

SOLANO COUNTY WATER AGENCY



BOARD OF DIRECTORS MEETING

BOARD OF DIRECTORS:

Chair:

Supervisor Jim Spering
Solano County District 3

Vice Chair:

Mayor Ron Rowlett
City of Vacaville

Mayor Steve Young
City of Benicia

Mayor Steve Bird
City of Dixon

Mayor Harry Price
City of Fairfield

Director Sean Favero
Maine Prairie Water District

Director Dale Crossley
Reclamation District No. 2068

Mayor Ron Kott
City of Rio Vista

Supervisor Erin Hannigan
Solano County District 1

Supervisor Monica Brown
Solano County District 2

Supervisor John Vasquez
Solano County District 4

Supervisor Mitch Mashburn
Solano County District 5

Director J.D. Kluge
Solano Irrigation District

Mayor Pro Tem Alma Hernandez
City of Suisun City

Mayor Robert McConnell
City of Vallejo

GENERAL MANAGER:

Roland Sanford
Solano County Water Agency

DATE: Thursday, December 8, 2022

TIME: 6:30 P.M.

PLACE: Berryessa Room
Solano County Water Agency Office
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95688
(In-person meeting, no Zoom option available)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

If you wish to make a Public Comment, please contact the Secretary at: cle@scwa2.com to expedite the process, thank you. Public Comments may still be made during the meeting without prior notice.

5. CONSENT ITEMS (estimated time: 5 minutes)

(A) Minutes: Approval of the Minutes of the Board of Directors meeting of November 10, 2022.

(B) Expenditure Approvals: Approval of the November 2022 checking account register.

(C) Association of California Water Agencies (ACWA): Adopt Resolution Number 2022-08 of the Solano County Water Agency nominating Mr. Chris Lee for the ACWA Region 4 Board of Directors.



6. **BOARD MEMBER REPORTS** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

7. **GENERAL MANAGER'S REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

8. **SOLANO WATER ADVISORY COMMISSION REPORT** *(estimated time: 5 minutes)*

RECOMMENDATION: For information only.

9. **ELECTION OF OFFICERS AND APPOINTMENT OF EXECUTIVE COMMITTEE FOR 2023** *(estimated time: 10 minutes)*

RECOMMENDATION: Elect Board Chair, Vice-Chair, and appoint Executive Committee for 2023 calendar year.

10. **WORKFORCE COMMITTEE RECOMMENDATIONS** *(estimated time: 45 minutes)*

RECOMMENDATIONS:

1. Approve Workforce Committee recommendations for new job classifications and classification series.
2. Approve Workforce Committee recommendations for new and revised water Agency job descriptions.
3. Approve Workforce Committee salary recommendations (Table 1 and Table 2) and adopt revised CalPERS pay schedule.

Option A: Approve a one-time equity adjustment to go into effect January 8, 2023.

Option B: Approve equity adjustments to occur over a three-year period from 2023 to 2025. The 2023 increase to go into effect January 8, 2023. The 2024 increase to go into effect the first full pay period of 2024. The 2025 increase to go into effect the first full pay period of 2025.

4. Approve Workforce Committee recommendation authorizing General Manager to reclassify employees when they are regularly completing duties outside the scope of their current job classification.

11. **2023 LEGISLATIVE PLATFORM** *(estimated time: 15 minutes)*

RECOMMENDATIONS:

1. Adopt 2023 Legislative Platform.
2. Authorize Legislative Committee Chair to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2023 Legislative Platform.
3. Authorize General Manager to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2023 Legislative Platform, with the stipulation that the Legislative Committee Chair be given the opportunity to review all letters of support or opposition before release by the General Manager.
4. Direct General Manager to provide all Board members with copies of all letters of support or opposition within 24-hours of their submission/public release.

12. **LEGISLATIVE UPDATES** *(estimated time: 15 minutes)*

RECOMMENDATIONS:

1. Hear report from Committee Chair on activities of the SCWA Legislative Committee.
2. Hear report from Bob Reeb of Reeb Government Relations, LLC.

13. **WATER POLICY UPDATES** *(estimated time: 10 minutes)*

RECOMMENDATIONS:

1. Hear report from staff on current and emerging Delta and Water Policy issues and provide direction.
2. Hear status report from Committee Chair on activities of the SCWA Water Policy Committee.
3. Hear report from Supervisors Vasquez and Mashburn on activities of the Delta Counties Coalition, Delta Protection Commission, and Delta Conservancy.
4. Hear report from Elizabeth Patterson on activities of the North Bay Watershed Association .

14. **CLOSED SESSION**

Closed Session pursuant to Gov. Code § 54957
Public Employee Appointment
Title: General Manager

15. TIME AND PLACE OF NEXT MEETING

Thursday, January 12, 2023 at 6:30 p.m. at the SCWA offices.

The Full Board of Directors packet with background materials for each agenda item can be viewed on the Agency's website at <https://www.scwa2.com/governance/board-meetings-agendas-minutes/>

Any materials related to items on this agenda distributed to the Board of Directors of Solano County Water Agency less than 72 hours before the public meeting are available for public inspection at the Agency's offices located at the following address: 810 Vaca Valley Parkway, Suite 203, Vacaville, CA 95688. Upon request, these materials may be made available in an alternative format to persons with disabilities.

CONSENT ITEMS

**SOLANO COUNTY WATER AGENCY
BOARD OF DIRECTORS MEETING MINUTES
MEETING DATE: November 10, 2022**

The Solano County Water Agency Board of Directors met this evening in the Board Room located at the Water Agency office in Vacaville. Attending were:

Mayor Steve Young, City of Benicia
Mayor Steve Bird, City of Dixon
Mayor Harry Price, City of Fairfield
Mayor Ronald Kott, City of Rio Vista
Mayor Pro-Tem Alma Hernandez, City of Suisun City
Mayor Ron Rowlett, City of Vacaville
Mayor Robert McConnell, City of Vallejo
Supervisor Erin Hannigan, Solano County District 1
Supervisor Monica Brown, Solano County District 2
Supervisor Jim Spering, Solano County District 3
Supervisor John Vasquez, Solano County District 4
Supervisor Mitch Mashburn, Solano County District 5
Director Sean Favero, Maine Prairie Water District
Director Dale Crossley, Reclamation District 2068

CALL TO ORDER

The meeting was called to order by Chair Spering at 6:30 p.m.

APPROVAL OF AGENDA

On a motion by Supervisor Vasquez and a second by Mayor Rowlett the Board unanimously approved - by roll call vote - the agenda.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

On a motion by Supervisor Vasquez and a second by Mayor Price the Board unanimously approved-by roll call vote-the following consent items:

- (A) Minutes
- (B) Expenditure Approvals
- (C) Appropriations Limit for FY 2022-2023
- (D) L & M Surveying Contract Amendment

BOARD MEMBER REPORTS

Chair Spering noted that both he and the Board's Vice-Chair, Mayor Rowlett, are leaving their respective elected offices at the end of the calendar year, and therefore, will not be on the Water Agency Board of Directors in January when the outgoing Chair presides over the selection of the new Chair and Vice-Chair for the calendar year. In view of his and Mayor Rowlett's impending departures, Chair Spering recommended the Board select the Chair and Vice-Chair for the coming year at the Board's regularly scheduled December meeting.

GENERAL MANAGERS REPORT

General Manager Roland Sanford had nothing to add to his written report.

SOLANO WATER ADVISORY COMMISSION REPORT

There were no additions to the minutes from the October Solano Water Advisory Commission meeting included in the Board packet.

WORKFORCE STUDY UPDATE

Supervisor Monica Brown briefed the Board on the status of the Workforce Study. She described the purpose of the study – to identify short and long-term Water Agency staffing needs, and measures to recruit and retain staff – and summarized the Workforce Committee’s preliminary recommendations.

After discussion, the Board requested the Workforce Committee return in December with final recommendations regarding new job classifications and salaries, a revised CalPERS pay schedule, and a proposal to authorize the General Manager, when appropriate, to place employees in different job classifications in order to better represent the actual job functions performed.

PROGRAM ENVIRONMENTAL IMPACT REPORT FOR LOWER PUTAH CREEK PROJECT-UPPER REACH PROGRAM

Assistant General Manager Chris Lee summarized the purpose of the Program Environmental Impact Report (PEIR) for the Upper Reach Program of the Lower Putah Creek Project. He noted that the Upper Reach Program area encompasses the Putah Creek stream segment between the Putah Diversion Dam and the Western edge of the Yolo Basin Wildlife Area, and explained that the Upper Reach Program consisted of three general activities: stream channel reconfiguration, vegetation management, and maintenance.

Mr. Lee reported that earlier in the evening staff received written comments on the PEIR from the Friends of Putah Creek.

On a motion by Mayor Price and a second by Supervisor Vasquez the Board unanimously approved-by roll call vote-Authorization for the Chairman to Adopt Resolution 2022-07 Approving the Upper Reach Program and Certifying the Final Program Environmental Impact Report for the Lower Putah Creek Restoration Project- Upper Reach Program and Adopting the Upper Reach Program and authorizing implementation of the Upper Reach Program.

WATER AGENCY OFFICE EXPANSION PROJECT

Principal Water Resources Engineer Alex Rabidoux briefed the Board on the status of the Office Expansion Project. Mr. Rabidoux explained that staff is seeking approval of minor amendments to the Purchase and Exchange Agreement with the Solano Irrigation District – for the office space – and approval of the Guaranteed Maximum Price Contract with Landmark Construction for installation of office walls and other tenant improvements.

On a motion by Mayor Rowlett and a second by Mayor Price the Board unanimously approved-by roll call vote-the updated First Amendment to Purchase and Exchange Agreement with the Solano Irrigation District, the Guaranteed Maximum Price Contract with Landmark Construction for tenant improvements, and authorization for the General Manager to enter into all agreements and procurements as necessary for the design, construction, and occupation of the new SCWA Office Building, utilizing a Construction Management at Risk (CM @ Risk) construction approach, for a combined amount not-to-exceed \$8.05 million.

CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION DISTRICTS BLOCK GRANT

Assistant General Manager Chris Lee reported that the California Association of Resource Conservation Districts, on behalf of the Dixon Resource Conservation District and Solano Resource Conservation District, is preparing a grant application to the Department of Conservation that among other things, includes work elements that will facilitate Solano Subbasin Groundwater Sustainability Plan (GSP) implementation. He also noted that in addition to submitting a letter in support of the grant application, both the Dixon and Solano Resource Conservation Districts are requesting that the Water Agency serve as the fiscal agent for the grant.

On a motion by Supervisor Mashburn and a second by Mayor Rowlett the Board unanimously approved - by roll call vote - authorization for the General Manager to sign a letter of support for the grant application and to have the Agency function as the fiscal agent if a grant is awarded.

LEGISLATIVE UPDATES

Mr. Bob Reeb of Reeb Government Relations, the Water Agency’s legislative advocate, briefed the Board on the status of the state budget, incoming freshmen legislators, potential budget deficits in fiscal years 2024 and 2025, and a possible natural resources and water resiliency bond in 2024.

WATER POLICY UPDATES

There were no updates from staff on current or emerging Delta issues. Similarly, there were no updates from the Water Policy Committee.

Supervisor Mashburn urged everyone to submit comments in on the Delta Conveyance Project EIR. He noted that the Delta Counties Coalition has form letters for use.

Ms. Elizabeth Patterson briefed the Board on activities of the North Bay Watershed Association (NBWA), including a recent NBWA field trip to the Petaluma River Greenway. Ms. Patterson also discussed her role as a project application reviewer for a forthcoming grant application to be submitted by the Bay Area Integrated Regional Water Management Plan.

CLOSED SESSION

Conference with Legal Counsel-anticipated legislation
(Paragraph (3) of subdivision (d) of Gov. Code § 54956.9)
Significant exposure to litigation: 1 case

Closed Session pursuant to Gov. Code § 54957
Public Employee Appointment
Title: General Manager

The Board moved into Closed Session at 7:57 p.m. and returned to Open Session at 8:14 p.m. Chair Spering reported that while in Closed Session the Board voted to reject the claim submitted by Mark Snyder and directed staff to inform Mr. Snyder of the rejection.

TIME AND PLACE OF NEXT MEETING

Thursday, December 8, 2022, at 6:30 p.m. at the SCWA offices.

ADJOURNMENT

The meeting of the Solano County Water Agency Board of Directors was adjourned at 8:15 p.m.

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: December 8, 2022

SUBJECT: Expenditures Approval

RECOMMENDATIONS:

Approve expenditures from the Water Agency checking accounts for November 2022.

FINANCIAL IMPACT:

All expenditures are within previously approved budget amounts.

BACKGROUND:

The Water Agency auditor has recommended that the Board of Directors approve all expenditures (in arrears). Attached is a summary of expenditures from the Water Agency’s checking accounts for November 2022. Additional backup information is available upon request.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on December 8, 2022, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Nov 1, 2022 to Nov 30, 2022

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/7/22	38058V	2020SC	Invoice: ALEXANDER CASELLA		1,500.00
		1020SC	ALEXANDER CASELLA	1,500.00	
11/3/22	38263V	2020SC	Invoice: ExXP REIM AUG-SEPT 2		502.50
		2020SC	Invoice: EXP REIMB SEPT 2022		525.00
		1020SC	CLAYTON HEITMAN	1,027.50	
11/7/22	38325V	2020SC	Invoice: LAURA GAUGHAN		1,094.85
		1020SC	LAURA GAUGHAN	1,094.85	
11/1/22	38351	2020SC	Invoice: 1164	11,134.40	
		2020SC	Invoice: 15052	420.00	
		2020SC	Invoice: 15055	9,723.99	
		1020SC	ZACHARIAH WILKERSON		21,278.39
11/1/22	38352	2020SC	Invoice: 202210	640.00	
		1020SC	BELIA MARTINEZ		640.00
11/1/22	38353	2020SC	Invoice: 127	11,440.00	
		1020SC	AVRY DOTAN		11,440.00
11/1/22	38354	2020SC	Invoice: 4058302	741.56	
		1020SC	AMERICAN TOWER CORPORATION		741.56
11/1/22	38355	2020SC	Invoice: OCT 2022 BOD MTG	112.50	
		1020SC	STEVEN BIRD		112.50
11/1/22	38356	2020SC	Invoice: BA8386	7,056.04	
		2020SC	Invoice: BA8387	4,359.19	
		1020SC	BLANKINSHIP & ASSOCIATES, INC.		11,415.23
11/1/22	38357	2020SC	Invoice: EXP REIM SEPT 2022	544.63	
		1020SC	MARCIE FEHRENKAMP		544.63
11/1/22	38358	2020SC	Invoice: 9368	7,777.96	
		1020SC	FREEDLUN HYDROSEEDING INC.		7,777.96
11/1/22	38359	2020SC	Invoice: CL33321	1,030.04	
		1020SC	INTERSTATE OIL COMPANY		1,030.04
11/1/22	38360	2020SC	Invoice: 0119795	96.00	
		1020SC	DARYL SISCO		96.00
11/1/22	38361	2020SC	Invoice: OCT 2022 BOD MTG	100.00	
		1020SC	JOHN D. KLUGE		100.00
11/1/22	38362	2020SC	Invoice: 592888	140.00	
		1020SC	M&M SANITARY LLC		140.00
11/1/22	38363	2020SC	Invoice: OCT 2022 BOD MTG	100.00	
		1020SC	MITCH MASHBURN		100.00
11/1/22	38364	2020SC	Invoice: OCT 2022 BOD MTG	163.75	
		1020SC	ROBERT MCCONNELL		163.75
11/1/22	38365	2020SC	Invoice: 6406913	1,366.44	

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		1020SC	NELSON FAMILY OF COMPANIES		1,366.44
11/1/22	38366	2020SC	Invoice: OCT 2022 EXEC MTG	100.00	
		1020SC	RON ROWLETT		100.00
11/1/22	38367	2020SC	Invoice: 0033253	57,800.80	
		2020SC	Invoice: 0033254	132,169.41	
		1020SC	SOLANO IRRIGATION DISTRICT		189,970.21
11/1/22	38368	2020SC	Invoice: OCT 2022 EXEC MTG	100.00	
		2020SC	Invoice: OCT 2022 BOD MTG	100.00	
		1020SC	JAMES SPERING		200.00
11/1/22	38369	2020SC	Invoice: 006492990046 NOV2022	2,170.65	
		1020SC	STANDARD INSURANCE COMPANY		2,170.65
11/1/22	38370	2020SC	Invoice: 2022-03	9,875.00	
		1020SC	MICHAEL A. MELANSON		9,875.00
11/1/22	38371	2020SC	Invoice: LUIS CAMPOS	1,444.50	
		1020SC	LUIS CAMPOS		1,444.50
11/1/22	38372	2020SC	Invoice: RYEN DOVERSPIKE	775.50	
		1020SC	RYEN DOVERSPIKE		775.50
11/1/22	38373	2020SC	Invoice: WILLIAM MCGIBBON	917.25	
		1020SC	WILLIAM MCGIBBON		917.25
11/1/22	38374	2020SC	Invoice: LINDA MULLEN	1,500.00	
		1020SC	LINDA MULLEN		1,500.00
11/1/22	38375	2020SC	Invoice: LUKE STEVENSON BELLA	958.50	
		1020SC	LUKE STEVENSON BELLAMY		958.50
11/1/22	38376	2020SC	Invoice: NEAL TOSCH	1,411.50	
		1020SC	NEAL TOSCH		1,411.50
11/1/22	38377	2020SC	Invoice: MARIA VILLAGRANA	1,062.00	
		1020SC	MARIA VILLAGRANA		1,062.00
11/1/22	38378	2020SC	Invoice: OCT 2022 EXEC MTG	100.00	
		2020SC	Invoice: OCT 2022 BOD MTG	100.00	
		1020SC	JOHN VASQUEZ		200.00
11/1/22	38379	2020SC	Invoice: 2864024	595.00	
		1020SC	CAL.NET INC. (WAS WINTERS BROADBAND)		595.00
11/1/22	38380	2020SC	Invoice: OCT 2022 BOD MTG	140.00	
		1020SC	STEVE YOUNG		140.00
11/8/22	38381	2020SC	Invoice: 15053	105.00	
		2020SC	Invoice: 15054	105.00	

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		1020SC	ZACHARIAH WILKERSON		210.00
11/8/22	38382	2020SC	Invoice: 128	10,120.00	
		1020SC	AVRY DOTAN		10,120.00
11/8/22	38383	2020SC	Invoice: 638977-4	3,000.00	
		2020SC	Invoice: 638806-4	3,000.00	
		2020SC	Invoice: 638845-4	3,000.00	
		2020SC	Invoice: 643511-2	3,750.00	
		1020SC	ALPHA MEDIA LLC		12,750.00
11/8/22	38384	2020SC	Invoice: 124599	342.16	
		1020SC	CENTRAL AUTO PARTS		342.16
11/8/22	38385	2020SC	Invoice: OCT 2022 LEG MTG	100.00	
		1020SC	DALE CROSSLEY		100.00
11/8/22	38386	2020SC	Invoice: OCT 2022	6,088.96	
		1020SC	JAMES B. DEROSE		6,088.96
11/8/22	38387	2020SC	Invoice: 800050974848	1,114.99	
		1020SC	EAN SERVICES, LLC		1,114.99
11/8/22	38388	2020SC	Invoice: EXP REIM OCT 2022	232.50	
		1020SC	FREEDOM EVANS		232.50
11/8/22	38389	2020SC	Invoice: 7-900-43186	31.36	
		1020SC	FEDEX EXPRESS		31.36
11/8/22	38390	2020SC	Invoice: OCT 2022	2,500.00	
		1020SC	MARK E. GRISMER PHD PE		2,500.00
11/8/22	38391	2020SC	Invoice: ExXP REIM AUG-SEPT 2	502.50	
		2020SC	Invoice: EXP REIMB SEPT 2022	525.00	
		1020SC	CLAYTON HEITMAN		1,027.50
11/8/22	38392	2020SC	Invoice: CL34772	2,418.01	
		1020SC	INTERSTATE OIL COMPANY		2,418.01
11/8/22	38393	2020SC	Invoice: 6338	6,110.00	
		1020SC	J.T. MARTIN		6,110.00
11/8/22	38394	2020SC	Invoice: AUG 2022 COVID	75.00	
		1020SC	LEE, CHRISTOPHER R.		75.00
11/8/22	38395	2020SC	Invoice: 183972	1,435.00	
		2020SC	Invoice: 184680	11,832.23	
		1020SC	LSA ASSOCIATES, INC.		13,267.23
11/8/22	38396	2020SC	Invoice: INV00068079	329.29	
		1020SC	M-FILES INC		329.29
11/8/22	38397	2020SC	Invoice: 6407464	1,092.83	
		1020SC	NELSON FAMILY OF COMPANIES		1,092.83
11/8/22	38398	2020SC	Invoice: 01203256	436.72	
		1020SC	RECOLOGY HAY ROAD		436.72
11/8/22	38399	2020SC	Invoice: 531942	101.99	
		2020SC	Invoice: 348668	23.29	
		1020SC	RON DUPRATT FORD		125.28

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11/8/22	38400	2020SC 1020SC	Invoice: 1031222306 SHANDAM INC.	19,575.00	19,575.00
11/8/22	38401	2020SC 1020SC	Invoice: 9612375 SHELDON	17.18	17.18
11/8/22	38402	2020SC 2020SC 2020SC 1020SC	Invoice: 1880 Invoice: 1877 Invoice: 1876-A SOLANO RESOURCE CONSERVATION DISTRICT	16,943.67 22,986.72 33,328.91	73,259.30
11/8/22	38403	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 3146993791 Invoice: 3149254651 Invoice: 3151643101 Invoice: 3153606111 Invoice: 3156789921 STAPLES	52.98 315.31 81.51 108.10 122.56	680.46
11/8/22	38404	2020SC 1020SC	Invoice: 37964 SUISUN VALLEY FRUIT GROWERS AS	216.60	216.60
11/8/22	38405	2020SC 1020SC	Invoice: BENICIA BUS PLAZA AS BENICIA BUSINESS PLAZA ASSOC.	7,500.00	7,500.00
11/16/22	38405V	2020SC 1020SC	Invoice: BENICIA BUS PLAZA AS BENICIA BUSINESS PLAZA ASSOC.	7,500.00	7,500.00
11/8/22	38406	2020SC 1020SC	Invoice: ALEXANDER CASELLA ALEXANDER CASELLA	1,500.00	1,500.00
11/8/22	38407	2020SC 1020SC	Invoice: COUSRONE CARTER COUSRONE CARTER	1,257.00	1,257.00
11/8/22	38408	2020SC 1020SC	Invoice: COUNTYWIDE PROP. INS COUNTYWIDE PROPERTY INSPECTIONS	1,000.00	1,000.00
11/8/22	38409	2020SC 1020SC	Invoice: YVES DAOS YVES DAOS	1,059.75	1,059.75
11/8/22	38410	2020SC 1020SC	Invoice: DANA CARTER DANA CARTER	513.00	513.00
11/8/22	38411	2020SC 1020SC	Invoice: DARLENE THOMPSON DARLENE THOMPSON	1,101.00	1,101.00
11/8/22	38412	2020SC 1020SC	Invoice: JOSEPH GARCIA JOSEPH GARCIA	451.50	451.50
11/8/22	38413	2020SC 1020SC	Invoice: LAURA GAUGHAN LAURA GAUGHAN	1,090.35	1,090.35
11/8/22	38414	2020SC 1020SC	Invoice: TODD HARRIS TODD HARRIS	1,500.00	1,500.00
11/8/22	38415	2020SC	Invoice: MARTIN	450.00	

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		1020SC	JEFFRIES MARTIN JEFFRIES		450.00
11/8/22	38416	2020SC	Invoice: MICHELE KENNY	792.00	
		1020SC	MICHELE KENNY		792.00
11/8/22	38417	2020SC	Invoice: MICHAEL WOODCOCK	1,000.00	
		1020SC	MICHAEL WOODCOCK		1,000.00
11/8/22	38418	2020SC	Invoice: CHRISTINE O'KEEFE	1,500.00	
		1020SC	CHRISTINE O'KEEFE		1,500.00
11/8/22	38419	2020SC	Invoice: GIN SHUAN PAN	517.50	
		1020SC	GIN SHUAN PAN		517.50
11/8/22	38420	2020SC	Invoice: KELLY SIVANTHONG	1,500.00	
		1020SC	KELLY SIVANTHONG		1,500.00
11/8/22	38421	2020SC	Invoice: PATRICIA SCOTT-VONDO	1,380.00	
		1020SC	PATRICIA SCOTT-VONDO		1,380.00
11/8/22	38422	2020SC	Invoice: CHRISTINE WICKLIFF	720.00	
		1020SC	CHRISTINE WICKLIFF		720.00
11/8/22	38423	2020SC	Invoice: PATRICIA ZINKOVICH	1,500.00	
		1020SC	PATRICIA ZINKOVICH		1,500.00
11/8/22	38424	2020SC	Invoice: TV0329916	575.00	
		2020SC	Invoice: OPV120030	4,074.65	
		1020SC	UNIVISION RECEIVABLES CO LLC		4,649.65
11/8/22	38425	2020SC	Invoice: 9919175677	1,394.98	
		1020SC	VERIZON WIRELESS		1,394.98
11/8/22	38426	2020SC	Invoice: N-2	3,926.25	
		2020SC	Invoice: N-6	2,411.25	
		1020SC	VICTOR PAUL CLAASSEN		6,337.50
11/15/22	38427	2020SC	Invoice: 15060	15,563.00	
		1020SC	ZACHARIAH WILKERSON		15,563.00
11/15/22	38428	2020SC	Invoice: 22-602	4,000.00	
		1020SC	BARTEL ASSOCIATES, LLC		4,000.00
11/15/22	38429	2020SC	Invoice: MOT002829	1,659.33	
		1020SC	BATTERY BILL		1,659.33
11/15/22	38430	2020SC	Invoice: SF04439	378.00	
		1020SC	BSK ASSOCIATES		378.00
11/15/22	38431	2020SC	Invoice: 5635565-0003	5,435.52	
		2020SC	Invoice: 5635565-0004	162.57	
		2020SC	Invoice: 5726871-0001	626.40	
		2020SC	Invoice: 5753713-0002	135.47	
		1020SC	NORCAL RENTAL GROUP, LLC		6,359.96
11/15/22	38432	2020SC	Invoice: 20467	80,568.60	
		1020SC	EAGLE AERIAL		80,568.60

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			SOLUTIONS		
11/15/22	38433	2020N	Invoice:	3,251.00	
		1020SC	US01U001086859 ERNST & YOUNG U.S. LLP		3,251.00
11/15/22	38434	2020SC 1020SC	Invoice: 5421 EYASCO, INC.	40,902.50	40,902.50
11/15/22	38435	2020SC 1020SC	Invoice: 7-913-99845 FEDEX EXPRESS	133.97	133.97
11/15/22	38436	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 104597 Invoice: 104595 Invoice: 104593 Invoice: 104963 Invoice: 104964 Invoice: 104967 Invoice: 104968 Invoice: 104969 Invoice: 104970 Invoice: 105066 Invoice: 105068 Invoice: 105067 HERUM/ CRABTREE/ SUNTAG	285.60 612.00 1,563.66 651.78 326.40 163.20 1,632.00 11,093.58 6,533.10 651.78 6,533.10 326.40	30,372.60
11/15/22	38437	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 5013641 Invoice: 8200670 Invoice: 8024120 Invoice: 8224212 Invoice: 3613638 Invoice: 1520220 Invoice: 1224711 Invoice: 0015725 Invoice: 5614348 Invoice: 5242685 Invoice: 3016719 HOME DEPOT CREDIT SERVICE	576.71 162.46 39.95 64.79 191.14 33.27 219.17	86.47 83.42 32.39 27.00 1,058.21
11/15/22	38438	2020SC 1020SC	Invoice: 86537 IRRIGATION SUPPLY COMPANY	105.12	105.12
11/15/22	38439	2020SC 1020SC	Invoice: OCT 2022 COVID LEE, CHRISTOPHER R.	75.00	75.00
11/15/22	38440	2020SC 1020SC	Invoice: 63100780886 LES SCHWAB GROUP HOLDINGS, LLC	315.89	315.89
11/15/22	38441	2020SC 1020SC	Invoice: 594422 M&M SANITARY LLC	160.00	160.00
11/15/22	38442	2020SC 1020SC	Invoice: SAC-1000732 MERIDIAN UTILITY EQUIPMENT SALES	91.36	91.36
11/15/22	38443	2020SC 1020SC	Invoice: OCT 2022 MILLENNIUM TERMITE & PEST	51.00	51.00
11/15/22	38444	2020SC 1020SC	Invoice: 3569/3570 MORTONS URBAN PEST MANAGMENT	306.10	306.10
11/15/22	38445	2020SC 1020SC	Invoice: 6408087 NELSON FAMILY OF COMPANIES	1,128.64	1,128.64

SOLANO COUNTY WATER AGENCY
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For the Period From Nov 1, 2022 to Nov 30, 2022

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/15/22	38446	2020SC 1020SC	Invoice: 49858418 NUTRIEN AG SOLUTIONS	19,584.39	19,584.39
11/15/22	38447	2020SC 1020SC	Invoice: 7089 PAT DAVIS DESIGN GROUP, INC	570.00	570.00
11/15/22	38448	2020SC 1020SC	Invoice: 007 ELIZABETH PATTERSON	1,177.75	1,177.75
11/16/22	38448V	2020SC 1020SC	Invoice: 007 ELIZABETH PATTERSON	1,177.75	1,177.75
11/15/22	38449	2020SC 1020SC	Invoice: 50230374 RECOLOGY VACAVILLE SOLANO	318.87	318.87
11/15/22	38450	2020U 2020U 1020SC	Invoice: 7414 Invoice: 7436 RESOURCE MANAGEMENT ASSOCIATES	41,676.75 22,751.25	64,428.00
11/15/22	38451	2020SC 1020SC	Invoice: 1568 DOUG NOLAN	3,500.00	3,500.00
11/15/22	38452	2020U 1020SC	Invoice: OCT 2022 SOLANO COUNTY FLEET MANAGEMENT	1,044.94	1,044.94
11/15/22	38453	2020SC 1020SC	Invoice: EXP REIM NOV 2022 MATTHEW STEVENSON	7,038.22	7,038.22
11/15/22	38454	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 77573 Invoice: 77574 Invoice: 77582 Invoice: 77595 Invoice: 77589 Invoice: 77603 Invoice: 77599 Invoice: 77615 Invoice: 77657 Invoice: 77664 Invoice: 77682 Invoice: 77710 Invoice: 77730 Invoice: 77780 Invoice: 77789 SUISUN VALLEY FRUIT GROWERS AS	49.05 1.14 275.96 265.03 157.42 29.00 225.23 225.23 84.43 164.48 16.41 703.56 66.71 464.35 66.82	2,794.82
11/15/22	38455	2020SC 1020SC	Invoice: 20961-53 THE REGENTS OF THE UNIVERSITY OF CA	92,831.95	92,831.95
11/15/22	38456	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 200608023 Invoice: 200608785 Invoice: 300551741 Invoice: 200608896 Invoice: 200609629 TRACTOR SUPPLY CREDIT PLAN	182.53 676.45 79.43 536.86 243.64	1,718.91
11/15/22	38457	2020SC 1020SC	Invoice: 1147645 GROW WEST	938.16	938.16

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Nov 1, 2022 to Nov 30, 2022

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/15/22	38458	2020SC	Invoice: 318	5,473.14	
		2020SC	Invoice: 317	5,177.44	
		2020SC	Invoice: 319	11,173.65	
		2020SC	Invoice: 321	23,025.06	
		1020SC	KATHLEEN A SALMUNOVICH		44,849.29
11/15/22	38459	2020SC	Invoice: GARY VOLLBRECHT	1,500.00	
		1020SC	GARY VOLLBRECHT		1,500.00
11/15/22	38460	2020SC	Invoice: TV0331825	1,920.00	
		2020SC	Invoice: OPV120029	8,338.43	
		1020SC	UNIVISION RECEIVABLES CO LLC		10,258.43
11/15/22	38461	2020N	Invoice: PLAN CHECK FEE	11,934.00	
		1020SC	CITY OF VACAVILLE		11,934.00
11/15/22	38462	2020SC	Invoice: PSC-1	10,153.75	
		2020SC	Invoice: PSC-3	8,961.88	
		2020SC	Invoice: PSC-5	7,100.63	
		1020SC	VICTOR PAUL CLAASSEN		26,216.26
11/15/22	38463	2020SC	Invoice: 11645	24,598.08	
		1020SC	WASHBURN AG		24,598.08
11/15/22	38464	2020SC	Invoice: 162955	102.50	
		1020SC	WOOD RODGERS, INC.		102.50
11/15/22	38465	2020SC	Invoice: EXP REIM OCT 2022	357.50	
		1020SC	CLAYTON HEITMAN		357.50
11/29/22	38466	2020SC	Invoice: 56450	85.63	
		1020SC	AARON'S AUTOMOTIVE		85.63
11/29/22	38467	2020SC	Invoice: 202211	640.00	
		1020SC	BELIA MARTINEZ		640.00
11/29/22	38468	2020SC	Invoice: 0695444	1,854.87	
		1020SC	ACWA JOINT POWERS INSURANCE AUTHORITY		1,854.87
11/29/22	38469	2020SC	Invoice: NOV 2022 BOD MTG	112.50	
		1020SC	STEVEN BIRD		112.50
11/29/22	38470	2020SC	Invoice: 29529211	903.05	
		1020SC	CANON FINANCIAL SERVICES, INC.		903.05
11/29/22	38471	2020N	Invoice: 22-1007-7	5,552.75	
		1020SC	CBEC, INC.		5,552.75
11/29/22	38472	2020SC	Invoice: 5132536011	272.18	
		1020SC	CINTAS CORPORATION		272.18
11/29/22	38473	2020SC	Invoice: 5704674-0002	7,165.12	
		2020SC	Invoice: 5704674-0003	7,002.55	
		2020SC	Invoice: 5750775-0001	7,789.81	
		2020SC	Invoice: 5749989-0001	6,530.48	
		2020SC	Invoice: 5761619-0001	8,580.92	
		1020SC	NORCAL RENTAL GROUP, LLC		37,068.88
11/29/22	38474	2020SC	Invoice: NOV 2022 BOD	100.00	

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1020SC	MTG DALE CROSSLEY		100.00
11/29/22	38475	2020SC 1020SC	Invoice: 10631111133 DELL TECHNOLOGIES	3,638.01	3,638.01
11/29/22	38476	2020SC 2020SC 1020SC	Invoice: 4564B Invoice: 4819B HAUGHN & SON TIRE SERVICE INC	1,534.25 172.06	1,706.31
11/29/22	38477	2020SC 1020SC	Invoice: CL36315 INTERSTATE OIL COMPANY	2,725.50	2,725.50
11/29/22	38478	2020N 1020SC	Invoice: 1122-1 JEFFREY J JANIK	350.00	350.00
11/29/22	38479	2020SC 1020SC	Invoice: NOV 2022 BOD MTG MITCH MASHBURN	100.00	100.00
11/29/22	38480	2020SC 1020SC	Invoice: NOV 2022 BOD MTG ROBERT MCCONNELL	132.50	132.50
11/29/22	38481	2020SC 1020SC	Invoice: 6408650 NELSON FAMILY OF COMPANIES	723.04	723.04
11/29/22	38482	2020SC 1020SC	Invoice: 164559 Invoice: 344829 Invoice: 344898 Invoice: 345017 Invoice: 164944 Invoice: 345212 Invoice: 345213 Invoice: 345166 Invoice: 345169 Invoice: 345255 Invoice: 345238 Invoice: 345319 Invoice: 345623 Invoice: 345709 Invoice: 345706 Invoice: 345920 Invoice: 345943 Invoice: 166899 Invoice: 346080 Invoice: 346176 Invoice: 346248 PACIFIC ACE HARDWARE	495.09 4.92 108.28 150.14 109.17 71.31 42.87 77.20 38.45 31.28 28.27 25.72 49.23 179.14 49.23 122.22 15.23 856.24 48.25 14.14 32.56	2,450.48
11/29/22	38483	2020SC 1020SC	Invoice: 007 ELIZABETH PATTERSON	1,177.75	1,177.75
11/29/22	38484	2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: 960271 Invoice: 960674 Invoice: 960852 Invoice: 960963 Invoice: 961119 Invoice: 961388 Invoice: 961465 Invoice: 962108 BOB PISANI & SON	61.67 76.92 145.20 15.00 71.21 9.63 30.01 8.79	418.43
11/29/22	38485	2020SC 1020SC	Invoice: 01206663 RECOLOGY HAY ROAD	704.74	704.74

SOLANO COUNTY WATER AGENCY
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/29/22	38486	2020SC 1020SC	Invoice: 034-DEC-2022 REEB GOVERNMENT RELATIONS, LLC	9,500.00	9,500.00
11/29/22	38487	2020SC 1020SC	Invoice: 14216 REGIONAL GOVERNMENT SERVICES AUTHORITY	1,107.79	1,107.79
11/29/22	38488	2020SC 2020SC 1020SC	Invoice: WCP-254 Invoice: WCP-263 RICHARD HEATH & ASSOCIATES, INC.	3,500.00 11,845.57	15,345.57
11/29/22	38489	2020SC 1020SC	Invoice: NOV 2022 BOD MTG RON ROWLETT	100.00	100.00
11/29/22	38490	2020SC 1020SC	Invoice: 1692 RW EQUIPMENT REPAIR	963.31	963.31
11/29/22	38491	2020N 1020SC	Invoice: 3015517 SOMACH, SIMMONS & DUNN	111.50	111.50
11/29/22	38492	2020SC 2020SC 1020SC	Invoice: NOV 2022 EXEC MTG Invoice: NOV 2022 BOD MTG JAMES SPERING	100.00 100.00	200.00
11/29/22	38493	2020SC 1020SC	Invoice: 219768 STERLING MAY EQUIPMENT CO.	1,328.36	1,328.36
11/29/22	38494	2020SC 1020SC	Invoice: EXP REIM NOV 22 MATTHEW STEVENSON	792.69	792.69
11/29/22	38495	2020SC 2020SC 1020SC	Invoice: 2022-01326 Invoice: 2022-01350 TERRA REALTY ADVISORS, INC.	8,307.01 13,227.75	21,534.76
11/29/22	38496	2020SC 1020SC	Invoice: BENICIA BUS PLAZA AS BENICIA BUSINESS PLAZA ASSOC.	5,000.00	5,000.00
11/29/22	38497	2020SC 2020SC 2020SC 2020SC 2020SC 1020SC	Invoice: TV0332059 Invoice: TV0338918 Invoice: TV0338136 Invoice: TV0341230 Invoice: TV0345838 UNIVISION RECEIVABLES CO LLC	17,350.00 12,420.00 1,920.00 910.00 6,240.00	38,840.00
11/29/22	38498	2020SC 2020SC 1020SC	Invoice: NOV 2022 EXEC MTG Invoice: NOV 2022 BOD MTG JOHN VASQUEZ	100.00 100.00	200.00
11/29/22	38499	2020SC 1020SC	Invoice: OSV000002910592 VERIZON CONNECT	285.00	285.00
11/29/22	38500	2020SC 1020SC	Invoice: 2936687 CAL.NET INC. (WAS	595.00	595.00

SOLANO COUNTY WATER AGENCY
Cash Disbursements Journal
For the Period From Nov 1, 2022 to Nov 30, 2022

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			WINTERS BROADBAND)		
11/29/22	38501	2020SC	Invoice: NOV 2022 BOD	140.00	
		1020SC	MTG STEVE YOUNG		140.00
11/25/22	ASHLEY OCT 20	2020SC	Invoice: ASHLEY OCT	1,856.48	
		1020SC	2022 UMPQUA BANK		1,856.48
11/25/22	CRUZ OCT 2022	2020SC	Invoice: CRUZ OCT 2022	521.99	
		1020SC	UMPQUA BANK		521.99
11/25/22	CUETARA OCT	2020SC	Invoice: CUETARA OCT	814.35	
		1020SC	2022 UMPQUA BANK		814.35
11/1/22	EFT	2020SC	Invoice: NOV 2022	21,628.26	
		1020SC	HEALTH CALPERS		21,628.26
11/4/22	EFT	2020SC	Invoice: 70210	489.60	
		1020SC	ONEPOINT HUMAN CAPITAL MANAGEMENT LLC		489.60
11/4/22	EFT	2020SC	Invoice: PPE 10.29.2022	10,116.16	
		2020SC	Invoice: PEPRA PPE	5,257.38	
		2020SC	10.29.2022 Invoice: SIP PPE	7,669.53	
		1020SC	10.29.2022 CALPERS		23,043.07
11/14/22	EFT	2020SC	Invoice: 9/12/22-10/10/22	1,785.10	
		1020SC	PACIFIC GAS & ELECTRIC CO,		1,785.10
11/18/22	EFT	2020SC	Invoice: 70633	110.50	
		1020SC	ONEPOINT HUMAN CAPITAL MANAGEMENT LLC		110.50
11/18/22	EFT	2020SC	Invoice: SIP PPE	7,092.72	
		2020SC	11.12.2022 Invoice: PPE 11.12.2022	10,116.16	
		2020SC	Invoice: PEPRA PPE	5,257.38	
		1020SC	11.12.2022 CALPERS		22,466.26
11/18/22	EFT 11.12.2022	6012AC	EMPLOYER LIABILITIES PPE	2,205.23	
		2024AC	11.12.2022 EMPLOYER LIABILITIES PPE	20,814.94	
		1020SC	11.12.2022 PAYROLL TAXES		23,020.17
11/26/22	EFT 11.26.2022	6012AC	EMPLOYER LIABILITIES PPE	2,723.54	
		2024AC	11.26.2022 EMPLOYER LIABILITIES PPE	37,523.36	
		1020SC	11.26.2022 PAYROLL TAXES		40,246.90
11/25/22	FEHRENKAMP	2020SC	Invoice: FEHRENKAMP	514.78	
		1020SC	OCT 2022 UMPQUA BANK		514.78
11/25/22	FLORENDO OCT	2020SC	Invoice: FLORENDO	308.99	
			OCT 2022	20	

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		1020SC	UMPQUA BANK		308.99
11/25/22	FOX OCT 2022	2020SC	Invoice: FOX OCT 2022	779.79	
		1020SC	UMPQUA BANK		779.79
11/25/22	HYER OCT 2022	2020SC	Invoice: HYER OCT 2022	1,336.87	
		1020SC	UMPQUA BANK		1,336.87
11/25/22	LEE OCT 2022	2020SC	Invoice: LEE OCT 2022	1,551.79	
		1020SC	UMPQUA BANK		1,551.79
11/25/22	MOORE OCT 20	2020SC	Invoice: MOORE OCT 2022	639.55	
		1020SC	UMPQUA BANK		639.55
11/25/22	MORRIS OCT 20	2020SC	Invoice: MORRIS OCT 2022	959.13	
		1020SC	UMPQUA BANK		959.13
	Total			1,272,756.35	1,272,756.35

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: December 8, 2022

SUBJECT: Association of California Water Agencies Region 4 Board of Directors Nomination

RECOMMENDATION:

- 1. Authorize Chairman to sign Resolution 2022-08 nominating Assistant General Manager Chris Lee for the Association of California Water Agencies Region 4 Board of Directors.

FINANCIAL IMPACT:

None.

BACKGROUND:

The Association of California Water Agencies (ACWA) is seeking members who are interested in leading the direction of ACWA Region 4 for the remainder of the 2022-2023 term. The Board is seeking candidates from Region 4 to fill two board vacancies.

The leadership of ACWA’s ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 4 serve on ACWA’s Statewide Board of Directors and recommend committee appointments for Region 4. The members of the Region 4 Board determine the direction and focus of regional issues and activities. Additionally, they support the fulfillment of ACWA’s goals on behalf of the members.

The Water Agency’s Assistant General Manager has interest in serving on the Region 4 Board of ACWA. Part of the application process requires a Resolution of Support from the nominating Agency’s Board of Directors.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/> Approved as Recommended	<input type="checkbox"/> Other (see below)	<input type="checkbox"/> Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on December 8, 2022 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

RESOLUTION NUMBER 2022-08

RESOLUTION OF THE SOLANO COUNTY WATER AGENCY PLACING NOMINATION OF
CHRIS LEE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 4 BOARD OF DIRECTORS

- WHEREAS, (1)** The Board of Directors (Board) of the Solano County Water Agency does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA)
- WHEREAS, (2)** Assistant General Manager, Chris Lee, has indicated a desire to serve as a Board Member of ACWA Region 4.
- RESOLVED,** NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE SOLANO COUNTY WATER AGENCY,
- (i) Does place its full and unresolved support in the nomination of Chris Lee for the Board Member position of ACWA Region 4.
 - (ii) Does hereby determine that the expenses attendant with the service of Chris Lee in ACWA Region 4 shall be borne by the Solano County Water Agency.

I, ROLAND SANFORD, General Manager and Secretary to the Board of Directors of the Solano County Water Agency, do hereby certify that the foregoing resolution was regularly introduced, passed and adopted by said Board of Directors, at a regular meeting thereof held on the 8th day of December 2022, by the following vote:

Ayes:

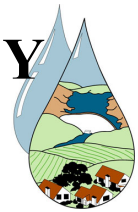
Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the Solano County
Water Agency

SOLANO COUNTY WATER AGENCY



MEMORANDUM

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: December 1, 2022

SUBJECT: December General Manager's Report

2023 Water Supply Outlook

Essentially no change from the prior month. The rainy season has gotten off to a slow start and while it is still early, the prevailing trend points toward a fourth consecutive dry year. As of this writing Lake Berryessa storage is slightly below 800,000 acre-feet. Should the balance of the rainy season be exceptionally dry there is a reasonably good chance that lake storage will be below 800,000 acre-feet on April 1, 2023, which pursuant to the Drought Measures Agreement would trigger water delivery cutbacks on the order of 5 percent. In early December the California Department of Water Resources will announce the preliminary State Water Project allocations – which are likely to be on the order of 5 percent of the full contractual delivery.

Water Agency receives Certificate of Achievement for Excellence in Financial Reporting

The Water Agency recently received a “Certificate of Achievement for Excellence in Financial Reporting” from the Government Finance Officers Association (GFOA). The award is for the Water Agency’s Annual Comprehensive Financial Report for the Fiscal Year ending June 30, 2021(see attached letter). Senior Accountant Marcie Fehrenkamp oversaw preparation of the Water Agency’s financial report for the fiscal year ending June 30, 2021 and is to be commended for a job well done.

Thank You

First and foremost I want to thank the Board for the opportunity to lead the Water Agency over the last seven plus years. These last seven years constitute my “second tour”. I previously worked for the Water Agency from 1990 to 2003. In July 1990, when the Water Agency staff consisted of a General Manager (David Okita) and a part time administrative assistant (Diane Adis), I was hired as a Senior Water Resources Specialist. It’s been interesting and rewarding to see how the scope and staff of the Water Agency has grown over the years, and I am proud to have been a part of that growth. Rarely is one afforded the opportunity to work for a newly created government agency – in many respects it has instilled a parental perspective, seeing the

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Water Agency in its infancy to what I would now characterize as the latter teenage years.

Moving toward maturity, the Water Agency will need to develop more administrative, or as some would call it, “bureaucratic structure”. Another way to describe it is increased specialization. Out of necessity, I see the next General Manager as someone who will have little direct involvement with technical issues or the managing of specific projects. Long gone are the days when the entire staff routinely met in the General Manager’s office.

Historically the capacity of the Water Agency has grown in a “stair-step” fashion in response to increased responsibilities. With the recently completed Workforce Study, the Water Agency is poised to take another step. The future water management challenges, some of which I’ve summarized below, are there. But growth and expansion cannot continue indefinitely, there are finite resources, in this case financial. As the Water Agency moves forward, increasingly choices will need to be made – which water management issues matter and warrant attention and which don’t.

In closing, thank you again. It’s been a very satisfying professional journey. No doubt, it will be the people that I will miss the most. As I’ve told many, my last workday will be December 30th, followed by vacation time possibly punctuated by one last Executive Committee meeting on January 4, 2023, and official retirement at the end of January. From there I intend to do part-time consulting and resume some things that got put on hold 38 years ago. Now with regard to some future challenges...

Climate Change – flood control

The majority of the climate change forecasts for northern California indicate a trend toward somewhat more rainfall on an average annual basis, distributed over the year in the form of fewer but more intense rainfall events. Accordingly, more frequent flooding, particularly in flood-prone areas such as Allendale and portions of the Suisun Creek watershed can be expected in future years. As previous studies funded by the Water Agency have demonstrated, the flood management solutions are typically expensive and in many instances cannot be effectively implemented without land use planning decisions that are beyond the purview of the Water Agency. Though not a solution in itself, development of a more robust flood warning system that couples the Water Agency’s existing stream gauging network with weather system radar – such as the Bay Area Advance Quantitative Precipitation Information (AQPI) system – is something within the Water Agency’s capability and would provide valuable information for emergency responders during extreme weather events.

Climate Change – water supply

Climate change presents a mixed bag with respect to future water supplies – beneficial with respect to the Solano Project, but detrimental to the North Bay Aqueduct and the State Water Project in general. The Solano Project water supply is derived almost entirely from rainfall in the upper Putah Creek drainage, while the State Water Project supply is largely derived from the melting Sierra snowpack. Preliminary analyses indicate that despite the shift toward fewer but more intense rainfall events, the yield of the Solano Project is likely to increase modestly, with Lake Berryessa spilling on a more frequent basis. On the other hand, the Sierra snowpack is projected to be reduced over time, as a greater fraction of the precipitation in the Sierra mountains shifts to rainfall as opposed to snow. Without going into the details, the shift toward

rainfall as opposed to snow creates operational challenges for the State Water Project reservoirs, which ultimately translates to further reductions in the available State Water Project supply.

Viability of the North Bay Aqueduct

The reliability of the North Bay Aqueduct water supply has deteriorated over the last two decades due to regulatory constraints affecting the State Water Project as a whole, and local conditions unique to the Barker Slough watershed. Climate change coupled with sea level rise are expected to further diminish the North Bay Aqueduct water supply. Despite all the gloom and doom, the North Bay Aqueduct will remain a valuable asset whether or not the North Bay Aqueduct Alternate Intake project (aka Water+) is built. How the North Bay Aqueduct infrastructure is used in the future and for what purposes is likely to change. What was originally conceived as a “base load” municipal water supply is likely to become more of an intermittent/peaking municipal water supply more closely operated in tandem with the Solano Project water supply, and/or perhaps a facility that is used to convey groundwater, recycled water or other water sources for not only municipal but also agricultural and environmental purposes.

Contract Renewal for Solano Project

Two contracts with the United States Bureau of Reclamation (Reclamation); the Solano Project Water Supply Contract, and the Solano Project Operations and Maintenance Contract, are up for renewal in 2024. Contract renewal will require considerable staff time and coordination with Reclamation over the next two years, as it will involve preparation of CEQA/NEPA environmental documents and a Biological Assessment that addresses potential impacts to endangered species. Initial conversations with Reclamation staff are underway. It is anticipated that as a part of contract renewal both the United States Fish and Wildlife Service and the National Marine Fisheries Service will be issuing Biological Opinions that ultimately dictate Solano Project operations for the 25-year duration of the new contracts.

Bay Delta Plan Update

The State Water Resources Control Board’s Phase II report in support of the Bay Delta Plan Update calls for substantially greater stream flows into and through the Bay Delta by redirecting water currently used for agricultural and municipal purposes in the Sacramento river drainage. The Phase II report recommendations are controversial and spawned the equally controversial Voluntary Agreement discussions that propose lesser amounts of water coupled with physical habitat enhancements. Protracted litigation is expected no matter which pathway is taken by the State Water Resources Control Board.

The Water Agency’s interest encompass both the North Bay Aqueduct and Solano Project water supplies – as both supplies will be trimmed to some degree. The Department of Water Resources, as owner, operator and water right holder to the North Bay Aqueduct has the lead with respect to the North Bay Aqueduct supply, the Water Agency with respect to the Solano Project supply. The Water Agency is currently involved with the ongoing Voluntary Agreement discussions among the Sacramento river drainage water users and at some point in the future will need to decide whether to participate as one of the members of the group Voluntary Agreement program or pursue its own voluntary agreement with the State Water Resources Control Board. Either way, considerable staff time will be required over the next few years. The stakes are high, given the importance of the Solano Project to Solano County.

Electrical Energy Costs

The electrical energy world is rapidly changing and about the only thing certain is that electricity will be significantly more expensive in the future. The Water Agency is not a significant direct user of electricity. Comparatively little electricity is required to operate the Solano Project because water from Lake Berryessa flows via gravity through the entire length of the Putah South Canal. However, the North Bay Aqueduct water supply is delivered via pumps operated by the Department of Water Resources, with the operational costs, which are substantial, ultimately borne by the Water Agency.

The Water Agency owns and operates various assets that could be used to generate and store electricity. With the emergence of Community Choice Aggregation electricity entities such as MCE Clean Energy, there appear to be opportunities to not only offset future electrical energy costs for the Water Agency and its member agencies, but also develop new revenue streams to fund programs.



Entire Water Agency Staff – May 13, 1999 (From left to right: David Okita, Crystal Foley, Jim van Loben Sels, Roland Sanford, Diane Adis)



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

11/15/2022

Marcie Fehrenkamp
Senior Accountant
Solano County Water Agency, California

Dear Ms. Fehrenkamp:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2021 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2022 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services

**REPORT OF CONSTRUCTION CHANGE ORDERS AND
CONTRACTS APPROVED BY GENERAL MANAGER UNDER
DELEGATED AUTHORITY**

Construction Contract Change Orders (15% of original project costs or \$50,000, whichever is less) - None

Construction Contracts (\$45,000 and less) – None

Professional Service Agreements (\$45,000 and less) – None

Non-Professional Service Agreements (\$45,000 and less) – None

Construction contracts resulting from informal bids authorized by SCWA Ordinance- None

Note: Cumulative change orders or amendments resulting in exceeding the dollar limit need Board approval.

WATER ADVISORY COMMISSION UPDATES

**Solano Water Advisory Commission
Meeting Minutes
October 26, 2022**

Present:

Agency	Members
SCWA	Roland Sanford, Chris Lee, Alex Rabidoux, Andy Florendo, Thomas Pate, Jeff Barich
Dixon	Jordan Santos
Fairfield	Michael Hether, Nigel Browne
Vacaville	Justen Cole
Vallejo	Melissa Cansdale, Beth Schoenberger
Solano County	Misty Kaltreider
Dixon RCD	Kelly Huff
SID	Cary Keaten
RD 2068	Bryan Busch
FSSD	Jordan Damerel
Rio Vista	Wynter Vaughan

The meeting was called to order at 12:31 PM.

1. Minutes of September 28, 2022 meeting:
The meeting minutes were approved.
2. Drought & Water Conservation:
 - a) Board Presentation – Water Sources & Rights: Roland Sanford (SCWA) would like to postpone this presentation by a month. Due to a very full November Board agenda, this will move the presentation and white paper by one month.
3. Update on Putah Creek & Salmon Related Activities:

Alex Rabidoux (SCWA) presented on the Fall Salmon Pulse Flow that started Saturday (October 22). Alex talked about the prep work that was necessary, the removal of creek blockages, beaver dams, spawning gravel scarification, and other activities. The fall pulse flow is a part of the required flow regime under the Putah Creek Accord. Alex showed the work that was done at Road 106A to allow farmers to continue their operations but not impede salmon migration. The Water Agency also imported spawning-size gravel to help with the scarification. Max Stevenson (Streamkeeper) worked with Los Rios Farms and CDFW to temporarily remove the Los Rios Check Dam, a major fish obstruction in Putah Creek, to allow salmon to move upstream. The Check Dam will be reinstalled to complete the flood-up of rice fields and duck ponds in the Yolo Bypass. Once salmon are in Putah Creek, it only takes about 12 hours to see salmon up at the Putah Diversion Dam (PDD). To date, salmon have already been spotted at the PDD and are looking for

spawning locations within the system. Roland mentioned that this is the most work and attention we have paid on the lowest stretch of the Creek, and we are hoping that this will be beneficial to the salmon this year and moving forward. Chris Lee (SCWA) brought up the Salmon Festival in Winters next Saturday, November 5th from 11am-4pm and encouraged attendance.

4. SCWA General Manager's Report:

- a) SCWA Board Items: At the November 10th board meeting there are a few highlights. The Workforce and Compensation Study is going to the Board; the Office Expansion Project cost has gone up so some discussion is anticipated; the Putah Creek Programmatic EIR (PEIR) is set to be adopted, which Chris explained that a PEIR is a CEQA document that covers a suite of projects rather than one individual project that will help in the years to come; and the 2022 Legislative Platform is also going to the Board for adoption.
- b) North Bay Aqueduct: For the Lookout Slough EIR, a judge heard oral arguments last week and questioned the issue of increased frequency of curtailments due to these restoration activities; this is encouraging but it was noted that nothing will be officially written or issued for a while.
- c) Solano Project: We are at just about 800,000 AF of storage in Lake Berryessa. On December 1 if we are at or below 800,000 AF the group is to convene to discuss any voluntary measure that will be taken. If the lake is at or below 800,000 AF on April 1, cutbacks will be issued in accordance with the Drought Measures Agreement. It is important to note that water is not lost due to these drought measures, it is simply put into carryover.
- d) Bay Delta Planning Issues: None.
- e) Flood Management Issues: There is interest in the Mellin Levee in Rio Vista that SCWA staff and Solano County staff will need to discuss. SCWA is the local maintaining agency, and Solano County and the City of Rio Vista have interest in strengthening the levee. DWR is also motivated to do some work on the levee as a part of the Lookout Slough settlement with Solano County; DWR agreed to do work on Mellin Levee and Highway 84 and Highway 12 as a part of this project. The funding is for feasibility level studies for levee improvements.
- f) Other Regional and State Issues: None.
- g) Other Issues: At the last Board meeting Rich Marovich was hired on a one-year basis for grant writing and applications for the upcoming year. Roland sat on a panel to discuss Save The Kern River, since their situation is similar to what was done up here for the Putah Creek Accord.

5. Groundwater Planning:
 - a) SGMA Update: Round 2 of Prop 68 applications are open. There will be some applications on behalf of the GSA and subbasin as a whole. The RCD's will be also applying for these block grants through the GSA, since that is the mechanism in which to apply.
6. Solano County Report:

Solano County, CDFW, and DWR are hosting a public workshop focused on public recreation activities in regard to Lookout Slough in the Cache Slough region in Rio Vista on November 3rd from 6pm-8pm at the Veteran's Building. Misty will send out the flier to Alex and the group.
7. Other Topics:

Michael Hether brought up combining the November and December SWAC meetings. It was determined there was less conflict the week before Thanksgiving and there will be a hybrid meeting. There will not be a December SWAC meeting.
8. Public Comments:

None.

The next meeting will be November 16, 2022 at 12:30 PM.

The meeting adjourned at 1:23 PM.

SOLANO COUNTY WATER AGENCY

MEMORANDUM



Action Item No. 2022-##
Agenda Item No. 9

TO: Board of Directors

FROM: Roland Sanford, General Manager

DATE: December 2, 2022

SUBJECT: Elections of Officers and Appointment of Executive Committee for 2023

As discussed at the November 10, 2022 Board of Directors meeting, both the current Chair and Vice Chair will be leaving their elected positions at the end of the 2022 calendar year, and therefore will be unavailable to preside over the beginning of the January 12, 2023 Board of Directors meeting, when the Board typically selects a new Chair and Vice Chair for the calendar year. In view of the situation, staff recommends the Board select the new Chair and Vice Chair for the 2023 calendar year at the December 8, 2022 Board of Directors meeting.

Past practice has been for the Chair and Vice Chair positions to rotate among the three general Board member categories: County Board of Supervisors, Mayors, and Agricultural District Directors. If past practice follows, in 2023 a City Mayor would be the Chair and an Agricultural District Director the Vice Chair.

The Executive Committee is appointed by the newly elected Chair, who in this instance could either appoint the Executive Committee at the December 8, 2022 Board of Directors meeting, or wait until the January 12, 2023 Board of Directors meeting, when the new Board members are seated. The Executive Committee reviews the Board Agenda prior to Board meetings with the General Manager and handles other tasks as requested by the Board of Directors, such as reviewing the Agency's proposed budget. The Executive Committee is made up of the Chair, Vice-Chair, and three other Board members – a Mayor, a County Supervisor, and an Agricultural District Director.

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Vacaville, CA 95688
Phone (707) 451-6090 • FAX (707) 451-6099
www.scwa2.com



The 2022 Executive Committee members were as follows:

2022 Executive Committee
Chairman, Supervisor Jim Spering
Vice Chairman, Mayor Ron Rowlett
Mayor Ron Kott
Supervisor John Vasquez
Ag District Director J.D. Kluge

If past practice is followed the 2023 Executive Committee would be comprised of:

2023 Executive Committee
Chair – Mayor
Vice Chair – Ag District Director
County Supervisor
Ag District Director
Mayor

Past SCWA Executive Committees

2022

Supervisor Jim Spering, Chair
Mayor Ron Rowlett, Vice Chair
Supervisor John Vasquez
Mayor Ron Kott
Director J.D. Kluge

2021

Director Dale Crossley, Chair
Supervisor Jim Spering, Vice Chair
Supervisor Mitch Mashburn
Mayor Ron Rowlett
Director J.D. Kluge

2020

Mayor Ron Kott, Chair
Director Crossley, Vice Chair
Mayor Elizabeth Patterson
Supervisor Skip Thomson
Director Lance Porter

2019

Supervisor Skip Thomson, Chair
Mayor Ron Kott, Vice Chair
Mayor Elizabeth Patterson
Supervisor Jim Spering
Director John Kluge

2018

Director John Kluge, Chair
Supervisor Skip Thomson, Vice Chair
Mayor Pete Sanchez
Supervisor Jim Spering
Director Ryan Mahoney

2017

Mayor Pete Sanchez, Chair
Director John Kluge, Vice Chair
Mayor Norman Richardson
Supervisor Skip Thomson
Director Ryan Mahoney

2016

Supervisor Erin Hannigan, Chair
Mayor Pete Sanchez, Vice Chair
Mayor Jack Batchelor
Supervisor Jim Spering
Director John Kluge

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: December 8, 2022

SUBJECT: Workforce Committee Recommendations – Job Classifications and Equity Adjustments

RECOMMENDATIONS:

- 1. Approve Workforce Committee recommendations for new job classifications and classification series.
- 2. Approve Workforce Committee recommendations for new and revised water Agency job descriptions.
- 3. Approve Workforce Committee salary recommendations (Table 1 and Table 2) and adopt revised CalPERS pay schedule.

Option A: Approve a one-time equity adjustment to go into effect January 8, 2023.

Option B: Approve equity adjustments to occur over a three-year period from 2023 to 2025. The 2023 increase to go into effect January 8, 2023. The 2024 increase to go into effect the first full pay period of 2024. The 2025 increase to go into effect the first full pay period of 2025.
- 4. Approve Workforce Committee recommendation authorizing General Manager to reclassify employees when they are regularly completing duties outside the scope of their current classification.

FINANCIAL IMPACT:

There is sufficient funding available in the 2022/2023 budget without any budget modifications.

Implementation of Option A:

- Total additional cost would be approximately \$591,792. If implemented January 8, 2023 (halfway through the current fiscal year) the total cost in FY 2022-2023 would be approximately \$295,896.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input checked="" type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on December 8, 2022 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

Implementation of Option B:

- The 2022/2023 budget year additional cost for the recommended changes for equity adjustments and benefits would be approximately \$141,235.
- The 2023/2024 budget year additional cost for the recommended changes for equity adjustments and benefits would be approximately \$247,729.
- The 2024/2025 budget year additional cost for the recommended changes for equity adjustments and benefits would be approximately \$154,662.
- The 2025/2026 budget year additional cost for the recommended changes for equity adjustments and benefits would be approximately \$48,066.

The costs listed above include total compensation, e.g., retirement, health, dental, vision, taxes. Recommended changes bring salaries and benefits to approximately 12.5% of the annual Agency budget which is on the very low end of comparable labor market agencies. Three agencies provided information on salaries and total compensation as a percentage of their overall budget: Contra Costa Water District salaries and total compensation is 41% of their overall budget; East Bay Municipal Utility District salaries and total compensation is 40% of their overall budget; Sonoma Water’s salaries and total compensation is 30% of their overall budget.

Currently, the Agency has no outstanding pension or other post employee benefit (OPEB) unfunded liability.

BACKGROUND:

The Water Agency retained Boucher Law in 2021 to conduct a Workforce Study consisting of three phases: an organizational analysis, job classification review, and total employee compensation evaluation. Results of the three study phases are compiled in three separate reports prepared by Boucher Law. Copies of Boucher Law’s full reports and details of the three phases can be found on the Agency’s website:
<https://www.scwa2.com/about-us/human-resources/workforce-study/>

The Workforce Committee, comprised of Supervisor Brown, Director Crossley, and key Agency staff, worked closely with Boucher Law. Based largely on the results of Boucher Law’s work, the Workforce committee is offering the following recommendations:

1. Employee Classification

The classification recommendations (Table 1) establish consistent titling for different levels within classification series; creates new classifications where duties and responsibilities of the work are significantly different in nature, complexity, and scope; provides clearer distinctions among the different classifications; and creates additional levels within various classification series to provide career ladders/promotional opportunities within the Water Agency.

2. Salaries

All salary recommendations by Boucher Law are based on benchmark classifications based on the selected market agencies and placed at the median labor market total compensation. Boucher Law recommends that each Agency classifications salary range be moved to the salary range that brings it closer to the median labor market total compensation, as specified and outlined in their report. These changes should be viewed as equity adjustments.

For classifications that weren’t designated as a benchmark or did not have a sufficient number of matches in the labor market agencies, the recommended salary range was based on internal salary alignment. For classifications in the same classification series, when a market adjustment is granted to one class in a series, the other classes in the series are also typically adjusted accordingly to maintain internal equity.

Internal relationships between classifications that are not part of a series have been analyzed carefully, keeping in mind the scope of work, level of responsibility, consequences of error, nature of contacts, supervision received and exercised, and the work performed that is critical to the Water Agency’s mission. The methodology outlined by Boucher Law is the typical industry standard practice.

Unfortunately, Boucher Law’s recommendations are now over a year old. To compensate for this time lapse, staff recreated Boucher Law’s recommendations based on currently comparable salary numbers from the same selected market Agencies. While this data is extremely helpful in the process of benchmarking the Agency to competitive Agencies, it is not the only data utilized, and can come with imperfections such as being a single point in time, limited number of comparable positions at other agencies, complexity of the various positions at SCWA which is a small but highly nimble and wide ranging organization, or the inability to quantify and compare more complex items such as what pulls job applicants in other than salary alone.

Other factors considered by the Workforce Committee in developing the proposed recommendations, include:

1. Internal equity and alignment: Additional recommendations from the Workforce Committee are intended to remedy internal compensation disparities between employees. Some Agency positions work very closely on projects but hold different classifications; an example being Water Resources Engineer and Water Resources Specialist. Both of these positions hold many of the same essential tasks and job duties, the only difference being the field they are primarily focused on. The Workforce Committee took these job similarities into considerations to avoid pay disparity and comply with the Equal Pay Act. As the Agency workforce shifts, relieving these disparities will make the Agency more competitive to recruit and retain top talent.
2. The Consumer Price Index (CPI): The current CPI for our area (CPI-W Urban Wage Earners and Clerical) for the period of July 2021 through July 2022 is 8.3%. While this amount is not tied directly to the proposed salary recommendations it is a point of reference for consideration. The Board awarded the Agency a 3% COLA in July 2022. No future COLA increases were included in the proposed salary recommendations.
3. Internal recruitment and retention analysis: A large part of the rationale for bringing the Water Agency back to industry standards of peer agencies for total compensation and benefits is to retain existing staff and to help recruit new staff. Many data points are considered when evaluating recruitment and retention. Staff analyzed statistics on recruitments such as number of qualified applicants as compared to prior recruitments. Staff analyzed retirement eligibility of current staff, noting one-third of Agency staff are current eligible to retire. Conducted and analyzed exit information from departing employees to understand the reason for leaving (re-location, better pay, flexible schedules, remote work, better benefits, family, etc.).
4. Pension Liability: As of June 30, 2021 the Agency fully paid off its CalPERS Unfunded liability. However, CalPERS recently announced a preliminary negative 6.1% return on investments for year ended June 30, 2022. The combination of the negative return with CalPERS' 6.8% discount rate, led to roughly a 9% drop in the pension funds overall funded status. This will lead to the possibility that the Agency will have unfunded liability reported as of June 30, 2022; however, as of June 30, 2021, the Agency is over funded and so the impact on the Agency should be minimal. CalPERS will release their July 2022 actuarial reports in July 2023.

Classic CalPERS Members:

The table below shows the recent history of the actuarial accrued liability, share of the pool's market value of assets, unfunded accrued liability, funded ratio, and annual covered payroll.

Valuation Date	Accrued Liability (AL)	Share of Pool's Market Value of Assets (MVA)	Unfunded Accrued Liability (UAL)	Funded Ratio	Annual Covered Payroll
06/30/2012	\$3,076,118	\$2,255,535	\$820,583	73.3%	\$1,060,884
06/30/2013	3,320,682	2,584,082	736,600	77.8%	1,131,381
06/30/2014	4,126,167	3,504,140	622,027	84.9%	1,185,891
06/30/2015	4,756,639	3,950,007	806,632	83.0%	1,044,404
06/30/2016	5,465,689	4,290,317	1,175,372	78.5%	1,255,371
06/30/2017	6,146,927	5,014,401	1,132,526	81.6%	1,248,760
06/30/2018	6,603,460	5,247,257	1,356,203	79.5%	1,325,729
06/30/2019	7,180,313	6,363,106	817,207	88.6%	1,399,147
06/30/2020	7,773,825	7,415,036	358,789	95.4%	1,457,798
06/30/2021	8,825,685	9,655,560	(829,875)	109.4%	1,539,738

<https://www.calpers.ca.gov/docs/actuarial-reports/2021/solano-county-water-agency-miscellaneous-2021.pdf>

PEPRA “New” Members:

The table below shows the recent history of the actuarial accrued liability, share of the pool’s market value of assets, unfunded accrued liability, funded ratio, and annual covered payroll.

Valuation Date	Accrued Liability (AL)	Share of Pool’s Market Value of Assets (MVA)	Unfunded Accrued Liability (UAL)	Funded Ratio	Annual Covered Payroll
06/30/2015	\$5,629	\$5,356	\$273	95.2%	\$67,612
06/30/2016	12,875	11,645	1,230	90.4%	153,518
06/30/2017	40,358	39,056	1,302	96.8%	247,418
06/30/2018	89,098	82,593	6,505	92.7%	471,273
06/30/2019	205,827	192,175	13,652	93.4%	561,225
06/30/2020	308,037	283,313	24,724	92.0%	684,182
06/30/2021	429,447	472,337	(42,890)	110.0%	593,812

<https://www.calpers.ca.gov/docs/actuarial-reports/2021/solano-county-water-agency-pepra-miscellaneous-2021.pdf>

5. Finally, the Agency’s financials are reviewed and analyzed to determine the overall impact on the Agency’s fiscal ability to support the recommended resolution. Assuming all proposed recommendations are approved, total compensation for Water Agency staff will comprise less than 12.5% of the annual budget, which is considered extremely fiscally responsible and sustainable when looking at comparable agencies.

Pursuant to CalPERS regulation CCR 570.5, employers must adopt and as necessary update a “pay schedule” identifying the salaries associated with each job position within the organization (see Table 3, example CalPERS pay schedule). In order to remain in compliance with CalPERS regulation CCR 570.5, staff recommends adoption of a revised pay schedule to reflect the addition of new job positions and/or revisions to existing salary ranges. Note: the revised CalPERS pay schedule will be dependent on which equity adjustment option (Option A or Option B) the Board approves.

3. Approve new and revised water Agency job descriptions

The water Agency job descriptions are long overdue for revisions. A majority of the water Agency’s job descriptions have not been revised since 2009. The new and revised water Agency job descriptions can be found on the Agency’s website: <https://www.scwa2.com/about-us/human-resources/workforce-study/>.

4. Authorization to reclassify existing employees

One of the purposes of the Workforce Study was to identify any employees whose current job duties differ significantly from their current job classification - hence warrant creation of a new job classification to more accurately match their current job duties. Several instances were identified by Boucher Law and as a result new job classifications proposed. The Workforce Committee recommends the General Manager be authorized to reclassify those employees whose current duties are more appropriately characterized in either an existing or newly Board approved job classification.

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

This item is consistent with Goal #10 (*Funding and Staffing*), Objective C (*Provide Necessary and sufficient staffing and resources to maintain Program Activities and to achieve the goals and objectives of Strategic Plan Priorities*).

Table 1. Option A (one-time equity adjustment) - New Job Classifications and Maximum Salaries

Group	Class	Class Requirements	Current Max Monthly Salary	Proposed Max Monthly Equity Adjustment
	Senior Admin Assistant	Equivalent to completion of 12th grade and 4 years of experience equivalent to Admin Assistant II	N/A	\$7,987.27
	Assistant Management Analyst	Equivalent to a Bachelor's degree in a related field.	N/A	\$8,805.96
	Associate Management Analyst	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	N/A	\$10,194.00
	Senior Management Analyst	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	N/A	\$11,800.83
	Exec Assistant/Public Info Officer	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	N/A	\$9,708.57
	Assistant Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework.	N/A	\$7,421.39
	Associate Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework and 2 years of professional experience.	N/A	\$8,591.18
	Senior Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework and 4 years of professional experience.	N/A	\$9,945.37
	Supervising WR Technician	Equivalent to completion of 12th grade and 6 years of professional level experience, including one year leading and directing the work of others.	N/A	\$10,703.70

Group	Class	Class Requirements	Current Max Monthly Salary	Proposed Max Monthly Equity Adjustment
	Policy & Leg Affairs Program Manager	Equivalent to a Bachelor's degree in a related field and 6 years of professional level experience.	N/A	\$14,693.84

Table 2. Option A (one-time equity adjustment) - Proposed Maximum Salaries for existing Job Positions

Group	Class	Job Requirements	Current Max Monthly Salary	Proposed Max Monthly Equity Adjustment
Admin	Admin Assistant I	Equivalent to completion of 12th grade and 2 years of administrative experience.	\$5,676.40	\$5,960.22
	Admin Assistant II	Equivalent to completion of 12th grade and 2 years of experience equivalent to Admin Assistant I	\$6,571.15	\$6,899.70
	Assistant Accountant	Equivalent to a Bachelor's degree in a related field.	\$7,792.46	\$8,805.96
	Associate Accountant	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	\$8,591.18	\$10,194.00
	Senior Accountant	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	\$9,945.37	\$11,800.83
Engineering	Assistant WR Engineer	Equivalent to a Bachelor's degree in Engineering.	\$8,805.96	\$9,471.78
	Associate WR Engineer	Equivalent to a Bachelor's degree in Engineering and 2 years of professional level experience.	\$9,708.57	\$10,964.77
	Senior WR Engineer	Equivalent to a Bachelor's degree in Engineering and 4 years of professional level experience.	\$11,238.89	\$12,693.09
	Supervising WR Engineer	Equivalent to a Bachelor's degree in Engineering and 6 years of professional level experience, including one year leading and directing the work of others.	\$12,390.88	\$14,693.84
Water Resources	Assistant WR Specialist	Equivalent to a Bachelor's degree in a related field.	\$7,067.99	\$8,805.96
	Associate WR Specialist	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	\$7,792.46	\$10,194.00
	Senior WR Specialist	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	\$9,020.74	\$11,800.83

Group	Class	Job Requirements	Current Max Monthly Salary	Proposed Max Monthly Equity Adjustment
	Water Conservation Coordinator	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	10,194.00	\$11,800.83
	Supervising WR Specialist	Equivalent to a Bachelor's degree in Engineering and 6 years of professional level experience, including one year leading and directing the work of others.	\$10,703.70	\$13,660.94
	Water Resources Aide	Must have experience working in outdoor settings with hand and power tools. No specific education requirement.	N/A	\$21.11-\$25.66 per hour
	Assistant WR Technician	Equivalent to completion of 12th grade and a minimum of six (6) months of relevant experience.	\$6,410.87	\$6,899.70
	Associate WR Technician	Equivalent to completion of 12th grade and 2 years of relevant experience.	\$7,067.99	\$7,987.27
	Senior WR Technician	Equivalent to completion of 12th grade and 4 years of relevant experience.	\$7,792.46	\$9,246.26
	Streamkeeper	Equivalent to a Bachelor's degree in a related field and 5 years of professional level experience.	\$11,513.01	\$12,088.66
Management	Manager of Administrative Services	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$10,194.00	\$15,428.53
	Manager of Water Resources	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$13,994.13	\$17,435.21
	Manager of Engineering	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$14,343.99	\$17,435.21

Group	Class	Job Requirements	Current Max Monthly Salary	Proposed Max Monthly Equity Adjustment
	Assistant General Manager	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 3 years management experience at a public agency.	\$15,428.53	\$20,207.46
	General Manager	Equivalent to a Bachelor's degree in related field and 8 years of professional level experience, including 4 years management experience at a public agency.	\$16,373.42	Salary Negotiated by Board of Directors

Table 1. Option B (equity adjustment distributed over three years) - New Job Classifications and Maximum Salaries

Group	Class	Class Requirements	Current Max Monthly Salary	2023 Proposed Max Monthly Equity Adjustment	2024 Proposed Max Monthly Equity Adjustment	2025 Proposed Max Monthly Equity Adjustment
	Senior Admin Assistant	Equivalent to completion of 12th grade and 4 years of experience equivalent to Admin Assistant II	N/A	\$7,987.27	\$7,987.27	\$7,987.27
	Assistant Management Analyst	Equivalent to a Bachelor's degree in a related field.	N/A	\$8,591.18	\$8,805.96	\$8,805.96
	Associate Management Analyst	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	N/A	\$9,471.78	\$10,194.00	\$10,194.00
	Senior Management Analyst	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	N/A	\$10,964.77	\$11,800.83	\$11,800.83
	Exec Assistant/Public Info Officer	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	N/A	\$9,708.57	\$9,708.57	\$9,708.57
	Assistant Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework.	N/A	\$7,421.39	\$7,421.39	\$7,421.39
	Associate Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework and 2 years of professional experience.	N/A	\$8,591.18	\$8,591.18	\$8,591.18
	Senior Information Technology Specialist	Equivalent to the completion of twelve semester college level units in related field; or comparable vocational coursework and 4 years of professional experience.	N/A	\$9,945.37	\$9,945.37	\$9,945.37
	Supervising WR Technician	Equivalent to completion of 12th grade and 6 years of professional level experience, including one year leading and directing the work of others.	N/A	\$9,945.37	\$10,703.70	\$10,703.70
	Policy & Leg Affairs Program Manager	Equivalent to a Bachelor's degree in a related field and 6 years of professional level experience.	N/A	\$14,693.84	\$14,693.84	\$14,693.84

Note: Proposed max salaries do not include any COLA’s granted by the Board through 2025.

Table 2. Option B (equity adjustment distributed over three years) - Proposed Maximum Salaries for existing Job Positions

Group	Class	Job Requirements	Current Max Monthly Salary	2023 Proposed Max Monthly Equity Adjustment	2024 Proposed Max Monthly Equity Adjustment	2025 Proposed Max Monthly Equity Adjustment
Admin	Admin Assistant I	Equivalent to completion of 12th grade and 2 years of administrative experience.	\$5,676.40	\$5,960.22	\$5,960.22	\$5,960.22
	Admin Assistant II	Equivalent to completion of 12th grade and 2 years of experience equivalent to Admin Assistant I	\$6,571.15	\$6,899.70	\$6,899.70	\$6,899.70
	Assistant Accountant	Equivalent to a Bachelor's degree in a related field.	\$7,792.46	\$8,591.18	\$8,805.96	\$8,805.96
	Associate Accountant	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	\$8,591.18	\$9,471.78	\$10,194.00	\$10,194.00
	Senior Accountant	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	\$9,945.37	\$10,964.77	\$11,800.83	\$11,800.83
Engineering	Assistant WR Engineer	Equivalent to a Bachelor's degree in Engineering.	\$8,805.96	\$9,471.78	\$9,471.78	\$9,471.78
	Associate WR Engineer	Equivalent to a Bachelor's degree in Engineering and 2 years of professional level experience.	\$9,708.57	\$10,703.70	\$10,964.77	\$10,964.77
	Senior WR Engineer	Equivalent to a Bachelor's degree in Engineering and 4 years of professional level experience.	\$11,238.89	\$12,390.88	\$12,693.09	\$12,693.09
	Supervising WR Engineer	Equivalent to a Bachelor's degree in Engineering and 6 years of professional level experience, including one year leading and directing the work of others.	\$12,390.88	\$13,660.94	\$14,693.84	\$14,693.84
Water Resources	Assistant WR Specialist	Equivalent to a Bachelor's degree in a related field.	\$7,067.99	\$7,792.46	\$8,591.18	\$8,805.96
	Associate WR Specialist	Equivalent to a Bachelor's degree in a related field and 2 years of professional level experience.	\$7,792.46	\$8,591.18	\$9,471.78	\$10,194.00
	Senior WR Specialist	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	\$9,020.74	\$9,945.37	\$10,964.77	\$11,800.83
	Water Conservation Coordinator	Equivalent to a Bachelor's degree in a related field and 4 years of professional level experience.	10,194.00	\$11,238.89	\$11,800.83	\$11,800.83

Group	Class	Job Requirements	Current Max Monthly Salary	2023 Proposed Max Monthly Equity Adjustment	2024 Proposed Max Monthly Equity Adjustment	2025 Proposed Max Monthly Equity Adjustment
	Supervising WR Specialist	Equivalent to a Bachelor's degree in Engineering and 6 years of professional level experience, including one year leading and directing the work of others.	\$10,703.70	\$11,800.83	\$13,010.42	\$13,660.94
	Water Resources Aide	Must have experience working in outdoor settings with hand and power tools. No specific education requirement.	N/A	\$21.11-\$25.66 per hour	\$21.11-\$25.66 per hour	\$21.11-\$25.66 per hour
	Assistant WR Technician	Equivalent to completion of 12th grade and a minimum of six (6) months of relevant experience.	\$6,410.87	\$6,899.70	\$6,899.70	\$6,899.70
	Associate WR Technician	Equivalent to completion of 12th grade and 2 years of relevant experience.	\$7,067.99	\$7,792.46	\$7,987.27	\$7,987.27
	Senior WR Technician	Equivalent to completion of 12th grade and 4 years of relevant experience.	\$7,792.46	\$8,591.18	\$9,246.26	\$9,246.26
	Streamkeeper	Equivalent to a Bachelor's degree in a related field and 5 years of professional level experience.	\$11,513.01	\$12,088.66	\$12,088.66	\$12,088.66
Management	Manager of Administrative Services	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$10,194.00	\$11,800.83	\$13,660.94	\$15,428.53
	Manager of Water Resources	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$13,994.13	\$15,428.53	\$17,009.96	\$17,435.21
	Manager of Engineering	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 2 years of supervisory or management experience.	\$14,343.99	\$15,429.53	\$17,010.96	\$17,436.21
	Assistant General Manager	Equivalent to a Bachelor's degree in related field and 7 years of professional level experience, including 3 years management experience at a public agency.	\$15,428.53	\$17,435.21	\$19,233.76	\$20,207.46

Group	Class	Job Requirements	Current Max Monthly Salary	2023 Proposed Max Monthly Equity Adjustment	2024 Proposed Max Monthly Equity Adjustment	2025 Proposed Max Monthly Equity Adjustment
	General Manager	Equivalent to a Bachelor's degree in related field and 8 years of professional level experience, including 4 years management experience at a public agency.	\$16,373.42	Salary Negotiated by Board of Directors	Salary Negotiated by Board of Directors	Salary Negotiated by Board of Directors

Note: Proposed max salaries do not include any COLA’s granted by the Board through 2025.

SOLANO COUNTY WATER AGENCY
CALPERS SALARY SCHEDULE
CALPERS REGULATION CCR 570.5
Effective TBD

Table 3: Example CalPERS Pay schedule

			Monthly Salary				Annual Salary		
Job Title	Schedule Range		STEP 1 TO STEP 5				STEP 1 TO STEP 5		
ADMINISTRATIVE ASSISTANT I	14		4,903	-	5,960		58,842	-	71,523
ADMINISTRATIVE ASSISTANT II	20		5,676	-	6,900		68,117	-	82,796
SENIOR ADMINISTRATIVE ASSISTANT	26		6,571	-	7,987		78,854	-	95,847
ASSISTANT ACCOUNTANT	30		7,245	-	8,806		86,936	-	105,672
ASSOCIATE ACCOUNTANT	36		8,387	-	10,194		100,640	-	122,328
SENIOR ACCOUNTANT	42		9,709	-	11,801		116,503	-	141,610
ASSISTANT MANAGEMENT ANALYST	30		7,245	-	8,806		86,936	-	105,672
ASSOCIATE MANAGEMENT ANALYST	36		8,387	-	10,194		100,640	-	122,328
SENIOR MANAGEMENT ANALYST	42		9,709	-	11,801		116,503	-	141,610
EXECUTIVE ASSISTANT/PUBLIC INFORMATION OFFICER	34		7,987	-	9,709		95,847	-	116,503
ASSISTANT INFORMATION TECHNOLOGY SPECIALIST	23		6,106	-	7,421		73,267	-	89,057
ASSOCIATE INFORMATION TECHNOLOGY SPECIALIST	29		7,068	-	8,591		84,816	-	103,094
SENIOR INFORMATION TECHNOLOGY SPECIALIST	35		8,182	-	9,945		98,185	-	119,344
ASSISTANT WATER RESOURCES ENGINEER	33		7,792	-	9,472		93,509	-	113,661
ASSOCIATE WATER RESOURCES ENGINEER	39		9,021	-	10,965		108,249	-	131,577
SENIOR WATER RESOURCES ENGINEER	45		10,443	-	12,693		125,312	-	152,317
SUPERVISING WATER RESOURCES ENGINEER	51		12,089	-	14,694		145,064	-	176,326
ASSISTANT WATER RESOURCES SPECIALIST	30		7,245	-	8,806		86,936	-	105,672
ASSOCIATE WATER RESOURCES SPECIALIST	36		8,387	-	10,194		100,640	-	122,328
SENIOR WATER RESOURCES SPECIALIST	42		9,709	-	11,801		116,503	-	141,610
WATER CONSERVATION COORDINATOR	42		9,709	-	11,801		116,503	-	141,610
SUPERVISING WATER RESOURCES SPECIALIST	48		11,239	-	13,661		134,867	-	163,931
ASSISTANT WATER RESOURCES TECHNICIAN ¹	20		5,676	-	6,900		68,117	-	82,796
	22		5,960	-	7,245		71,523	-	86,936
	24		6,258	-	7,607		75,099	-	91,283
ASSOCIATE WATER RESOURCES TECHNICIAN ¹	26		6,571	-	7,987		78,854	-	95,848
	28		6,900	-	8,387		82,796	-	100,640
	30		7,245	-	8,806		86,936	-	105,672
SENIOR WATER RESOURCES TECHNICIAN ¹	32		7,607	-	9,246		91,283	-	110,955
	34		7,987	-	9,709		95,847	-	116,503
	36		8,387	-	10,194		100,640	-	122,328
SUPERVISING WATER RESOURCES TECHNICIAN ¹	38		8,806	-	10,704		105,672	-	128,444
	40		9,246	-	11,239		110,955	-	134,867
	42		9,709	-	11,801		116,503	-	141,610
POLICY & LEGISLATIVE AFFAIRS PROGRAM MANAGER	51		12,089	-	14,694		145,064	-	176,326
STREAMKEEPER	43		9,945	-	12,089		119,344	-	145,064
MANAGER OF ADMINISTRATIVE SERVICES	53		12,693	-	15,429		152,317	-	185,142
MANAGER OF WATER RESOURCES	58		14,344	-	17,435		172,128	-	209,222
MANAGER OF ENGINEERING	58		14,344	-	17,435		172,128	-	209,222
ASSISTANT GENERAL MANAGER	64		16,625	-	20,207		199,497	-	242,490
GENERAL MANAGER ²	TBD			-				-	

¹ See job description for criteria of multi-range positions.

² Not on a salary step schedule

Part-Time Job Title	Schedule Range		Hourly Wage		
WATER RESOURCES AIDE	2		21.11	-	25.66
INTERNSHIP - WATER RESOURCES, WATER EFFICIENCY	2		21.11	-	25.66

Special Pay Items:

ACTION OF
SOLANO COUNTY WATER AGENCY

DATE: December 8, 2022

SUBJECT: 2023 Legislative Platform

RECOMMENDATIONS:


- 1. Adopt Legislative Platform.
- 2. Authorize Legislative Committee Chair to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2022 Legislative Platform.
- 3. Authorize General Manager to sign and submit letters of support or opposition to pending Federal, State and local legislation or proposed policy guidelines that pertain to the priority issues and policy positions identified in the 2023 Legislative Platform, with the stipulation that the Legislative Committee Chair be given the opportunity to review all letters of support or opposition before release by the General Manager.
- 4. Direct General Manager to provide all Board members with copies of all letters of support or opposition within 24-hours of their submission/public release.

FINANCIAL IMPACT:

None.

BACKGROUND:

The Water Agency is frequently asked to respond on short notice to pending legislation or proposed policy guidelines. In many cases the proposed legislation or policy guideline is clearly beneficial or detrimental to the Water Agency’s operations and/or Board directives, and therefore, little or no Board discussion is necessary. Because the Board typically meets only monthly, there are many instances when staff is requested to submit a letter of support or opposition but is unable to do so because the deadline to submit the letter is well before the next regularly scheduled Board meeting.

Recommended: 
Roland Sanford, General Manager

<input type="checkbox"/>	Approved as Recommended	<input type="checkbox"/>	Other (see below)	<input checked="" type="checkbox"/>	Continued on next page
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Modification to Recommendation and/or other actions:

I, Roland Sanford, General Manager and Secretary to the Solano County Water Agency, do hereby certify that the foregoing action was regularly introduced, passed, and adopted by said Board of Directors at a regular meeting thereof held on December 8, 2022 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

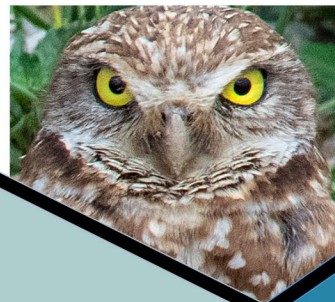
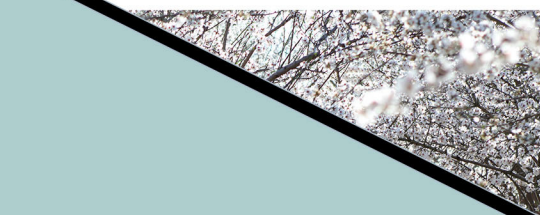
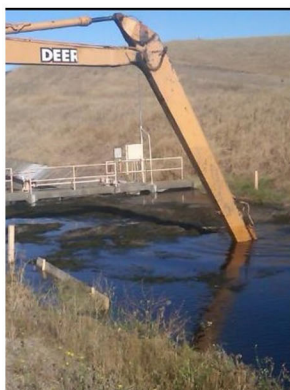
Roland Sanford
General Manager & Secretary to the
Solano County Water Agency

In addition to articulating the Water Agency's priority issues and policies to legislators and other interested parties, the proposed 2023 Legislative Platform provides a mechanism that allows for timely responses to requests for letters of support or opposition – as long as the issue at hand is addressed in the adopted 2023 Legislative Platform. Pending legislation or proposed policy guidelines that are not addressed by the 2023 Legislative Platform must be brought to the full Board for discussion (see attached memo by Herum\Crabtree\Suntag dated April 3, 2017).

The proposed 2023 Legislative Platform is based on the priorities outlined in the Water Agency's 2016-2025 Strategic Plan (<http://www.scwa2.com/resources-management/strategic-plan>) and to the degree possible, also mirrors the recommendations and policy guidelines set forth in the California Water Plan Update 2018 (<https://water.ca.gov/Programs/California-Water-Plan/Update-2018>) prepared by the California Department of Water Resources, and Governor Newsom's 2020 Water Resilience Portfolio (<http://waterresilience.ca.gov>).

RELEVANCE TO 2016-2025 SCWA STRATEGIC PLAN:

Adoption of the proposed 2023 Legislative Platform is consistent with Objective A (*Develop legislative/advocacy priorities*) of Goal #9 (*Expand proactive advocacy at regional, state and federal levels to achieve the objectives of SCWA*).



Solano County Water Agency 2023 STATE LEGISLATURE

Priority Issues and Policy Guidelines



Governing Board

Mayor Steve Young Benicia
Mayor Steve Bird..... Dixon
Mayor Catherine Moy Fairfield
Mayor Ron Kott..... Rio Vista
Mayor Alma Hernandez Suisun City
Mayor John Carli Vacaville
Mayor Robert McConnell..... Vallejo
Director Sean Favero.....Maine Prairie Water District
Director Dale Crossley..... Reclamation District 2068
Director John Kluge.....Solano Irrigation District
Supervisor Erin Hannigan Solano County - District 1
Supervisor Monica Brown Solano County - District 2
Supervisor Wanda Williams Solano County - District 3
Supervisor John Vasquez..... Solano County - District 4
Supervisor Mitch Mashburn..... Solano County - District 5

General Manager:

Roland Sanford
810 Vaca Valley Parkway, Suite 203
Vacaville, CA 95688
(707) 451-6090 Phone
(707) 451-6099 Fax
www.scwa2.com

State Legislative Advocate:

Robert Reeb
Reeb Government Relations, LLC
1107 9th Street, Suite 620
Sacramento, CA 95814
(916) 558-1926 Phone
(916) 558-1932 Fax

SOLANO COUNTY WATER AGENCY

PRIORITY ISSUES AND POLICY GUIDELINES

The Solano County Water Agency (SCWA) is dependent on the support of policymakers at all levels of government to provide Solano county cities and agriculture with reliable access to water, flood management, and habitat conservation services. State financial and technical resources, and legislative support for infrastructure, are needed to fulfill SCWA's commitment to the County's residents, businesses and agricultural users. Accordingly, SCWA supports the priority issues and policy positions as outlined below.

Water Supply Reliability

Summary: Water is fundamental to our quality of life in Solano County. The resources of the Delta, food and fiber production, and the County's urban communities are all shaped in part by reliable water supplies. Today we collectively benefit from the foresight and fortitude of those who championed construction of the Solano Project, the North Bay Aqueduct, local water supply projects, and protected our water rights – projects that required substantial long-term planning and coordination.

- Support State and local legislative and regulatory actions that protect local water resources and allow local control of water management activities.
 - Support water use efficiency, legislation and policies that recognize local water supply conditions, preserve and protect existing water rights.
- 
- Support legislation and policies that provide funding and technical assistance for implementation of Groundwater Sustainability Plans, pursuant to the Sustainable Groundwater Management Act (SGMA).
 - Support legislation and policies that provide funding and technical assistance for recycled/reuse water projects.
- Support legislative actions that provide funding and non-regulatory incentives that enhance conservation efforts.

Infrastructure

Summary: Solano County's water supply and flood management infrastructure is aging and in some cases not well suited to address today's water management challenges, particularly with respect to flood management. In addition to simply maintaining existing infrastructure there is a need to retrofit and construct new infrastructure.

- Support State and Federal Legislation and initiatives that provide timely funding for repair/replacement of aging infrastructure.
- Support existing and new funding sources for construction and maintenance of green and structural water infrastructure.
- Support Federal, State and local efforts to address causes of sea level rise and to accomplish necessary infrastructure adaptations.
- Support legislation and initiatives that provide timely funding to complete the North Bay Aqueduct Alternate Intake Project and support regional water conveyance needs.
- Support legislation and initiatives that provide timely funding to construct the Rio Vista Flood Wall or alternative flood protection measures.



Flood Management

Summary: Flood management has evolved over time to encompass multiple objectives and disciplines. Over the years, Solano County's flood management facilities have been increasingly



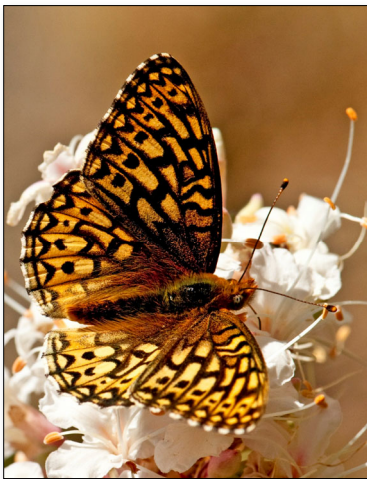
used to capture and convey agricultural return flows, urban storm water runoff, and discharge tertiary treated wastewater. In the future these facilities will assume a role in groundwater recharge, habitat enhancement, and public recreation. These new roles, coupled with climate change and sea level rise, constitute new challenges and are likely to necessitate the retrofitting and/or repurposing of existing infrastructure, as well as the construction and integration of new infrastructure.

- Support policies that provide funding for the design, implementation, and maintenance of flood management systems and facilities - canals, levees, and green infrastructure for groundwater recharge and stormwater capture.
- Support legislation and policies that provide funding for flood protection and preparedness, and emergency systems and procedures.
- Support actions and activities that facilitate communication among local, state and federal flood management entities.

Habitat Conservation and Stewardship

Summary: The Solano County Water Agency is committed to policies and projects that protect the environment and preserve vital water supplies.

- Support legislation and policies that provide funding for implementation of the Solano Project Habitat Conservation Plan.



- Support legislation and policies that provide funding for implementation of the Cache Slough Habitat Conservation Plan.
- Support legislation and policies that promote Lower Putah Creek Coordinating Committee (LPCCC) programs and projects.
- Support legislation and policies that protect the County's waterways from invasive species such the Nutria Rat, Zebra and Quagga mussels.

Integrated Regional Water Management

Summary: The Solano County Water Agency embraces integrated water resources management and is party to both the Westside Sac Integrated Regional Water Management Plan and the Bay Area Integrated Regional Water Management Plan.

- Support legislation and policies that provide continuing State appropriations for implementation of integrated regional water management plans.

Agricultural Sustainability

Summary: Agriculture is an essential component of Solano County's economy and culture. Over the last 30 years the County has experienced significant urbanization and an associated

reallocation of agricultural water supplies for urban uses, as well as the reallocation of agricultural water supplies for environmental purposes. In Solano County, the diminishment of agricultural water supplies, coupled with the conversion of agricultural properties to urban and more recently, large scale habitat restoration projects, threatens the long-term viability of agriculture.

- Support legislation and policies that preserve reliable and affordable agricultural water supplies.
- Support legislation and policies that minimize the disruption of agricultural operations by habitat restoration projects.
- Support legislation and policies that facilitate the construction, maintenance and operation of agricultural drainage and water supply conveyance and storage infrastructure.



Yolo Bypass/Cache Slough Complex

Summary: The Cache Slough Complex (CSC), located at the downstream end of the Yolo Bypass, is widely perceived by State and Federal resource agencies as an ideal setting for large scale habitat conservation and restoration. These habitat conservation and restoration activities can at times conflict with the flood management, water supply, and agricultural functions of the CSC.

- Support legislation and initiatives that resolve conflict between water supply and/or flood management operations, and habitat restoration activities in the Yolo Bypass/Cache Slough Complex.
- Support legislation and funding for the implementation of the Yolo Bypass/Cache Slough Partnership – the locally preferred approach to achieving Federal, State, and local policy objectives in the region. This includes flood protection measures, preservation of agriculture, conservation of habitats, water supply and drainage improvements, increased opportunities for recreation and improvement of water quality.
- Oppose Federal and State efforts that restrict local control.

State Water Resources Control Board Bay-Delta Plan Update

Summary: The State Water Resources Control Board (SWRCB) is conducting a lengthy review and update of the 2006 Bay-Delta Plan to ensure that beneficial uses of water in the Bay-Delta watershed are reasonably protected. The outcome of this effort is likely to impact the Solano County Water Agency's operations and water supply portfolio.

- Support efforts to ensure the reasonable protection of all beneficial uses of water in a way that is consistent with the coequal goals of improving water supply reliability and protecting, restoring and enhancing the Bay-Delta ecosystem.
- Support policies that are consistent with the principles of collaboration, comprehensive solutions, science, functional flows, economic considerations, and consistency with State policy.
- Support State appropriations for development and implementation of Voluntary Agreements as an integral component of the Bay-Delta Plan update.



Post Wildland Fire Remediation

Summary: While the immediate impacts of wildland fires – destroyed structures and burnt vegetation – are readily observable and typically receive immediate attention, less obvious are the “secondary impacts” such as increased soil erosion, which may not fully manifest



themselves for several years but have profound impacts on water quality and runoff volumes. These secondary impacts can result in significant long-term infrastructure, flood management, and water supply operation and maintenance costs, and degrade aquatic habitats. Within the last 10 years most of the Lake Berryessa watershed has experienced wildland fires that have collectively resulted in increased Solano Project water supply operational costs and adversely impacted habitat restoration investments in Lower Putah Creek.

- Support legislation and policies that provide funding and technical assistance for post fire watershed restoration and source water protection

- Support State and Federal funding for development and implementation of wildland fire management plans

Climate Change and Sea Level Rise

Summary: Increasingly over time, Solano County and the surrounding region are projected to experience fewer but generally more intense rainfall events that will increase flooding potential throughout the County. Flooding potential, particularly in the low-lying areas of Solano County, will be further exacerbated by sea level rise. In addition to increased flood potential, climate change and sea level rise pose significant threats to Solano County's water supply via more frequent and potentially longer lasting drought cycles, and saltwater intrusion into the lower Delta. The lower Delta is not only a significant source of the County's agricultural water supply, but also provides municipal drinking water – the State Water Project's North Bay Aqueduct - for over 500,000 residents in Solano and Napa counties,

- Support legislation and policies that provide funding and technical assistance for climate change and sea level rise mitigation.

Electrical Energy

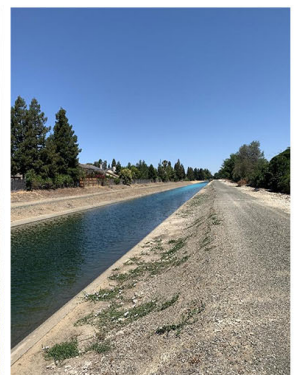
Summary: Over the coming decade electrical energy costs are projected to increase substantially. The Water Agency, by virtue of the Agency's contract with the Department of Water Resources for water deliveries from the State Water Project's North Bay Aqueduct, is a significant indirect consumer of electricity. Many of the Water Agency's member agencies who operate water treatment and conveyance facilities are also significant electrical energy consumers. The Water Agency owns and operates various assets that could be used to generate and store electricity and is seeking to position itself to better address future challenges and opportunities associated with the electrical energy market.

- Support legislation and policies that provide funding and technical assistance to local government jurisdictions for the development of wind, solar, micro hydro and other renewable green electric energy producing facilities.



Summary of Specific Funding Needs

- Implementation of Groundwater Sustainability Plans for Solano Sub-basin.
- Water+ (North Bay Aqueduct Alternate Intake Project) feasibility studies and preliminary design.
- Construction of Rio Vista Flood Wall or alternative flood protection measures.
- Implementation of Solano Project Habitat Conservation Plan.
- Implementation of Cache Slough Complex Habitat Conservation Plan.
- Development of Yolo Bypass/Cache Slough Complex Management Plan.
- Implementation of Dixon Regional Watershed Management Plan.
- Post wildland fire remediation and watershed restoration.



Date: April 3, 2017
To: JEANNE M. ZOLEZZI
From: Janelle S.H. Krattiger
Subject: Solano County Water Agency/General
File: 1079-006

ISSUE:

Whether the Board of Directors for the Solano County Water Agency (“SCWA”) should adopt a policy allowing the General Manager or the Chair of the SCWA Legislative Committee to send letters of support or opposition regarding pending legislation, especially in situations where a letter explaining the Board’s position is necessary, but there is insufficient time to include the matter on the agenda of a regular, noticed meeting of the Board.

SHORT ANSWER:

The legislative body of a local public agency is statutorily allowed to voice its position on legislative and administrative matters to the Legislature directly or through a representative. (Cal. Gov. Code § 50023). Thus, a policy allowing the General Manager to send letters of legislative support or opposition is permissible under the Brown Act. I would avoid a policy that direct the Chair of the SCWA Legislative Committee to send correspondence if the Chair is an elected official. Any adopted policy should specify that any communication regarding legislation sent to the Legislature from the General Manager must be pursuant to a specific Board policy or directive that was adopted at a public meeting of the Board of Directors.

BACKGROUND:

There is a case of interest involving the Los Angeles County Board of Supervisors; however, the case does not set precedent because a court ruling was never issued. The LACBS adopted a policy that allowed staff to oppose any bills that abridge or eliminate any of the Board of Supervisors’ powers and duties.

Assembly Bill 194 (Campos) (“AB 194”) was introduced to the Assembly in 2013. AB 194 sought to amend the Brown Act by clarifying certain public rights regarding public comment at meetings of legislative bodies of local agencies. On August 20, 2014, the LACBS sent a letter to the Legislature, signed by all five supervisors, opposing the bill. The bill passed both houses. Thereafter, the LACBS sent a second letter signed by the Board directly to the Governor, asking him to veto AB 194. Neither letter appeared on any LACBS Agenda.

After learning that the Board had taken a position on AB 194 outside of a noticed, public meeting, CalAware’s General Counsel asked the LACBS to cease and desist from that practice in the future.

County Counsel responded that the practice was not a Brown Act violation because the Board annually adopts a State Legislative Policy during a public meeting, and that the Board's approval of the legislative policies and procedures during its public meeting on December 3, 2013 was broad enough to authorize all actions taken to oppose AB 194. County Counsel relied on two of the LACBS's legislative policies to support the Board's opposition letters: General Policy 7, which allows the CEO and Sacramento advocates to oppose bills that abridge or eliminate the Board of Supervisors' powers and duties, unless the change promotes a higher priority of the Board; and Policy 3.14.1, which allows opposition to legislation that imposes unreasonable burdens or creates unfunded mandates to provide access to records and information managed and maintained by County agencies.

After the LACBS's failure to cease and desist, CalAware filed a Petition and Complaint against the County Board of Supervisors on May 7, 2015, alleging that the Legislative Policy could not support the Board's letters opposing AB 194, because the Policy did not specifically mention or apply to AB 194. CalAware's Petition relies partially on Government Code Section 54952(b)(1), which prohibits **serial meetings**:

"A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate or take action on any item of business that is within the subject matter jurisdiction of the legislative body."

Under Government Code Section 54952.6, "action taken" is defined as:

"a collective decision made by a majority of the members of a legislative body, a collective commitment or promise by a majority of the members of a legislative body to make a positive or negative decision, or an actual vote by a majority of the members of a legislative body when sitting as a body or entity, upon a motion, proposal, resolution, order or ordinance."

CalAware claimed that the LACBS violated the Brown Act by using a series of communications, either directly or through intermediaries, to discuss, deliberate, and take action on specific legislation, including AB 194, outside of a noticed public meeting. Just as before, the parties settled out of court. The settlement agreement requires the LACBS to update its Legislative Policy on sending letters, and to pay attorney's fees to CalAware.

On August 23, 2016, pursuant to the second settlement agreement with CalAware, The Board of Supervisors adopted a new policy requiring the Board's public vote before sending letters of support or opposition for legislation that would be signed by a majority of the Board.

ANALYSIS:

The action taken by the LACBS described above was a clear violation of the Brown Act because the letter was signed by the entire Board of Supervisors, and was not adopted at a noticed public meeting. In essence, the LACBS did not follow its own adopted policy, which allowed staff to send such letters.

The policy contemplated by SCWA here would allow the General Manager or the Chair of the Legislative Committee to send letters on behalf of SCWA regarding SCWA's position on specific legislation. This would allow the legislative staff to put SCWA on the record as opposing or supporting a piece of legislation, without any public action being taken by the Board. This policy is likely consistent with the Brown Act, which allows that:

“The legislative body of a local agency, directly, or *through a representative*, may attend the Legislature and Congress, and any committee thereof, and present information to aid the passage of legislation which the legislative body deems beneficial to the local agency or to prevent the passage of legislation that the legislative body deems detrimental to the local agency.”

(Cal. Gov. Code § 50023 [italics added].) Section 50023 allows SCWA, through the use of a representative (e.g., the General Manager or the Chair of the Legislative Committee) to communicate directly with the legislature regarding pending legislation. Thus the legislative policy SCWA is considering appears to be consistent with the Brown Act.

As an aside, the LACBS case discussed herein demonstrate that it is important that the SCWA Board of Directors do not sign any letters without first adopting them at a noticed public meeting. This is because the Brown Act requires that the public be included in the deliberative process or allowed to monitor the action taken for any legislation opposed or supported *directly by the Board*. Both the deliberation and the action taken must be held at a public meeting. However, this public meeting requirement does not apply to the policy contemplated by the SCWA Board here, because the General Manager would be acting pursuant to the SCWA Board’s directives, and the SCWA Board itself would not be taking any action. Thus, there is no need for a noticed, public meeting. If the Chair of the Legislative Committee is an elected public official, I would advise against having him or her sign such letters.

CONCLUSION:

It is understood that the intent behind the policy is to have flexibility to respond to legislation without waiting for a noticed, regular public meeting of the SCWA Board. The text of the Brown Act appears to allow this legislative policy. In sum, SCWA may adopt a policy allowing the General Manager to send letters regarding legislation on behalf of SCWA without first having the Board approve the letter at a regular, noticed public meeting of the Board of Directors. The caveat to this policy, as demonstrated by the LACBS case, is that no letter may be sent directly from the Board of Directors without prior adoption at a noticed meeting, and the General Manager should avoid communicating with the Board outside of noticed meetings regarding the comments or position of other Board members on the pending legislation or letters prepared to address pending legislation. In addition, the adopted policy should specify that the General Manager may only communicate with the Legislature regarding pending legislation pursuant to a specific policy or directive duly adopted by the Board of Directors at a noticed, public meeting of the Board.