purchase and Exchange Agreement with the Solano Irrigation District (SID).
- 3. Approve Request for Qualifications / Request for Proposal (RFQ/RFP) for Tenant Improvements.
- 4. Approve supplemental Pre-Qualification language to be included in the RFQ/RFP selection criteria and pre-qualification requirements for eligible Contractors for construction of the Tenant Improvements.


FINANCIAL IMPACT:

The Purchase and Exchange Agreement will result in a net cost of \$1.2 Million for the purchase of additional shell (unimproved) office space. Approval of the RFQ/RFP will also initiate the Construction Management at Risk (CM @ Risk) process for the selection of a Contractor for design assist and potential future construction of the Tenant Improvements, subject to future Board approval. The SCWA Reserves will be utilized for the capital purchase of which there is sufficient funding.

BACKGROUND:

In 2010 the Water Agency relocated to the existing office space at 810 Vaca Valley Parkway as cotenants with SID. During this time frame, the Water Agency was comprised of 11 full-time and 3 part-time staff members. As part of the relocation, the new office layout was designed with the ability to accommodate one more additional staff member, should the need arise. From 2010 to 2021, the Water Agency began to take on greater regional roles in support of our member agencies, including:

- Regional Groundwater Management in support of the Sustainable Groundwater Management Act (SGMA).
- Countywide Water Conservation efforts on behalf of our urban and agricultural retail agencies.
- Large-scale Boater Outreach efforts at Lake Berryessa, to protect the region’s water supply.
- Putah Creek Restoration activities, to support and protect our regional watershed.
- Involvement in Bay-Delta issues, to protect and enhance our regional water supplies in the Delta.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input checked="" type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on September 9, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

To support these large-scale regional programs, the Water Agency has grown to a full-time staff of 21 employees, and at times, almost 25 part-time employees. In parallel to the Office Expansion Project, and at the direction of the Board, the Water Agency has also been moving forward on the Workforce Study. Phase 1 of the Workforce Study consisted of a complete organizational review of the Water Agency, and recommendations on future staffing needs. The Phase 1 report recommends 6 additional full-time staff members, to achieve greater success in completing the Strategic Plan, additional support to the Board and Executive Management, additional support to the Admin and SCADA departments, as well as succession planning. Unfortunately, the original office space layout as envisioned in 2010 was never designed to accommodate the current or planned number of full-time and part-time staff needed, to support the greater regional roles expected of the Water Agency.

To remedy the office space issue and seek Board direction, the Board was informed of the issue during the July 9, 2020 Board Meeting. After a lengthy discussion, the Board agreed with staff that the South side expansion was the best alternative, but the Board wanted to see additional details on the space layout. The office expansion discussions were paused for a period of over 6-months due to the LNU Complex and post-fire activities by the Water Agency. However, at the February 11, 2021 Board Meeting, staff re-engaged the Board, providing additional details on the space layout and costs, as requested by the Board. After another lengthy discussion, the Board decided to form a Building Subcommittee to further review the Office Expansion project. The Building Subcommittee, comprised of Director Crossley, Mayor Rowlett, Mayor McConnell, Mayor Young, Supervisor Mashburn, and Supervisor Vasquez met on 3/3/2021, 3/11/2020 for a Field Tour, and on 4/19/2021. During these meetings staff provided additional details on the space layout, contracting method, financing, staffing projections, comparison to the new Solano Transit Authority office space, and architectural style. Throughout each of the meetings, the Building Subcommittee provided additional direction to staff, resulting in significant space plan improvements, pre-qualification recommendations, and an overall improved project that will better meet the future needs of the Water Agency.

The current Action Item is comprised of 4 parts, all of which pertain to the Office Expansion project. The first item, Resolution 2021-04 is a requirement of the Surplus Lands Act (SLA). As part of the Resolution, the Water Agency is formally documenting that the corresponding Purchase and Exchange transaction is exempt as (i) it is being exchanged for another property necessary for the Water Agency's use, and (ii) the property is being transferred to another local agency, in this case SID, for their necessary use. The second item is the Purchase and Exchange Agreement with SID which stipulates the terms of the purchase, price, exchange, and other important details. The agreement has been reviewed by both the SCWA and SID legal counsels. The third item is the Request for Qualifications / Request for Proposal (RFQ/RFP) for Tenant Improvements. The Board requested that the RFQ/RFP be included in tandem with the Purchase and Exchange agreement. The RFQ/RFP is the start of the Construction Management at Risk process, which is the contracting method that the Water Agency will be using for the Tenant Improvements. The Board is only approving the RFQ/RFP process, which will be the selection of a pre-qualified Contractor through the RFQ/RFP process to provide design assist and potential construction of the Project. At subsequent Board Meetings, the Board will need to approve (i) the recommended Contractor and Contract for design assist, and (ii) approval to move forward on Construction at either a fixed priced bid provided by the pre-qualified Contractor, or by sealed Bids. The estimated cost of construction for the Tenant Improvements is approximately \$2.5 Million. Post-construction work including IT network installation, furniture and cubicle installations, and contingency items is expected to be approximately \$150,000. The fourth item is recommended pre-qualification language by members of the Building Subcommittee to be utilized in the RFQ/RFP process and for the Contractor and Subcontractors involved in the Tenant Improvements for the Office Expansion project. Lastly, a copy of the current space plan layout is included at the end of this Action Item packet.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

This item is consistent with Goal #10 – Funding and Staffing, and Objective C – Provide Necessary and sufficient staffing and resources to maintain Program Activities and to achieve the goals and objectives of Strategic Plan Priorities. The item also complements Goal #2 (*Water Management Infrastructure*), Goal #4 (*Water Resources Resiliency*), Goal #7 (*Natural Resources Stewardship*), and Goal #8 (*Groundwater Management*).

RESOLUTION NUMBER 2021-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOLANO COUNTY WATER AGENCY DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE AGENCY LOCATED AT 810 VACA VALLEY PARKWAY IS EXEMPT SURPLUS LAND

WHEREAS, Solano County Water Agency (hereinafter “Agency”) is a Twenty-One Percent (21%) co-owner and co-tenant of that certain real property located at 810 Vaca Valley Parkway, Vacaville California, 95688 with Assessor’s Parcel Number 133-610-070 and described in Exhibit “A”, attached hereto and made a part hereof (“Property”); and

WHEREAS, the Surplus Land Act, Government Code Section 54220, et seq., (“Act”), provides in part that prior to disposing of surplus land, a local agency’s governing board must take formal action at a regular public meeting declaring land to be either surplus land or exempt surplus land as supported by written findings; and

WHEREAS, under the Act, surplus land is exempt from certain requirements if being exchanged for another property necessary for the local agency’s use or where surplus land is transferred to another local, state, or federal agency for the transferee agency’s use; and

WHEREAS, the Property is currently occupied by the Agency and Solano Irrigation District; and

WHEREAS, Agency staff have concluded the Property is no longer suitable for Agency use due to size and space constraints; and

WHEREAS, Agency staff has determined that the Property is exempt surplus land as it is being exchanged for another property necessary for the local agency’s use and is further being transferred to another local agency for their use, namely Solano Irrigation District.

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Solano County Water Agency resolves as follows:

SECTION 1: The above recitals are true and correct and are a substantive part of this Resolution.

SECTION 2: The Board of Directors hereby declares that the Property is exempt surplus land and not necessary for the Agency’s use. The basis for this declaration is that the Property is of a relatively small size and Agency operations have outgrown the usable space.

SECTION 3: The board secretary is hereby directed to provide a copy of this Resolution to the California Department of Housing and Development by electronic mail or certified mail.

SECTION 4: The directors and staff of the Agency are hereby authorized, jointly and severally, to do all things which they may deem necessary or proper to effectuate the purposes of this Resolution, and any such actions previously taken are hereby ratified and confirmed. Such actions include

Approved and adopted the 9th day of September 2021. I, the undersigned, hereby certify that the foregoing Resolution Number 2021-03 was duly adopted by the SOLANO COUNTY WATER AGENCY.

Following Roll Call Vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
Clerk/Secretary for the Governing Board

EXHIBIT “A”

DESCRIPTION OF PROPERTY

The land in the City of Vacaville, County of Solano, State of California, and is described as follows:

A Twenty-One Percent (21%) interest in 810 Vaca Valley Parkway Unit 201; APN: 133-610-070.



AGREEMENT FOR PURCHASE AND EXCHANGE OF CONDOMINIUM

This AGREEMENT FOR PURCHASE AND EXCHANGE OF CONDOMINIUM ("**Agreement**") is made as of September 9th, 2021 ("**Effective Date**") by and between SOLANO IRRIGATION DISTRICT, a special district organized and existing under and by virtue of the laws of the State of California ("**SID**"), and SOLANO COUNTY WATER AGENCY, a public agency organized and existing under and by virtue of the laws of the State of California ("**SCWA**"), SID and SCWA are collectively referred to herein as the "**Parties**" and each individually as a "**Party**". Capitalized terms used herein shall have the meanings given herein.

1. **RECITALS.** The Parties acknowledge that the following recitals are correct statements of fact, are relied upon by the Parties and are a material part of this Agreement:

1.1 SID owns an office condominium commonly known as Suite 202 located in the office building commonly known as 810 Vaca Valley Parkway, Vacaville in the County of Solano, State of California, commonly referred to as Solano County Assessor Parcel Number 0133-610-060, and more particularly described and defined under the Condominium Plan recorded in the official Records of Solano County on October 22, 2009 as Document No. 2009-00091268 ("**Sale Condominium**") depicted in **EXHIBIT A**.

1.2 SCWA is the owner of an undivided twenty-one percent (21%) interest, with SID owning the remainder undivided seventy-nine percent (79%) interest in the existing office condominium adjacent to the Sale Condominium, commonly known as Suite 203 and Suite 201 respectively of 810 Vaca Valley Parkway, Vacaville, California 95688, Solano County Assessor Parcel Number 0133-610-070 ("**Existing Condominium**") depicted in **EXHIBIT B**.

1.3 SCWA wishes to purchase a portion of the Sale Condominium, consisting of approximately 13,104 square feet, before the addition of a 10% common area load factor, from SID, more particularly depicted in **EXHIBIT C** attached hereto ("**New Condominium**");

1.4 As a part of this purchase transaction: (i) SID will purchase SCWA's interest in the Existing Condominium, and simultaneously (ii) SCWA will purchase a fifty percent (50%) ownership interest in the Reacquisition Area (defined in Section 2.3), together with a new cotenancy agreement ("**New Shared Space**"). The New Condominium and New Shared Space are collectively referred to as the "**Property**".

1.5 The Parties' interest in the Existing Condominium is controlled by that Cotenancy Agreement dated June 21, 2010, which will be amended with a new Cotenancy Agreement as provided in this Agreement to govern the New Shared Space Area as depicted in **EXHIBIT D**.

NOW, THEREFORE, in consideration of the covenants, representations and warranties of the Parties stated herein, the performances of the Parties required hereby and the benefits accruing to the Parties hereunder, SID and SCWA mutually agree and expressly intend to be legally bound by each and all of the following terms of this Agreement.

2. AGREEMENT TO PURCHASE.

2.1 New Condominium Sale. SID hereby agrees to sell the New Condominium to SCWA, and SCWA hereby agrees to purchase the New Condominium from SID on the terms and conditions set forth in this Agreement, depicted in **EXHIBIT C**.

2.2 Existing Condominium Sale. SCWA hereby agrees to sell to SID SCWA's undivided interest of 21% in the Existing Condominium, depicted in **EXHIBIT B**.

2.3 Existing Condominium Amended Ownership. SID agrees to sell to SCWA an undivided 50% co-owner and co-tenant interest in the following areas of Suite 201 (and depicted on **EXHIBIT D**) ("**New Shared Space**"):

Table 1	
Areas to be Shared 50/50	
Description	Area (SF)
Berryessa (Board Room)	2,092
IT Area	810
Electrical Room	166
Berryessa Circulation	271
IT Circulation	128
Total	3,467

3. PURCHASE PRICE AND PAYMENT.

3.1 Purchase Price for New Condominium. The purchase price for the New Condominium shall be One Hundred Fifty and 00/100 Dollars (\$150.00) per useable square feet of the New Condominium, multiplied by the load factor of ten percent (10%) ("**New Condominium Purchase Price**"). *By way of example*, if the actual square footage of the New Condominium including the 10% load factor is 14,414 square feet, then the total New Condominium Purchase Price would be Two Million One Hundred Sixty Two Thousand One Hundred Dollars (\$2,162,100.00). As used in this Agreement, "**useable square footage**" of the New Condominium shall be defined as the measured space using the interior walls as the boundary for measurement, and will be determined using the existing Condominium Plan.

3.2 Purchase Price for Existing Condominium. The purchase price for the interest to be sold in the Existing Condominium shall be One Hundred Fifty Dollars (\$150.00) per square foot for building and One Hundred Twenty-Five (\$125.00) per square foot for tenant improvements, plus a 10% load factor, which the Parties agree equals One Million Five Hundred Thirty Thousand Three Hundred Seventy-Five Dollars (\$1,530,375.00) ("**Purchase Credit**"). The Purchase Credit will be applied as a credit towards the Purchase Price owed by SCWA in this transaction.

3.3 Purchase Price for Amended Ownership. The purchase price for the 50% undivided interest in the New Shared Space shall be Two Hundred Seventy-Five Dollars (\$275.00) per square foot. Based on a total area of 3,467 square feet at \$275.00 per square foot plus a 10% load, the Purchase Price to be paid by SCWA for a 50% interest is agreed to be Five Hundred Twenty-Four Thousand Four Hundred Twenty-Five Dollars (\$524,425.00) (“**New Shared Space Purchase Price**”). The New Condominium Purchase Price and New Shared Space Purchase Price are collectively referred to herein as the “**Purchase Price**.” A summary of the Purchase Price less credits is shown in the table below:

Table 2 – Purchases and Credits Summary				
Description	Area (SF)	Area with Load (10%)	\$/SF	Total
Suite 203	13,104	14,414	150	\$ 2,162,100
Purchase Credit for 21% in Suite 201	5,059	5,565	275	\$ (1,530,375)
Buy-in of New Shared Space (50%)	1,734	1,907	275	\$ 524,425
Total				\$ 1,156,150

3.4 Deposit. Within three (3) calendar days of the Effective Date, SCWA shall deliver to Placer Title Company, 1300 Oliver Road, Suite 120, Fairfield, CA 94535, Attention: Kelly Guglielmo Email: kguglielmo@placertitle.com (“**Escrow Agent**”) immediately available funds in the amount of Fifty Thousand and 00/100 Dollars (\$50,000.00), (the “**Deposit**”). The Deposit shall be refundable during the Review Period described in Section 5. If SCWA terminates this Agreement as provided in Section 5, then Escrow Agent shall return the Deposit to SCWA and this Agreement shall be terminated and neither Party shall have any further rights or obligations under this Agreement other than those rights and obligations that are expressly stated to survive the termination of this Agreement. If SCWA does not elect to terminate this Agreement pursuant to Section 5, then the Deposit shall become nonrefundable, except in the event of SID's default or a failure of a condition precedent to SCWA's obligation to consummate the Closing as specifically provided for in this Agreement. On the Closing Date, the Deposit shall be applied to payment of the Purchase Price. The Deposit shall be held by Escrow Agent at a federally insured bank in California.

3.5 Independent Consideration. Notwithstanding any contrary term or provision of this Agreement, One Hundred Dollars (\$100.00) of the Deposit (the “**Independent Consideration**”) shall constitute independent consideration to SID for having entered into this Agreement and shall be nonrefundable if the Closing does not occur for any reason related to a termination by SCWA, or failure of a SCWA Condition under Section 4, and to the extent that this Agreement requires the Deposit to be refunded to SCWA, the same shall be refunded less the Independent Consideration; provided, however, that the Independent Consideration shall be refundable to SCWA in the event of a SID Default.

3.6 Cash at Closing. On or before the Closing Date, or upon such earlier time on the Closing Date as the Title Company may require in order to release the full Purchase Price to SID on the Closing Date, SCWA shall deposit or cause to be deposited with Escrow Holder, by wire transfer of immediately available funds, an amount equal to the Purchase Price, less the Deposit

and any interest accrued thereon, less the Purchase Credit, plus or minus applicable prorations, reimbursements and costs and other amounts due to or from SCWA as specified herein.

4. CONDOMINIUM PLAN AND CO-TENANCY AGREEMENT.

4.1 All required Parties shall approve an amended Condominium Plan, including an amended condominium map (“**Amended Condominium Plan**”) for the reconfiguration of the New Condominium according to the tenant improvement plan as set forth in **EXHIBIT C** attached hereto (“**Office Expansion Project**”) suitable for recording in the Solano County Official records, and shall obtain approval of the Amended Condominium Plan from the City of Vacaville. Within five (5) days after the Effective Date, SID shall engage an engineer or surveyor to prepare the Amended Condominium Plan for the Parties’ approval prior to the expiration of the Review Period. SID shall use diligent efforts to obtain approval for the Amended Condominium Plan by the City of Vacaville prior to the expiration of the Review Period.

4.2 SCWA and SID will enter into a New or Amended Co-tenancy Agreement (“**New Cotenancy Agreement**”) to govern operation and management of the Reacquisition Area. The Parties shall use reasonable efforts to reach agreement on the final form of the New Co-tenancy Agreement prior to expiration of the Review Period. The New Cotenancy Agreement will include, among other items, the following:

4.2.1 Cost Share. A 50/50 cost share of all utilities and future building expenses associated with the New Shared Area of Suite 201, which amounts to approximately 8% of Suite 201 utility and building expense costs;

4.2.2 Corridor. The Parties will share 50/50 in the cost of construction of any code required ingress/egress corridor necessary, as shown in **EXHIBIT C**. Should a new corridor connecting the existing lobby and north stairs not be required now, but would be required with the build out of any portion of the remainder vacant space in the future, Buyer will contribute to 50% of the construction and improvement costs related to the corridor, including construction already completed and/or funded by SCWA, and construction will adhere to the construction plan set forth in EXHIBIT C unless amended by agreement of the Parties.

4.2.3 Annunciator System. Buyer and Seller agree to share in the cost of any fire annunciator system if required by code. This cost will be prorated based on the final area owned by each Party, as related to the total area of the 2nd floor of the building.

4.2.3 Signage Easement. SID agrees to work with the Condominium association to allow SCWA to obtain rights similar to those held by SID pursuant to that Signage Easement Agreement dated October 9, 2009, granting SID an easement for the placement, installation, maintenance, repair and replacement of signage for Suite 201 and for access to and from the easement area (“**Signage Easement**”).

4.2.4 Antenna Easement. SID is the grantee of that certain Antenna Easement Agreement dated October 9, 2009, granting SID a non-exclusive easement for access to and from

the roof for installation, maintenance, repair and replacement of the antenna and satellite dishes and for the installation of wiring and telecommunications cabling directly between the roof and Suite 201 (“**Antenna Easement**”). SID licensed use of this Antenna Easement to SCWA in the Cotenancy Agreement and both Parties intend that the license remain in effect with the New Cotenancy Agreement.

4.2.5 Existing Utility Easement. SID is the grantee of that certain Access and Utility Easement Agreement dated October 9, 2009, granting SID an underground utility easement for electricity and an easement for ingress and egress onto a nearby parcel owned by SID which contains a generator (“**Access and Utility Easement**”). SID has licensed use of this Access and Utility Easement to SCWA in the Cotenancy Agreement and both Parties intend that the license remain in effect with the New Cotenancy Agreement.

4.2.6 Utility Easement and Backup Generator Access. SID will license an additional Access and Utility Easement associated with a new, second backup generator area to SCWA.

4.2.7 Sale of New Shared Space. If at any time either Party elects to sell all or a portion of their interest in the New Condominium, that Party shall provide written notice to the other Party of their intent to do so, and the noticing party shall either (i) offer to buy-out the other Party’s interest in the New Shared Space or (ii) sell their interest in the New Shared Space to the other Party, in either case at an appraised value determined by a qualified appraiser mutually approved by the Parties not to exceed the original Purchase Price identified herein, with the goal of eliminating any undivided interest prior to a sale.

5 ESCROW.

5.1 Opening of Escrow. For purposes of this Agreement, escrow shall be deemed opened on the date Title Company shall have received an executed counterpart of this Agreement from both Parties (“**Opening of Escrow**”). Title Company shall promptly notify SCWA and SID, in writing, of the Opening of Escrow and receipt of the Deposit. SCWA and SID agree to execute, deliver and be bound by any reasonable and customary supplemental escrow instructions of Title Company or other instruments as may reasonably be required by Title Company in order to consummate the transaction contemplated by this Agreement. Any such supplemental instructions shall not conflict with, amend or supersede any portions of this Agreement. If there is any conflict or inconsistency between such supplemental instructions and this Agreement, the terms of this Agreement shall control.

5.2 Closing Date. For purposes of this Contract, the “**Close of Escrow**” or “**Closing**” shall be defined as the date that: (1) a Grant Deed conveying the New Condominium to SCWA is recorded in the Official Records of Solano County, (2) a Grant Deed conveying the SCWA’s interest in the Existing Condominium to SID is recorded in the official records of Solano County, and (3) a Grant Deed conveying the New Shared Area to SCWA is recorded in the official records of Solano County. The Closing Date shall occur on a date that is no later than sixty (60) days after the later of (1) the date on which SCWA has released its contingencies set forth in Sections 4 and 5, or (2) a new condominium map is approved and ready to record. On the Closing Date, the Parties shall complete the purchase and sale as described in this Agreement all

in accordance with the terms and conditions set forth herein. SCWA and SID have no right or obligation to extend the Closing Date, and the Parties acknowledge that the Closing Date is a material term of this Agreement. At the Closing, SID will deliver to SCWA possession of the New Condominium and the Reacquisition Area.

5.3 Related Transaction. The Parties acknowledge that SCWA's obligation to purchase the New Condominium is expressly conditioned upon the concurrent consummation of SID's purchase of the Existing Condominium and SCWA's purchase of the New Shared Area.

6. TITLE.

6.1 Condition of Title. Title to the Property is to be conveyed by SID to SCWA at the Closing by Grant Deed conveying good and marketable fee simple title to the Property, free and clear of all liens and encumbrances, except those specifically approved in writing by SCWA. Title to the Existing Condominium is to be conveyed by SCWA to SID at the Closing by Grand Deed conveying good and marketable fee simple title to the Property.

6.2 Title Policies. Escrow Agent shall commit to issue the following Owner's Policies of Title Insurance:

6.2.1 On the Property ("**SCWA Title Policy**") in the amount of the Purchase Price, subject only to those exceptions disclosed in the Title Report not otherwise objected to by SCWA pursuant to this Section (the "**Permitted Exceptions**"); and

6.2.2 On the Existing Condominium ("**SID Title Policy**") in the amount of the Purchase Credit, subject only all current exceptions disclosed on a preliminary report of title on the Existing Condominium.

6.3 Title Policy Review. SID shall deliver to SCWA, at SID's expense, on or before the Effective Date, preliminary title report for the Property issued by the Title Company ("**Title Report**"), together with the recorded documents underlying each of the listed exceptions. SCWA shall deliver to SID and Escrow Agent within fifteen (15) Business Days after receipt of the Title Report, and prior to the expiration of the Review Period (defined in Section 9), written notice of SCWA's objection to any matter disclosed in the Title Report. SCWA shall deliver to SID and Escrow Agent within seven (7) Business Days after receipt of any amendment adding or modifying exception(s) to the Title Report (excepting liens arising out of SCWA's inspections to which SCWA may not object) written notice of SCWA's objection to any matter disclosed in such amendment. The objections to title matters timely made by SCWA pursuant to the preceding two sentences are referred to in this Agreement as "**Title Objections**." Within seven (7) Business Days after SID's receipt of the Title Objections, SID shall deliver to SCWA and Escrow Agent written notice of SID's election to either (a) not cure the Title Objection; or (b) cure the Title Objections by the Closing Date. If SID elects not to cure the Title Objections, then within seven (7) Business Days after receipt of the notice of SID's election, SCWA shall deliver to SID and Escrow Agent written notice of SCWA's election to either (a) reject the Property, in which event this Agreement shall be terminated, the Deposit shall be returned to SCWA and all obligations of the Parties under this Agreement that do not expressly survive termination shall be

forever discharged, released and satisfied; or (b) waive the Title Objections. Failure of SID to respond shall be deemed that SID elects not to cure the Title Objections.

6.4 If SID elects to cure the Title Objections and then fails to cure the Title Objections to the reasonable satisfaction of SCWA by the Closing Date, then SID shall be in default for failure to close the transaction. All matters disclosed in the Title Report that SCWA does not object to pursuant to this Section, all Title Objections that SCWA may waive pursuant to this Section, and all new matters disclosed by any subsequent title examination that SCWA does not object to pursuant to this Section, shall be included in the Permitted Exceptions. SCWA shall accept title to the Property subject to the Permitted Exceptions.

6.5 SID must discharge and release any SID financing and any other voluntary monetary liens on the Condominium, and such liens shall not be Permitted Exceptions. SID shall perform all requirements of the Title Report that Title Insurer customarily requires SID to perform as a condition to issuance of title policies similar to the Title Policy; provided, however, SCWA and not SID shall be required to satisfy any survey requirement and SID shall not be required to perform any action for the issuance of any endorsements requested by SCWA or SCWA's lender. SCWA shall be entitled to obtain extended coverage owner's policies of title insurance; however, such extended coverage shall not be a condition to SCWA's obligation to purchase the Condominium and all obligations and requirements for issuance of such extended policies shall be the sole obligation of SCWA.

7. **DUE DILIGENCE MATERIALS.** Within five (5) Business Days after the Effective Date, to the extent they exist and are in SID's possession or reasonably obtainable by SID, SID will provide to SCWA all documents, records, and other information relating to the New Condominium including, without limitation the following (collectively, the "**Due Diligence Materials**"):

7.1 A copy of any existing ALTA or other survey of the New Condominium (the "**Survey**"), if any. SID is not required to obtain any updates or amendments to the Survey;

7.2 A copy of any materials related to the condition of the New Condominium such as the most recent Phase I Environmental Assessment of the New Condominium and any Phase II or other reports of investigation or remediation activities, or environment site assessments concerning hazardous materials on the New Condominium, complaints, or notices of the presence of hazardous materials on the New Condominium, if any;

7.3 Copies of any maps, environmental, seismic, New Condominium condition, soils, termite, roof, engineering and zoning studies, plans or reports in connection with SID's purchase, ownership or operation of the New Condominium, if any;

7.4 Copies of any third party service Agreements, maintenance agreements or utility Agreements related to the New Condominium to which SID is a party to that will survive the Closing, if any;

7.5 Copy of the most recent Condominium tax statement.

7.6 Any architectural and engineering building plans, permits, entitlements, previous or current notices, or similar documentation affecting the New Condominium;

7.7 A Natural Hazard Disclosure Statement if required pursuant to applicable law, and all residential disclosures required pursuant to applicable law including, without limitation, any disclosures related to lead based paint;

7.8 Other material documents relating to the condition of the New Condominium; and

7.9 All other documents and information relating to the New Condominium that SCWA may reasonably request in writing during the Review Period.

SID represents and warrants SID has not altered or modified the Information in any manner that would render inaccurate or untrue any information therein. If SCWA fails for any reason to purchase the New Condominium, SCWA shall return to SID all Information provided by SID to SCWA.

8. REVIEW PERIOD.

8.1 Defined. SCWA shall have until 5:00 p.m., Pacific Standard Time, on the date that is thirty (30) Business Days after SCWA's receipt of all Due Diligence Materials (the "**Review Period**") to review the Due Diligence Materials, review the Title Report, conduct the Inspection (defined herein), and determine, in SCWA's sole discretion, whether to (a) reject the New Condominium for any reason or for no reason; or (b) accept the New Condominium and all matters relating thereto and proceed with the transaction under the terms of this Agreement. During the Review Period, SCWA may inspect the New Condominium, investigate all matters relating to the Condominium and conduct and obtain any and all title review, testing, sampling, studies, inspections and investigations of the New Condominium that SCWA desires (the "**Inspection**").

8.2 Access. SID authorizes SCWA to conduct and perform the Inspection without restriction or limitation by SID and SCWA may take all actions reasonably required to conduct the Inspection, excluding any invasive actions such as drilling or the dismantling or destruction of any portion of the New Condominium. SCWA may also contact and communicate freely with all providers of services to the New Condominium, all governmental agencies regulating the New Condominium and any other person or organization that may have any information about the Condominium useful to SCWA. SCWA may also seek all governmental approvals and permits that may be required for SCWA's ownership of the New Condominium, and SID shall cooperate with SCWA's applications for governmental approvals, provided that SCWA shall not make or allow any change in the legal or regulatory status of the New Condominium prior to the Closing Date without SID's express prior written consent which SID may withhold in SID's sole discretion. SCWA shall immediately repair any damage to the New Condominium caused by the Inspection, and SCWA shall forever indemnify and defend SID for all liability, claims and expenses incurred by SID as a result of SCWA's Inspection of the New Condominium and this covenant of repair and indemnity shall survive any termination of this Agreement; provided, however, SCWA shall not be responsible for any indemnity obligations related to the discovery of pre-existing conditions.

8.3 Disapproval; Approval. During the Review Period, SCWA shall have the right in its sole discretion to terminate this Agreement by providing written notice to SID (“**Termination Notice**”). SCWA is not required to state the reasons for the termination in its notice. If this Agreement is terminated under this Section 9, then the Deposit shall be immediately returned to SCWA, less any title and escrow cancellation fees of Title Company, and no Party shall have any further obligations hereunder (except in each case for the provisions hereof which survive termination). If SCWA does not terminate this Agreement prior to the end of the Review Period, then SCWA shall have been deemed to have waived its right to terminate this Agreement and the only remaining contingencies to SCWA’s obligation to consummate the Transaction will be SCWA’s Conditions Precedent as set forth in Section 9.

9. **SCWA’S CONDITIONS PRECEDENT.** The following are conditions precedent to SCWA’s obligation to purchase the New Condominium, made for the benefit of SCWA.

9.1 The Parties shall have agreed to a New Co-tenancy Agreement;

9.2 The Amended Condominium Plan has been approved by all of the Parties, the City of Vacaville, and is ready to record;

9.3 SID shall have delivered all documents reasonably required to implement this Agreement to the Title Company, including without limitation, an original executed and acknowledged copy of the Deeds, and documents evidencing SID’s authority, legal status and good standing; and

9.4 SID shall have fully performed all covenants and obligations required to be performed by the SID on or before the Closing Date.

If any one or more of the conditions precedent set forth in this Section are not met by the Closing Date, then SCWA shall deliver to SID a written notice specifying which conditions precedent have not been satisfied. If the conditions precedent have not been satisfied within three (3) Business Days following receipt of SCWA’s notice and SCWA is not in default of its obligations hereunder, then SCWA shall have as its sole and exclusive remedy to terminate this Agreement and receive a return of its Deposit and all Parties shall be released from further liability under this Agreement, except those obligations expressly stated to survive.

10. **SID’S CONDITIONS PRECEDENT.** The following are conditions precedent to SID’s obligation to sell the New Condominium and take title to the Existing Condominium, made for the benefit of SID:

10.1 The Parties shall have agreed to a New Co-tenancy Agreement;

10.2 The Amended Condominium Plan has been approved by all of the Parties, the City of Vacaville, and is ready to record;

10.3 SCWA shall have delivered all documents reasonably required to implement this Agreement to the Title Company.

10.4 SCWA shall have fully performed all covenants and obligations required to be performed by SCWA on or before the Closing Date;

If any one or more of the conditions precedent set forth in this Section are not met by the Closing Date, then SID shall deliver to SCWA a written notice specifying which conditions precedent have not been satisfied. If the conditions precedent have not been satisfied within three (3) Business Days following receipt of SID's notice and SID is not in default of its obligations hereunder, then SID shall have as its sole and exclusive remedy to terminate this Agreement and retain the Deposit and all Parties shall be released from further liability under this Agreement, except those obligations expressly stated to survive.

11. **PRORATIONS.** SCWA shall assume all approved bonds and assessments which are a lien on the Condominium as of July 1, 2019. Real estate taxes, both general and special, ad valorem and non-ad valorem taxes and assessments imposed by any government authority or any taxing authority shall be prorated between the Parties at Closing. To the extent the 2021-2022 tax bills do not reflect the reconfiguration of Suite 202, then the Parties shall have a post-closing obligation to prorate between themselves and pay their respective shares of the tax bills for the existing Suite 202, if any. As the Parties are public agencies, there will be no documentary transfer taxes.

12. **CLOSING COSTS.** Buyer and Seller shall pay 50/50 for the cost of all CLTA title insurance policies for the New Condominium and Existing Condominium in the amount of their respective Purchase Price. SID shall also pay all amounts required to release any and all voluntary monetary liens on the Condominium that are not Permitted Exceptions. SCWA shall pay for any title insurance fees and costs related to any ALTA increment of a title insurance policy including any ALTA survey costs if necessary, as well as any endorsements to any such policy. The Parties shall each pay one-half of (i) all charges of Escrow Agent for performing the services required by this Agreement, including recording and filing fees, and all costs related to recording the Amended Condominium Plan. Except as otherwise expressly stated herein, each Party will be responsible for and bear all of its own costs and expenses incurred in connection with implementing this Agreement, including without limitation, all accounting, legal, and other fees and expense. To the extent the 2021-2022 tax bills do not reflect the reconfiguration of Suite 202, then Buyer and Seller shall have a post-closing obligation to prorate between themselves and pay their respective shares of the tax bills for existing Suite 202, if any.

13. **BROKER'S.** The Parties are separately represented as a real property advisor by Scott Sheldon, Terra Realty Advisors, Inc., ("**Consultant**"). Consultant shall not receive any real estate brokerage commissions for this transaction. There shall be no real estate commissions paid or owed by either Party. Based on the foregoing representation, SID and SCWA shall indemnify and hold the other harmless from and against any and all loss, liability or cost, including attorney's fees and expenses resulting from any claim for any fee, by any broker, agent, finder or salesperson as the result of any action of the SID or the SCWA arising out of a breach of the foregoing representations

and warranties. This indemnity shall survive termination of this Agreement or the Closing. The Consultant is not a party to this Agreement.

14. **RISK OF LOSS.** All risk of loss to the Condominium shall be retained by SID prior to the Closing Date and shall be assumed by SCWA on the Closing. All existing Condominium, casualty and liability insurance relating to the Condominium shall not be canceled until after the Closing Date. In the event that prior to the Closing Date, the Condominium, or a material part thereof, is destroyed or materially damaged, or if condemnation proceedings are commenced against a material portion of the Condominium, SCWA shall have the right, exercisable by giving notice of such decision to SID within ten (10) days after receiving written notice of such material damage, destruction or condemnation proceedings, to terminate this Agreement and recover the Deposit and neither Party shall have any further rights or obligations under this Agreement other than those rights and obligations that are expressly stated to survive the termination of this Agreement. If SCWA elects to accept the Condominium in its then condition, all proceeds of insurance or condemnation awards payable to SID by reason of such damage, destruction or condemnation shall be paid or assigned to SCWA. For purposes of this Agreement, material damage or destruction means that which costs One Hundred Thousand Dollars (\$100,000.00) or more to repair and material condemnation means that which results in the reduction of the size of the land area of the Condominium by ten percent (10%) or more.

15. **REPRESENTATIONS, WARRANTIES AND COVENANTS OF SID.** On the Agreement Date and on the Closing, SID makes the following representations, warranties and covenants for the benefit of SCWA but not for the benefit of any other person or entity, which shall survive the Closing Date:

15.1 Authority. SID has full power, authority and legal right to enter into this Agreement and to perform all covenants, obligations and agreements of SID hereunder. SID has taken all necessary action to authorize the execution, delivery and performance by SID of this Agreement and all other documents or instruments required in connection with this Agreement, and upon execution and delivery of this Agreement and such other documents and instruments by SID and the other parties thereto, this Agreement and each of such documents and instruments will have been duly authorized, executed and delivered by SID and will constitute the legal, valid and binding obligation of SID enforceable in accordance with its terms. SID is not a foreign entity and no withholdings of the proceeds of the sale of the Condominium is required under Section 1445 of the Internal Revenue Code.

15.2 Until the Closing or termination of this Agreement, whichever first occurs, SID shall not, without first obtaining SCWA's prior written approval, (i) lease or consent to any assignment, sublease of any portion of the New Condominium, (ii) enter into any other agreement (oral or written) that would be binding upon SCWA and/or the New Condominium after the Closing, or (iii) sell, encumber or otherwise transfer the New Condominium or any part of the New Condominium.

15.3 Legal Actions. To SID's actual knowledge, there are (a) no pending adversarial actions, suits, arbitrations or proceedings at law or in equity (including, without limitation, foreclosure proceedings) against SID or the New Condominium affecting (i) all or any portion of

the New Condominium or in which SID is a party by reason of SID's ownership of the Condominium, (ii) SID's ability to perform any of its obligations hereunder, (iii) the use of the Condominium or (iv) the condition of the New Condominium; and (b) no attachments, execution proceedings, assignments for the benefit of creditors, insolvency, bankruptcy, reorganization or other similar proceedings are pending or, to SID's knowledge, threatened against SID, nor are any of such proceedings contemplated by SID.

15.4 Limitation. The New Condominium is being conveyed by SID "as is" and, except for the express warranties and covenants of SID in this Agreement, SID makes no representations or warranties regarding the New Condominium or the accuracy of the Information provided by SID. SCWA shall rely solely on its own investigation to satisfy itself regarding the condition of the New Condominium.

16. REPRESENTATIONS, WARRANTIES AND COVENANTS OF SCWA. On the Agreement Date and on the Closing, SCWA makes the following representations, warranties and covenants for the benefit of SID but not for the benefit of any other person or entity:

16.1 Authority. SCWA has full power, authority and legal right to enter into this Agreement and to perform all covenants, obligations and agreements of SCWA hereunder. SCWA has taken all necessary action to authorize the execution, delivery and performance by SCWA of this agreement and all other documents or instruments required in connection with this Agreement, and upon execution and delivery of this Agreement and such other documents and instruments by SCWA and the other parties thereto, this Agreement and each of such documents and instruments will have been duly authorized, executed and delivered by SCWA and will constitute the legal, valid and binding obligation of SCWA enforceable in accordance with its terms.

16.2 Legal Action Against SCWA. To SCWA's actual knowledge but without any investigation or inquiry by SCWA, there are no pending or threatened legal proceedings against SCWA that would adversely effect, restrict or prohibit SCWA's performance of this Agreement. SCWA's execution, delivery and performance of this Agreement will not conflict with, or with or without notice or the passage of time, or both, result in a breach of any of the terms and provisions of or constitute a default under any legal requirement, indenture, mortgage, loan agreement or instrument to which SCWA is a party or by which SCWA is bound.

17. MISCELLANEOUS.

17.1 Notice. Any notice or communication required or permitted hereunder shall be in writing and shall be delivered personally, delivered by nationally recognized overnight courier service or sent by certified or registered mail, postage prepaid, or (if an email address is provided) sent by electronic transmission (subject to confirmation of such transmission). Any such notice or communication shall be deemed to have been given (i) when delivered, if personally delivered, (ii) one (1) Business Days after it is deposited with a nationally recognized overnight courier service, if sent by nationally recognized overnight courier service, (iii) the day of sending, if sent by email prior to 5:00 p.m. (PT) on any Business Day or the next succeeding Business Day if sent by email after 5:00 p.m. (PT) on any Business Day or on any day other than

a Business Day or (iv) five (5) Business Days after the date of mailing, if mailed by certified or registered mail, postage prepaid, in each case, to the following address or email address, or to such other address or addresses as such party may subsequently designate to the other parties by notice given hereunder:

To SID: Solano Irrigation District
Attention: General Manager
810 Vaca Valley Parkway, Suite 201
Vacaville, CA 95688
Email: fuchslip@sidwater.org
Phone: (707) 448-6847

To SCWA: Solano County Water Agency
Attention: General Manager
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95688
Email: ARabidoux@scwa2.com
Phone: (707) 451-6090

17.2 Sale of SID's Interest. If at any time SID elects to sell all or a portion of their interest in the New Shared Space, SID will provide SCWA with written notice of their intent to do so and will either offer to buy-out SCWA's interest in the Property, or sell their interest to SCWA, at SCWA's option, at the same rates established in Article 3 of this Agreement.

17.3 Sale of SCWA's Interest. If at any time SCWA elects to sell their interest in the New Condominium or New Shared Space, SCWA will provide SID with written notice of their intent to do so and will sell all their interest in the Property to SID at the same rates established in Article 3 of this Agreement so as to eliminate any undivided interest.

Negotiation and Integration. The terms and provisions of this Agreement represent the results of negotiations between the Parties, each of which has been represented by counsel or other representative of its own choosing and neither of which has acted under duress or compulsion, whether legal, economic or otherwise. This Agreement is entered into after full investigation, neither Party relying upon any statements or representations made by the other not embodied in this Agreement. All prior and contemporaneous statements, representations, implications, understandings and agreements between the Parties are superseded by and merged in this Agreement, which alone fully and completely expresses their entire agreement. There are no other agreements between the Parties regarding the Condominium.

17.4 Severability. If any provision of this Agreement is held by a court to be void or unenforceable, the balance of the Agreement shall remain valid and enforceable.

17.5 Covenant of Further Assurances. The Parties hereby agree to execute such other documents and perform such other acts as may be necessary to carry out the covenants contained in this Agreement.

17.6 Performance on a Business Day. If the date on which payment or performance of any obligation of a Party hereunder is other than a Business Day, or the last day for the giving of any notice required or permitted hereunder is other than a Business Day, the time for such payment, performance or delivery shall automatically be extended to the first Business Day following such date. “**Business Day**” means any day other than a Saturday, Sunday or any other day on which banking institutions in the State of California are authorized by law or executive action to close.

17.7 Entire Agreement. This document represents the entire agreement between the Parties with respect to the subject matter and supersedes all other prior agreements. This Agreement may only be modified by a written instrument signed by both Parties.

17.8 No Waiver. No consent or waiver by either Party to or of any breach of any representation, covenant or warranty will be construed as a consent to or waiver of any other breach of the same or any other representation, covenant, or warranty.

17.9 Governing Law. This Agreement, and all actions arising hereunder or relating hereto, shall be governed and construed and enforced in accordance with the laws of the State of California without giving effect to any choice or conflict of law provision or rule whether of the State of California or any other jurisdiction that would cause the application of the laws of any jurisdiction other than the State of California.

17.10 Interpretation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement and this Agreement is to be interpreted as if it were drafted by all and not any one or more Parties. The headings used in this Agreement are for purposes of convenience only and should not be used in construing the provisions of this Agreement.

17.11 No Agency. It is expressly agreed and understood by the Parties hereto that neither Party is the agent, partner nor joint venture partner of the other. It is also expressly agreed and understood that neither SID nor SCWA has any obligations or duties to the other except as specifically provided for in this Agreement.

17.12 Time. Time is of the essence of this Agreement.

17.13 Counterparts. This Agreement may be executed in counterparts, and the signature of any person required by this Agreement shall be effective if signed on any and or all counterparts. All counterparts together shall be considered one and the same Agreement. Signatures produced by facsimile telephonic transmission or other form of electronic communication shall be accepted as originals.

SID:

SOLANO IRRIGATION DISTRICT

By: _____

Name: _____

Its: _____

Attest: _____
Secretary

SCWA:

SOLANO COUNTY WATER AGENCY

By: _____

Name: _____

Its: _____

Attest: _____
Secretary

EXHIBIT A SALE CONDOMINIUM

The land described herein is situated in the State of California, County of Solano, City of Vacaville, described as follows:

A condominium consisting of:

Parcel One:

Unit 202, as shown on the a condominium plan attached as Exhibit "B" to the Declaration of Covenants, Conditions and Restrictions for Vacaville Corporate Center recorded October 22, 2009, as Instrument No. 200900091268, Solano County Records. ("Condominium Plan").

Reserving therefrom easements as described in Declaration of Covenants, Conditions and Restrictions (Vacaville Corporate Center), recorded October 22, 2009, as Instrument No. 200900091269, Solano County Records ("declaration").

Parcel Two:

An undivided 26.40% interest as a tenant in common with all other owners in that portion of the common area labeled as the "Co-Tenancy Room" on the condominium plan referred to above.

Reserving therefrom easements and uses as described in said "declaration" referred to above.

Excepting therefrom, all minerals and mineral rights, interest, and royalties, including without limiting the generality thereof, oil, gas, and other hydrocarbons substances, as well as metallic or other solid minerals, in and under said property; however, grantor or its successors and assigns, shall not have the right for any purpose whatsoever to enter upon, into or through the surface of said property in connection therewith, as excepted in the grant deed from Southern Pacific Industrial Development Company, a Texas corporation, recorded December 31, 1986, Page 160445, Series No. 77607, Solano County Records.

Parcel Three:

Easements as created and depicted on that document entitled "Access and Utility Easement Agreement, recorded October 22, 2009, as Instrument No. 200900091274, Solano County Records, over and across portions of the common area granted to the Vacaville Corporate Center Owners Association, a California non-profit mutual benefit corporation, by deed recorded October 22, 2009, as Instrument No. 200900091270, Solano County Records.

APN: 0133-610-060

EXHIBIT B EXISTING CONDOMINIUM

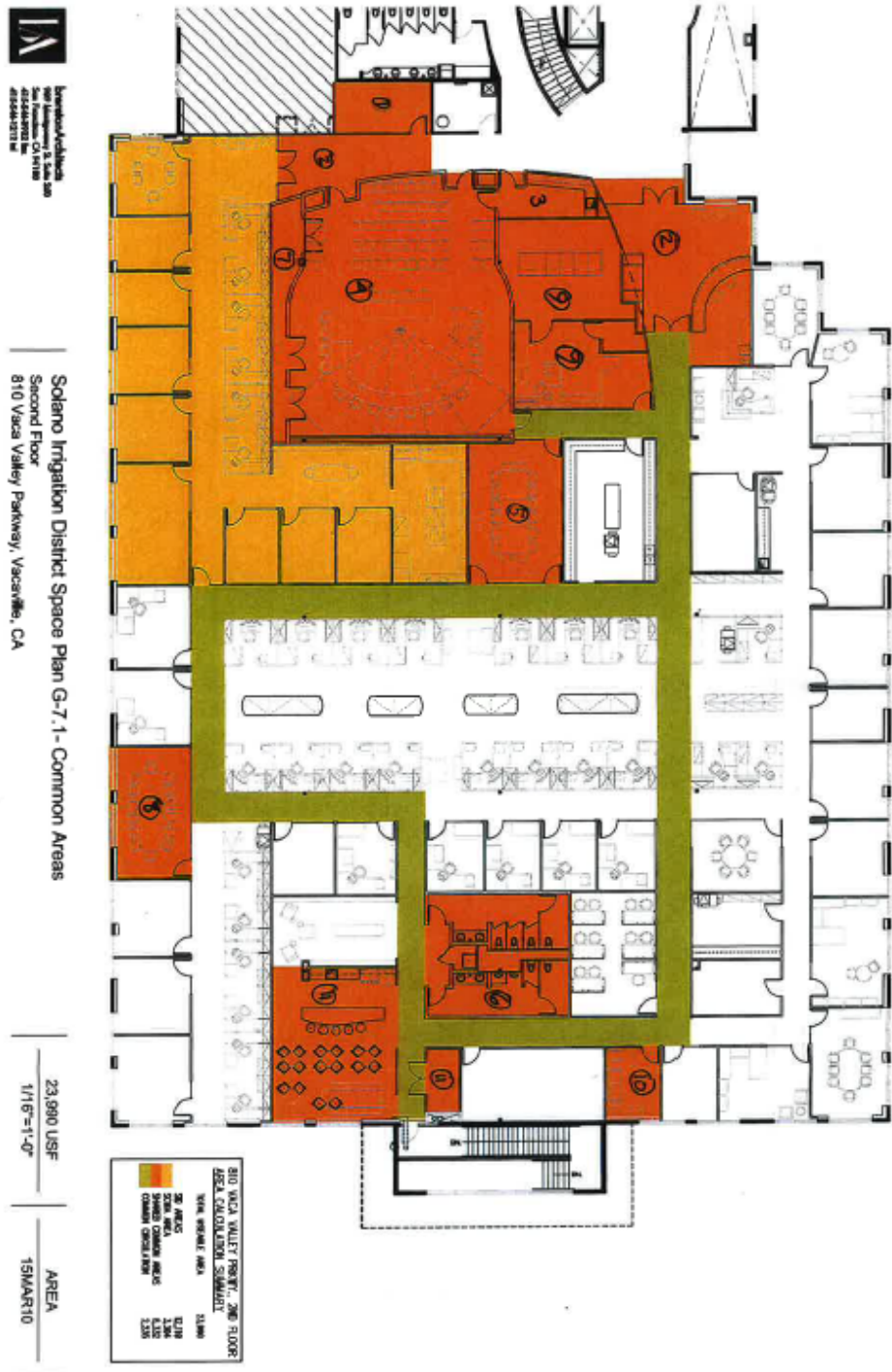


EXHIBIT C NEW CONDOMINIUM



► SPACE PLAN H1

Program	
Executive Office	1
Executive Office	3
Private Office	16
Workstation	20
Team Workshop (2x6)	12
Reception	1
Total Staff	52

Break Room	1
Large Conference	2
Mid. Conference	2
Reception w/ Show (M/R)	1

Meeting Room	1
Storage	1
WC Room	1
Copier Room	1
Rm Room	1

► New SCWA Area

Corridor	13,104 USF
SCWA Existing Area	1,300 SF
Total	3,338 USF

► CONTRACTS

Kevin Davidson / Paul Durrell	
Brennan Architects	
(415) 944-0442 / (415) 963-4635	

SCWA Expansion | SPJ1
810 Vaca Valley Parkway, 2nd Floor, Vacaville, CA 95688
Revised 04.19.2021 | 1118" = 1'-0"

Brennan Architects | 909 Montgomery Street, Suite 200 | San Francisco, CA 94133 | 415-546-1212 | brennan.com

IT/MONTICELLO CIRCULATION
AREA = 128 SQFT

IT
AREA = 810 SQFT

BERRYESSA ROOM/CATERING
AREA = 2,092 SQFT

BERRYESSA/ELECTRICAL ROOM
CIRCULATION
AREA = 271 SQFT

ELECTRICAL RM
AREA = 166 SQFT

PLOTTER

COPY

SCAN

SOLANO COUNTY WATER AGENCY

September 9, 2021

REQUEST FOR QUALIFICATIONS/PROPOSAL

TENANT IMPROVEMENTS FOR AN EXISTING BUILDING, FOR USE AS AN EXPANSION OF THE HEADQUARTERS OFFICE

Solano County Water Agency (“**SCWA**”) invites responses from qualified firms, partnerships, corporations, associations, persons, or professional organizations to enter into an agreement with SCWA for the following project (“**Project**”):

Tenant improvements to an existing building for expansion of the existing SCWA office at 810 Vaca Valley Parkway Vacaville, CA

SCWA intends to award the Project pursuant to a selection process as described in the Public Notice, published in the Vacaville Reporter on [REDACTED].

Interested firms or persons are invited to submit their qualifications as described below, with one (1) original and five (5) copies of requested materials, along with a complete electronic version on a USB drive to:

**Solano County Water Agency
Attn: Alex Rabidoux, Supervising Water Resources Engineer
810 Vaca Valley Parkway Suite 203 Vacaville, CA 95688**

Written questions regarding this Request for Qualifications/Proposal (“**RFQ/RFP**”) may be directed to the Project Manager: Terra Realty Advisors, Inc. Attention: Tim Fitzpatrick, Phone: (707) 639-1000; Fax: (707) 312-5200; e-mail tfitzpatrick@tra-inc.net. All requests must be in writing and e-mailed to Tim to assure all participants have access to the same information.

All responses must be received by [REDACTED], no later than 3:00 p.m.

This RFQ/RFP is not a formal request for bids or an offer by SCWA to contract with any party responding to this document. SCWA reserves the right to reject any and all responses. SCWA also reserves the right to amend this RFQ/RFP as necessary. All materials submitted to SCWA in response to this RFQ/RFP shall remain the property of SCWA.

REQUEST FOR QUALIFICATIONS/PROPOSAL

SCWA invites qualified firms to submit a Statement of Qualifications and Proposal related to its ability to provide construction services with respect to the design assist and construction of the Project described herein. In general, the firm(s) selected as a result of this process (“**Firm**”) will provide pre-construction services on behalf of SCWA in the development of the Project, and thereafter work cooperatively with the SCWA Board, staff and consultants, the design team, and the project manager, to facilitate the timely completion of the Project. A copy of the public notice is attached as **Exhibit B**.

SCWA wishes to retain a Firm that has the financial strength, management and expertise to deliver the Project within the proposed schedule and within an established budget. SCWA reserves the right to choose individual members of the Firm or the entire Firm. The Firm and all sub-contractors will comply with the prevailing wage laws. The Firm will be selected based on qualifications and demonstrated competence that include relevant experience with public construction, and a proven track record for cost-efficient and timely construction. A “best value” method of selection will be utilized. The “best value” method includes, but is not limited to, the following selection criteria:

1. Technical expertise;
2. Team experience;
3. Recent completion of similar projects;
4. Proximity of offices and availability of qualified staff;
5. Lifecycle / maintenance / operation costs;
6. Prior experience with SCWA staff and current consultants
7. Skilled labor force;
8. Safety record;
9. Local hiring commitment;
10. Ongoing training and apprenticeship program;
11. LEED Certifications and knowledge;
12. Design / value engineering approach;
13. Project approach; and
14. Schedule.

Creative solutions are encouraged, adversarial relationships are not. For example, the successful Contractor will perform constructability reviews of the Architect’s schematic, design development and construction documents, and value engineering of materials, systems and methods. The successful Contractor will engage subcontractors with high qualifications and experience, and to the extent possible based or with a strong presence in Solano County which is also important. SCWA’s goal is to create an environment where trust and teamwork prevent disputes and foster a cooperative bond for everyone’s benefit; to facilitate the completion of a successful, high quality, on budget, on time project for SCWA.

The Contractor shall retain, at their sole expense, qualified: mechanical, plumbing, and electrical design build firms (outline specs to be provided by Architects), and other approved and/or required consultants to finish all documentation necessary to:

1. Obtain a building permit:
2. Obtain all required proposals necessary for the Contractor to issue a guaranteed maximum price (GMP) to SCWA prior to the start of construction.

I. **Description of Project.** The Project for which SCWA is seeking responses is indicated in **EXHIBIT A** attached hereto.

II. **Description of SCWA's Needs and Project Administration**

A. **General Information**

1. SCWA intends to select the Firm that best meets SCWA's needs to perform the construction services as described in this RFQ/RFP. The Firm will be SCWA's representative in relation to any trade contractors hired by the Firm, and will insure compliance with the Project plans ("**Project Plans**").
2. The Firm's responsibilities during the planning stages will include:
 - (a) **Constructability Review.** Review design documents for constructability, scheduling, clarity, consistency and coordination.
 - (b) **Value Engineering.** Undertake a value engineering analysis and prepare reports with recommendations to SCWA to maintain the established budget.
 - (c) **Meetings.** Participate as necessary in meetings with members or representatives of the community with an interest in the Project.
 - (d) **Schedules.** Prepare and continually update master schedules for the Project per the preliminary master schedule and milestones established by SCWA.
 - (e) **Budgets.** Prepare and continually update budgets for the Project.

B. **Financial Structure**

1. The Project will be funded from various internal sources, and any agreement reached will conform to the statutory framework as set forth by SCWA's legal counsel.
2. The Firm shall enter into a pre-construction services agreement with SCWA to perform a constructability review, develop estimates, review the Project Plans,

develop specific cost reduction strategies to address budgetary constraints maximizing the value to the Project of those cost reduction efforts, prepare conceptual and detailed plans and specifications, along with a Guaranteed Maximum Price (**GMP**) agreement to complete the construction.

C. Schedule

The Project must be fully completed by the dates indicated in **EXHIBIT A**.

D. District Project Management Description

Terra Realty Advisors, Inc., Tim Fitzpatrick project manager will be the primary point of contact between the Firm and SCWA.

III. Submittal Requirements

All responses must be concise, well organized, and demonstrate the Firm's qualifications. Responses shall follow the format outlined below. Responses shall be no longer than thirty (30) pages, 8½" x 11" paper, inclusive of resumes, forms, and pictures, and tabbed according to the numbering system reflected below.

A. Cover Letter.

B. Table of Contents

C. Firm Information

1. Name, address, and brief history of the Firm. Please include any former names of the Firm and the number of years the Firm has participated in construction as a general contractor.
2. Organizational chart of the Firm.
3. A description of the Firm and its organizational structure. Resumes of personnel to be involved with the Project should be included, including their public sector construction experience. Upon engagement, any change in personnel must be approved by the District. The Firm shall be responsible for any additional costs incurred by the engagement of a change in personnel.
4. Provide the volume of completed construction in dollars for each of the past five (5) years and projects in progress.
5. Provide a statement regarding the Firm's availability and resources.
6. Provide a statement on financial resources, bonding capacity, and insurance coverage.

7. Provide a claims statement: Submit a statement indicating any and all suits or claims in which the Firm or its personnel instigated or was named in litigation regarding construction projects within the past five (5) years.
8. Contractor license number and whether license has been revoked or suspended in the last five (5) years.
9. Provide signatory status.
10. Location of nearest local office and main office, if different.
11. Provide the following information:
 - Your fee for managing the Project, expressed as a percentage of the total hard construction cost. This Project will be subject to prevailing wage requirements
 - Your monthly general conditions costs, including a line item breakdown
 - Your bonding rate for performance bond
 - Your fee to manage the pre-construction work as outlined in this RFP/RFQ
 - Your general liability insurance rate, expressed as a percentage of the final hard construction cost

D. Prior Relevant Experience. SCWA prefers to contract with a Firm that has direct experience on projects of similar scope and structure, located in the geographic vicinity of the current SCWA office @ 810 Vaca Valley Parkway Vacaville, CA.

1. List projects your Firm has been involved with for the past seven (7) years that satisfy the following factors:
 - (a) The project is located within approximately fifty (50) miles of SCWA's administrative offices;
 - (b) The total project contracts exceed \$1 million; and
 - (c) The owner is a public entity.

For these projects, provide a contact name and telephone number for the owners and indicate which key Firm personnel worked on each project.

2. List projects your Firm has successfully completed that have some or all of the following obstacles, including the creative solutions from the Firm on how these obstacles were overcome:
 - (a) A very aggressive schedule;

(b) Significant budgetary restrictions.

(c) Be prepared to expand upon the following:

- (i) What you did to deal with the complexity of the project,
- (ii) The needs of the clients on site,
- (iii) Minimize inconveniences, and
- (iv) Maximize safety.

3. List other projects you would like SCWA to consider in its evaluation.

E. Assurances

The Firm must acknowledge each of the following items and confirm that it will be willing and able to perform these items:

1. **Preconstruction Services:** The Firm shall provide services that relate to the organization and development of the Project prior to the start of construction including the following:

- (a) **Site Evaluation:** Consult with SCWA staff in relation to the existing site. The Firm shall make site visits, as needed to review the current site conditions. Based on its evaluation, the Firm shall make recommendations in order to minimize unforeseen conditions.
- (b) **Project Plans Review:** Provide Project Plans review and constructability services with an emphasis on ensuring that the Project can be completed within the established schedule and within the available budget.
- (c) **Design Team Meetings:** Attend meetings in Vacaville with the design team at a minimum of every two weeks (approximately 2 hours).
- (d) **Value Engineering:** Provide a detailed analysis of all major Project systems with an emphasis on possible value engineering possibilities.
- (e) **Detailed Construction CPM Schedule:** Produce detailed construction CPM schedules to be incorporated into the Project documents including identification of the Project critical path and agency approvals.
- (f) **Preliminary and Detailed Estimates:** Provide preliminary construction estimates using like-kind construction costs. Upon receipt of the Project Plans, provide detailed construction estimates showing the values of all major components of the Project.

- (g) **Trade Contractors:** Provide the name(s) and scope(s) of work of each trade contractor for the trades that the Firm intends to use on the Project and who will perform more than five percent (5%) of the work of the Project:
- (h) **Consultants:** Provide names of proposed MEP consultants to be used on Project.
- 2. **Construction Planning:** Plan the phases and staging of construction, staging areas, temporary fencing, access, on-site office area, etc. as required.
- 3. **Method and Strategic Plan:** Describe your proposed method and strategic plan.
- 4. **Other services:** Any other services that are reasonable and necessary to control the budget and schedule. List those areas where sub-consultants will be required and where the Firm has in-house expertise. Provide resumes of persons providing each of these services and for key personnel assigned to the Project.
- 5. **Construction Services**
 - (a) **General Conditions:** List what is included in the Firm's general conditions (including full-time and part-time personnel) and a monthly value of the general conditions. Indicate what would be included as a cost of work vs. a line item in the general conditions.
 - (b) **Management of Project:** Administer and coordinate on a daily basis the work of all trade contractors the Firm hires to work on the Project. Enforce strict performance, scheduling, and notice requirements. Document the progress and costs of the Project. Report proactively on potential schedule impacts. Recommend potential solutions to schedule problems.
- 6. Work cooperatively with SCWA and the design team, and all of the Firm's trade contractors to ensure the Project is delivered on time and within budget.
- 7. Coordinate and attend job site meetings, at least weekly to start, and prepare and circulate minutes. Evaluate and process payment applications and verify progress. Evaluate and process change order requests if the Firm intends to seek reimbursement from SCWA.
- 8. Evaluate and track requests for information ("**RFI's**") and responses. Advise SCWA as to status and criticality of RFI's. Evaluate and track submittals, substitutions and change orders. Work with SCWA and its design team to develop lists of incomplete or unsatisfactory work ("punch lists").

9. Submit necessary reports to state authorities. Ensure that all other Project participants submit necessary documentation.

10. The following shall be in a sealed envelope as part of your response. All information, as set forth, is required:

1. A Fee Proposal letter, signed by an officer of the Contractor stating the costs charged for the professional services as follows:
 - A. Preconstruction Services \$_____ Lump Sum
 - B. Monthly General Conditions Cost \$_____
(include a line item breakdown*)
 - C. Fixed Fee
All overhead & profit (including Prime contract & all change orders) expressed as a percentage of the total construction cost. _____%
 - D. Estimate the percentage of self performed work. _____%
 - E. State the percentage fee of the total construction cost for liability insurance, to be paid by District _____%
 - F. State the percentage cost of the total construction amount to provide a 100% Performance bond. _____%
 - G. State the percentage cost of the total construction amount to provide a 100% Labor & Material bond. _____%
2. A letter stating that all of the Fixed Fees and costs are valid for a period of 90 days from date of submission. All phone & fax charges as well as all travel in the Greater Bay Area/Sacramento region are to be included in the pre-construction costs, general conditions, & OH&P.

IV. District's Evaluation Process

- A. SCWA will review and evaluate all submitted documents received per this RFQ/RFP.
- B. Submittals will be opened privately to assure confidentiality and avoid disclosure of the contents to competing respondents prior to and during the review, evaluation and negotiation processes. However, to the extent that the submittals are public records under California law, the submittals may be released to the public if requested by members of the public.
- C. Submittals will be reviewed for responsiveness and evaluated pursuant to established objective criteria, with particular attention to, without limitation, each respondent's qualifications, demonstrated competence in like construction, and the Firm's ability to integrate its personnel with the SCWA's staff and consultants.
- D. Special consideration will be given to the following Firms:

- a. Firms with a current, established presence in Solano County,
 - b. Firms that emphasize local (Solano County) hiring practices for sub-contractors and other trades,
 - c. Firms that have an established training and apprenticeship program.
- E. After the submittals are evaluated and/or ranked, SCWA, at its sole discretion, may elect to interview one or more firms. Adequate time will be allowed for presentation of qualifications followed by questions and answers.
- F. If a commitment is made, it will be to the most qualified respondent with whom SCWA is able to successfully negotiate the terms and conditions of the required agreement documents.
- G. Final selection of a Firm, terms and conditions of any and all agreements and authority to proceed with noted construction services, shall be at the sole discretion of SCWA.
- H. SCWA staff will recommend firm(s) to the SCWA's Board that, in staff's opinion, are most qualified and will issue a letter of intent to commence negotiations of services to those firm(s).
- I. If SCWA is unable to successfully negotiate a satisfactory agreement with terms and conditions SCWA determines to be fair and reasonable, SCWA may then commence negotiations with the next most qualified Firm in sequence until an agreement is reached or determination is made to reject all submittals.
- J. SCWA may, at its sole discretion, not proceed with this Project, or accept or reject any and all proposals submitted in response to the RFQ/RFP & interview. SCWA is not responsible for any costs incurred by Contractors in the preparation of a proposal. All work product submitted to SCWA by the Contractor shall remain the property of SCWA, including electronic media. If additional information is required, this request shall be in writing. All site visit arrangements shall be coordinated through the Project Manager.
- K. It is anticipated that work shall start immediately, per the attached schedule, upon selection of the Contractor. Please include verification as to your ability to meet the schedule as part of your submittal.

EXHIBIT A
DESCRIPTION OF PROJECT, INCLUDING SCHEDULE AND BUDGET

Project Description

Attached are space plans showing the conceptual interior build-out for the building, completed by Brereton Architects, which are subject to change and/or modification by SCWA.

Project Schedule

The Firm shall have one hundred and **twenty (120) days** to complete the Project. With an anticipated construction start date of [REDACTED], the final completion date will be [REDACTED].

Project Budget

The current construction budget (hard costs) for this project is approximately \$[REDACTED] for the expansion office build out, with a useable office area of approximately 13,100 sf +/-.

SOLANO COUNTY WATER AGENCY PRE-QUALIFICATION

Solano County Water Agency (SCWA) adopts these pre-qualification requirements in order to select the lowest responsible bidder for their contracts, and to ensure efficient procurement of construction services and the prudent use of taxpayer funds.

The pre-qualification requirements ensures that SCWA projects are awarded to contracts that participate in high quality, industry-proven apprenticeship programs, and that apprentices working under such contracts are completely trained. This satisfies SCWA proprietary interest in safe and efficient construction and mitigates SCWA's potential liability.

The pre-qualification requirements also develop a pool of skilled labor in the local area who can work on future SCWA projects. The requirements promote worker retention and reduce employee turnover in the construction industry.

The pre-qualification requirements also encourage competition among reputable contractors, promote a level playing field, improve transparency, and spend taxpayer funds efficiently and economically.

The pre-qualification requirements ensure that public works contracts are performed in accordance with SCWA's specifications at the proper prevailing wage rates using proper specified materials, in order to avoid delays, cost overruns, construction defects, and labor violations.

Apprenticeship

For every apprenticeable craft, each general contractor and each subcontractor (at every tier for the project) will sign a certified statement under penalty of perjury that it participates in a Joint Apprenticeship Program Approved by the State of California, Division of Apprenticeship Standards **OR** in an apprenticeship program approved by the State of California Division of Apprenticeship Standards that has a graduation rate of 50% or higher and has graduates at least thirty (30) apprentices each consecutive year for the five (5) years immediately preceding submission of the pre-qualification documents. The contractor or subcontractor will also maintain at least the ratio of apprentices required by California Labor Code section 1777.5

Health Care Coverage

Each general contractor and each subcontractor (at every tier for the project) shall sign a statement stipulating to and providing documented proof that the contractor provides medical coverage for all of its construction craft employees and that the contractor has maintained such medical coverage in good standing for 180 consecutive days immediately prior to the

submission of the pre-qualification document (a copy of the Declaration of Insurance Coverage showing the dates of continuous coverage or proof that the Contractor contributes to an Employee Benefit Plan shall qualify) **OR** documentary proof that the contractor has offered such medical coverage to its employees within 180 consecutive days immediately prior to the submission of the pre-qualification documents. Any change in coverage must be immediately provided to SCWA.

Local Hire Policy

Contractor will be required to provide documentation that the contractor will hire a minimum of twenty-five percent (25%) of staff for any job classification with more than four (4) employees employed whose primary residence, which is not a post office box, is, and has been, within the Counties of Solano, Napa, Yolo, Contra Costa, Sacramento, Sonoma and Marin within 180 days of the expected date of issuance of the Notice to Proceed for the project. Contractor will make every best effort to legally employ a diverse workforce that represents the local region.

► SPACE PLAN H1

Program

Sr. Executive Office	1
Executive Office	3
Private Office	16
Workstations	20
Intern Workshop (2x6)	12
Reception	1

Total Staff 52

Break Room	1
Large Conference	2
Med. Conference	2
Restroom w/ Shower (M/F)	1

Mother's Room	1
Server Room	1
Storage	1
WQ Room	1
Copy Room	1
File Room	1

SCWA Expansion | SP-J1
810 Vaca Valley Parkway, 2nd Floor, Vacaville, CA 95688
Revised 04.19.2021 | 1/16" = 1'-0"

BRERETON

► CONTACTS

Kevin Dearborn / Paul Durand
Brereton Architects
(415) 944-0442 / (415) 963-4635

► New SCWA Area	13,104 USF
Corridor	1,300 SF
SCWA Existing Area	3,338 USF

